



240 S. Route 59, Bartlett, Illinois 60103

**Meeting of Town Board**  
**February 2<sup>nd</sup>, 2012**  
**7:00 PM**

**A G E N D A**

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
  - A. Lexington Health Care of Streamwood
  - B. Airgas
  - C. Mainstreet USA
  - D. Dominicks – Carol Stream, Illinois
  - E. Joe & Luise Lachajczyk
- V. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
  - C. Highway Commissioner’s Report
  - D. Assessor’s Report
  - E. Treasurer’s Report
  - F. Trustees’ Committee Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
  - A. Approval of Regular Meeting Minutes of January 17, 2012
  - B. Approval of Fiscal Year 2012 - 2013 Hanover Township Tentative Budget Ordinance
  - C. Approval of Fiscal Year 2012 - 2013 Hanover Township Road District Tentative Budget Ordinance
  - D. Approval of Resolution Authorizing A Change Order to the Astor Avenue Community Center Capital Project
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Mission Statement**

**Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.**

**Hanover Township**  
Board Audit Report  
From 1/18/12 to 2/2/12

	<b>General Invoices</b>		<b>Alexian Invoices</b>	<b>Total</b>
Total Town Fund	76,062.49		400.00	76,462.49
Total Senior Center	22,290.75			22,290.75
Total Welfare Services	18,323.82			18,323.82
Total Road and Bridge	194,662.43			194,662.43
Total Mental Health Board	40,345.27			40,345.27
Total Retirement	0.00			0.00
Total Vehicle	0.00			0.00
Total Capital	22,024.40			22,024.40
<b>All Funds - SUBTOTAL</b>		<b>373,709.16</b>		
			<b>TOTAL ALL FUNDS</b>	
			<b>400.00</b>	<b>374,109.16</b>

The above "**General Invoices**" column has been approved for payment this 2nd day of February 2012.

\_\_\_\_\_  
**Supervisor**

\_\_\_\_\_  
**Town Clerk**

\_\_\_\_\_  
**Trustee**

\_\_\_\_\_  
**Trustee**

\_\_\_\_\_  
**Trustee**

\_\_\_\_\_  
**Trustee**

The above "**Alexian Invoices**" column has been approved for payment this 2nd day of February 2012.

\_\_\_\_\_  
**Supervisor**

\_\_\_\_\_  
**Town Clerk**

\_\_\_\_\_  
**Trustee**

\_\_\_\_\_  
**Trustee**

\_\_\_\_\_  
**Trustee**

\_\_\_\_\_  
**Trustee**

Minutes of a Regular Meeting of the  
Hanover Township Board  
Held at 240 S. Route 59, Bartlett, IL 60103  
January 17, 2012 **\*\*DRAFT\*\***

- I. Call to Order/Roll Call  
Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire; Trustee Benoit was absent.  
  
Elected and appointed officials present: Assessor Thomas Smogolski, Highway Commissioner P. Craig Ochoa and Collector Frank Liquori.  
  
Staff and others present included Youth and Family Services Director John Parquette, Welfare Services Director Mary Jo Imperato, Senior Services Director Barbara Kurth-Schuldt, Mental Health Board Coordinator Suzanne Powers, Facilities & Maintenance Director Steve Speicher, Emergency Services Director Dan Palmer, Administrator James Barr, Assistant to the Administrator Katie Starkey, Management Analyst Becky Suhajda, Attorney Larry Mraz, Village of Streamwood Trustee Mike Baumer, CEO Ms Roxane Harcourt and Mrs. Heidi McGuire representing Streamwood Behavioral Hospital, many members of the Knights of Columbus Council #12801, Mr. Allen Silbernagel representing Menards - Schaumburg, and Mr. John Baffa and his wife, Kim, representing Whole Foods Market - Schaumburg, Ms Laura Nykaza and Mr. Anthony Troyke (who video-taped the meeting) of Examiner Publications, former supervisor Mr. Mike Kelly, visitors, and high school students.
- II. Pledge of Allegiance: Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations:
  - A. Supervisor McGuire invited the Board to join him in presenting a plaque of appreciation to CEO Ms Roxane Harcourt and Mrs. Heidi McGuire of the Streamwood Behavioral Hospital in appreciation of their contributions and support of the Hanover Township Food Pantry.
  - B. Supervisor McGuire invited the Board to join him in presenting a plaque of appreciation to representative members of the Knights of Columbus Council #12801 in appreciation of their contributions and support of the Hanover Township Food Pantry.
  - C. Supervisor McGuire invited the Board to join him in presenting a plaque of appreciation to Mr. Allen Silbernagel representing Menards - Schaumburg in appreciation of their contributions and support of the Hanover Township Food Pantry.
  - D. Supervisor McGuire invited the Board to join him in presenting a plaque of appreciation to Mr. John Baffa representing Whole Foods Market - Schaumburg in appreciation of their contributions and support of the Hanover Township Food Pantry.
- V. Reports:
  - A. *Supervisor's Report:* Supervisor McGuire reported that there a house fire in Bartlett recently, and Welfare Services is working with the family to make sure their short-term needs are met.
  - B. *Clerk's Report:* Clerk Dolan Baumer reported that the Clerk's office will be hosting Secretary of State Mobile Drive Services at the Township on January 27 from 10 a.m.-2 p.m.
  - C. *Highway Commissioner's Report:* Commissioner Ochoa reported that he met with Mr. Barr to discuss the resurfacing of parking lots around the Township offices, scheduling it for the Spring.
  - D. *Assessor's Report:* Assessor Smogolski offered no report.
  - E. *Treasurer's Report:* Motion was made by Trustee Burke and seconded by Trustee Westlund-Deenihan to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Ayes: Trustees Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
  - F. *Department Reports:*  
Administrative Services: Assistant to the Administrator Starkey submitted a report for the Board's review.  
Emergency Services: Director Palmer submitted a report.

Facilities & Maintenance: Director Spejcher submitted a report for the Board's review and highlighted that the weather has really prompted our construction projects to stay on schedule.

Mental Health Board: Coordinator Powers submitted a report.

Senior Services: Director Kurth-Schuldt submitted a report for the Board's review and highlighted that they have received a donation from Centennial Holdings.

Welfare Services: Director Imperato submitted a report.

Youth and Family Services: Director Parquette submitted a report for the Board's review.

VI. Bill Paying: Mr. Barr asked that the Board approve the bills in two sets:

Set #1 from January 6, 2012 through January 17, 2012

a. Town Fund	\$ 17,273.79
b. Senior Center Fund	9,335.18
c. Welfare Services Fund	2,371.15
d. Road and Bridge Fund	4,208.08
e. Mental Health Fund	98,4654.25
f. Retirement Fund	0.00
g. Vehicle Fund	1,000.00
h. Capital Fund	<u>83,766.45</u>
Total All Funds:	<u>\$216,414.90</u>

A motion was made by Trustee Burke seconded by Trustee Westlund-Deenihan to pay the bills as presented from January 6, 2012 to January 17, 2012. Roll call: Ayes: Supervisor McGuire, and Trustees Burke, Krick and Westlund-Deenihan. Nays: none. Motion carried. seconded the motion.

Set #2: Supplemental construction bills: Schroeder Asphalt Services Inc in the amount of \$157,967.18 (Road and Bridge Fund) and \$155,624.03 for the Astor Avenue project work. Motion was made by Trustee Westlund-Deenihan to pay the supplemental bills as presented; Trustee Burke seconded the motion. Roll call: Ayes: Trustees Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried and the bills will be paid.

VII. Unfinished Business: None

VIII. New Business:

- A. Approval of the Regular Meeting Minutes of January 5, 2012: Clerk Dolan Baumer submitted Regular Meeting Minutes of January 5 for review and approval by the Board. A motion was made by Trustee Westlund-Deenihan to approve the Regular Minutes of January 5, 2012 with a second made by Trustee Burke. Roll call: Ayes: Trustees Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- B. Approval of the Executive Session Minutes of January 5, 2012: Clerk Dolan Baumer submitted Executive Session Minutes of January 5 for review and approval by the Board. A motion was made by Trustee Westlund-Deenihan to approve the Executive Session Minutes of January 5, 2012 with a second made by Trustee Burke. Roll call: Ayes: Trustees Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- C. Interview and Consideration of MHB Nominee Mrs. Jan Joerin: Supervisor McGuire introduced Mrs. Joerin as a nominee for the position of Mental Health Board member. Mrs. Joerin gave a statement of interest to the Board. A motion was made by Supervisor McGuire with a second made by Trustee Burke to approve Mrs. Joerin as a member of Mental Health Board. Roll call: Ayes: Trustees Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- D. Resolution Recognizing February as American Hearth Month: A motion was made by Trustee Burke approving a Resolution Recognizing February as American Hearth Month with a second made by Trustee Westlund-Deenihan. Roll call: Ayes: Trustees Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- E. Resolution Honoring Assistant Fire Chief William Anderson: A motion was made by Trustee Westlund-Deenihan approving a Resolution Honoring Assistant Fire Chief William Anderson on his retirement, with a second made by Trustee Burke. Roll call: Ayes: Trustees Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- F. Authorization to proceed with claims against Michael E. Kelly individually, on his Supervisor's Bond, and under the Public Officials Liability Insurance policy issued to Hanover Township: Trustee Burke made a

motion to authorizing to proceed with claims against Michael E. Kelly individually, on his Supervisor's Bond, and under the Public Officials Liability Insurance policy issued to Hanover Township with a second made by Trustee Westlund-Deenihan. Roll call: Ayes: Trustees Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried. Trustee Westlund-Deenihan asked that the memo directed to the Board from the Administrator explaining the amount of money involved in the suit be entered into the record.

- IX. Workshop: 5 Year Capital Improvement Plan: Trustee Westlund-Deenihan made a motion to adjourn into a workshop for the purpose of discussing the 5 Year Capital Improvement Plan at 7:20 p.m., which was seconded by Trustee Burke. Roll call: Ayes: Supervisor McGuire, and Trustee Burke, Krick and Westlund-Deenihan. Nays: none. Motion carried.

The Board reconvened into regular session at 7:45 p.m. with a motion by Trustee Westlund-Deenihan and a second by Trustee Burke. Present: Supervisor McGuire, Trustee Burke, Krick and Westlund-Deenihan.

- X. Executive Session: No motion was made to go into Executive Session.
- X. Other Business: Mr. Supervisor congratulated the Committee on Youth and the Youth and Family Services department for an outstanding job on the Youth Leadership Awards ceremony.
- XI. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion at 7:45 p.m. A motion to adjourn was made by Trustee Burke to adjourn, seconded by Trustee Westlund-Deenihan. Roll call: Ayes: Supervisor McGuire, and Trustee Burke, Krick, and Westlund-Deenihan. Nays: none. Motion carried.

Respectfully submitted,

  
Katy Dolan Baumer, Clerk  
Hanover Township

Copy:	Supervisor	Administrator	Attorney	Gail Borden Library
	(4) Trustees	Senior Services	Auditor	Poplar Creek Public Library
	Assessor	Welfare Services	Village of Streamwood	Bartlett Library
	Highway Comm.	Y&F Services	Streamwood Park District	

**Hanover Township Budget and Appropriation Ordinance  
Ordinance #**

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR  
THE TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS,  
FOR THE FISCAL YEAR BEGINNING **APRIL 1, 2012** AND ENDING **MARCH 31, 2013**.  
BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND  
EXPENDITURES, IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, SENIOR  
CENTER FUND, GENERAL ASSISTANCE FUND, COMMUNITY MENTAL HEALTH FUND,  
RETIREMENT FUND AND VEHICLE REPLACEMENT FUND FOR THE FISCAL YEAR MENTIONED  
ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

**1. GENERAL TOWN FUND**

<b>Beginning Balance April 1, 2012</b>		<b>2,335,092</b>
Estimated Revenues		
3000	Property Tax	3,197,420
3100	Replacement Tax	26,500
3250	Interest Income	10,000
3300	Other Income	5,200
3350	Rent	500
3420	MHB/Office Charges	4,500
3425	YFS - Donations & Gifts	500
3430	YFS - Therapy Fees	18,000
3435	YFS - Other Income	500
3440	YFS - Tutoring Fees	5,700
3445	YFS - MHB Grants	40,000
3450	Community Health	4,000
3951	Passport Fees	41,250
3955	Grant	1
Total Estimated Revenues		<u>3,354,071</u>
Total Estimated Funds Available		<u>5,689,163</u>
Budgeted Expenditures		
	Administration	1,715,843
	Community & Veterans Affairs	157,350
	Emergency Services	106,350
	Assessor	147,081
	Facilities & Maintenance	360,258
	Collector	1
	Clerk	96,003
	Community Health	112,934
	Youth and Family Services	848,251
Total Expenditures/Appropriations		<u>3,544,071</u>
<b>Estimated Cash on Hand March 31, 2013</b>		<b><u>2,145,092</u></b>

Expenditures/Appropriations			
4301	Compensation of Officials		98,802
	Town Hall Administration Expense		
	4401	Postage	2,750
	4404	Office Supplies	5,500
	4406	Printing	3,250
	4408	Salaries	250,000
	4412	Travel	4,000
	4414	Memberships, Subs, Pubs	8,000
	4420	Pre-Employment Charges	750
	4424	Education & Training	18,000
	4429	Miscellaneous	10,000
	4520	Consulting Fees	10,000
	4530	Financial Administration	59,160
	4531	Community Affairs	5,000
	4532	Committee on Youth	3,300
	4533	Environmental Sustainability	1,500
	4560	Contingency Fund	55,000
	Total Town Hall Administration Expense		436,210
	Town Hall Expense		
	4402	Telephone Town - Town	25,000
	4403	Utilities - Town	21,000
	4405	Internet Access - Town	1,800
	4416	Equipment Rental - Town	2,400
	Total Town Hall Expense		50,200
	Legal/Auditing		
	4501	Auditing	13,000
	4502	Legal Services	65,000
	Total Legal/Auditing		78,000
	Insurance & Employee Benefits		
	4411	Employee Assistance Program	1,600
	4503	General Insurance	70,000
	4504	Dental, Vision & Life	36,900
	4505	Health Insurance	250,954
	4506	Unemployment Comp	26,400
	4507	Flex Plan	800
	4508	Health Insurance Waiver	38,400
	4512	Health Savings Account	6,000
	4513	Employee Wellness	8,000
	Total Ins & Employee Benefits		439,054

Capital Expenditures & Transfers			
4410	Equipment Purchase	20,000	
4430	Computer Equipment, Software & Support	70,000	
4540	Facility Lease	20,000	
4541	Transfer to Vehicle Fund	15,000	
4547	Transfer to Capital Projects Fund	223,750	
4548	Transfer to IMRF Fund	143,000	
4549	Transfer to Social Security Fund	79,000	
Total Capital Expenditures & Transfers			570,750
Community Center Operations			
4460	Salaries	35,327	
4461	Utilities	7,500	
Total Community Center Operations			42,827
Total Administration			1,715,843
Community Relations & Veterans Affairs			
Community Relations			
4608	Salaries	58,000	
4611	Education & Training	1,000	
4614	Printing	1,000	
4615	Postage	1,350	
4617	Equipment & Furniture	2,000	
4619	Office Supplies	1,000	
4620	Satellite Office Programs	1,000	
4621	Satellite Office Utilities	1,750	
4622	Satellite Office Lease	10,000	
4623	Satellite Office Phone & Internet	1,400	
4624	Travel	500	
4625	Communications	54,000	
4626	Community Service Awards	1,500	
4628	Historical Maker Program	2,400	
4629	Dues & Subscriptions	250	
Total Community Relations			137,150
Veterans Affairs			
4700	Salary	20,000	
4703	Travel	100	
4704	Supplies	100	
Total Veterans Affairs			20,200
Total Community Relations & Veterans Affairs			157,350
Emergency Services			
4801	Salaries	40,600	
4802	Equipment	27,750	
4803	Uniforms	6,000	
4804	Printing	1,000	
4805	Postage	100	
4806	Office Supplies	500	
4807	Miscellaneous	1,000	
4808	Education & Training	10,000	
4809	Pre-Volunteer Screening	1,000	
4810	Travel	1,500	
4811	Volunteer Insurance	1,200	
4812	Volunteer Appreciation	2,500	
4813	Vehicle Fuel & Maintenance	4,000	
4814	Communications	9,200	
Total ES			106,350
Assessor's Office			
4405	Office Supplies	4,674	
4407	Printing	772	
4409	Salaries	124,278	
4411	Equipment Purchase	1,838	
4413	Travel	3,018	
4415	Dues, Subs & Publications	2,866	
4419	Training	3,341	
4426	Miscellaneous	1,200	
4431	Equipment Rental	1,082	
4433	Professional Services	1,170	
4524	Equipment Maintenance	1,543	

4525	Newsletter/Pamph/Comm.Video	1,299	
Total Assessor's Office			147,081
Facilities & Maintenance			
4200	Salaries	210,000	
4202	Office Supplies	400	
4204	Janitorial Supplies - Elgin	750	
4205	Janitorial Supplies - Town	4,250	
4206	Janitorial Supplies - Senior	5,500	
4207	Janitorial Supplies - Astor	1,000	
4208	Housekeeping Contract	31,000	
4209	Building Contracts	13,500	
4228	Building Maintenance - Elgin	1,300	
4210	Building Maintenance - Town	11,500	
4211	Building Maintenance - Senior	12,500	
4212	Building Maintenance - Astor	2,183	
4229	Equipment Maintenance - Elgin	500	
4213	Equipment Maintenance - Town	13,775	
4214	Equipment Maintenance - Senior	13,500	
4215	Equipment Maintenance - Astor	1,350	
4216	Equipment Rental	2,600	
4217	Education & Training	900	
4218	Vehicle Maintenance - Town	4,500	
4219	Vehicle Fuel - Town	6,500	
4220	Seasonal Projects Assistance	5,000	
4221	Cell Phone / Communications	2,000	
4222	Trash Removal - Town	3,000	
4223	Trash Removal - Senior	1,850	
4224	Trash Removal - Astor	1,200	
4225	Grounds Maintenance	8,000	
4226	Uniforms	900	
4227	Miscellaneous	800	
Total Facilities & Maintenance			360,258
Collector's Office			
4437	Collector's Office	1	
Total Collector's Office			1

Clerk's Office		
4200	Salaries	75,415
4201	Postage	993
4202	Office Supplies	2,136
4203	Printing	3,151
4206	Travel Expense & Seminars	1,455
4204	Dues, Sub & Publications	485
4205	Legal Notices	1,008
4210	Community Affairs	2,081
4213	Equipment Maint & Rental	375
4214	Furniture & Equipment	1,801
4216	Miscellaneous	1,981
4217	Passport Expenditures	2,673
4218	Passport Postage	2,449
Total Clerk's Office		<u>96,003</u>
Community Health		
4450	Salaries	90,782
4451	Postage	500
4452	Office Supplies	2,000
4453	Printing & Legal Notices	1,000
4454	Travel, Expense & Seminars	1,000
4455	Dues, Subs & Publications	200
4456	Community Affairs	2,000
4457	Equipment Maint & Rental	300
4458	Furniture & Computer Equipment	500
4459	Professional Services	500
4461	Miscellaneous	1,000
4462	License/Professional Insurance	400
4464	Grant Development	1
4465	Medical Supplies	5,750
4466	Communications	4,000
4467	Crisis Care	3,000
4468	MHB Prescription Reimbursements	1
Total Community Health		<u>112,934</u>

Youth and Family Services

Administration & Clinical

4608	Salaries	506,750
4611	Education & Training	5,600
4612	Consulting Fees	3,600
4613	Answering Service	1,300
4614	Printing	1,500
4615	Postage	1,000
4616	Books and Journals	800
4617	Equipment Maintenance	2,000
4618	Psychiatric backup	15,000
4619	Office Supplies	3,000
4620	Community Affairs	1,500
4621	Recruitment & Pre-Employment	2,000
4622	Miscellaneous	300
4623	Travel	2,500
4624	Intern Stipends	5,000
4625	Insurance	2,800
4626	Equipment and Furniture	3,500
4628	Tutoring	24,000
4629	Dues & Subscriptions	800

Total Administration & Clinical

582,950

Outreach & Prevention

4640	Salaries	173,500
4641	Open Gym Program	75,600
4643	Education & Training	1,600
4644	Travel	2,500
4645	Printing	800
4646	Postage	600
4647	Office Supplies	1,100
4648	Community Affairs	1,000
4649	Professional Services	1,200
4650	Program Supplies	2,000
4651	Cell Phones	2,400
4654	Youth Job Incubator Project	1
4655	Transportation	3,000

Total Outreach & Prevention

265,301

Total Youth & Family Services

848,251

Total Town Fund Expenses/Appropriations

3,544,071

**2. SENIOR CENTER/SENIORCITIZEN SERVICES FUND**

<b>Beginning Balance April 1, 2012</b>			<b>1,153,868</b>
Estimated Revenues			
3000	Property Tax	955,185	
3250	Interest Income	1,500	
3300	Other Income	250	
3325	Aid Transportation Fees	20,400	
3330	RTA Grant	15,454	
3350	CEDA - LIHEAP	2,500	
3425	Title III Grants - Sub Area Agency	24,776	
3450	Transfer From Road & Bridge Fund*	328,208	
3500	Senior Programs	65,000	
3501	Nutrition	6,000	
3503	Donations	2,000	
3506	Social Services Donations	0	
3507	Material Fees	7,000	
3509	Lending Closet	2,000	
* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10			
Total Estimated Revenue			<u>1,430,273</u>
Total Estimated Funds Available			2,584,141
Total Expenditures/Appropriations			<u>1,529,773</u>
<b>Estimated Cash on Hand March 31, 2013</b>			<b>1,054,368</b>
Expenditures			
Administration			
4517	Salaries	449,600	
4522	Contingency	60,000	
4523	Recruitment	1,250	
4524	Utilities	79,000	
4525	Telephone & High Speed Internet	6,500	
4527	Equip Purchase / Rental / Repair	9,250	
4528	Office Supplies	6,500	
4529	Postage	4,000	
4530	Printing	2,000	
4534	Dues, Sub & Publications	1,000	
4535	Travel	1,500	
4536	Education & Training	4,500	
4537	Consultants	6,000	
4538	Community Affairs	3,500	
4539	Miscellaneous	1,000	
4540	Title Endowment Fund	15,000	
4541	Transfer to Capital Fund	118,000	
4542	Senior Satellite Services	50,000	
Total Administration			818,600
Programs & Services			
4514	Weekend Programming	2,000	
4515	Programming	87,000	
4516	Social Services	4,000	
4519	Senior Assistance	2,000	
4520	Volunteer Services	16,000	
4526	Club 59	24,500	
4530	Nutrition	13,645	
4531	Computer Instruction	1,000	
4532	Visual Arts	15,000	
Total Programs & Services			165,145
Senior Health			
4546	Salaries	73,528	
4547	Printing	1,000	
4548	Program Supplies	1,000	
Total Senior Health			75,528
Transportation			
4513	Alternative Transportation	10,000	
4517	Volunteer Express	15,500	
4518	Vehicle Maintenance	30,000	
4546	Salaries	315,000	
4547	Dispatch Software	50,000	
4549	Recruitment	1,500	
4550	Telephone	4,000	
4551	Training	3,000	
4552	Fuel	40,000	
4553	Uniforms	1,500	
Total Transportation			470,500
Total Senior Center Fund / Senior Citizen Services Fund Appropriations			<u>1,529,773</u>

### 3. WELFARE SERVICES

<b>Beginning Balance April 1, 2012</b>		<b>465,068</b>
Estimated Revenues		
3000    Property Tax	317,433	
3100    Replacement Tax	4,500	
3250    Interest Income	1,000	
3300    Other Income	2,000	
3350    CEDA - LIHEAP	10,000	
3445    Grants	1	
Total Estimated Revenues	<u>          </u>	<u>334,934</u>
Total Estimated Funds Available		800,002
Total Expenditures/Appropriations		<u>451,240</u>
<b>Estimated Cash on Hand March 31, 2013</b>		<b>348,762</b>
Expenditures		
Home Relief		
4101    Food	1,000	
4102    Rent	120,000	
4103    Utilities	12,000	
4105    Clothing	15,000	
4106    Travel Expenses	5,750	
4110    Burial	1,500	
4115    Medical	25,000	
4116    Catastrophic Insurance Premium	3,500	
4117    Miscellaneous	1,000	
4119    Emergency Assistance	50,000	
Total Welfare Services Home Relief	<u>          </u>	234,750
Administration		
4201    Salaries	186,000	
4202    Office Supplies	2,500	
4204    Equipment Purchase & Rental	6,000	
4205    Travel & Training	2,438	
4206    Postage	612	
4210    Printing	1,540	
4212    Dues, Pubs & Background Check	1,400	
4213    Community Affairs / Misc	1,500	
4506    Capital Improvements	12,500	
4507    Professional Services	2,000	
Total Welfare Services Administration	<u>          </u>	216,490
Total WS Budgeted Expenditures/Appropriations		451,240

**4. MENTAL HEALTH FUND**

<b>Beginning Balance April 1, 2012</b>		<b>748,285</b>
Estimated Revenues		
3000    Property Tax	952,300	
3100    Replacement Tax	15,000	
3250    Interest Income	2,000	
3300    Other Income	1,000	
3350    Rental Income	10,000	
3850    Tide Transportation Fee	8,000	
3855    Telephone Reimbursement	6,600	
3950    Aid Transportation Fees	2,500	
Total Estimated Revenues	<u>997,400</u>	<u>997,400</u>
Total Estimated Funds Available		1,745,685
Budgeted Expenditures		
Service Contracts	1,000,000	
Administration	99,400	
Community Resource Center	86,500	
Total Expenditures/Appropriations	<u>1,185,900</u>	<u>1,185,900</u>
Community Mental Health (708) Fund		<u>559,785</u>
<b>Estimated Cash on Hand March 31, 2013</b>		<b>559,785</b>

Expenditures			
Service Contracts			
Total Service Contracts		<hr/>	1,000,000
Administration			
4001	Hanover Township Services	4,500	
4002	Legal	4,000	
4005	Conference & Training	750	
4006	Personal Expense Reimbursement	1,000	
4008	Subscriptions & Publications	150	
4009	Salaries	52,000	
4010	Employee Insurance	7,250	
4012	Office Supplies	1,000	
4013	Postage	500	
4014	Equip / Database	3,000	
4506	Unemployment Compensation	1,000	
4508	IMRF Expense	6,250	
4522	FICA Expense	4,000	
4538	Miscellaneous	500	
4537	Community Relations	1,000	
4539	Dues	2,500	
4540	Special Events	500	
4541	Printing	1,500	
4544	Consultants	8,000	
Total Administration		<hr/>	99,400
HT Community Resource Center			
4210	Utilities	9,000	
4211	Insurance	1,000	
4213	Janitorial	6,000	
4214	Rent	500	
4216	Telephone Systems Maintenance	4,000	
4217	Capital Improvements	50,000	
4250	Building Maintenance	9,000	
4286	Agency Support Services	7,000	
Total HT Community Resource Center		<hr/>	86,500
Total Expenditures/Appropriations			
Community Mental Health (708) Fund			1,185,900

**5. IMRF FUND**

<b>Beginning Balance April 1, 2012</b>			<b>89,709</b>
Estimated Revenues			
3000    Property Tax		161,500	
3250    Interest Income		500	
3255    Transfer from Town Fund		143,000	
Total Estimated Revenues		<u>161,500</u>	<u>305,000</u>
Total Estimated Funds Available			394,709
Budgeted Expenditures/Appropriations			
4508    IMRF		305,000	
Total Expenditures/Appropriations		<u>305,000</u>	<u>305,000</u>
<b>Estimated Cash on Hand March 31, 2013</b>			<b>89,709</b>

**6. SOCIAL SECURITY**

<b>Beginning Balance April 1, 2012</b>			<b>48,095</b>
Estimated Revenues			
3000    Property Tax		129,750	
3250    Interest Income		250	
3255    Transfer from Town Fund		79,000	
Total Estimated Revenues		<u>129,750</u>	<u>209,000</u>
Total Estimated Funds Available			257,095
Budgeted Expenditures/Appropriations			
4522    Social Security		209,000	
Total Expenditures/Appropriations		<u>209,000</u>	<u>209,000</u>
<b>Estimated Cash on Hand March 31, 2013</b>			<b>48,095</b>

**7. VEHICLE REPLACEMENT FUND**

<b>Beginning Balance April 1, 2012</b>			<b>704,779</b>
Estimated Revenues			
3250    Interest Income		1,000	
3440    Bus Fares & Donations		8,250	
3450    Transfer from Road & Bridge - Senior Trans.*		70,000	
3460    Transfer from Town Fund		15,000	
Total Estimated Revenues		<u>15,000</u>	<u>94,250</u>
Total Estimated Funds Available			799,029
Budgeted Expenditures			
4408    Vehicle Purchase		76,000	
4540    Senior Bus Purchase		78,250	
Total Expenditures/Appropriations		<u>154,250</u>	<u>154,250</u>
<b>Estimated Cash on Hand March 31, 2013</b>			<b>644,779</b>

\* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

**8. CAPITAL PROJECTS FUND**

<b>Beginning Balance April 1, 2012</b>			<b>520,736</b>
Estimated Revenues			
3445    Grant		50,000	
3455    From Senior Center Fund		118,000	
3450    From Town Fund		223,750	
Total Estimated Revenues		<u>223,750</u>	<u>391,750</u>
Total Estimated Funds Available			912,486
Budgeted Expenditures			
4414    Senior Park		315,000	
4425    Building & Permanent Improvements		76,750	
Total Expenditures/Appropriations		<u>391,750</u>	<u>391,750</u>
<b>Estimated Cash on Hand March 31, 2013</b>			<b>520,736</b>

SECTION 2: THAT THE AMOUNTS APPROPRIATED FOR TOWNSHIP PURPOSES FOR THE FISCAL YEAR ENDING MARCH 31, 2013, BY FUND IS:

GENERAL TOWN FUND	3,544,071
SENIOR CENTER/SENIOR CITIZEN SERVICES FUND	1,529,773
WELFARE SERVICES FUND	451,240
COMMUNITY MENTAL HEALTH FUND	1,185,900
IMRF FUND	305,000
FICA FUND	209,000
VEHICLE REPLACEMENT FUND	154,250
CAPITAL PROJECTS FUND	391,750

TOTAL APPROPRIATIONS 7,770,984

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES SPECIFIED AND IN PARTICULAR AMOUNTS STATED FOR EACH FUND RESPECTIVELY IN SECTION 1, CONSTITUTING THE TOTAL APPROPRIATION IN THE AMOUNT OF **Seven Million, Seven Hundred and Seventy Thousand, Nine Hundred and Eighty-Four Dollars (\$7,770,984)** FOR THE FISCAL YEAR ENDING MARCH 31, 2013.

SECTION 4: THAT IF ANY SECTION, SUBDIVISION, OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THIS TOWNSHIP, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS AFTER ITS ADOPTION.

ADOPTED ON \_\_\_\_\_ AT HANOVER TOWNSHIP, COOK COUNTY, ILLINOIS, BY THE HANOVER TOWNSHIP BOARD OF TRUSTEES BY ROLL CALL VOTE.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Supervisor

**Hanover Township Road District  
Budget and Appropriation Ordinance  
Ordinance #**

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR THE TOWNSHIP  
OF HANOVER ROAD DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING  
APRIL 1, 2012 AND ENDING MARCH 31, 2013

BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS.

AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND  
EXPENDITURES IS HEREBY ADOPTED FOR THE GENERAL ROAD FUND FOR THE FISCAL YEAR  
MENTIONED ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. General Road Fund

Beginning Balance on April 1, 2012	1,859,054
------------------------------------	-----------

Estimated Revenues

Property Tax	792,375	
Replacement Tax	16,000	
Interest Income	15,000	
Permits and Fines	750	
Traffic Enforcement Fees	1,500	
Other	100	

Total Estimated Revenues	825,725
--------------------------	---------

Total Estimated Funds Available	2,684,779
---------------------------------	-----------

Budgeted Expenditures

Road Maintenance	766,008	
Equipment	80,981	
Bridge Maintenance	10,816	
Buildings	1,216,224	
Administration/Transfers*	553,419	

Total Expenditures/Appropriations	2,627,448
-----------------------------------	-----------

Estimated Cash on Hand March 31, 2013	57,331
---------------------------------------	--------

\* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Expenditures

Road Maintenance

4600	Controlled Substance Test	1,082
4601	Salaries	183,750
4602	Road Materials & Operations	11,811
4603	Gasoline	12,000
4605	Maintenance / Supplies	7,571
4606	Engineering	13,520
4607	Contract Work	350,000
4610	Street Lighting	10,000
4614	Signs& Striping	16,224
4616	Salt	160,050

Total Road Maintenance 766,008

Equipment

4604	Machine Rental	1,839
4608	Equipment Purchase	50,479
4609	Maintenance Vehicles & Equip	24,336
4610	Emergency Equipment	1
4611	Construction Equipment	4,326

Total Equipment 80,981

Bridge Maintenance

4615	Bridge Repair and Maintenance	10,816
------	-------------------------------	--------

Total Bridge Maintenance 10,816

Buildings

4612	Buildings & Perm Improvement	10,816
4613	Building Maintenance	5,408
4617	Land/Buidling Acquisition & Improvement	1,200,000

Total Buildings 1,216,224

Administration

4506	Unemployment Compensation	525
4508	IMRF Expense	23,400
4522	FICA Expense	15,600
4700	Postage	2,300
4701	Legal	20,000
4702	Insurance	48,672
4703	Accounting	2,100
4704	Telephone	3,500
4705	Dues, Subscriptions & Publications	1,000
4706	Travel Expense	1,500

4707	Printing	2,704	
4708	Training & Conferences	3,000	
4709	Uniforms and Safety Equipment	1,560	
4710	Community Affaris	5,000	
4711	Utilities	6,490	
4712	Miscellaneous	2,000	
4713	Service Charges	260	
4714	Office Supplies	3,120	
4715	Replacement Tax	12,480	
4716	Transfer to Sr Transportation*	328,208	
4717	Transfer to Vehicle Fund*	70,000	
4718	Transfer to Town - Facility**	0	
Total Administration			553,419
* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10			
**To be spent for direct costs of providing disaster relief and support services pursuant to 60 ILCS 1/30-117			
<b>Total General Road Fund Expenditures/Appropriations</b>			<b>2,627,448</b>

SECTION 2: THAT THE AMOUNT APPROPRIATED FOR ROAD DISTRICT PURPOSES FOR THE  
FOR THE FISCAL YEAR ENDING MARCH 31, 2013

General Road Fund			
	Road Maintenance	766,008	
	Equipment	80,981	
	Bridge Maintenance	10,816	
	Buildings	1,216,224	
	Administration & Transfers	553,419	
Total General Road Fund			2,627,448
<b>Total Expenditures/Appropriations</b>			<b>2,627,448</b>

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES  
SPECIFIED, AND IN PARTICULAR AMOUNTS STATED, FOR THE FUND NAMED IN SECTION 1,  
CONSTITUTING TOTAL APPROPRIATIONS IN THE AMOUNT OF:  
**Two Million Six Hundred and Twenty Seven Thousand Four Hundred and Forty-Eight Dollars**  
\$2,627,448 FOR THE FISCAL YEAR ENDING MARCH 31, 2013

SECTION 4: THAT IF ANY SECTION, SUBDIVISION OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID OR BE UNCONSTITUTIONAL, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THE ROAD DISTRICT, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS OF ITS ADOPTION.

Adopted on \_\_\_\_\_ at Hanover Township, Cook County, Illinois, by the Hanover Township Board of Trustees by Roll Call Vote:

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
TOWNSHIP CLERK

\_\_\_\_\_  
SUPERVISOR

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION APPROVING CHANGE ORDER NUMBER FIVE  
BETWEEN HANOVER TOWNSHIP AND L. J. MORSE CONSTRUCTION, CO.**

---

**WHEREAS**, Hanover Township (the "Township") and L. J. Morse Construction, Co. (the "Contractor") (collectively, the "Parties") entered into a certain contract (the "Contract") for the renovations and addition to the Township's Astor Avenue Community Center (the "Project") providing for Project completion dates of November 30, 2011 for the garage addition shell-weather enclosed, trash enclosure, site work, earth work, asphalt paving, side walks, landscaping, and erosion control (weather permitting), and December 31, 2011 to complete the remaining Project; and

**WHEREAS**, the Project work is approximately 80% to 90% complete, and the remaining work consists primarily of exterior weather related work, including the EIFS work, landscaping, and exterior painting, some of which work requires that temperatures remain above freezing for seven to fourteen consecutive days and dry conditions, and therefore this work cannot be performed until April of 2012; and

**WHEREAS**, Change Order No. Five, a copy of which is attached hereto as Exhibit A and incorporated herein ("Change Order No. Five"), to the Contract revises the Project completion date for the Project work until April 30, 2012; and

**WHEREAS**, pursuant to Section 21 of the Contract and 720 ILCS 5/33E-9 the determinations set forth herein are required relative to Change Order No. Five;

**NOW, THEREFORE, BE IT RESOLVED** by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois (the "Township Board"), as follows:

**SECTION ONE:** The Township Board hereby finds and determines that the circumstances necessitating the change in completion date for the Project work until April 30, 2012 as set forth on Change Order No. Five were not reasonably foreseeable at the time the Contract was signed, are germane to the original Contract as signed, and/or are in the best interest of the Township and are authorized by law.

**SECTION TWO:** Change Order No. Five is hereby approved.

**SECTION THREE:** The Township Supervisor is hereby authorized to sign Change Order No. Five on behalf of the Township.

**SECTION FOUR: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason,

the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 2, 2012

APPROVED: February 2, 2012

\_\_\_\_\_  
Brian P. McGuire, Supervisor

ATTEST:

\_\_\_\_\_  
Katy Dolan Baumer, Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Clerk of the Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on February 2, 2012 and approved on February 2, 2012 as the same appears from the official records of the Hanover Township.

\_\_\_\_\_  
Katy Dolan Baumer, Clerk

