



250 S. Route 59, Bartlett, Illinois 60103

**Special Meeting of Town Board
December 14, 2010
7:00 PM**

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Town Hall (Public Comments)
- V. Recess into Truth in Taxation Hearing for the Hanover Township Road District
 - A. Explanation of reasons for proposed Hanover Township Road District Tax Levy increase.
 - B. Comments and questions for Board Members.
 - C. Comments, questions and testimony regarding Township Tax Levy from public.
 - D. Adjournment of Truth and Taxation Hearing.
- VI. Hanover Township Tax Levy Ordinances for the fiscal year beginning April 1, 2010 and ending March 31, 2011.
- VII. Hanover Township Single Township Road District Levy Ordinance for the fiscal year beginning April 1, 2010 and ending March 31, 2011.
- VIII. Presentations
 - A. Recognition of Bartlett Hawks Youth Football Champions
- IX. Supervisor's Report
- X. Clerk's Report
 - A. Approve Regular Meetings Minutes of November 16, 2010
- XI. Highway Commissioner's Report
- XII. Assessor's Report
- XIII. Trustee Liaisons Committee Reports

- XIV. Treasurer's Report
- XV. Bill Paying
- XVI. Old Business
- XVII. New Business
 - A. Resolution Approving of Agreements Regarding Pace Transportation Services
 - B. Approval of Senior Services Consultant Agreement
 - C. Approval of Fiscal Year 2009 Audit
 - D. Approval of Capital Improvements at the Mental Health Resource Center
 - E. Adoption of Fiscal Year 2012 Strategic Goals
- XVIII. Executive Session
- XIX. Department Reports
- XX. Workshop – Holiday Revue Preparation
- XXI. Other Business
- XXII. Adjournment

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community-based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.

**Hanover Township
Tax Levy Ordinance**

Ordinance _____

An Ordinance levying taxes for all corporate purposes for **HANOVER TOWNSHIP , COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2010** and ending **March 31, 2011**.

BE IT ORDAINED by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

SECTION 1: That the sum of **FIVE MILLION SEVEN HUNDRED THIRTEEN THOUSAND SEVEN HUNDRED NINETY EIGHT DOLLARS (\$5,713,798)** is hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

<p>ADMINISTRATION</p> <hr/> <p>FACILITIES & MAINTENANCE</p> <hr/> <p>COMMUNITY MENTAL HEALTH</p> <hr/> <p>RETIREMENT</p> <hr/> <p>VEHICLE REPLACEMENT FUND</p> <hr/> <p>YOUTH AND FAMILY SERVICES</p> <hr/>	<p>ASSESSOR</p> <hr/> <p>CLERK</p> <hr/> <p>EMERGENCY SERVICES & DISASTER</p> <hr/> <p>GENERAL ASSISTANCE</p> <hr/> <p>SENIOR CITIZENS SERVICES</p> <hr/> <p>VETERANS AFFAIRS</p> <hr/>
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SECTION 2: That the amounts to be levied of each object and purpose shall be as follows:

GENERAL TOWN/CORPORATE FUND:

1.1 ADMINISTRATION

Personnel	715,006	
Contractual Services	<u>362,085</u>	
Commodities	<u>65,400</u>	
Other Expenditures	<u>498</u>	
Capital Outlay	<u>330,000</u>	
TOTAL ADMINISTRATION		<u>1,472,989</u>

1.2 ASSESSOR

Personnel	117,733	
Contractual Services	<u>18,486</u>	
Commodities	<u>5,873</u>	
Other Expenditures	<u>443</u>	
Capital Outlay	<u>0</u>	
TOTAL ASSESSOR		<u>142,535</u>

1.3 FACILITIES & MAINTENANCE

Personnel	194,000	
Contractual Services	<u>143,253</u>	
Commodities	<u>7,800</u>	
Other Expenditures	<u>360</u>	
Capital Outlay	<u>0</u>	
TOTAL FACILITIES & MAINTENANCE		<u>345,413</u>

1.4 COMMUNITY HEALTH NURSE

Personnel	<u>99,000</u>	
Contractual Services	<u>11,706</u>	
Commodities	<u>9,402</u>	
Other Expenditures	<u>494</u>	
Capital Outlay	<u>0</u>	
TOTAL COMMUNITY HEALTH NURSE		<u>120,602</u>

1.5 CLERK

Personnel	<u>82,715</u>	
Contractual Services	<u>17,476</u>	
Commodities	<u>3,000</u>	
Other Expenditures	<u>493</u>	
Capital Outlay	<u>5,002</u>	
TOTAL CLERK		<u>108,686</u>

1.6 EMERGENCY SERVICES & DISASTER AGENCY

Personnel	<u>20,000</u>	
Contractual Services	<u>20,925</u>	
Commodities	<u>3,500</u>	
Other Expenditures	<u>495</u>	
Capital Outlay	<u>43,000</u>	
TOTAL EMERGENCY SERVICES & DISASTER AGENCY		<u>87,920</u>

1.7 VETERANS AFFAIRS

Personnel	<u>19,174</u>	
Contractual Services	<u>0</u>	
Commodities	<u>0</u>	
Other Expenditures	<u>200</u>	
TOTAL VETERANS AFFAIRS		<u>19,374</u>

1.8 YOUTH AND FAMILY SERVICES

Personnel	<u>783,700</u>	
Contractual Services	<u>93,650</u>	
Commodities	<u>15,600</u>	
Other Expenditures	<u>451</u>	
Capital Outlay	<u>6,500</u>	
TOTAL YOUTH AND FAMILY SERVICES		<u>899,901</u>

(REF: 60 ILCS 1/235 & 1/215-5)

TOTAL GENERAL TOWN/CORPORATE FUND

		<u>3,197,420</u>
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(REF: GENERAL CORPORATE TAX 60 ILCS 1/235-5)

2. SENIOR CITIZENS SERVICES FUND**2.1 ADMINISTRATION**

Personnel	<u>433,897</u>	
Contractual Services	<u>128,060</u>	
Commodities	<u>79,000</u>	

TOTAL ADMINISTRATION640,957**2.2 SOCIAL SERVICES**

Commodities	<u>184,726</u>	
Other Expenditures	<u>149</u>	

TOTAL SOCIAL SERVICES184,875**2.3 SENIOR COMMUNITY HEALTH**

Personnel	<u>56,000</u>	
Commodities	<u>2,000</u>	

TOTAL SENIOR COMMUNITY HEALTH58,000**2.4 TRANSPORTATION**

Personnel	<u>0</u>	
Commodities	<u>21,353</u>	
Buses	<u>50,000</u>	

TOTAL TRANSPORTATION71,353**TOTAL SENIOR CITIZENS SERVICES**955,185

(REF: SENIOR CITIZENS SERVICES TAX 60 ILCS 1/35-55)

3. GENERAL ASSISTANCE**3.1 HOME RELIEF**

Contractual Services	<u>133,111</u>	
Other Expenditures	<u>0</u>	

TOTAL HOME RELIEF 133,111

3.2 ADMINISTRATION

Personnel	<u>106,610</u>	
Commodities	<u>77,712</u>	

TOTAL ADMINISTRATION 184,322

TOTAL GENERAL ASSISTANCE

(REF: GENERAL ASSISTANCE TAX (60 ILCS 1/235-20)

317,433

4. SOCIAL SECURITY

Personnel	<u>129,859</u>	
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TOTAL SOCIAL SECURITY 129,859

(REF: SOCIAL SECURITY TAX (40 ILCS 5/21-110 &110.1)

5. IMRF

Personnel	<u>161,602</u>	
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TOTAL IMRF 161,602

(REF: IMRF TAX (40 ILCS 5/7-171)

TOTAL RETIREMENT 161,602

6. COMMUNITY MENTAL HEALTH FUND

Personnel	<u>107,724</u>	
Contractual Services	<u>638,346</u>	
Commodities	<u>42,750</u>	
Other Expenditures	<u>480</u>	
Capital Outlay	<u>163,000</u>	

TOTAL COMMUNITY MENTAL HEALTH FUND 952,300

(REF: COMMUNITY MENTAL HEALTH TAX 405 ILCS 20/4)

TAX LEVY SUMMARY

General Corporate Tax	<u>3,197,420</u>	
Senior Citizens Services Tax	<u>955,185</u>	
General Assistance (Public Assistance) Tax	<u>317,433</u>	
Social Security Tax	<u>129,859</u>	
Retirement (IMRF) Tax	<u>161,602</u>	
Community Mental Health Tax	<u>952,300</u>	

TOTAL TAXES LEVIED 5,713,798

SECTION 3: That the Town Clerk shall make and file with the Clerk of said County of Cook, before the time required by law, a duly certified copy of this Ordinance, and it is hereby directed that the aforesaid sum of **\$ 5,713,798.00** be raised by taxation in the manner provided by law.

SECTION 4: That if any section, subdivision or sentence of this Ordinance shall for any reason be held invalid or found to be unconstitutional, such finding shall not affect the remaining portion of this Ordinance.

SECTION 5: That this Ordinance shall be in full force and effect upon its adoption as provided by law.

SECTION 6: That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

ADOPTED on this 14th day of December, 2010, by the Board of Trustees of Hanover Township.

ROLL CALL:

AYES

NAYS

ABSENT

TOWN CLERK

SUPERVISOR

Hanover Township
Single Township Road District Tax Levy Ordinance

Ordinance _____

An Ordinance levying taxes for all corporate purposes for the **HANOVER TOWNSHIP ROAD DISTRICT, COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2010** and ending **March 31, 2011**.

BE IT ORDAINED by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

SECTION 1: That the Highway Commissioner of the Hanover Township Road District does hereby determine and declare that the sum of **TWO MILLION, TWO HUNDRED AND ONE THOUSAND, TWO HUNDRED AND SIXTY EIGHT DOLLARS (\$2,201,268.00)** is hereby levied upon all property subject to taxation within the Road District as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Road District as required by statute or voted by the people in accordance with the law, for such purposes as:

GENERAL ROAD FUND for the fiscal year beginning **April 1, 2010** and ending **March 31, 2011**.

SECTION 2: That the amounts to be levied for each object and purpose shall be as follows:

1.1 ADMINISTRATION

Personnel	39,000	
Contractual Services	92,672	
Commodities	14,248	
Other Expenditures	496	
Capital Outlay	0	
TOTAL ADMINISTRATION		146,416

1.2 MAINTENANCE

Personnel	247,768	
Contractual Services	1,569,210	
Commodities	141,639	
Capital Outlay	96,235	
TOTAL MAINTENANCE		2,054,852

TOTAL GENERAL ROAD FUND

(REF: GENERAL ROAD & BRIDGE TAX. (605 ILCS 5/6-501 &6-504)

2,201,268

TAX LEVY SUMMARY

Road and Bridge Tax	2,201,268	
TOTAL TAXES LEVIED		2,201,268

THE AMOUNTS TO BE LEVIED were determined and certified by the **Highway Commissioner of the Hanover Township Road District**.

P. Craig Ochoa
Highway Commissioner

SECTION 3: The Hanover Township Board of Trustees certifies to the Cook County Board and Clerk that the amounts levied herein are the amounts necessary to be levied for Hanover Township Road District purposes. It is hereby directed that the aforesaid sum of **\$2,201,268.00** be raised by taxation in the manner provided by law.

SECTION 4: That the ex-officio Road District Clerk shall make and file with the County Clerk of said County of Cook, on or before the time required by law, a duly certified copy of this Ordinance.

SECTION 5: That if any subdivision or sentence of this Ordinance shall for any reason be held invalid or be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 6: That this Ordinance shall be in full force and effect upon its adaption, as provided by law.

SECTION 7: That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

ADOPTED AND CERTIFIED this 14th day of December, 2010, by the Board of Trustees of Hanover Township.

ROLL CALL:

AYES	_____	NAYS	_____	ABSENT	_____
	_____		_____		_____
	_____		_____		_____
	_____		_____		_____
	_____		_____		_____

Road District Clerk

Supervisor

Hanover Township
Board Audit Report
From 11/16/10 to 12/14/10

Total Town Fund	74,837.39
Total Senior Center	35,390.11
Total Welfare Services	9,120.48
Total Road and Bridge	488,428.66
Total Mental Health Board	23,146.24
Total Retirement	
Total Vehicle	5,212.00
Total Capital	7,032.50
Total All Funds	<u><u>643,167.38</u></u>

The above has been approved for payment this 14th day of December 2010.

Supervisor

Town Clerk

Trustee

Trustee

Trustee

Trustee

REIMBURSEMENT AGREEMENT

AGREEMENT entered December 14, 2010, by and between Hanover Township, a body politic, and the Hanover Township Mental Health Board, both of Cook County, Illinois.

RECITALS

WHEREAS, the Hanover Township Mental Health Board (the "Mental Health Board") has determined that there are approximately eleven (11) residents with physical and/or mental health disabilities who reside in Hanover Township who need and desire transportation to the Association for Individual Development (AID) and/or Ecker Center for Mental Health in the City of Elgin, Illinois (the "Residents"); and

WHEREAS, neither Hanover Township (the "Township") nor the Mental Health Board have the work force or the equipment to provide the type of transportation services required by the Residents in question; and

WHEREAS, the Township and the Mental Health Board have thoroughly examined all of the transportation alternatives and have determined that the Suburban Bus Division of the Regional Transportation Authority, operating under the name and hereinafter referred to as "PACE" is and continues to be the most practicable means of transporting the Residents in question, and they desire to continue their previous arrangement which will require the joint cooperation of each and also the Township to enter into a new Pace Paratransit Local Share Agreement with PACE for a period of twelve months beginning January 1, 2011 and ending December 31, 2011, a copy of which is appended hereto and expressly incorporated, for reference purposes, herein (the "Local Share Agreement"); and

WHEREAS, under the terms of the said Local Share Agreement, Residents designated by the Mental Health Board will not be charged a fare by PACE, but PACE will bill the Township for services actually rendered by its Contractor and for its other expenses (collectively, the "Transportation Costs"); and

WHEREAS, the Transportation Costs paid by the Township to PACE will be reimbursed or paid in full by the Residents, their families, and the Mental Health Board in the amounts or portions hereinafter set forth; and

WHEREAS, it is estimated that the expenses and fees for the twelve month term of the Local Share Agreement will be approximately \$21,212.00, which the Residents cannot afford to pay but will require the Mental Health Board to subsidize; and

WHEREAS, the Township and the Mental Health Board heretofore entered a similar Reimbursement Agreement for a twelve month period beginning January 1, 2010 and ending December 31, 2010, and the parties hereto desire to enter into this Agreement to memorialize their agreement and obligate the Mental Health Board to reimburse the Township as stated herein, for those expenses not covered by the fees paid by the handicapped residents or their families for the period beginning January 1, 2011 and ending December 31, 2011;

NOW, THEREFORE, in consideration of the foregoing Recitals and other good and valuable consideration, the receipt and sufficiency of which is expressly acknowledged, it is hereby agreed as follows:

1. The Recitals of this Agreement are made a part hereof as though fully set forth herein.
2. The Mental Health Board shall reimburse the Township on a monthly basis the sum equal to the difference between the monies paid by the Township to PACE

pursuant to the Local Share Agreement dated December 14, 2010, and the total monthly fees paid by the Residents or their families to the Township.

3. The Township, in its sole discretion, will charge Residents whose transportation fees are subsidized by the Mental Health Board a monthly transportation fee based on a sliding scale based on the Residents and/or their respective parent(s) or legal guardian(s) financial resources and needs, not to exceed \$35.00 per month, for the time period January 1, 2011 through December 31, 2011. Notwithstanding the foregoing, in the event the Township Board of Trustees (the "Township Board") determines that said Resident(s) and/or their respective parent(s) or legal guardian(s) cannot afford to pay said transportation fee, the Township Board may waive said transportation fees.

4. This Agreement shall automatically terminate in the event said Local Share Agreement is terminated by PACE or the Township pursuant to its terms.

5. Any and all payments required to be made hereunder shall be subject to and made in accord with all statutory budgeting proceedings, and further subject to the availability of funds pursuant to the then current fiscal budget of the Mental Health Board; however, in the event the Mental Health Board fails to reimburse the Township as aforesaid based on said statutory budgeting constraints or lack of available funds, the Township, in its sole discretion, may terminate the service and the Local Share Agreement. Notwithstanding the foregoing, the Mental Health Board shall budget for said expenditure in its applicable fiscal budgets, provided however that the Township agrees to budget and levy on behalf of the Mental Health Board sufficient amounts to permit the Mental Health Board to meet its obligations under this Agreement.

6. In the event the Mental Health Board is not currently covered under the Township's general liability policy for the purposes of this Agreement and the conveyances

contemplated to be made herein, the Township shall add the Mental Health Board as an additional insured under its general liability policy for the purposes of this Agreement, and for the conveyances contemplated to be made herein. The Township will provide the Mental Health Board with a certificate of insurance providing for thirty (30) days prior notice in the event of cancellation of such policies.

Hanover Township:

By: _____
Township Supervisor

Attest:

Township Clerk

Hanover Township Mental Health Board:

By: _____
Chairman

Attest:

Secretary

PACE PARATRANSIT LOCAL SHARE AGREEMENT
Hanover Township

This agreement is made this 14th day of December, 2010 by and between the Suburban Bus Division of the Regional Transportation Authority (RTA) operating under the name and hereinafter referred to as "Pace", an Illinois municipal corporation, and Hanover Township, an Illinois municipal corporation, hereinafter referred to as the "Municipality".

The parties, in consideration of the mutual promises hereinafter set forth, hereby agree to the following:

1. **TERM** - This agreement will be in effect beginning January 1, 2011 and ending December 31, 2011.
2. **SERVICE DESCRIPTION** - The Municipality will participate in the financial support of the transportation service described in the attached Exhibit A. Exhibit A is hereby incorporated and made a part of this Agreement.
3. **REPORTING** - Pace will provide to the Municipality on a monthly basis, a report with the following:
 - A. Number of one way trips.
 - B. Total Vehicle service hours (provided for Dial-A-Ride service as outlined in Exhibit A of this Agreement).
 - C. A billing for Local Share, determined as outlined in Section 4 of this Agreement.
4. **LOCAL SHARE FUNDING** - The Purchaser agrees to reimburse Pace monthly for the Local Share incurred in operating the service described in Exhibit A of this Agreement. The Local Share will be calculated in the following manner:
 - A. The Total Expense of the project will be calculated by multiplying the actual number of vehicle service hours delivered per this Agreement by the hourly rate charged to Pace by the Contractor. Operating Deficit will be defined as Total Expense less fare revenue.
 - B. The Pace Contribution will be the lesser of 1) 75% of the actual Operating Deficit attributed to a maximum of 800 vehicle hours of service, 2) \$3.00 multiplied by the number of one-way passenger trips, or 3) \$16,500

The Pace Contribution shall be calculated monthly on a year-to-date basis to adjust for actual vehicle hours of service and ensure that the annual Pace Contribution is not depleted in advance before the end of the term of this agreement.

The Local Share is the Total Expense, as described in Section 4A, minus fares, minus the Pace Contribution.
 - C. The Purchaser shall pay Pace within thirty (30) days of receiving the monthly bill.
5. **AMENDMENT** - This Agreement constitutes the entire Agreement between the parties hereto. Any proposed changes in this Agreement shall be submitted to Pace for its prior approval. Except for minor service changes, no modification, addition, deletion, revision, alteration or other change to this Agreement shall be effective unless and until such changes are reduced to writing and executed by the authorized representatives of parties hereto.
6. **TERMINATION** -
 - A. This contract can be terminated upon thirty (30) calendar days written notice by Pace, if: 1)

sufficient funds have not been appropriated to cover the estimated requirements by Pace or by any other agency funding the service; 2) Pace develops alternative public transportation services which, as determined by Pace, will better meet the transportation needs of the public; or, 3) the Municipality fails to make payments as required by Section 4 of this Agreement.

B. Hanover Township can terminate this Agreement upon thirty (30) calendar days written notice; if 1) Pace is in default of this Agreement; or 2) in the event Hanover Township does not enter into a Reimbursement Agreement with the Hanover Township Mental Health Board pertaining to this Agreement on or before March 31, 2011.

7. **FAILURE TO PERFORM** - Pace will not be responsible for any failure to provide service due to circumstances beyond the reasonable control of Pace. Pace shall make every reasonable effort to have service restored as soon as practical under the circumstances. No fees will be charged for service not performed.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be made effective and executed as of the date first set forth above by their duly authorized officials.

SUBURBAN BUS DIVISION OF THE REGIONAL TRANSPORTATION AUTHORITY

PACE

HANOVER TOWNSHIP

By: _____
Thomas J. Ross, Executive Director

By: _____
Brian P. McGuire, Supervisor

Date: _____

Date: December 14, 2010

Attest: _____

Attest: _____

Date: _____

Date: _____

COST ESTIMATE WORKSHEET

2011 LOCAL SHARE AGREEMENT

PROJECT: **HANOVER TOWNSHIP**

REVENUE	\$ <u>-0-</u>
EXPENSE	\$ <u>40,211</u>
DEFICIT	\$ <u>40,211</u>
PACE SUBSIDY	\$ <u>16,500</u>
PACE CALL CENTER SUBSIDY	\$ <u>2,499</u>
LOCAL SHARE	\$ <u>21,212</u>
RIDERSHIP	5,500
VEHICLE HOURS	800

TRANSPORTATION FEE AGREEMENT
(PARENT OR LEGAL GUARDIAN)

The undersigned, being the parent and/or legal guardian of _____ (the recipient) of certain transportation services provided by the Suburban Bus Division of the Regional Transportation Authority, operating under the name "PACE" to transport the (son/daughter/ward) of the undersigned to and from Association for Individual Development (AID) and/or the Ecker Center for Mental Health in the City of Elgin, Illinois, for a period of twelve months beginning January 1, 2011 and ending December 31, 2011, unless sooner terminated by either "PACE" or Hanover Township, hereby agree(s) to pay Hanover Township the sum of \$_____ per month thereafter, beginning on January 1, 2011 and continuing on the first of the month thereafter. This is to reimburse the Township for part of the costs it will be charged by "PACE", in providing transportation services for the (son/daughter/ward) of the undersigned, and certain other handicapped or disabled residents of Hanover Township. I understand if said \$_____ fee is not paid to the Township on or before the first day of each month, that the Township will so notify "PACE" and my (son/daughter/ward) will not be subsidized by the Township or the Mental Health Board. I understand and agree that in the event the Local Share Agreement between the Township and "PACE" is terminated for any reason that the sole and exclusive remedy of the undersigned and my (son/daughter/ward), _____, shall be for the return of the reimbursement of any prepaid transportation fees paid hereunder. Either party may terminate this Agreement at any time with or without cause. In the event this Agreement is terminated by the Township with or without cause and/or the transportation services provided by PACE hereunder to my (son/daughter/ward) are suspended or revoked for any reason, the sole and exclusive remedy of the undersigned and my (son/daughter/ward) shall be the return of the reimbursement of any prepaid transportation fees hereunder.

Dated _____

Hanover Township

By: _____
Township Supervisor

Signature, Parent or Guardian

(Print Name)

ATTEST:

Phone Number of Parent or
Legal Guardian

Township Clerk

Title: Mother/Father/Guardian
(Strike Two)
of _____
Name of Son/Daughter/Ward

RESOLUTION _____

**A RESOLUTION APPROVING OF A LOCAL SHARE AGREEMENT,
REIMBURSEMENT AGREEMENT AND TRANSPORTATION FEE AGREEMENTS
REGARDING TRANSPORTATION SERVICES PROVIDED BY PACE**

BE IT RESOLVED by the Supervisor and Board of Town Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That the following agreements:

The Pace Paratransit Local Share Agreement by and between the Suburban Bus Division of the Regional Transportation Authority, operating under the name of Pace, and Hanover Township for the period beginning January 1, 2011, and ending December 31, 2011;

The Reimbursement Agreement by and between Hanover Township and the Hanover Township Mental Health Board for the period beginning January 1, 2011 and ending December 31, 2011; and

The Transportation Fee Agreements by and between Hanover Township and the Parents and/or Legal Guardians of the Recipients of the transportation services provided by Pace for the period beginning January 1, 2011 and ending December 31, 2011;

(collectively, the "Agreements"), copies of which are appended hereto and expressly incorporated herein by this reference, are hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreements on behalf of the Township, and to execute any and all other documents necessary to carry out the terms of said Agreements.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED December 14, 2010

APPROVED December 14, 2010

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____ enacted on December 14, 2010, and approved on December 14, 2010, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



Active Seniors Options, Inc.
2404 Windsor Place, Suite B
Champaign, IL 61820

voice: (217) 337-4781
web: www.activeseniorsoptions.com
email: info@activeseniorsoptions.com

Contracting Agreement

Services Provided to: Hanover Township Senior Services (“Hanover”)
240 S. Route 59
Bartlett, IL 60103

Services Provided by: Active Seniors Options, Inc. (“ASO”)
2404 Windsor Place, Suite B
Champaign, IL 61820
FEIN: 37-1267356

Project Consultants:	Dr. William Gingold (217) 337-4781 wgingold@illinois.edu	Roland Garton (217) 355-3559 roland.garton@garcoserv.com
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General Scope of Work

Active Seniors Options will help Hanover continually increase the quality and effectiveness of its services to seniors, thereby furthering its ability to serve as a model for others.

The nature of the work will consist primarily of advice and recommendations, with interactions by telephone, email, and in-person meetings. The focus from December 1, 2010 through March 31, 2011 will be on successfully implementing the Senior Services Action Plan, as provided to ASO by Hanover. Work may also include other areas requested or deemed beneficial by the Senior Services Director, Barbara Kurth Schuldt, who will be the primary contact with ASO. The Consultants anticipate travel to Hanover every two or three months.

During the same time period, ASO will also help establish an Action Plan for the following fiscal year, from April 1, 2011 through March 31, 2012. During this time period, ASO will then help implement that Action Plan.

ASO involvement may also include additional projects such as taping of distance learning workshops, helping organize and promote a “Passport to Wellness” health screening program, and implementing a brain stimulation program—especially as additional, external funding is available.

All work will be performed with an eye toward attracting more “young seniors” (age 55-65) to actively participate in Senior Center offerings.

Specific Areas of Emphasis

ASO will contribute to the following aspects of the Action Plan as described below, and in other ways as opportunities emerge during interactions. Starred areas (☆) are those expected to receive the greatest attention and interaction.

Mission Statement

- Provide input and suggestions as the Mission and Vision statements are developed.

☆ NISC Accreditation

- Assist in organizing, scheduling, and tracking the process.
- Advise on meeting accreditation standards, especially in areas where the process identifies any shortcomings.
- Participate in the committee as travel and communications allow.
- Compile materials in electronic format for duplication by Hanover and presentation to NISC.

Facilities Usage

- Suggest approaches to increase efficient and effective use of facilities, to enable usage on weekends and evenings.
- Suggest efficient, low-maintenance facilities usage tracking and reporting mechanisms that take advantage of MySeniorCenter software where possible.

☆ Evidence-Based Evaluation

- Devise, identify, and provide efficient metrics and measures of assessing evidence-based wellness and other outcomes that demonstrate success of Senior Services toward its mission. Activities include the following:
 - Guide in the development of plans, strategies, and approaches for establishing evidence-based, outcome-oriented measures that assess achievement of Hanover's mission.
 - Suggest specific instruments and approaches for assessment that represent current best practices.
 - Suggest data-tracking tools and techniques, to facilitate data collection and subsequent analysis.
 - Assist in developing and customizing evidence-based assessment tools specifically for Hanover.
 - Review, analyze, and comment on results and potential impacts of the various instruments and approaches implemented by Hanover, and provide recommendations.
- Incorporate the measures where possible with MySeniorCenter software.

Joint Program with Park District

- Advise on approaches where requested.

☆ Partner with Colleges

- Suggest programs and other potential, mutually beneficial areas for collaboration between Hanover and training/education/research institutions, with special emphasis on 1) developing long-term research and educational relationships with such institutions and 2) positioning Hanover as a model senior services organization.
- Apply for Grants
- Advise on and assist with grant request to Age Option, whose announcement is expected in December, 2010.
- Research, and apply where appropriate, other grant opportunities.

☆ Explore Planned Giving Program

- Help establish and organize committee to research existing resource development and planned giving programs and develop “next steps” plan.
- Advise on key areas of focus and direction for the committee in its initial efforts.

Develop Business Sponsorships

- Suggest ideas for cultivating relationships and opportunities with business sponsors.

Terms

1. Work will be performed primarily by the Project Contacts listed above, with assistance from their staff.
2. Work performed by Roland Garton and Dr. Gingold will be reimbursed at a rate of \$92/hour.
3. Tasking will begin on November 1, 2010. Total expenses for the period November 1, 2010 through March 31, 2011 will not exceed \$4,167, unless adjusted by separate, written agreement.
4. Total expenses for the period April 1, 2011 through March 31, 2012 will not exceed \$10,000, unless adjusted by separate, written agreement.
5. This agreement will terminate on March 31, 2012. Any continuation of work past March 31, 2012 will be negotiated and agreed to in a separate agreement.
6. Travel expenses will be reimbursed at current mileage rates established by the IRS. If an overnight stay appears beneficial, Hanover will reimburse ASO for lodging as approved by James Barr or Barbara Kurth Schuldt. All travel will be arranged in advance.
7. Reimbursement for time will include any time spent in transit at 50% of the hourly rate, round trip, originating from ASO offices in Champaign, Illinois to Hanover or other location(s) as needed to conduct project tasking.
8. ASO is not expected to provide any materials, supplies, or incidental expenses. If any occur, Hanover will reimburse ASO for their direct cost.
9. A. It is understood, acknowledged and agreed by the Parties that the relationship of ASO to Hanover arising out of this Agreement shall be that of an independent contractor. ASO is not an employee, joint employee, joint employer, partner, joint venturer, and/or agent of or with Hanover.

B. ASO acknowledges and agrees that neither ASO nor its employees, consultants and/or agents are entitled to any benefits or protections afforded employees of Hanover or bound by any obligations of employees of Hanover. ASO understands and fully agrees that neither ASO nor its employees, consultants and/or agents will be covered under provisions of the unemployment compensation insurance of Hanover or the workers' compensation insurance of Hanover and that any injury or property damage on the job will be ASO's sole responsibility and not Hanover's responsibility. Also, it is understood that neither ASO nor ASO's employees, consultants and/or agents are protected under the provisions of the general liability insurance of Hanover, and therefore, ASO, its employees, consultants and/or agents will be solely responsible for their own actions.

C. ASO acknowledges and agrees that it is solely responsible to pay all applicable federal, state and local income and withholding tax obligations and contributions imposed by social security, unemployment insurance and worker's compensation insurance on behalf of ASO and its employees.

RESOLUTION _____

**A RESOLUTION APPROVING
OF A CONTRACTING AGREEMENT BETWEEN
HANOVER TOWNSHIP AND ACTIVE SENIOR OPTIONS, INC.**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the "Board") of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That the Contracting Agreement between Hanover Township and Active Seniors Options, Inc. dated November 16, 2010 (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: November 16, 2010

APPROVED: November 16, 2010

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on November 16, 2010, and approved on November 16, 2010, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**Hanover Township
Financial Statement and
Independent Auditor's Report
For the Year Ended March 31, 2009**

**Hanover Township
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For the Year Ended March 31, 2009**

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INDEPENDENT AUDITORS' REPORT

To The Board of Trustees
Hanover Township
Bartlett, Illinois

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Hanover Township as of and for the year ended March 31, 2009 which collectively comprise the Township's financial statements, as listed in the table of contents. These financial statements are the responsibility of Hanover Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Hanover Township as of March 31, 2009, and the results of operations for the year then ended in conformity with accounting principles accepted in the United States of America.

The management's discussion and analysis is not a required part of the financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming an opinion on the financial statements that collectively comprise Hanover Township's basic financial statements. The combining and individual fund financial schedules for the year ended March 31, 2009 listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic statements. The combining and individual fund financial schedules have been subjected to the auditing procedures applied in the audit of the basic financial statements for the year ended March 31, 2009 and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

September 1, 2010

HANOVER TOWNSHIP

Management Discussion & Analysis

Introduction

Hanover Township's management and discussion analysis (MD&A) provides an overview of the Township's financial activities for the fiscal year ended March 31, 2009. The MD&A should be read as a narrative introduction to the financial statements that follow. The purpose of this report is to assist the reader in focusing on significant accounting issues, provide an overview of the Township's financial activity, identify changes in the Township's financial position, identify any material deviations from the approved budget and identify individual fund issues or concerns.

The MD&A is an element of the new reporting model accepted by the Governmental Accounting Standards Board (GASB) in its Statement No. 34 Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments issued June 1999. Certain comparative data between the current and prior years is required to be presented in the MD&A.

Financial Highlights

- The Township's total net assets exceeded its total liabilities at the end of the most recent fiscal year by \$16,104,300. The Township's total net assets increased \$306,014 or 2% over the previous year.
- At March 31, 2009, the Township's governmental funds reported strong combined ending fund balances. During fiscal year 2009, the total fund balance of the township equaled \$7,513,105, an increase of \$450,225 from the prior year. This increase is largely due to an increase in property tax revenue.
- Property Taxes levied and collected were \$5,809,507 compared to the prior year of \$5,616,804 for an increase of \$192,703 or 3%.
- The Township's only outstanding long-term debt for compensated absences increased by \$18,337 to total \$198,335 as of March 31, 2009.

Overview of the Financial Statements

Management's Discussion and Analysis introduces the Township's basic financial statements. The Basic Financial Statements include three components: government-wide financial statements, fund financial statements and notes to the financials. The Township also includes in this report additional information to supplement the basic financial statements.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Township's finances. The two new government-wide financial statements, Statement of Net Assets and Statement of Activities represent an overview of the Township as a whole, separating its operations between governmental and business-type activities. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The *Statement of Net Assets* presents information on all of the Township's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases and decreases in net assets may serve as a useful indicator of whether the financial position of the Township as a whole is improving or deteriorating.

The *Statement of Activities* presents changes in the Township's net assets during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or paid.

Both government-wide financial statements distinguish governmental activities of the Township that are principally supported by taxes and intergovernmental revenues, such as grants, from business type activities that are intended to recover all or significant portion of their costs through user fees and charges. Governmental activities include general government, youth services, senior and disability services, mental health services including individual & family counseling, general assistance, and property tax related matters. Business-type activities reflect the Township's private sector operations, where the fees for services typically cover all or most of the cost of operation including depreciation are none. Fiduciary activities such as employee pension plans are not included in the government-wide statements since these assets are not available to fund Township programs.

The government-wide financial statements are presented on pages 12 and 13 of this report.

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Township uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Township's most significant funds rather than the Township as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data for non-major funds is provided in the form of combining statements in a later section of this report.

A Township has two kinds of funds:

Governmental funds are reported in the fund financial statements and encompass essentially the same functions reported as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the Township's governmental funds. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to assist in understanding the differences between these two perspectives.

Budgetary comparison statements are included in the basic financial statements for the general fund and major special revenue funds. Budgetary comparison schedules for other special revenue funds can be found in a later section of this report. These statements and schedules demonstrate compliance with the Township's adopted annual appropriated budget.

The basic governmental fund financial statements are presented on pages 14 through 16 of this report.

Proprietary funds are reported in the fund financial statements and generally report services for which the Township charges customers a fee. There are two types of proprietary funds. These are enterprise funds and internal service funds. Enterprise funds essentially encompass the same functions reported as business-type activities in the governmental-wide statements. Services are provided to customers external to the Township organization. Internal service funds provide services to customers within the Township's organization. The Township does **not** use proprietary or internal service funds at this time.

Notes to the Financial Statements

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements begin on page 17 of this report.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Township's progress in funding its obligation to provide pension benefits to its employees. Other supplementary information includes detail by fund for receivables, payables, transfers and payments within the reporting entity. Supplementary information can be found on pages 28 through 32 of this report.

Major funds are reported in the basic financial statements as discussed. Combining and individual statements and schedules for non-major funds are presented in a subsequent section of this report beginning on page 33.

Government-wide Financial Analysis

This Township implemented the new financial reporting model used in this report beginning with the fiscal year ended March 31, 2005. Over time as year-to-year financial information accumulated on a consistent basis, changes in net assets may be observed and used to discuss changing financial position of the Township as a whole.

Statement of Net Assets

As noted earlier, the Township's total net assets decreased \$242,916 or 1.5% over the previous year to \$16,104,300.

HANOVER TOWNSHIP
Statement of Net Assets
For the Years Ending March 31, 2009 and 2008

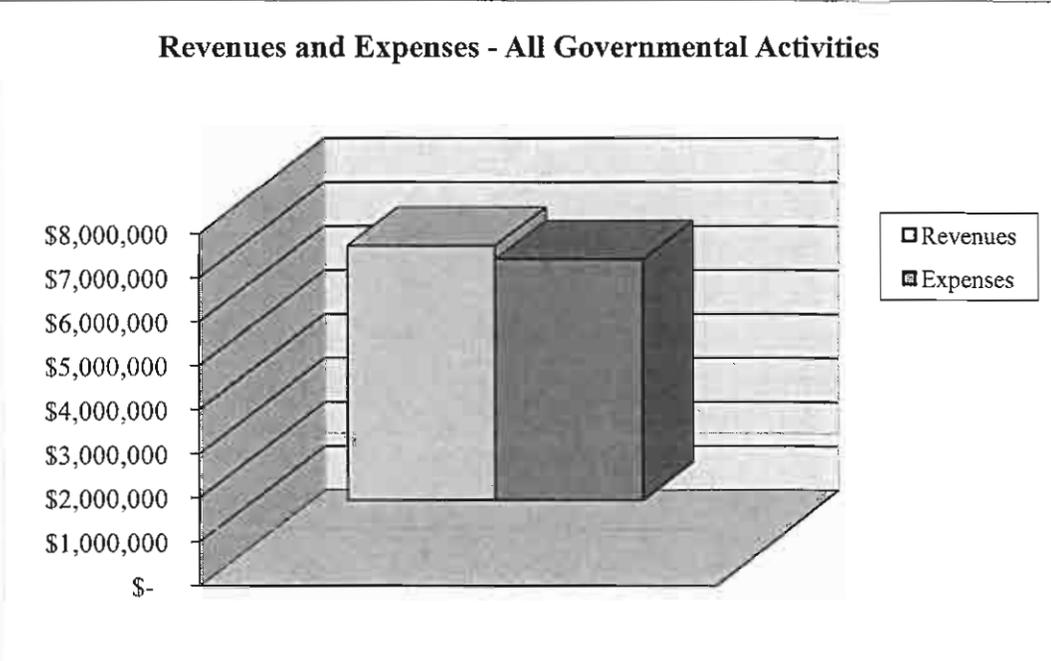
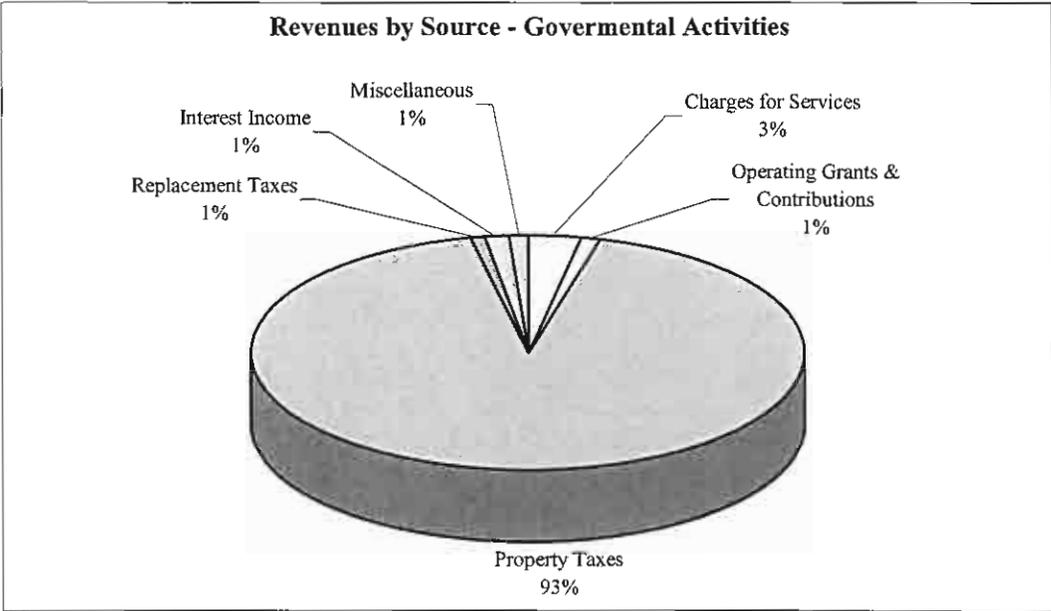
	<u>2009</u>	<u>2008</u>
Current and Other Assets	\$ 12,006,695	\$ 10,734,398
Capital Assets	5,845,010	5,962,236
Total Assets	<u>17,851,705</u>	<u>16,696,634</u>
Current and Other Liabilities	321,640	214,421
Long-Term Liabilities	1,425,765	134,999
Total Liabilities	<u>1,747,405</u>	<u>349,420</u>
Net Assets		
Invested in Capital Assets, Net of Related Debt	5,845,010	5,962,236
Unrestricted Net Assets	10,259,290	10,384,978
	<u>\$ 16,104,300</u>	<u>\$ 16,347,214</u>

Statement of Activities

The Township's total governmental activity net assets decreased \$242,916 or 1.5% over the previous year to \$16,104,300.

HANOVER TOWNSHIP
Statement of Activities
For the Years Ending March 31, 2009 and 2008

Revenues	2009	2008
Program Revenues		
Charges for Services	\$ 217,601	\$ 210,059
Operating Grants & Contributions	82,498	52,667
General Revenues		
Property Taxes	6,528,943	5,749,140
Replacement Taxes	65,883	73,473
Interest Income	100,918	205,982
Miscellaneous	75,051	36,838
Total Revenue	<u>\$ 7,070,894</u>	<u>\$ 6,328,159</u>
Expenses		
Governmental Activities		
Township Services	6,036,796	5,096,649
Unfunded Pension Liability	728,084	-
Total Expense	<u>6,764,880</u>	<u>5,096,649</u>
Increase in Net Assets	\$ 306,014	\$ 1,231,510
Net Assets - Beginning of Year	16,347,216	15,115,704
Prior Period Adjustment	(548,930)	-
Net Assets - End of the Year	<u>\$ 16,104,300</u>	<u>\$ 16,347,214</u>



Governmental Activities

As stated previously, Governmental Activities decreased the Township's net assets by \$242,916. Key elements of the entity-wide performance are as follows:

- The total revenues increased by \$155,635 or 2.5% from \$6,195,823 in fiscal year 2008 to \$6,351,458 in fiscal year 2009.
- Property tax revenue increased 3% from the prior fiscal year provided by an increase in collections from new growth in the Township.
- The total expenditures increased by \$889,074 or 18% from \$5,012,159 in fiscal year 2008 to \$5,901,233 in fiscal year 2009. This increase is mostly attributed to increases in personnel, retirement and capital costs as well as economic factors such as the rise in insurance, utility, salt and gas prices.

Governmental Funds

As discussed, governmental funds are reported in the fund statements with a short-term inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financing requirements. Governmental funds reported ending fund balances of \$7,513,105. All of these funds are unreserved, indicating the availability for continuing the Township's operations.

The total ending fund balance of governmental funds shows an increase of \$450,255 from the prior fiscal year. This increase is primarily the result of financial information described in the analysis of the Township's governmental activities.

Major Governmental Funds

The General, Senior Services, Road & Bridge and Mental Health funds are the primary funds of the Township.

The General Fund's fund balance as of March 31, 2009 was \$1,751,781, a net change of (\$82,842) from the prior year. This decrease was due to an increase in personnel and a transfer to the retirement fund.

The Senior Services Fund net change in fund balance was \$110,429. This was the third full year of operations for the newly constructed Senior Center.

The Road & Bridge Fund net change in fund balance was \$36,777. This increase was reduced from the prior year mainly due to an increase in current road project expenditures and senior transportation.

The Mental Health Fund ending fund balance was \$964,621, an increase of \$119,512 over the prior fiscal year. This increase was mainly due to an increase in property tax revenues and decrease in mental health expenditures.

General Fund Budgetary Highlights

During the 2009 Budget year, the Township did revise its annual operating budget. The revision provided for a transfer from the Town Fund to the Retirement Fund as well as the receipt of a grant from the State of Illinois.

The Town fund is reported as a major fund, and accounts for Township service operations as outlined on page 33 thru 36.

Revenues in the Town fund were \$3,015,504, which were under budget by \$68,464 or 2%. This budget variance was mainly due to interest income and passport fees that were never realized. Expenditures were \$2,614,948, which were \$235,622 or 8% under budget due to savings in administration, maintenance, youth and family services, insurance and capital expenditures. The overall net budget variance in the General Fund was a favorable \$167,158.

The Town fund's net change in fund balance was (\$82,842). The fund balance decreased to \$1,751,781 at the end of the fiscal year from \$1,834,623 the prior year.

Capital Asset

The Township's investment in capital assets, net of accumulated depreciation, for governmental-type activities as of March 31, 2009 was \$5,845,010. Capital additions were noted for the following categories: building improvements, office furniture and equipment, trucks, buses and infrastructure.

Debt Administration

As of March 31, 2009, the Township had no general obligation bond issues outstanding.

Initiatives

The Township continues to have the ability to devote resources toward maintaining, improving and expanding its facilities, roads and infrastructure. In fiscal 2009, \$249,017 was spent on capital outlay for the Township.

Factors Bearing on the Township's Future

At the time these financial statements were prepared and audited, the Township was not aware of any existing circumstances that would adversely affect its financial health in the near future.

Contacting the Township's Financial Management

This financial report is designed to provide a general overview of the Township's finances, comply with finance related laws and regulations and demonstrate the Township's commitment to public accountability. If you have any questions about this report or would like to request additional information, please contact James Barr, Township Administrator or Lee Howard, Financial Consultant, 250 South Route 59, Bartlett, IL 60103.

**Hanover Township
Statement of Net Assets
March 31, 2009**

	Total Governmental Activities
ASSETS	
Current Assets	
Cash	\$ 7,756,900
Property Taxes Receivable, (net of allowance for uncollectibles)	4,221,535
Prepaid Expenses	<u>28,260</u>
Total Current Assets	<u>12,006,695</u>
Non-Current Assets	
Capital Assets	
Capital Assets Not Being Depreciated (Land)	633,541
Other Capital Assets, Net of Depreciation	<u>5,211,469</u>
Total Non-Current Assets	<u>5,845,010</u>
TOTAL ASSETS	<u>17,851,705</u>
LIABILITIES	
Current Liabilities	
Accounts Payable	157,962
Accrued Wages	62,715
Accrued Expenses	49,879
Accrued Vacation and Sick Pay	49,584
Unearned Revenue	<u>1,500</u>
Total Current Liabilities	<u>321,640</u>
Non-Current Liabilities	
Accrued Vacation and Sick Pay	148,751
Unfunded Pension Obligation	<u>1,277,014</u>
Total Non-Current Liabilities	<u>1,425,765</u>
TOTAL LIABILITIES	<u>1,747,405</u>
NET ASSETS	
Invested in Capital Assets, Net of Related Debt	5,845,010
Unrestricted Net Assets	<u>10,259,290</u>
TOTAL NET ASSETS	<u><u>\$ 16,104,300</u></u>

See Accompanying Notes To The Financial Statements.

Hanover Township
Statement of Activities
For the Year Ended March 31, 2009

FUNCTIONS/PROGRAMS	PROGRAM REVENUES			NET (EXPENSES) REVENUES AND CHANGES IN NET ASSETS
	Expenses	Charges For Services	Operating Grants and Contributions	Governmental Activities
Governmental Activities				
Township Services	6,036,796	217,601	82,498	(5,736,697)
Unfunded Pension Obligation	728,084	0	0	(728,084)
Total Governmental Activities	\$ 6,764,880	\$ 217,601	\$ 82,498	(6,464,781)
GENERAL REVENUES				
Taxes				
				6,528,943
				65,883
				100,918
				75,051
				<u>6,770,795</u>
CHANGE IN NET ASSETS				
306,014				
NET ASSETS				
BEGINNING OF YEAR				
16,347,216				
PRIOR PERIOD ADJUSTMENT				
(548,930)				
BEGINNING OF YEAR, RESTATED				
<u>15,798,286</u>				
END OF YEAR				
<u>\$ 16,104,300</u>				

See Accompanying Notes To The Financial Statements.

**Hanover Township
Governmental Funds
Balance Sheet
March 31, 2009**

	Town	Senior Services	Road and Bridge	Mental Health	Nonmajor Governmental	Total
ASSETS						
Cash	\$ 1,975,031	\$ 860,620	\$ 2,974,755	\$ 968,079	\$ 978,415	\$ 7,756,900
Property Taxes Receivable	1,932,251	578,153	789,839	557,882	363,410	4,221,535
Prepaid Expenditures	9,137	0	4,300	0	14,823	28,260
TOTAL ASSETS	3,916,419	1,438,773	3,768,894	1,525,961	1,356,648	12,006,695
LIABILITIES						
Accounts Payable	156,712	0	0	1,250	0	157,962
Accrued Wages	35,731	16,785	3,605	2,208	4,386	62,715
Accrued Expenditures	38,444	0	0	0	11,434	49,878
Deferred Revenue	1,500	0	0	0	0	1,500
Deferred Property Taxes	1,932,251	578,153	789,839	557,882	363,410	4,221,535
TOTAL LIABILITIES	2,164,638	594,938	793,444	561,340	379,230	4,493,590
FUND BALANCES						
Unreserved, Undesignated	1,751,781	0	0	0	0	1,751,781
Unreserved, Special Revenue Funds	0	843,835	2,975,450	964,621	811,020	5,594,926
Unreserved, Capital Projects Fund	0	0	0	0	166,398	166,398
TOTAL FUND BALANCES	1,751,781	843,835	2,975,450	964,621	977,418	7,513,105
TOTAL LIABILITIES AND FUND BALANCES	\$ 3,916,419	\$ 1,438,773	\$ 3,768,894	\$ 1,525,961	\$ 1,356,648	
Amounts reported for governmental activities in the statement of net assets are different because:						
Capital assets used in governmental funds are not financial resources and therefore are not reported in the funds.						
Deferred Property Tax Revenue is not recorded on the Statement of Net Assets.						
Accrued Vacation and Sick Pay is not a liability for the current period and therefore is not reported in the funds.						
Unfunded Pension Obligation is not reported as a liability in the fund financial statements.						
NET ASSETS OF GOVERNMENTAL FUNDS						\$ 16,153,884

See Accompanying Notes To The Financial Statements.

**Hanover Township
Governmental Funds
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended March 31, 2009**

	<u>Town</u>	<u>Senior Services</u>	<u>Road and Bridge</u>	<u>Mental Health</u>	<u>Nonmajor Governmental</u>	<u>Total</u>
REVENUES						
Property Taxes	\$ 2,865,147	\$ 859,375	\$ 709,741	\$ 831,154	\$ 544,090	\$ 5,809,507
Replacement Taxes	21,312	0	24,521	15,649	4,401	65,883
Therapy Fees	19,566	0	0	0	0	19,566
Bus Fees	0	0	0	0	10,392	10,392
Passport Fees	36,752	0	0	0	0	36,752
Grant Income	0	20,034	0	0	55,992	76,026
Youth Commission	24,245	0	0	0	0	24,245
Permits and Traffic Fines	0	0	2,223	0	0	2,223
Rental Income	7,700	0	0	13,498	0	21,198
Interest	14,565	6,828	64,608	7,769	7,148	100,918
Miscellaneous	26,217	116,812	730	30,261	10,728	184,748
TOTAL REVENUES	3,015,504	1,003,049	801,823	898,331	632,751	6,351,458
EXPENDITURES						
Current:						
Administration	1,793,778	0	0	0	607,719	2,401,497
Youth Commission	646,591	0	0	0	0	646,591
Senior Center	0	972,883	0	0	0	972,883
Road and Bridge	0	0	665,938	0	0	665,938
Mental Health	0	0	0	775,361	0	775,361
Home Relief	0	0	0	0	189,946	189,946
Capital Outlay	174,579	8,237	10,608	3,458	52,135	249,017
TOTAL EXPENDITURES	2,614,948	981,120	676,546	778,819	849,800	5,901,233
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES						
	400,556	21,929	125,277	119,512	(217,049)	450,225
OTHER FINANCING SOURCES (USES)						
Transfers In	0	88,500	0	0	483,398	571,898
Transfers Out	(483,398)	0	(88,500)	0	0	(571,898)
TOTAL OTHER FINANCING SOURCES (USES)	(483,398)	88,500	(88,500)	0	483,398	0
NET CHANGE IN FUND BALANCES	(82,842)	110,429	36,777	119,512	266,349	450,225
FUND BALANCES						
BEGINNING OF YEAR	1,834,623	733,406	2,938,673	845,109	711,069	7,062,880
END OF YEAR	\$ 1,751,781	\$ 843,835	\$ 2,975,450	\$ 964,621	\$ 977,418	\$ 7,513,105

See Accompanying Notes To The Financial Statements.

Hanover Township
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund
Balances of Governmental Funds to the Statement of Activities
March 31, 2009

Net Change in Fund Balances - Total Governmental Funds (Combined Statement of Revenues, Expenditures and Changes in Fund Balances)	\$ 450,225
Amounts reported for governmental activities in the Statement of Activities are different because:	
Depreciation of capital assets is not considered an expenditure in the fund financial statements.	(385,172)
Loss on disposal of capital assets is not considered an expenditure in the fund financial statements.	(3,423)
Purchases of capital assets are treated as an expenditure in the fund financial statements.	271,368
Property taxes that do not provide current financial resources are not reported as property tax revenue in the fund financial statements.	719,437
Accrued Vacation and Sick Pay are not due and payable in the current period and therefore, are not reported on the governmental funds.	(18,337)
Change in Unfunded Pension Obligation is not included in the fund financial statements	<u>(728,084)</u>
Change in Net Assets of Governmental Activities (Statement of Activities)	<u>\$ 306,014</u>

See Accompanying Notes To The Financial Statements.

**Hanover Township
Town Fund
Budgetary Comparison Schedule
For the Year Ended March 31, 2009**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Property Taxes	\$ 2,904,388	\$ 2,904,388	\$ 2,865,147	\$ (39,241)
Replacement Taxes	22,880	22,880	21,312	(1,568)
Therapy Fees	20,800	20,800	19,566	(1,234)
Passport Fees	50,000	50,000	36,752	(13,248)
Youth Commission	25,000	25,000	24,245	(755)
Rental Income	12,500	12,500	7,700	(4,800)
Interest Income	36,400	36,400	14,565	(21,835)
Other Income	12,000	12,000	26,217	14,217
TOTAL REVENUES	<u>3,083,968</u>	<u>3,083,968</u>	<u>3,015,504</u>	<u>(68,464)</u>
EXPENDITURES				
Administration				
Compensation of Officials	98,802	98,802	97,659	1,143
Town Hall Administration Expense	433,147	433,147	353,996	79,151
Town Hall Expense	130,448	130,448	127,953	2,495
Legal and Audit	62,850	62,850	67,249	(4,399)
Insurance and Employee Benefits	354,509	354,509	326,569	27,940
Veterans' Affairs	18,637	18,637	18,625	12
Assessor's Office	137,052	137,052	124,037	13,015
Town Facilities and Maintenance	337,886	337,886	303,826	34,060
Emergency and Medical	32,500	32,500	21,736	10,764
Astor Avenue Community Center	178,366	178,366	154,742	23,624
Clerk's Office	105,082	105,082	114,850	(9,768)
Community Health Nurse	76,840	76,840	82,536	(5,696)
Youth and Family Services	681,901	681,901	646,591	35,310
Capital Outlay	202,550	202,550	174,579	27,971
TOTAL EXPENDITURES	<u>2,850,570</u>	<u>2,850,570</u>	<u>2,614,948</u>	<u>235,622</u>
EXCESS OF REVENUES OVER EXPENDITURES	233,398	233,398	400,556	167,158
OTHER FINANCING SOURCES				
Transfers Out	(233,398)	(483,398)	(483,398)	0
TOTAL OTHER FINANCING SOURCES	<u>(233,398)</u>	<u>(483,398)</u>	<u>(483,398)</u>	<u>0</u>
NET CHANGE IN FUND BALANCE	<u>\$ 0</u>	<u>\$ (250,000)</u>	<u>(82,842)</u>	<u>\$ (82,842)</u>
FUND BALANCE, BEGINNING OF YEAR			<u>1,834,623</u>	
END OF YEAR			<u>\$ 1,751,781</u>	

Hanover Township
Notes To The Financial Statements
For the Year Ended March 31, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Hanover Township, Bartlett, Illinois (the Township) operates under the Township Act (60 ILCS) and the Revenue Code (35 ILCS) of the Illinois Compiled Statutes (ILCS). The Township provides the following services as authorized by its charter: youth services, senior and disabled services, mental health services including individual and family counseling, general assistance, property tax related matters and general administrative services.

The accounting and reporting policies of the Township included in the accompanying basic financial statements conform to generally accepted accounting principles (GAAP) applicable to state and local governments. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant policies.

A. Reporting Entity

The Township follows the provisions of Governmental Accounting Standards Board Statement No. 39, "Determining Whether Certain Organizations Are Component Units – an amendment of GASB Statement No. 14". As defined by generally accepted accounting principles established by GASB, the financial reporting entity consists of the primary government, as well as its component units, which are legally separate, tax-exempt entities and meet all of the following criteria:

1. The economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the primary government, its component units, or its constituents.
2. The primary government, or its component units, is entitled to, or has the ability to otherwise access, a majority of the economic resources received or held by the separate organization.
3. The economic resources received or held by an individual organization that the specific primary government, or its component units, is entitled to, or has the ability to otherwise access, are significant to that primary government.

The Township has concluded that no entities meet the criteria of Statement 39 for inclusion as a component unit. Likewise, the Township is not required to be included as a component unit of any other entity.

B. Changes in Accounting Methods

In June 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments (GASB 34). Hanover Township has implemented GASB 34 effective April 1, 2004.

The implementation of GASB 34 adds two "Government-Wide" financial statements as basic financial statements required for all governmental units. They are the Statement of Net Assets, which presents the financial condition of the governmental activities of the Township at fiscal year end, and the Statement of Activities, which presents a comparison between direct expenses and program revenues for each program or function of the Township's governmental activities.

Hanover Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Changes in Accounting Methods (Continued)

The reporting model for GASB 34 classifies funds as governmental activities. Further, all non-fiduciary funds are classified as major or non-major funds. In reporting financial condition and results of operations for governmental units, the new standard concentrates on major funds versus non-major funds.

Both new statements are prepared on the full accrual basis. Previously, in accordance with accounting standards for governmental units, the Township used the modified accrual basis accounting for certain funds. The modified accrual basis of accounting continues to be the appropriate basis of accounting for governmental activity fund financial statements.

C. Basis of Presentation

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The Statement of Net Assets and the Statement of Activities display information about the reporting government as a whole. They include all funds of the reporting entity. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. The Township does not allocate indirect expenses to functions in the Statement of Activities. Program revenues include charges to residents who purchase, use or directly benefit from goods, services, or privileges provided by a given function, and grants and contributions that are restricted to meeting the operational and capital requirements of a particular function. Taxes and other income items that are not specifically related to a function are reported as general revenues.

FUND FINANCIAL STATEMENTS

Fund financial statements of the reporting entity are organized into individual funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

Funds are organized as major funds or non-major funds within the governmental statements. An emphasis is placed on major funds within the governmental category. A fund is considered major if it is the primary operating fund of the entity or meets the following criteria:

- Total assets, liabilities, revenues or expenditures/expenses of the individual governmental fund are at least ten percent of the corresponding total for all funds of that category or type and
- Total assets, liabilities, revenues or expenditures/expenses of the individual governmental fund are at least five percent of the corresponding total for all governmental funds combined.

Hanover Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Presentation (Continued)

FUND FINANCIAL STATEMENTS (CONTINUED)

Governmental Funds (Governmental Activities)

Governmental fund types are those through which most governmental functions of the Township are financed. The Township's expendable financial resources are accounted for through governmental funds. The measurement focus is based upon determination of changes in financial position rather than upon net income determination. A brief explanation of the Township's governmental funds follows:

Town Fund

The Town Fund is the general operating fund of the Township. It is used to account for all financial resources except those required, legally or by sound financial management, to be accounted for in another fund.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Funds included in this fund category are:

Senior Services Fund	General Assistance Fund
Road and Bridge Fund	Retirement Fund
Mental Health Fund	Vehicle Replacement Fund

MAJOR FUNDS

The Township reports the following major governmental funds:

- The Town Fund accounts for the resources traditionally associated with the Township's operations that are not required legally or by sound financial management to be accounted for in another fund.
- The Senior Services Fund accounts for the revenue and expenditures needed to finance the construction of the senior services center as well as the services and programs in the area of senior services.
- The Road and Bridge Fund accounts for the revenues and expenditures needed to finance the maintenance and construction of the Township's roads and bridges.
- The Mental Health Fund accounts for the revenues and expenditures needed to finance the services and programs in the areas of mental health, developmental disabilities and alcohol and substance abuse.

Hanover Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Presentation (Continued)

FUND FINANCIAL STATEMENTS (CONTINUED)

NON-MAJOR FUNDS

The Township reports the following non-major funds:

- General Assistance Fund
- Retirement Fund
- Vehicle Replacement Fund

D. Basis of Accounting

In the government-wide Statement of Net Assets and Statement of Activities, governmental activities are presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or the economic asset is used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The current financial resources measurement focus and the modified accrual basis of accounting is followed by the governmental funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, i.e., both measurable and available to finance the Township's operations. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

Property taxes, investment earnings, and charges for services are the primary revenue sources susceptible to accrual. The Township considers property taxes available if they are due and collected by year end. All other revenues are recognized when cash is received. Expenditures are recorded when the related fund liability is incurred.

The Township reports unearned revenues on its Statement of Net Assets and deferred revenues on its Governmental Funds Balance Sheet. For governmental fund financial statements, deferred revenues occur when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the Township before it has a legal claim to them. In subsequent periods, when both revenue recognition criteria are met, or when the Township has a legal claim to the resources, the liability for deferred revenue is removed from the Governmental Funds Balance Sheet and revenue is recognized accordingly.

Hanover Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Measurement Focus

On the government-wide Statement of Net Assets and Statement of Activities, governmental activities are presented using the flow of economic resources measurement focus, which means all assets and liabilities (whether current or non-current) are included on the Statement of Net Assets and the operating statements present increases and decreases in net total assets.

The measurement focus of all governmental funds is the flow of current financial resources concept. Under this concept, sources and uses of financial resources, including capital outlays, debt proceeds and debt retirements are reflected in operations. Resources not available to finance expenditures and commitments of the current period are recognized as deferred revenue or a reservation of fund equity. Liabilities for claims, judgments, compensated absences and pension contributions, which will not be currently liquidated using expendable available financial resources are included as liabilities in the government-wide financial statements, but are excluded from the governmental funds financial statements. The related expenditures are recognized in the governmental fund financial statements when the liabilities are liquidated.

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

G. Budget and Budgetary Accounting

Budgetary information for individual funds is prepared on the same basis as the basic financial statements. Annual appropriated budgets are adopted at the fund level for the town and special revenue funds. The Township follows these procedures in establishing the budgetary data reflected in the financial statements.

1. The budget is prepared by fund, function, and activity, and includes information on the past year, current year estimates, and requested appropriations for the next fiscal year.
2. The proposed budget is presented to governing body for review.
3. The governing body holds public hearings and may add to, subtract from, or change appropriations, but may not change the form of the budget.
4. The budget may be amended by the governing body.
5. Expenditures may not legally exceed budgeted appropriations at the fund level.
6. The annual budget is legally enacted and provides for a legal level of control at the fund level. All appropriations lapse at fiscal year end

Hanover Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Cash, Cash Equivalents, and Investments

The Township considers all highly liquid investments with an initial maturity date within three months of the date acquired by the Township and investment pools to be cash equivalents.

I. Interfund Receivables/Payables

Amounts due to and due from other funds arise during the course of the Township's operations because of numerous transactions between funds to finance operations, provide services, construct assets and service debt. As of March 31, 2009, interfund receivables and payables have not been recorded.

J. Interfund Transactions

Interfund services are accounted for as revenues or expenditures. Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed.

All other interfund transactions, except interfund services and reimbursements are reported as transfers.

K. Prepaid Items

Payments made to vendors for services that will benefit periods beyond March 31, 2009 are recorded as prepaid items.

L. Capital Assets

The accounting treatment over property, plant and equipment (capital assets) depends on whether the assets are used in governmental fund operations and whether they are reported in the government-wide or fund financial statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

In the government-wide financial statements, the Township has adopted a capitalization threshold of \$2,500 for capital asset additions. All capital assets are valued at historical cost, or estimated historical cost if actual cost is unavailable. Donated capital assets are stated at their fair market value as of the date donated.

Prior to May 1, 2004, capital assets of governmental funds were accounted for in the general fixed assets account group and were not recorded directly as a part of any individual fund's financial statements. Infrastructure of governmental funds was not previously capitalized. Upon implementing GASB 34, governmental units are required to account for all capital assets, including infrastructure, in the government wide financial statements prospectively from the date of implementation. Retroactive reporting of all major general infrastructure assets is currently encouraged, but not required.

**Hanover Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2009**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

L. Capital Assets (continued)

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings and improvements	10 to 30 years
Furniture and Equipment	7 to 20 years
Infrastructure	20 years

FUND FINANCIAL STATEMENTS

In the fund financial statements, assets used in governmental fund operations are accounted for as capital outlays in the fund from which the expenditure was made. Public domain (infrastructure) assets consisting of roads, curbs and gutters, sidewalks, drainage systems, and lighting systems are not capitalized in the fund financial statements.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

M. Accrued Vacation and Sick Pay

Vacation time is earned by the employees of the Township based on the length of employment and employment status. Any unused vacation time is paid to the employees upon termination.

The Township allows for carryover of unused sick time, subject to maximum limits. Upon termination employees are paid for sick time at a nominal rate.

N. Long-Term Liabilities

In the government-wide financial statements, debt principal payments of government activities are reported as decreases in the balance of the liability on the Statement of Net Assets. In the fund financial statements, however, debt principal payments of governmental funds are recognized as expenditures when paid.

O. Property Taxes

The Township's property taxes are levied each calendar year on all taxable real property located within the Township and accrued as deferred revenue in the fiscal year of levy. Property taxes due within the current fiscal year and collected by year end are recorded as revenue.

The Cook County Assessor is responsible for assessment of all taxable real property within Cook County.

Hanover Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2009

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

O. Property Taxes (continued)

The Cook County Clerk computes the annual tax for each parcel of real property and prepares tax books used by the Cook County Collector as the basis for issuing tax bills to Cook County taxpayers.

The Cook County Collector collects all property taxes and submits them to the County Treasurer, who remits them to the Township. Taxes must be levied by the last Tuesday in December and are payable in two installments, on March 1 and August 1 of the following year. Property taxes attach as an enforceable lien on property as of January 1 of the levy year. An allowance for uncollectible taxes has been stated at .5% of the tax levy to reflect actual collection experience. Property tax receivable balances in the financial statements appear net of this allowance.

P. Equity Classifications

GOVERNMENT-WIDE FINANCIAL STATEMENTS

Equity is classified as net assets and displayed in three components:

- Invested in capital assets – consists of capital assets, net of accumulated depreciation, net of related debt.
- Restricted net assets – consists of net assets with constraints placed on the use either by external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or law through constitutional provisions or enabling legislation.
- Unrestricted net assets – consists of all other net assets that do not meet the definition of restricted or invested in capital assets.

FUND FINANCIAL STATEMENTS

Governmental fund equity is classified as fund balance. Fund balance may further be classified as reserved and unreserved.

NOTE 2 - DEPOSITS AND INVESTMENTS

A. Deposits

Cash, cash equivalents, and investments are held separately and in pools by several of the Township's funds. The carrying amount is \$7,756,700, not including a petty cash fund of \$200 and the bank balance is \$7,887,504 at March 31, 2009.

B. Policies for Investments

It is the policy of the Township to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Township and conforming to all state and local statutes governing the investment of public funds, using the "prudent person" standard for managing the overall portfolio. The primary objective of the policy is safety (preservation of capital and protection of investment principal), liquidity and yield.

Hanover Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2009

NOTE 2 - DEPOSITS AND INVESTMENTS (CONTINUED)

B. Policies for Investments (continued)

Custodial credit risk for deposits with financial institutions is the risk that in the event of a bank's failure, the Township's deposits may not be returned to it. The Township's investment policy requires pledging of collateral of all bank balances in excess of federal depository insurance with the collateral held by a third party in the Township's name.

The Township limits its exposure to credit risk, the risk that the issuer of a debt security will not pay its par value upon maturity, by primarily investing in obligations guaranteed by the United States Government or securities issued by agencies of the United States Government that are explicitly or implicitly guaranteed by the United States Government.

NOTE 3 - CAPITAL ASSETS

A summary of the changes in capital assets for the year follows. Total depreciation expense for the year was \$385,172.

	Capital Assets April 1, 2008	Additions	Retirements	Capital Assets March 31, 2009
Governmental Activities				
Capital Assets not Subject to Depreciation				
Land	\$ 633,541	\$ 0	\$ 0	\$ 633,541
Total Capital Assets not Being Depreciated	633,541	0	0	633,541
Capital Assets Subject to Depreciation				
Buildings	4,755,299	0	0	4,755,299
Building Improvements	490,580	19,840	(1,700)	508,720
Office Furniture and Equipment	649,736	22,576	(18,975)	653,337
Trucks and Equipment	441,111	13,990	0	455,101
Buses	442,534	47,135	0	489,669
Infrastructure	262,257	167,827	0	430,084
Total Capital Assets Being Depreciated	7,041,517	271,368	(20,675)	7,292,210
Less Accumulated Depreciation				
Buildings	(661,655)	(158,510)	0	(820,165)
Building Improvements	(130,485)	(50,261)	1,700	(179,046)
Office Furniture and Equipment	(352,494)	(64,484)	15,552	(401,426)
Trucks and Equipment	(287,664)	(41,983)	0	(329,647)
Buses	(244,796)	(38,728)	0	(283,524)
Infrastructure	(35,727)	(31,206)	0	(66,933)
Total Accumulated Depreciation	(1,712,821)	(385,172)	17,252	(2,080,741)
Net Capital Assets - Governmental Activities	\$ 5,962,237	\$ (113,804)	\$ (3,423)	\$ 5,845,010

Hanover Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2009

NOTE 4 - LONG-TERM LIABILITIES

A summary of the changes in long-term liabilities is as follows:

	Balance 3/31/2008	Additions	Reductions	Balance 3/31/2009	Due Within One Year
Accrued Vacation and Sick Pay	\$ 179,998	\$ 56,137	\$ 37,800	\$ 198,335	\$ 49,584
Total Long-Term Debt	<u>\$ 179,998</u>	<u>\$ 56,137</u>	<u>\$ 37,800</u>	<u>\$ 198,335</u>	<u>\$ 49,584</u>

NOTE 5 - FUND BALANCES

At March 31, 2009, none of the funds of the Township had a deficit balance.

NOTE 6 – ACTUAL EXPENDITURES OVER BUDGET

At March 31, 2009 the Township did not have any funds with an excess of actual expenditures over legally enacted budgeted amounts.

NOTE 7 - RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; illnesses of employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage.

NOTE 8 – INTERFUND RENT

The Hanover Township Mental Health Board entered into a ten year lease with Hanover Township starting June 1, 2001 and ending May 31, 2011. The terms of the lease call for monthly rent of \$833. This activity is recorded in the fund financial statements and eliminated in the government wide financial statements.

NOTE 9 – PRIOR PERIOD ADJUSTMENT

A prior period adjustment of \$548,930 was made to beginning net assets in the government wide financial statements to reflect the implementation of GASB statement No. 50, Pension Disclosures – an amendment of GASB Statements No. 25 and No. 27.

NOTE 10 – PENSION PLAN

Plan Description. The employer’s defined benefit pension plan for Regular employees provides retirement and disability benefits, post retirement increases, and death benefits to plan members and beneficiaries. The Township’s plan is affiliated with the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer plan. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained on-line at www.imrf.org.

Hanover Township
Notes To The Financial Statements (Continued)
For the Year Ended March 31, 2009

NOTE 10 – PENSION PLAN (CONTINUED)

Funding Policy. As set by statute, the Township’s Regular plan members are required to contribute 4.50 percent of their annual covered salary. The statutes require employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The employer contribution rate from calendar year 2008 was 10.75 percent of annual covered payroll. The Township also contributes for disability benefits, death benefits and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by the IMRF Board of Trustees, while the supplemental retirement benefits rate is set by statute.

Annual Pension Cost. For 2008, The Township’s annual pension cost of \$255,081 for the Regular plan was equal to the District’s required and actual contributions.

Three-Year Trend Information for the Regular Plan

<u>Actual Valuation Date</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage of APC Contributed</u>	<u>Net Pension Obligation</u>
12/31/08	\$ 255,081	100%	\$ 0
12/31/07	196,486	100%	0
12/31/06	185,264	100%	0

The required contribution for 2008 was determined as part of the December 31, 2006, actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions at December 31, 2006, included (a) 7.5 percent investment rate of return (net of administrative and direct investment expenses), (b) projected salary increases of 4.00% a year, attributable to inflation, (c) additional projected salary increases ranging from 0.4% to 11.6% per year depending on age and service, attributable to seniority/merit, and (d) post retirement benefit increases of 3% annually. The actuarial value of the Township Regular plan assets was determined using techniques that spread the effects of short-term volatility in the market value of investment over a five-year period with a 20% corridor between the actuarial and market value of assets. The District Regular plan’s unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on a closed basis. The remaining amortization period at December 31, 2006, was 24 years.

Funded Status and Funding Progress. As of December 31, 2008, the most recent actuarial valuation date, the Regular plan was 50.62 percent funded. The actuarial accrued liability for benefits was \$2,586,072 and the actuarial value of assets was \$1,309,058, resulting in an underfunded actuarial accrued liability (UAAL) of \$1,277,014. The covered payroll (annual payroll of active employees covered by the plan) was \$2,372,847 and the ratio of the UAAL to the covered payroll was 54 percent.

The schedule of funding progress, presented as RSI following the notes to the financial statements, presents multiyear trend information about whether the actuarial value plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

**Hanover Township
 Required Supplementary Information
 For the Year Ended March 31, 2009**

SCHEDULE OF FUNDING PROGRESS

**Hanover Township
 EMPLOYER NUMBER: 05875R
 REQUIRED SUPPLEMENTARY INFORMATION
 Schedule of Funding Progress**

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) -Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
12/31/2008	\$ 1,309,058	\$ 2,586,072	\$ 1,277,014	50.62%	\$ 2,372,847	53.82%
12/31/2007	1,848,019	2,396,949	548,930	77.10%	1,982,402	27.69%
12/31/2006	1,959,375	2,592,537	633,162	75.58%	1,823,706	34.72%

**Hanover Township
Senior Services Fund
Budgetary Comparison Schedule
For the Year Ended March 31, 2009**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Property Taxes	\$ 870,760	\$ 870,760	\$ 859,375	\$ (11,385)
Grant Income	20,220	20,220	20,034	(186)
Interest Income	5,200	5,200	6,828	1,628
Other Income	68,399	68,399	116,812	48,413
TOTAL REVENUES	<u>964,579</u>	<u>964,579</u>	<u>1,003,049</u>	<u>38,470</u>
EXPENDITURES				
Administration	716,281	716,281	688,331	27,950
Social Services	178,038	178,038	199,915	(21,877)
Transportation	90,527	90,527	72,612	17,915
Other	60,000	60,000	12,025	47,975
Capital Outlay	7,200	7,200	8,237	(1,037)
TOTAL EXPENDITURES	<u>1,052,046</u>	<u>1,052,046</u>	<u>981,120</u>	<u>70,926</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(87,467)	(87,467)	21,929	109,396
OTHER FINANCING SOURCES				
Transfers In	88,500	88,500	88,500	0
TOTAL OTHER FINANCING SOURCES	<u>88,500</u>	<u>88,500</u>	<u>88,500</u>	<u>0</u>
NET CHANGE IN FUND BALANCE	<u>\$ 1,033</u>	<u>\$ 1,033</u>	110,429	<u>\$ 109,396</u>
FUND BALANCE, BEGINNING OF YEAR			<u>733,406</u>	
END OF YEAR			<u>\$ 843,835</u>	

**Hanover Township
Road and Bridge Fund
Budgetary Comparison Schedule
For the Year Ended March 31, 2009**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Property Taxes	\$ 716,523	\$ 716,523	\$ 709,741	\$ (6,782)
Replacement Taxes	15,515	15,515	24,521	9,006
Interest Income	19,500	19,500	64,608	45,108
Permits and Traffic Fines	510	510	2,223	1,713
Miscellaneous	2,000	2,000	730	(1,270)
TOTAL REVENUES	<u>754,048</u>	<u>754,048</u>	<u>801,823</u>	<u>47,775</u>
EXPENDITURES				
Maintenance of Roads	838,232	838,232	568,659	269,573
Administration	129,370	129,370	97,279	32,091
Capital Outlay	119,725	119,725	10,608	109,117
TOTAL EXPENDITURES	<u>1,087,327</u>	<u>1,087,327</u>	<u>676,546</u>	<u>410,781</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(333,279)</u>	<u>(333,279)</u>	<u>125,277</u>	<u>458,556</u>
OTHER FINANCING SOURCES				
Transfers Out	<u>(88,500)</u>	<u>(88,500)</u>	<u>(88,500)</u>	<u>0</u>
TOTAL OTHER FINANCING SOURCES	<u>(88,500)</u>	<u>(88,500)</u>	<u>(88,500)</u>	<u>0</u>
NET CHANGE IN FUND BALANCE	<u>\$ (421,779)</u>	<u>\$ (421,779)</u>	<u>36,777</u>	<u>\$ 458,556</u>
FUND BALANCE, BEGINNING OF YEAR			<u>2,938,673</u>	
END OF YEAR			<u>\$ 2,975,450</u>	

**Hanover Township
Mental Health Fund
Budgetary Comparison Schedule
For the Year Ended March 31, 2009**

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
REVENUES				
Property Taxes	\$ 840,217	\$ 840,217	\$ 831,154	\$ (9,063)
Replacement Taxes	16,800	16,800	15,649	(1,151)
Rental Income	12,600	12,600	13,498	898
Interest Income	6,000	6,000	7,769	1,769
Other Income	17,000	17,000	30,261	13,261
TOTAL REVENUES	<u>892,617</u>	<u>892,617</u>	<u>898,331</u>	<u>5,714</u>
EXPENDITURES				
Service Contracts/Grant by Agency	688,050	688,050	608,017	80,033
Administration	140,341	140,341	128,315	12,026
Building Occupancy	36,000	36,000	39,029	(3,029)
Capital Improvements	110,000	110,000	3,458	106,542
TOTAL EXPENDITURES	<u>974,391</u>	<u>974,391</u>	<u>778,819</u>	<u>195,572</u>
NET CHANGE IN FUND BALANCE	<u>\$ (81,774)</u>	<u>\$ (81,774)</u>	119,512	<u>\$ 201,286</u>
FUND BALANCE, BEGINNING OF YEAR			<u>845,109</u>	
END OF YEAR			<u>\$ 964,621</u>	

**Hanover Township
Town Fund
Schedule of Expenditures
Budget and Actual
For the Year Ended March 31, 2009**

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
EXPENDITURES				
Compensation of Officials	\$ 98,802	\$ 98,802	\$ 97,659	\$ 1,143
Town Hall Administration Expense				
Postage	2,625	2,625	1,586	1,039
Office Supplies	5,720	5,720	7,057	(1,337)
Printing	1,040	1,040	2,327	(1,287)
Salaries	202,080	202,080	180,425	21,655
Travel Expense	4,120	4,120	3,713	407
Dues, Subscriptions and Publications	8,901	8,901	7,619	1,282
Pre Employment Charges	1,500	1,500	1,551	(51)
Education and Training	19,600	19,600	15,176	4,424
Consulting	7,725	7,725	7,725	0
Financial Administration	52,636	52,636	57,022	(4,386)
Community Affairs	47,200	47,200	47,295	(95)
Emergency Contingency Fund	70,000	70,000	12,425	57,575
Other Expenses	10,000	10,000	10,075	(75)
Total Town Hall Administration Expense	433,147	433,147	353,996	79,151
Town Hall Expense				
Telephone	26,520	26,520	25,319	1,201
Utilities	97,850	97,850	98,396	(546)
High Speed Internet	2,678	2,678	1,759	919
Equipment Rental	3,400	3,400	2,479	921
Total Town Hall Expense	130,448	130,448	127,953	2,495
Legal and Audit				
Audit	8,850	8,850	9,600	(750)
Legal	54,000	54,000	57,649	(3,649)
Total Legal and Audit	62,850	62,850	67,249	(4,399)
Insurance and Employee Benefits				
General Insurance	70,000	70,000	56,534	13,466
Medical, Dental and Life Insurance	190,800	190,800	149,342	41,458
Unemployment Compensation	27,324	27,324	31,723	(4,399)
Flex Plan	1,125	1,125	1,065	60
Employee Assistance Program	2,060	2,060	1,451	609
Health Insurance Waiver	40,000	40,000	69,600	(29,600)
Health Savings Account	13,200	13,200	12,650	550
Employee Wellness	10,000	10,000	4,204	5,796
Total Insurance and Employee Benefits	354,509	354,509	326,569	27,940

**Hanover Township
Town Fund
Schedule of Expenditures (Continued)
Budget and Actual
For the Year Ended March 31, 2009**

EXPENDITURES (CONTINUED)	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Veterans' Affairs				
Salaries	18,437	18,437	18,503	(66)
Travel Expense	100	100	22	78
Other Expenses	100	100	100	0
Total Veterans' Affairs	18,637	18,637	18,625	12
Assessor's Office				
Office Supplies	5,647	5,647	3,819	1,828
Printing and Newsletter	2,822	2,822	316	2,506
Salaries	109,825	109,825	109,981	(156)
Equipment Purchase	3,690	3,690	567	3,123
Travel Expense	2,902	2,902	4,010	(1,108)
Dues, Subscriptions and Publications	2,756	2,756	2,023	733
Training	2,251	2,251	1,855	396
Building & Permanent Improvements	626	626	0	626
Equipment Rental	1,040	1,040	239	801
Equipment Maintenance	4,368	4,368	1,227	3,141
Professional Services	1,125	1,125	0	1,125
Total Assessor's Office	137,052	137,052	124,037	13,015
Town Facilities and Maintenance				
Salaries	183,491	183,491	179,154	4,337
Office Expenses	1,000	1,000	799	201
Janitorial Supplies	11,960	11,960	7,397	4,563
Contractual Services	42,040	42,040	43,082	(1,042)
Building Maintenance	35,115	35,115	17,461	17,654
Equipment Maintenance	32,720	32,720	29,194	3,526
Equipment Rental	1,000	1,000	0	1,000
Vehicle Expenditures	13,500	13,500	9,041	4,459
Trash Removal	4,240	4,240	7,424	(3,184)
Grounds Maintenance	8,320	8,320	7,194	1,126
Other Expenditures	4,500	4,500	3,080	1,420
Total Town Facilities and Maintenance	337,886	337,886	303,826	34,060
Emergency and Medical				
Salaries	18,500	18,500	12,310	6,190
Equipment	5,000	5,000	5,523	(523)
Uniforms	1,000	1,000	3,130	(2,130)
Office Supplies, Printing and Postage	2,000	2,000	457	1,543
Miscellaneous	6,000	6,000	316	5,684
Total Emergency and Medical	32,500	32,500	21,736	10,764

**Hanover Township
Town Fund
Schedule of Expenditures (Continued)
Budget and Actual
For the Year Ended March 31, 2009**

EXPENDITURES (CONTINUED)	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Astor Avenue Project				
Salaries	133,913	133,913	133,453	460
Staff Training	1,100	1,100	918	182
Staff Expense	4,100	4,100	4,032	68
Office Expenditures	4,400	4,400	929	3,471
After School Program	14,769	14,769	3,006	11,763
Supplies	5,084	5,084	1,921	3,163
Utilities and Telephone	13,000	13,000	9,053	3,947
Consultants	1,000	1,000	750	250
Professional Services	1,000	1,000	680	320
Total Astor Avenue Project	178,366	178,366	154,742	23,624
Clerk's Department				
Salaries	77,185	77,185	87,827	(10,642)
Postage	1,500	1,500	4,184	(2,684)
Office Supplies	1,000	1,000	938	62
Printing and Legal Notices	8,998	8,998	8,938	60
Travel and Seminars	200	200	1,351	(1,151)
Dues, Subscriptions and Publications	2,500	2,500	1,852	648
Legal Notices	1,200	1,200	1,085	115
Community Affairs	5,499	5,499	5,444	55
Equipment Maintenance and Repair	499	499	515	(16)
Passport Expenditures	4,500	4,500	820	3,680
Other Expenses	2,001	2,001	1,896	105
Total Clerk's Department	105,082	105,082	114,850	(9,768)
Community Health Nurse				
Salaries	52,159	52,159	62,597	(10,438)
Postage	500	500	79	421
Office Supplies	1,000	1,000	634	366
Printing & Legal Notices	1,300	1,300	1,250	50
Travel Expense & Seminars	2,700	2,700	695	2,005
Dues, Sub & Publications	400	400	99	301
Community Affairs	1,500	1,500	2,387	(887)
Equipment Maintenance & Rental	3,200	3,200	1,778	1,422
Professional Services	1,500	1,500	1,162	338
Seminars	1,200	1,200	12	1,188
Medical Supplies	5,000	5,000	5,442	(442)
Communications	1,680	1,680	1,867	(187)
Crises Care	3,500	3,500	3,472	28
Miscellaneous Expense	1,201	1,201	1,062	139
Total Community Health Nurse	76,840	76,840	82,536	(5,696)

**Hanover Township
Town Fund
Schedule of Expenditures (Continued)
Budget and Actual
For the Year Ended March 31, 2009**

EXPENDITURES (CONTINUED)	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Youth Commission				
Salaries	583,684	583,684	566,499	17,185
Expenses	14,026	14,026	12,851	1,175
Staff Expenses	6,000	6,000	4,266	1,734
Staff Education	5,356	5,356	4,634	722
Consulting	3,600	3,600	0	3,600
Answering Service	1,285	1,285	1,200	85
Printing	2,500	2,500	2,020	480
Postage	1,800	1,800	1,830	(30)
Books and Journals	550	550	285	265
Equipment Maintenance	1,300	1,300	0	1,300
Psychiatric Backup	20,000	20,000	13,300	6,700
Insurance	3,000	3,000	4,158	(1,158)
Open Gym Program	20,800	20,800	20,020	780
Tutoring	14,000	14,000	14,566	(566)
Dues and Subscriptions	4,000	4,000	962	3,038
Total Youth Commission	681,901	681,901	646,591	35,310
Capital Outlay				
Building and Permanent Improvements	90,000	90,000	70,292	19,708
Furniture and Computer Equipment	91,950	91,950	89,140	2,810
Equipment Purchases	20,600	20,600	15,147	5,453
Total Capital Outlay	202,550	202,550	174,579	27,971
TOTAL EXPENDITURES	\$ 2,850,570	\$ 2,850,570	\$ 2,614,948	\$ 235,622

**Hanover Township
Senior Services Fund
Schedule of Expenditures
Budget and Actual
For the Year Ended March 31, 2009**

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
EXPENDITURES				
Administration				
Salaries	\$ 638,084	\$ 638,084	\$ 627,113	\$ 10,971
Recruitment	2,808	2,808	2,104	704
Postage, Printing and Supplies	12,795	12,795	22,987	(10,192)
Telephone and Internet	25,203	25,203	11,805	13,398
Dues, Subscriptions and Publications	500	500	1,379	(879)
Travel/Seminars	7,675	7,675	10,159	(2,484)
Public Relations	5,200	5,200	5,058	142
Title Endowment Fund	22,986	22,986	6,628	16,358
Miscellaneous	1,030	1,030	1,098	(68)
Total Administration	716,281	716,281	688,331	27,950
Social Services				
Programming	84,015	84,015	114,903	(30,888)
Outreach	3,966	3,966	4,936	(970)
Volunteer Services	10,506	10,506	20,025	(9,519)
Club 59	23,528	23,528	22,146	1,382
Nutrition	15,600	15,600	18,131	(2,531)
Computer Instruction	2,000	2,000	1,172	828
Visual Arts	19,123	19,123	16,042	3,081
Title III Expenditures	16,800	16,800	1,833	14,967
Miscellaneous	2,500	2,500	727	1,773
Total Social Services	178,038	178,038	199,915	(21,877)
Transporation				
Emergency Maintenance Fund	14,027	14,027	0	14,027
Vehicle Maintenance	76,500	76,500	72,612	3,888
Total Transporation	90,527	90,527	72,612	17,915
Other Expenditures	60,000	60,000	12,025	47,975
Capital Outlay				
Equipment Purchase	7,200	7,200	8,237	(1,037)
Total Capital Outlay	7,200	7,200	8,237	(1,037)
TOTAL EXPENDITURES	\$ 1,052,046	\$ 1,052,046	\$ 981,120	\$ 70,926

**Hanover Township
Road and Bridge Fund
Schedule of Expenditures
Budget and Actual
For the Year Ended March 31, 2009**

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
EXPENDITURES				
Maintenance of Roads				
Controlled Substance Testing	\$ 1,040	\$ 1,040	\$ 177	\$ 863
Salaries	210,000	210,000	137,962	72,038
Materials & Supplies	17,780	17,780	22,158	(4,378)
Gas and Oil	9,040	9,040	13,554	(4,514)
Machine Rental	1,768	1,768	446	1,322
Engineering	10,400	10,400	0	10,400
Contract Work	514,364	514,364	167,827	346,537
Equipment Maintenance	15,600	15,600	39,475	(23,875)
Street Lighting	6,240	6,240	4,147	2,093
Building Maintenance	5,200	5,200	2,432	2,768
Signs, Striping and Tree Removal	15,600	15,600	1,715	13,885
Bridge Repair and Maintenance	10,400	10,400	0	10,400
Salt	20,800	20,800	178,766	(157,966)
Total Maintenance of Roads	838,232	838,232	568,659	269,573
Administration				
Unemployment Compensation	520	520	150	370
IMRF Expense	22,500	22,500	14,656	7,844
FICA Expense	15,000	15,000	10,739	4,261
Postage	2,000	2,000	1,502	498
Legal	8,320	8,320	11,739	(3,419)
Insurance	46,800	46,800	35,028	11,772
Audit	2,080	2,080	0	2,080
Telephone	2,600	2,600	4,660	(2,060)
Dues, Subscriptions and Publications	900	900	2,572	(1,672)
Travel Expense	1,560	1,560	495	1,065
Printing	2,600	2,600	5,104	(2,504)
Uniforms and Safety Equipment	1,500	1,500	1,161	339
Community Affairs	2,500	2,500	1,458	1,042
Utilities	6,240	6,240	6,340	(100)
Office Supplies	2,000	2,000	1,655	345
Replacement Tax	12,000	12,000	0	12,000
Miscellaneous	250	250	20	230
Total Administration	129,370	129,370	97,279	32,091
Capital Outlay				
Equipment Purchase	105,165	105,165	10,608	94,557
Construction Equipment	4,160	4,160	0	4,160
Building and Permanent Improvement	10,400	10,400	0	10,400
Total Capital Outlay	119,725	119,725	10,608	109,117
TOTAL EXPENDITURES	\$ 1,087,327	\$ 1,087,327	\$ 676,546	\$ 410,781

**Hanover Township
Mental Health Fund
Schedule of Expenditures
Budget and Actual
For the Year Ended March 31, 2009**

EXPENDITURES	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Service Contracts/Grant by Agency				
Community Crisis Center	\$ 46,000	\$ 46,000	\$ 46,000	\$ 0
Children's Advocacy Center	45,000	45,000	43,033	1,967
Open Door Clinic	5,000	5,000	5,000	0
Association for Individual Development	41,000	41,000	41,000	0
Clearbook	8,300	8,300	8,300	0
Jayne Shover Easter Seal Center	45,000	45,000	45,000	0
Renz Addiction Counseling Center	58,750	58,750	58,750	0
Dayone Network, Inc.	7,000	7,000	5,250	1,750
Northwest CASA	2,500	2,500	2,730	(230)
Pace, Transpiration	31,000	31,000	28,723	2,277
Ecker Mental Health Center	63,250	63,250	63,250	0
Hanover Township Youth Services	20,000	20,000	20,000	0
Contract Support Services	10,000	10,000	2,045	7,955
Community Education	7,500	7,500	4,360	3,140
Centro De Informacion	25,000	25,000	25,000	0
The Bridge	17,000	17,000	17,000	0
Senior Services Association	17,000	17,000	17,000	0
Family Services	30,000	30,000	24,500	5,500
LSSI	5,500	5,500	3,140	2,360
Epilepsy Foundation	2,200	2,200	2,200	0
Larkin Center	3,000	3,000	3,000	0
Summit Center	2,700	2,700	2,700	0
Tide Project	10,000	10,000	26,535	(16,535)
PADS of Elgin	13,000	13,000	13,000	0
Alexian Brothers- Outpatient Psychology	13,000	13,000	13,000	0
Countryside Work Training Center	2,300	2,300	2,300	0
Greater Elgin Family Care Center	13,500	13,500	13,500	0
Countryside In-Home Respite	1,200	1,200	656	544
Special Education Advocacy Center	5,000	5,000	5,000	0
WINGS	5,000	5,000	5,000	0
Language Scholarship Fund	10,000	10,000	5,125	4,875
MI-Drug Meodcal Tests Fund	6,000	6,000	389	5,611
Challenge Grant Fund	50,000	50,000	5,000	45,000
Capital Grant Fund	25,000	25,000	15,000	10,000
Clearbook Employment	1,500	1,500	1,500	0
Community Crisis SA Counseling	9,000	9,000	9,000	0
Countryside C/F Support	2,000	2,000	2,066	(66)
SPHD	3,850	3,850	3,925	(75)
Web Based Resource Directory	20,000	20,000	14,040	5,960
Bartlett Learning Center	5,000	5,000	5,000	0
Total Service Contracts/Grants by Agency	688,050	688,050	608,017	80,033

**Hanover Township
Mental Health Fund
Schedule of Expenditures (Continued)
Budget and Actual
For the Year Ended March 31, 2009**

EXPENDITURES (CONTINUED)	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Administration				
Hanover Township Services	4,500	4,500	4,500	0
Legal	5,000	5,000	1,275	3,725
Travel & Conferences	750	750	534	216
Personal Expense Reimbursement	4,500	4,500	4,805	(305)
Auditing	250	250	225	25
Subscriptions and Publications	200	200	130	70
Salaries	85,311	85,311	80,639	4,672
Employee Benefits	4,000	4,000	4,119	(119)
Unemployment Compensation	1,000	1,000	0	1,000
IMRF Expense	8,000	8,000	8,767	(767)
FICA Expense	6,080	6,080	6,314	(234)
Supplies	1,000	1,000	712	288
Postage	1,250	1,250	1,052	198
Equip Purchase and Maintenance	1,500	1,500	1,728	(228)
Dues	5,000	5,000	4,649	351
Special Events	1,000	1,000	1,342	(342)
Printing	1,500	1,500	1,199	301
Marketing and Grant Development	2,500	2,500	1,693	807
Consultants	3,000	3,000	1,000	2,000
Other Expenses	4,000	4,000	3,632	368
Total Administration	<u>140,341</u>	<u>140,341</u>	<u>128,315</u>	<u>12,026</u>
Building Occupancy				
Utilities	10,000	10,000	8,948	1,052
Insurance	1,000	1,000	0	1,000
Building Maintenance	3,000	3,000	5,884	(2,884)
Janitorial	7,000	7,000	5,984	1,016
Rent	10,000	10,000	10,000	0
Agency Support Service	5,000	5,000	8,213	(3,213)
Total Building Occupancy	<u>36,000</u>	<u>36,000</u>	<u>39,029</u>	<u>(3,029)</u>
Capital Improvements	<u>110,000</u>	<u>110,000</u>	<u>3,458</u>	<u>106,542</u>
TOTAL EXPENDITURES	<u><u>\$ 974,391</u></u>	<u><u>\$ 974,391</u></u>	<u><u>\$ 778,819</u></u>	<u><u>\$ 195,572</u></u>

**Hanover Township
Non-Major Governmental Funds
Combining Balance Sheet
March 31, 2009**

	<u>Special Revenue Funds</u>				<u>Total</u>
	<u>Capital Projects</u>	<u>General Assistance</u>	<u>Retirement</u>	<u>Vehicle Replacement</u>	
ASSETS					
Cash	\$ 166,398	\$ 400,008	\$ 122,320	\$ 289,689	\$ 978,415
Property Taxes Receivable	0	185,907	177,503	0	363,410
Prepaid Expenditures	0	14,823	0	0	14,823
TOTAL ASSETS	<u>166,398</u>	<u>600,738</u>	<u>299,823</u>	<u>289,689</u>	<u>1,356,648</u>
LIABILITIES					
Accrued Wages	0	4,386	0	0	4,386
Accrued Expenditures	0	0	11,434	0	11,434
Deferred Property Taxes	0	185,907	177,503	0	363,410
TOTAL LIABILITIES	<u>0</u>	<u>190,293</u>	<u>188,937</u>	<u>0</u>	<u>379,230</u>
FUND BALANCE	<u>166,398</u>	<u>410,445</u>	<u>110,886</u>	<u>289,689</u>	<u>977,418</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 166,398</u>	<u>\$ 600,738</u>	<u>\$ 299,823</u>	<u>\$ 289,689</u>	<u>\$ 1,356,648</u>

**Hanover Township
Non-Major Governmental Funds
Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended March 31, 2009**

	<u>Special Revenue Funds</u>				<u>Total</u>
	<u>Capital Projects</u>	<u>General Assistance</u>	<u>Retirement</u>	<u>Vehicle Replacement</u>	
REVENUES					
Property Taxes	\$ 0	\$ 280,247	\$ 263,843	\$ 0	\$ 544,090
Replacement Taxes	0	4,401	0	0	4,401
Bus Fares	0	0	0	10,392	10,392
Grant Income	0	55,992	0	0	55,992
Interest Income	0	5,603	38	1,507	7,148
Other Income	0	10,728	0	0	10,728
TOTAL REVENUES	<u>0</u>	<u>356,971</u>	<u>263,881</u>	<u>11,899</u>	<u>632,751</u>
EXPENDITURES					
Administrative	0	197,360	410,359	0	607,719
Home Relief	0	189,946	0	0	189,946
Capital Outlay	0	0	0	52,135	52,135
TOTAL EXPENDITURES	<u>0</u>	<u>387,306</u>	<u>410,359</u>	<u>52,135</u>	<u>849,800</u>
EXCESS (DEFICIENCIES) OF REVENUES OVER EXPENDITURES	<u>0</u>	<u>(30,335)</u>	<u>(146,478)</u>	<u>(40,236)</u>	<u>(217,049)</u>
OTHER FINANCING SOURCES					
Transfer In	166,398	0	250,000	67,000	483,398
TOTAL OTHER FINANCING SOURCES	<u>166,398</u>	<u>0</u>	<u>250,000</u>	<u>67,000</u>	<u>483,398</u>
NET CHANGES IN FUND BALANCES	166,398	(30,335)	103,522	26,764	266,349
FUND BALANCES, BEGINNING OF YEAR	<u>0</u>	<u>440,780</u>	<u>7,364</u>	<u>262,925</u>	<u>711,069</u>
END OF YEAR	<u>\$ 166,398</u>	<u>\$ 410,445</u>	<u>\$ 110,886</u>	<u>\$ 289,689</u>	<u>\$ 977,418</u>

**Hanover Township
Capital Projects Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended March 31, 2009**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Grant Income	\$ 470,000	\$ 470,000	\$ 0	\$ (470,000)
TOTAL REVENUES	<u>470,000</u>	<u>470,000</u>	<u>0</u>	<u>(470,000)</u>
EXPENDITURES				
Capital Outlay	636,398	636,398	0	636,398
TOTAL EXPENDITURES	<u>636,398</u>	<u>636,398</u>	<u>0</u>	<u>636,398</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(166,398)	(166,398)	0	166,398
OTHER FINANCING SOURCES				
Transfers In	166,398	166,398	166,398	0
TOTAL OTHER FINANCING SOURCES	<u>166,398</u>	<u>166,398</u>	<u>166,398</u>	<u>0</u>
NET CHANGE IN FUND BALANCE	<u>\$ 0</u>	<u>\$ 0</u>	166,398	<u>\$ 166,398</u>
FUND BALANCE, BEGINNING OF YEAR			<u>0</u>	
END OF YEAR			<u>\$ 166,398</u>	

**Hanover Township
 General Assistance Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 Budget and Actual
 For the Year Ended March 31, 2009**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Property Taxes	\$ 272,503	\$ 272,503	\$ 280,247	\$ 7,744
Replacement Taxes	4,725	4,725	4,401	(324)
Grant Income	58,000	108,000	55,992	(52,008)
Interest Income	5,200	5,200	5,603	403
Other Income	3,000	3,000	10,728	7,728
TOTAL REVENUES	<u>343,428</u>	<u>393,428</u>	<u>356,971</u>	<u>(36,457)</u>
EXPENDITURES				
Administration	177,556	202,556	197,360	5,196
Home Relief	175,560	200,560	189,946	10,614
TOTAL EXPENDITURES	<u>353,116</u>	<u>403,116</u>	<u>387,306</u>	<u>15,810</u>
NET CHANGE IN FUND BALANCE	<u>\$ (9,688)</u>	<u>\$ (9,688)</u>	<u>(30,335)</u>	<u>\$ (20,647)</u>
FUND BALANCE, BEGINNING OF YEAR			<u>440,780</u>	
END OF YEAR			<u>\$ 410,445</u>	

**Hanover Township
 General Assistance Fund
 Schedule of Expenditures
 Budget and Actual
 For the Year Ended March 31, 2009**

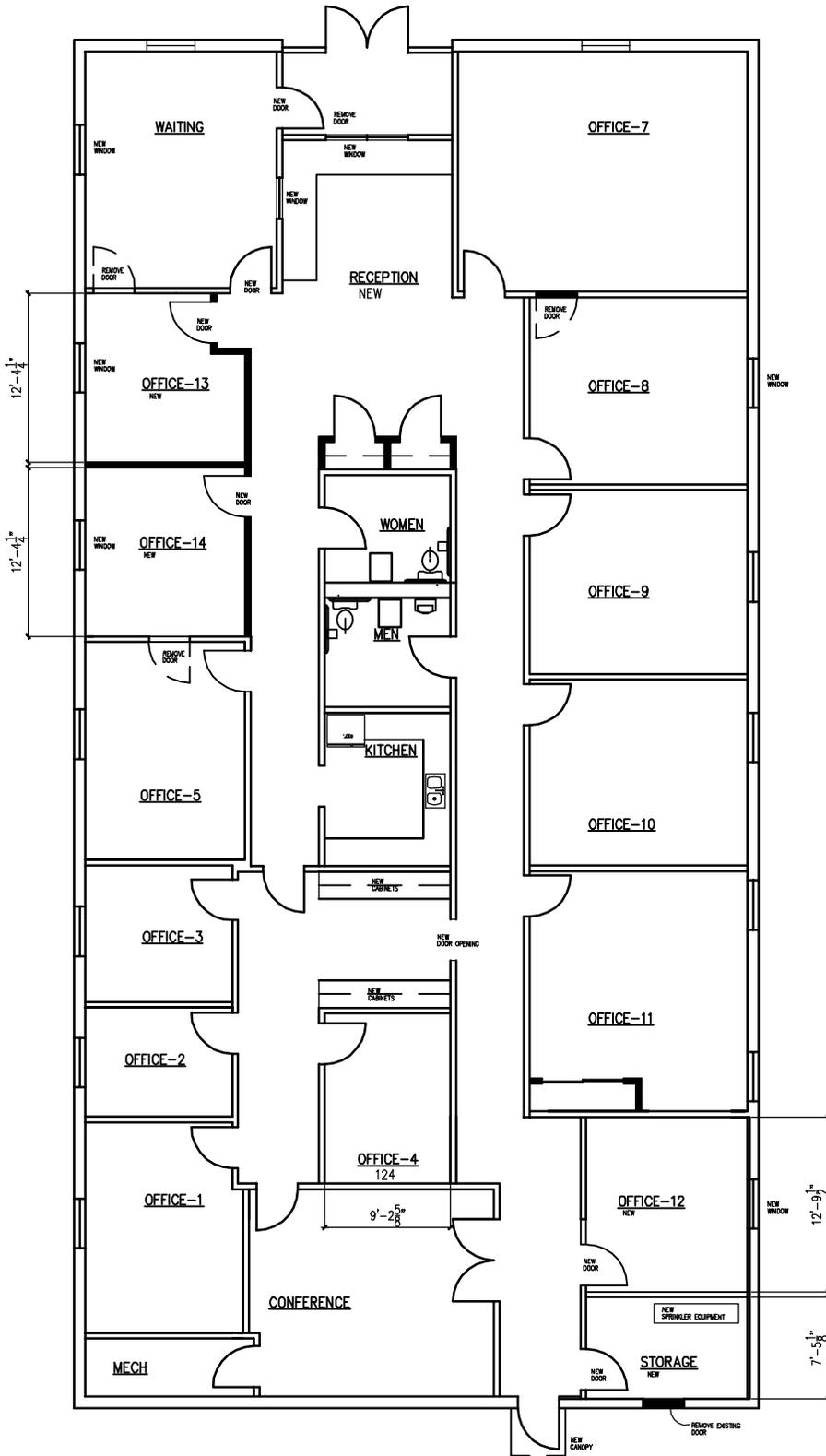
	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
EXPENDITURES				
Administration				
Salaries	\$ 160,202	\$ 179,002	\$ 164,583	\$ 14,419
Unemployment Compensation	990	990	0	990
Office Supplies	1,195	1,195	6,868	(5,673)
Equipment Purchase & Rental	6,240	8,440	13,900	(5,460)
Travel	3,261	3,261	2,735	526
Printing	1,200	3,200	1,661	1,539
Legal Expenses	100	100	0	100
Professional Services	2,080	2,080	2,077	3
Dues, Subscriptions & Publications	416	416	651	(235)
Community Affairs	1,872	3,872	4,885	(1,013)
Total Administration	<u>177,556</u>	<u>202,556</u>	<u>197,360</u>	<u>5,196</u>
Home Relief				
Food	4,000	29,000	10,003	18,997
Rent	93,600	93,600	139,583	(45,983)
Utilities	9,155	9,155	18,194	(9,039)
Clothing	250	250	0	250
Travel Expense	920	920	595	325
Medical	4,635	4,635	268	4,367
Burial	500	500	0	500
Insurance	50,900	50,900	9,216	41,684
Emergency Assistance	10,400	10,400	9,204	1,196
Miscellaneous	1,200	1,200	2,883	(1,683)
Total Home Relief	<u>175,560</u>	<u>200,560</u>	<u>189,946</u>	<u>10,614</u>
TOTAL EXPENDITURES	<u>\$ 353,116</u>	<u>\$ 403,116</u>	<u>\$ 387,306</u>	<u>\$ 15,810</u>

**Hanover Township
Retirement Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended March 31, 2009**

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
REVENUES				
Property Taxes	\$ 266,978	\$ 266,978	\$ 263,843	\$ (3,135)
Interest Income	3,200	3,200	38	(3,162)
TOTAL REVENUES	<u>270,178</u>	<u>270,178</u>	<u>263,881</u>	<u>(6,297)</u>
EXPENDITURES				
Social Security and Medicare	172,726	174,165	172,310	1,855
IMRF	242,720	244,741	238,049	6,692
TOTAL EXPENDITURES	<u>415,446</u>	<u>418,906</u>	<u>410,359</u>	<u>8,547</u>
DEFICIENCY OF REVENUES OVER EXPENDITURES	(145,268)	(148,728)	(146,478)	2,250
OTHER FINANCING SOURCES				
Transfers In	0	250,000	250,000	0
TOTAL OTHER FINANCING SOURCES	<u>0</u>	<u>250,000</u>	<u>250,000</u>	<u>0</u>
NET CHANGE IN FUND BALANCE	<u>\$ (145,268)</u>	<u>\$ 101,272</u>	103,522	<u>\$ 2,250</u>
FUND BALANCE, BEGINNING OF YEAR			<u>7,364</u>	
END OF YEAR			<u>\$ 110,886</u>	

**Hanover Township
Vehicle Replacement Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended March 31, 2009**

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
REVENUES				
Bus Fares	\$ 7,500	\$ 7,500	\$ 10,392	\$ 2,892
Grant Income	0	0	0	0
Interest Income	500	500	1,507	1,007
TOTAL REVENUES	8,000	8,000	11,899	3,899
EXPENDITURES				
Vehicle Purchase	75,000	75,000	52,135	22,865
TOTAL EXPENDITURES	75,000	75,000	52,135	22,865
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(67,000)	(67,000)	(40,236)	26,764
OTHER FINANCING SOURCES				
Transfers In	67,000	67,000	67,000	0
TOTAL OTHER FINANCING SOURCES	67,000	67,000	67,000	0
NET CHANGE IN FUND BALANCE	\$ 0	\$ 0	26,764	\$ 26,764
FUND BALANCE, BEGINNING OF YEAR			262,925	
END OF YEAR			\$ 289,689	



FLOOR PLAN-C

SCALE: 1/8"=1'-0"

Hanover Township FY 2012 Strategic Plan

December 1, 2010

**Prepared by
Gerald Gabris, Ph.D.
Curtis H. Wood, Ph.D.**

Since November 2007, Hanover Township has conducted strategic planning annually, to enhance its planning and budgetary process. On November 19, 2010, Hanover Township conducted the FY 2012 strategic planning session. During the session, the Township Board, department directors, and agency officials reaffirmed the Township mission and vision statements, articulated the FY2011 accomplishments for each department, and discussed the short and long term strategic and tactical goals for the Township. The Township Board then discussed and prioritized the short and long term strategic goals for FY 2012-2015.

This Report summarizes the results of the FY 2012 strategic planning session.

Mission Statement

The township mission statement is an expression of the Township government's purpose, role, and values. At the November 19, 2010 strategic planning session, the Township Board and department directors reaffirmed the following mission statement:

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community-based services, and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.

Vision Statement

The township vision statement represents the Board's expression of what can be accomplished during the next five years to realize the Township mission. At the November 19 strategic planning session, the Board reaffirmed the following vision statement:

Vision Statement

Hanover Township will become a sustainable government, recognized as a leader in facilitating collaboration among residents, businesses, public, non-profit, educational, and research institutions to produce integrated social services and effective governance.

Board and Department Strategic and Tactical Goals

The Township Administrator began this segment of the session by reporting on the FY2011 accomplishments for the township departments as well as the Assessor's Office, the Highway Department, and the Office of the Clerk. Following the discussion of the FY2011 accomplishments, the Township Board, Township Supervisor, Township Administrator, the Assessor, Township Clerk, Emergency Management Agency Director, Facilities and Maintenance Director, Highway Commissioner, Director of Senior Services, Director of Welfare Services, and Director of Youth and Family Services submitted and presented their proposed FY 2012 strategic goals.

The format for the 2012 strategic planning initiative represents a conceptual departure from earlier iterations of the Township's strategic planning processes. For 2012, Township officials were asked to differentiate between strategic and tactical goals and issues. In the past, many issues classified as strategic, could more accurately be understood as important routine

operational goals. Routine tactical goals likely comprise the basic mission for most Township departments and units. Strategic goals on the other hand, reflect attempts to change or to improve current operations in order to better achieve the Township Vision. Strategic goals reflect adaptive responses by Township departments to address new needs or changes within a department's environment. In this Report, strategic goals are separated from goals designated as tactical. This in no way diminishes the importance of a department's operational mission. In fact, departments will be expected to fully pursue and implement the tactical goals they have identified as central to their operational mission for FY 2012 – 2015. A second change in the 2012 strategic planning session was to differentiate between long and short term goals. This was done to reflect the fact that many strategic goals take longer than one fiscal year to accomplish. By developing consensus among Township officials regarding the time frame needed to implement a strategic goal, the Township will be in a better position to effectively fund its highest priority strategic initiatives.

A final objective of the 2012 strategic planning session was to identify broader Township wide strategic goals that might transcend specific departments. This was done to move away from a purely bureaucratic, silo driven perspective for designating what goals and issues should be considered strategic. The findings in the remainder of this Report reflect this revised format for how the Township now conducts its strategic planning process.

Board members, the township administrator, agency directors, and department directors then discussed whether each goal should be considered long or short term and “strategic” or “tactical.” Strategic goals are projects, plans, programs, or policies that 1) are central to achieving the township's mission and vision, 2) involve a departure to the status quo, 3) require township board approval, 4) are complex in that they involve inter-departmental, inter-agency, or

inter-governmental cooperation and coordination, 5) have considerable consequences for the organization and the public, 6) involve extra-ordinary financial resources, and/or 7) involve the use of external expertise. Tactical goals, on the other hand, can be considered routine or ongoing decisions, actions, or activities that make it possible to achieve the township mission and vision. Tactical goals can involve the implementation of Board policies, plans, and decisions or the means to improve departmental or organizational operations. As such, tactical goals are administrative in nature. Short term goals were defined as goals that would be accomplished by the end of FY 2012. Long term goals were any goals that might begin in FY 2012, but would take longer than one fiscal year to accomplish, up through FY 2015.

Department directors then presented their goals and explained whether they considered them strategic or tactical, and whether they were considered short or long term. The Township Board members then carefully reviewed these potential goals and objectives and asked Department Directors to explain their reasoning about how they determined the designation for each goal. This resulted in a better understanding of the criteria for classifying goals as strategic or tactical. After reviewing their goals and ideas, many department heads came to the realization that a large number of their stated goals were primarily tactical in nature. After reviewing over 90 potential goal statements, the Township Board and Department Directors reduced this to a potential list of 28 strategic issues.

Once the Town Board and Department Directors narrowed down the list of potential strategic issues, departmental directors departed from the meeting to enable the Township Board to further discuss and *prioritize* each proposed short and long term strategic goal. After a thorough consideration of each potential strategic issue, the Board determined the final list of short and long term strategic and tactical goals. The final list of short and long term strategic

goals can be found at the end of the report in *Appendix 1*. The final list of short and long term tactical goals can be found in *Appendix 2*.

The Board also determined by consensus the highest priority short and long term strategic goals in terms of achieving the township vision and mission (see below). Given that the initial list of potential strategic goals was successfully narrowed down to a much smaller list of truly strategic issues, the Township Board agreed that the remaining short and long term strategic goals would be equally ranked as high priority. Here are the results in no particular order.

High Priority Short Term FY 2012 Strategic Hanover Township Goals

1. Hire a professional grant consultant, send staff to advanced grant research and writing workshops, and apply for three new grants.
2. Form a food pantry sponsorship (ambassador) committee where community members will offer ideas to increase donations and develop new major annual fundraising events. The committee could also consider having an Oktoberfest.
3. Purchase a new building to store all Highway Department and senior transportation equipment and vehicles.
4. Develop the Senior nutrition/congregate meal program.
5. Have a full time (32hrs/week) Emergency Services Director continue that department's impressive development.
6. Study how to build more efficiency into the bus transportation system to maximize ridership opportunities and minimize long-term financial burden.

High Priority Long Term Strategic Hanover Township Goals

1. Conduct a comprehensive township organization-wide space study and determine and implement necessary renovations for the Town Hall and other facilities.
2. Research and explore the development opportunities of an Elgin campus to house multiple departments and services.
3. Senior park project
4. Determine the feasibility of designing a youth job incubator

Conclusion

The Hanover Township Board and administration should be commended for their continued commitment to strategic planning. The Facilitators would like to note how well the FY 2012 and long term strategic goals connect with the township mission and vision. It is evident that the township elected officials and administration take their governing and management responsibilities seriously. We are confident the Township Board and administration can and will efficiently and effectively implement the FY 2012 and long term strategic goals, thus making it possible to realize the Hanover Township mission and vision.

Prior to FY2012, township administration should develop the necessary action plans for the highest priority short and long term strategic goals identified by the Board. An action plan for each strategic goal should identify how each goal will be accomplished such as who is responsible for implementation of each step toward the goal, a timetable for implementing each step, funding sources, and estimated costs. Administration should keep the board and public apprised of the progress made toward completion of each goal.

The action plan should also include performance targets and measures for each strategic goal. The performance targets should identify measurable expected outputs and outcomes during the implementation of each strategic goal that will make it possible for citizens, elected officials, and township staff to determine the results of each strategic goal.

The Township Board and administration should also determine which of the remaining short and long term strategic goals in Appendix 1 require an action plan. An action plan for the selected strategic goals should be developed prior to FY 2012.

We wish you well in the implementation of the short and long term strategic and tactical goals. Successful completion of these important goals will make it possible to build a better

future for the citizens of Hanover Township. We are very pleased to have been involved in what we consider to have been another very efficient, effective, and productive strategic planning session. Please let us know if you have any questions or if we can be of further assistance to Hanover Township.

Appendix 1: Township Short Term and Long Term Strategic Goals (Strategic goals marked in Bold were determined as the highest priority by the Board)

Town Board

Short Term:

1. **Have a .8 FTE EMA Director continue that department's impressive development effort and take this into the future as part of its mission.**
2. **Study how to build more efficiency into the bus transportation system to ward off a financial crisis.**
3. Have all township departments consider developing a short term emergency plan to address unanticipated needs connected with the current economic situation.

Long Term:

1. Have a green roof by 2015.

Administrative Services

Short Term:

1. **Hire a professional grant consultant, send staff to advanced grant research and workshops, and apply for three new grants.**

Long Term:

1. **Conduct a comprehensive township organization-wide space study and determine and implement necessary renovations for the Town Hall and other facilities.**
2. **Research and explore the development opportunities of an Elgin campus to house multiple departments and services.**

Assessor's Office (see tactical goals in Appendix 2)

Short Term: (None)

Long Term: (None)

Clerk's Office

Short Term:

1. Compile, sort and determine retention of records of the Road District Schedule for records review and destruction with the local records Unit of the State of Illinois Archives Office.
2. Research vital records to be available through the Clerk's office. This will allow the township to provide residents records instead of them having to travel to the Cook County Clerk's office.
3. Research and obtain information and apply for a grant to continue Township records archival initiative.

Long Term:

1. Develop capacity to offer vital records to residents so they will not have to travel to the Cook County's Clerk's Office.
2. Apply for a grant that will improve the Clerk's Office archival Capacity and technical

competence.

Community Health (See tactical goals in Appendix2)

Short Term: (None)

Long Term: (None)

Emergency Services

Short Term:

1. Develop divisions for community preparedness and awareness which incorporates EOP, training, exercises and community presentations and involvement such as CERT and Ham radio.
2. Utilized as a resource to ILEAS and MABAS for equipment and personnel.

Long Term: (None)

Facilities and Maintenance

Short Term:

1. **Purchase a new building to store all highway Department and senior transportation equipment and vehicles**

Long Term:

1. **Senior park project.**

Highway Department

Short Term:

1. **Purchase a new building to store all highway Department and senior transportation equipment and vehicles**

Long Term: (None)

Senior Services

Short Term:

1. **Develop senior nutrition/congregate meal program**
2. Develop auxiliary “staff” members, minimal hour part-time instructors, and part-time program assistant position to increase program options and availability.
3. **Study how to build more efficiency into the bus transportation system to maximize ridership opportunities and minimize long-term financial burden.**

Long Term:

1. Develop long term research and educational relationship with a university to position Hanover Township Senior Center as a model senior services organization utilizing a longitudinal study regarding outcome based measures.

Welfare Services

Short Term:

- 1. Form a food pantry sponsorship (ambassador) committee where community members will offer ideas to increase donations and develop new major annual fundraising events. The committee could also consider having an Oktoberfest.**

Long Term: (None)

Youth and Family Services

Short Term:

1. Development of a Phase B of the alternative to Suspension Program. Phase B will include programming for students who are out of school serving suspension.

Long Term:

- 1. Determine the feasibility of designing a youth job incubator.**

Appendix 2: Township Short Term and Long Term Tactical Goals

Township Board

Short Term:

1. Review dispatch system for senior transportation.
2. Continue the “go to the Township” for other Townships to share ideas.
3. Continue the work group that upholds our environmental policy to continue to develop and adopt cost effective, energy efficient improvements for the Township.
4. Expand senior hours and activities for those who work.
5. Continue effort to enable residents to understand the Township and what we can do for them. We have made progress here but should find more avenues.

Administrative Services

Short Term:

1. Review resource development options including the Township-wide fee structures, purchasing efficiencies, and increase fundraising and donations.
2. Teambuilding in order to facilitate better inter-departmental communication and to break down the silo syndrome.
3. Utilize outcome based measurements to determine actual value-added to residents and to increase eligibility of external funding sources.
4. Further utilize community relations staff to address lack of resident awareness of Township services (for example, drive traffic to website).
5. Investigate the possibility of participating in the sister-city program.

Long Term: (None)

Assessor’s Office

Short Term:

1. Offer more continuing education for Assessors Staff to keep up their CIAO designations. This requirement now required by the Illinois Property Assessment Institute.
2. To help police homeowner exemptions for fraud, and to seek out eligible senior exemptions.
3. To offer extended hours on Tuesdays and Thursdays by appointment only.
4. To offer extended hours during the Township Appeal dates.

Clerk’s Office

Short Term:

1. Offer resources, communications and seminars to residents, schools, and businesses - regarding service availability.
2. Hold a township clerks meeting with the Village and city Clerks to gather and share information - and provide outreach to residents
3. Continue to take advantage of training available to the Clerk’s office staff such as FOIA, Notary, Passport, etc.

Community Health

Short Term:

1. Continue to explore grant opportunities and collaborative relationships with local agencies.
2. Expand space with renovations at Astor Ave. Site and at the senior center lower level with build out.
3. Increase numbers of unduplicated, high risk, uninsured clients for all screening sites and immunization clinics.

Long Term:

1. To have more free screenings in the area of dental, child psychology, and foot care to assist in the prevention of the spread of disease and illness.
2. Increase public awareness through education and health promotion to encourage early detection and treatment to minimize overall long term costs to the healthcare system and to increase the quality of life for residents.

Emergency Services

Short Term:

1. Develop divisions for community preparedness and awareness that incorporated
2. Research funding opportunities and apply for two grants.
3. Become part of Illinois Search and Rescue Council and integrate into ES.

Long Term: (None)

Facilities and Maintenance

Short Term:

1. Completion of Astor Ave/food pantry renovations.
2. Completion of Phase 1 of the Senior Center Lower Center renovation.
3. Completion of Mental Health Resource Center renovation

Long Term:

1. Phase 2 of senior center lower level build out.

Highway Department

Short Term:

1. Continue recycling program for Township.
2. Develop a more green environment program (ie., salt alternatives).
3. Continue financial support of senior transportation

Long Term:

1. Unincorporated sign replacement.
2. Continue to resurface targeted unincorporated and damaged roads.
3. Develop a crack fill program to repair damaged unincorporated roads.

Senior Services

Short Term:

1. Complete NISC/NCOA accreditation.
2. Research and evaluate the senior fee structure.
3. Financial resource development including the procurement of three new grants.

Long Term:

1. Expand program offering to attract the baby boomer generation of seniors.

Welfare Services

Short Term:

1. Continue to bring new programs to Astor Ave. So residents can improve financial literacy, education clients who are facing foreclosure as well as continue with employment counseling for any Township resident.
2. Develop a training program for general assistance clients as well as residents where Interview skills as well as how to dress for an interview will be taught as well as the importance of personal hygiene and other topics of discussion.
3. Increase the stock of fresh produce, perishables, personal care items, and paper products in the food pantry.

Long Term:

1. Develop relationships with other agencies where they would schedule office hours at Astor so residents would be able to get convenient services and develop active case Management collaborations with key agencies.
2. Once the renovation of Astor Ave. Is complete, offer the facility to Elgin College to teach ESL classes as well as other self-improvement seminars on an ongoing basis.

Youth and Family services

Short Term:

1. Research, apply and secure grant funding to further develop Youth and Family services programs.
2. Further develop the peer jury program to include service learning opportunities, leadership development, and job skills training.
3. Develop documentation for implementation of longitudinal and outcome-based measures for Youth and Family Services programs. Research the software opportunities to manage and track data.

Long Term: (None)



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Clerk's Office Report
 Week ending December 14, 2010

Office of the Clerk Mission: *The Clerk's Office is continuously striving to provide fast, courteous and efficient services to the Township residents, Board, other departments, and other citizens through the most modern and cost-effective methods available, and to maintain the Township records in a systematic, orderly, logically organized, and accessible manner.*

Office of the Clerk Update:

- ❖ The commissions of all deputy registrars including those sponsored by our organization expired on November 30, 2010; the Re-Commission Report has been submitted to Cook County with new commissions running from December 1, 2010 until November 30, 2012.
- ❖ Passport Photo Fees collected for the month of November: \$490.
- ❖ Passport Fee deposit for the month of November: \$1,630.
- ❖ Clerk Dolan Baumer represented Hanover Township at the Annual Christmas Tree Lighting in the Village of Streamwood. The Clerk and Deputy Clerk Crespo attended the TOCC Fall Conference, the open house of the Claremont facility in Hanover Park, and attended the Streamwood Chamber of Commerce BAH at Streamwood Village Hall representing Hanover Township. The Clerk, Deputy Clerk, and Administrative Assistant attended the Township Officials of Cook County Clerk's Association Meeting in December.
- ❖ Clerk Dolan Baumer attended the Local Election Workshop, which was hosted by Hanover Township. Deputy Clerk Crespo attended the Local Election Workshop in Elk Grove Village.
- ❖ Mrs. Stade attended Passport Training in Chicago.
- ❖ The Secretary of State Mobile Driver Facility Services will be on site to provide State IDs/Driver's license renewal, corrections, replacements, and vehicle sticker sales, on January 21. Registration is required and they will only be available from 10 a.m.-2 p.m.
- ❖ Board Meeting scheduled for December 21 has been canceled; the next Board Meeting will be January 4.
- ❖ The next Breakfast with the Board is scheduled for February 5.

OFFICE OF THE CLERK - SERVICES													
	Passport			Fishing Hunting			Handicap			Cook County Vehicle License			Voter Reg.
	FY09	FY10	FY11	FY09	FY10	FY11	FY09	FY10	FY11	FY09	FY10	FY11	FY11
May	137	133	181	14	27	33	NA	32	28	95	0	10	180
Jun	107	122	149	11	29	17	NA	23	29	238	388	172	16
Jul	146	118	238	NA	12	12	28	29	35	0	0	14	2
Aug	101	109	139	6	9	13	34	34	27	0	16	10	12
Sep	95	103	96	4	0	3	26	29	30	8	4	3	90
Oct	90	105	93	3	3	4	36	26	29	0	3	5	15
Nov	73	64	92	2	3	5	19	24	27	0	1	1	2
Dec	103	99		0	0		32	39		7	0		
Jan	175	174		0	4		27	52		0	0		
Feb	158	158		4	2		32	27		0	1		
Mar	192	314		11	17		23	31		5	1		
Apr	180	140		39	27		25	20		0	0		
TOTAL	1557	1639	988	94	133	87	282	366	205	353	414	215	317

Happy Holidays

HANOVER TOWNSHIP EMERGENCY SERVICES

SUBMITTED BY ROBERT T. PAGE / DIRECTOR OF
EMERGENCY SERVICES

NOVEMBER 2010

Training:

Capt. Graziano attended search and rescue management training.

Capt. Graziano attended COML training sponsored by IEMA

3 new members graduated CERT.

New members:

Theresa Waldack, John Kirkman, Annette and Chris Crane, Sean Brennan.

Events:

Turkey box distribution

Storm Ready watching

2 call outs for weather watching and storm damage.

Equipment::

New Light Tower and corner light installation is now complete and ready for service.

PICTURES :



Facilities and Maintenance

Reporting to – Town Board---December 14th 2010

The Astor avenue project continues to move forward. On December 7th we had our final meeting on what detailed plans we are summiting to the Village of Hanover Park. I attended the planning commission meeting at the Village of Hanover Park December 9th at 7:30. Corporate Design and Development put on a very good presentation on our behalf and the planning commission expressed there approval unanimously. The plan now needs to go in front of the Village board on Jan 6th 2011. After approval from the Village Board on Jan 6th we will submit our plans back to Cook County and then out for bid. Our hope is to start construction mid February early March.

The Senior Center lower level build out has also moved into a good direction. We received the Notice to Proceed on November 17th 2010. On Thursday December 9th James Barr, Katie Starkie, Barb Kurth, Trish Simon, Rick Nelson, and myself met to go over pervious plans to confirm direction of the Senior Center lower level build out. We will be meeting with architects to complete the design phase.

Winter weather brings winter vehicle preparations and snow removal. Installed electrical cables for all the busses outside to help with cold starts. Installed exterior exhaust system in highway garage so township mechanic can continue to keep garage doors shut while running vehicle. Serviced snow blowers and snow plow equipment in preparation for snow and ice removal.

We continue to work with all departments on there special events. As the Holiday season brings many events to our Township so does the amount of set ups and tear downs. From us at the Facilities and Maintenance Department we wish you all a Very Merry Christmas and Happy New Year.

Respectively Submitted

Steve Spejcher
Director of Facilities and Maintenance

Hanover Township
Mental Health Board
Coordinator's Report
12/14/10

Special Events

SCIMC Conference

- Met with the SCIMC committee December 7. Prepared financial statements in preparation of reallocating those funds to another fiscal agent. Preliminary estimates indicate the conference was over budget by \$97.54. The committee has located a new fiscal for next year and thanked Hanover Township for their resources.

Resource Center

- Working with Facilities and Maintenance to maintain a presence at the center. Maintenance has taken care of minor safety and maintenance concerns over the last few months and I have taken the steps to inform agencies of the steps to take for a maintenance request.
- Met with MHB building committee to review proposals from architect and to do a walkthrough of the Resource Center with the interior designer. The intention is to provide uniform furniture in each office for the agencies which will modernize the space. We have not received an estimate on costs for the furniture yet.
- Steve has placed a request in with the Village of Streamwood for a permit allowing us to move the handicap parking space to the front of the building by one of the following solutions
 - o Designating the existing street parking as handicap parking only
 - o Paving a portion of the front lot to create a handicap parking spot on the front side of the building

Administrative

- Coordinating with attorneys to check for compliance with contracts for grant allocations, PACE agreements, and TIDE Ticket to Ride program
- Working with Shelter Inc to process their recent grant of \$25,000 and Epilepsy Foundation for their staff development.
- Attended Finance Committee meeting to go review FY12 budget proposal
- Informed TIDE participants of the recent change in staffing and was able to navigate TIDE database to make the transition for them as smooth as possible. Also working with A1 Cabs to continuing working towards going paperless.

Hanover Township Senior Services
Board Report – November 2010
Submitted by Barbara Kurth Schuldt, Director

Programming

- Lunch Bunch: Roundhouse, Aurora. 39 seniors went to the roundhouse built in 1865 that was restored with the help of NFL great Walter Payton.
- Handmade in Hanover Craft Show and Bake Sale. Our 4th annual Holiday Craft Show and Bake Sale was held on Friday, 11/12 and Sat., 11/13. 40 vendors showcased their handmade items. Each donated an item for a raffle and along with concession proceeds donated \$766 to the Adopt-A-Senior Program. The Bake Sale raised nearly \$1,000. Santa Claus, Mrs. Claus and elves made a special appearance, as well as 3 live turkeys.
- Pilot Pete's & Lynfred Winery. 27 seniors took off to Pilot Pete's for a great lunch and then participated in wine tasting at Lynfred winery.
- Supper Club 59: *Bartlett Key Club* served the meals to 65 seniors in Veteran's Hall.
- Aurora Prime Outlets Mall. 26 seniors went bargain hunting and window shopping.

Computer Instruction

- Blogging, Calendars, Facebook, Mail Merge, Scanning.

Art & Crafts

- Acrylic Holiday Paintings will be professionally printed in the size of greeting cards and delivered in time for their holiday mailings. Paintings will be hung for December
- Holiday Saturday Craft – Votive candle holder.
- Turkey Door Stop (three week class). Class traced from a template onto a paver brick that had been prepped with Gesso and glued feathers to the back.
- Adopt-A-Senior Holiday Craft (two week class). Seventy five ornaments were completed to decorate the presents for the Adopt-A-Senior program. Materials had been donated by an outside source.

Social Services

- 58 residents were approved for the 2010 Adopt-a-Senior Program. Each recipient was required to meet income guidelines and submit an application explaining why he/she should be chosen for the program.
- Our Giving Tree is displayed in the Senior Center Lobby encouraging the community to get involved in the Adopt-A-Senior Program by purchasing gift items.
- The Positive Action Group created the paper ornaments for our Giving Tree.
- For Alzheimer's Awareness Month, the "Caring for Our Memory" Support Group partnered with Arden Courts to offer a Virtual Dementia Tour to experience impairments one might have with Alzheimers.
- In recognizing National Caregiver Month, the Caregiver Support Group partnered with Homebound Health Care to offer a Foot Spa, Chair Massage & Laughter Yoga to Township caregivers.
- A Special "Thank You" to Welfare Services for setting aside 50 Thanksgiving Meal Boxes for seniors, offering an alternative for those who were physically unable to wait in the line outside.
- This month we reached our maximum participation for Psychiatric Services offered at the Senior Center. Twelve seniors receive Psychiatric Services; nine individuals obtain Therapy. There is currently a wait list for both services.
- Social Services Programs: Grief Support Group (Monarch Hospice), Fatigue Presentation (Sherman Hospital), Taking Control of Incontinence (Sherman Hospital), Caring for Our Memory Support Group (Arden Courts), Natural Solutions to Headache Pain (Wellness Foundation for Professionals).

Transportation

- The T.R.I.P. program has 272 residents registered, however, only 36 one way rides were requested this month. To encourage participation, a press release was issued explaining the TRIP program and a nice article was written in the Bartlett Press. In addition, a complete packet of Senior Services information, including TRIP brochures, was sent to cancer centers, oncology doctors at Alexian Brothers Hospital and dialysis centers. Transportation information was presented to Clare Oaks and a presentation is scheduled at Victory Centre. Hanover Township TRIP participation may be lower than other Townships due to the fact that our Dial-A- Bus services three hospitals, four dialysis centers as well as Alexian Brothers Medical Mall, Sherman Hospital, St. Joseph Hospital. Township Dial-A-Bus provided 122 one-way rides just to the hospitals during Nov.

Administration

- Tracey Colagrossi was elected to her third term as President of the ITASCSC Association, the Senior Division of TOI.
- Director Kurth Schuldt and Manager Colagrossi both completed all required NIMS training.
- The Director attended two AgeOptions meetings regarding the RFP for Nutrition.
- The Department is fully staffed. Please welcome Charlene Thomason, AM/Receptionist, Molly Sass, Interim Vol. Coor.
- Juanita Espinosa and Charlene Thomason, new employees, attended CPR training.

Hanover Township Senior Services Monthly Report ~ November 2010

Programming Division	
<i>Recreation</i>	
65	# Planned programs at Senior Center
1112	# Participants at Senior Center
4	# Offsite trips & events
92	# Program participants on trips & offsite events
12	# Wait listed (unduplicated) for trips only
29	# Names added to Newsletter Mailing List
<i>Arts & Crafts</i>	
25	# Art classes
259	# Art class participants
<i>Computer Classes</i>	
22	# Computer classes
177	# Computer class participants
<i>Volunteers</i>	
24	# New requests for volunteers
4	# New volunteers
1501	# Volunteer hours reported
1169	# Meals delivered by volunteers
465	# Congregate meals served
Social Services Division	
1341	# Active cases
661	# Contacts with active cases
773	# Telephone calls
145	# Office appointments
0	# Home visits
257	# Referrals given to clients to contact other agencies
116	# Outside resources contacted on behalf of clients
0	# Elder abuse referrals
62	# Energy Assistance programs
372	# Prescription drugs & health insurance assistance
29	# Public Aid programs
19	# RTA Senior & Disabled Ride Free
8	# Social Service programs at Senior Center
118	# Social Service program participants
65	# Lending Closet transactions
1	# Unmet needs (services of referrals not available)
Transportation Division	
1348	# One-way rides given
238	# Individuals served – unduplicated
23	# New riders
79	# Riders under 60
219	# Rides given to disabled
140	# Wheelchair assisted rides
174	# Rides to dialysis
136	# Rides to Victory Centre of Bartlett
55	# Unmet requests for rides



**WELFARE SERVICES
BOARD REPORT
December, 2010**

Happy Holidays from Astor Avenue Community Center staff.

Astor Avenue is seeing record highs in the number of families in need. The food pantry has served more than 1000 families this month and the number of calls and walk-ins has increased dramatically. We are very fortunate to have the support from the community and are able to meet the growing demands of our residents.

J.P. Morgan Bank presented to several townships a debit card system that could be utilized for general assistance clients. After hosting this meeting I was contacted by Parkway Bank who has a program already being utilized successfully by other townships. After meeting with them I would like to have them come back and present to James Barr to see which program is best suited to meet our needs.

Food Pantry usage has increased as well as the number of calls and walk-ins of residents in need. We are very fortunate to have such a great support system within the community and are able to meet the needs of our residents.

November kicked off the 2010 holiday season. Applications have been accepted for 1182 children with 568 children sponsored. Toys are being collected township wide and will be distributed at the toy drive on December 18th at the Senior Center to the families not sponsored.

This past month:

- Demand for LIHEAP continues. Three (3) more auxiliary staff has completed LIHEAP training which brings our number of trained staff to nine. By having auxiliary staff trained to process LIHEAP allows paid staff to perform other duties as well as process applications for residents on a timely basis.
- Nominations for Supervisor Community Service Awards are now being accepted. Information can be found on the township website.
- Kiwanis coat drive collected many coats however coats and winter wear are still needed in all sizes.

Looking forward:

- December 15th is the annual senior wrap.
- December 17th is Sponsor-A-Family pick up. This year families have the opportunity to pick up gifts early as they are delivered.
- December 18th is the Toy Drive.
- December 21st is the meal box giveaway. Bartlett Lions Club will be donating 250 meal boxes bringing the number of meal boxes to be distributed to 500. Jewel Food Stores in Bartlett and Streamwood will also be donating meal boxes to be given out at the Food Pantry.
- Winter Wear Drive continues and the need is still great for winter wear.

General Assistance Stats:

OFFICE LIHEAPS: 100
OFFICE WALK-INS: 200
LIHEAP Applications Completed at Crestwood in Elgin: 20
Sponsor-A-Family Applications: 1182 Children
Link Card Applications Increased Dramatically
General Assistance Appointments: 35
General Assistance Walk-Ins: 18
Emergency Assistance Appointments: 5
Comed Hardship: 5
Weatherization: 4
Misc. Assistance: Walk-ins 13

Emergency Assistance Approved: 1
Emergency Assistance Pending: 3
General Assistance Approved: 1
General Assistance Denied: 2
General Assistance Clients: 12
Pending General Assistance: 8

Food Pantry Statistics:

Report and Stats for Food Pantry November 2010
1043 Served
106 New Applications
105 Food Donations

- Ultra Foods is selling bags of food to benefit the pantry. Bags can be purchased for \$5 or \$10 and are picked up weekly.
- Participated in a toy drive at Gymkhana sponsored by Streamwood Kiwanis.

A special thanks to Astor Avenue employees for their hard work. They are working evenings and weekends and are committed to serving our residents. A special thanks to EMA, Facilities and Maintenance and the Highway Department for all of their help at Welfare Services events; they would not be as successful or run as smoothly without their help.

Thank you for allowing me the opportunity to work with you and I wish you all a very Merry Christmas and a healthy and prosperous New Year.

Respectfully submitted,
Mary Jo Imperato
Welfare Services Director

*Welfare Services
Mission Statement*

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardship. Providing resources and support empowering residents in achieving self sustainability; to serve promptly with dignity and respect.

Hanover Township Youth and Family Services
Board Report
December 14, 2010

1. On November 22, 2010, Nikkole McQueen, a former Open Gym participant, now Youth and Family Services Volunteer, was awarded the Cook County Sheriff's Youth Service Medal of Honor. This honor recognized Nikkole's volunteering service hours, her commitment to others, as well as her demonstration of good citizenship.
2. Neighborhood Leaders United and Youth and Family Services will be hosting their annual Neighborhood Caroling at the Astor Avenue Community Center. We are meeting at 6:00PM on Wednesday, December, 15, 2010 at the Community Center. Caroling will take place in and around the Astor Avenue neighborhood, including a stop at Lexington of Streamwood. There will be hot cocoa and cookies afterwards. Come join us with your family and dress warmly.
3. Negotiations have begun between the Chiefs of Streamwood Police Department and the Village of Bartlett Police Department about a possible partnership with Youth and Family Services to launch a peer jury program. Youth and Family Services has been advised that it may take considerable time to get approval.
4. Four referrals have come through from Canton Middle School for the Alternative to Suspension Program. Continued efforts are taking place to increase referrals and to improve the referral process.
5. Jenny Kleiman, LSW, is participating on the U-46 Community Alliance Committee. The Committee is made up of various community social service and government agencies. Jenny also is on a subcommittee that is focused on school violence prevention strategies.
6. Winter Break Open Gym is scheduled to take place on Monday, December 20th, 2010 through Wednesday, December 29th, 2010. The following sites will be utilized: Bartlett Elementary School, Laurel Hill Elementary School, Eastside Recreation Center, and Tefft Middle School. Jared Robl, MSW, and Deanna Aister, LSW, are developing programming to address bullying and acquisition of pro-social behaviors.
7. Negotiations have begun between Youth and Family Services and Illinois Work Net Youth Services Team to secure services for those youth who are out of school and are in need of work and career development. Possible services include: IQ testing, career inventory, GED preparation and test taking, soft job skills training, and transportation vouchers for youth who have completed high school, dropped out, or have been expelled from school.
8. John Parquette, LCSW, has been elected President of the Association of Illinois Township Committees on Youth effective January 1, 2011.
9. Six families have presented for Family Therapy Services since last report. All six families are English speaking. One family is from Bartlett, four are from Streamwood, and one is from Hanover Park.