



240 S. Route 59, Bartlett, Illinois 60103

**Meeting of Town Board**  
*September 20<sup>th</sup>, 2011*  
**7:00 PM**

**A G E N D A**

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
  - A. Veterans Honor Roll
    1. CPL John T. Imburgia
  - B. Backpack Buddies Club
- V. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
  - C. Highway Commissioner’s Report
  - D. Assessor’s Report
  - E. Treasurer’s Report
  - F. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
  - A. Approval of Special Meeting Minutes of September 8, 2011
  - B. Approval of Executive Session Minutes of September 8, 2011
  - C. Approval of 2012 Township Board Meeting Schedule
  - D. Approval of 2012 Township Holiday Closings
  - E. Approval of 2012 Township Board Workshop Schedule
  - F. Approval of Resolution Authorizing Agreement Accepting the Low Bid for the Astor Avenue Community Center Project
- IX. Workshop – Senior Transportation
- X. Executive Session
- XI. Other Business
- XII. Adjournment

**Mission Statement**

**Hanover Township is committed to providing an array of quality, cost effective, community-based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.**

# DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for August, 2011

SERVICE PROVIDED	AUGUST 2011	AUGUST 2010	FYTD 2012	FYTD 2011
<i>Website Visits</i>	5,655		25,423	
<i>Facebook Likes</i>	2		534	
<i>Media Releases</i>	4		26	
<i>Technology work orders</i>	34		153	
<i>Resident Contacts</i>	1,782		8,993	
<i>Percent of Budget Expended</i> (33% of year)	3.8%	7.3%	23.6%	25.3%
<i>Grant application submissions</i>	1		4	

## Department Highlights

- The Recycling Extravaganza was held on August 13. An estimate of 1,000 vehicles came through the Township to recycle paper, electronics, cell phones, car batteries, prescription drugs, and a variety of other materials. The event was spearheaded by Highway Commissioner Ochoa with the assistance from other departments and many external volunteers.
- Management Analyst Suhajda has been elected to be the chair of the Professional Development Committee for the Illinois Assistant Municipal Managers Association (IAMMA).
- The Strategic Planning Retreat has been scheduled for Friday, November 18 from 1pm-9pm in the Hoosier Grove Barn in Streamwood.
- Capital improvements update: The Food Pantry renovation project has an expected construction completion by end of November. The lower level renovation project bids are due September 30 with construction completion scheduled for mid-December.
- Environmental Sustainability Workgroup update: During the month of September, the group has encouraged all employees to pack a waste-free lunch, while still ensuring they continue to participate in all prior environmentally friendly activities addressed by the Workgroup. During the Holiday weekend, the Workgroup requested that employees turn-off and un-plug all unnecessary electronics in order to reduce energy consumption and received a positive response to the request.

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# OFFICE OF THE ASSESSOR

Report for August, 2011

SERVICE PROVIDED	AUGUST 2011	AUGUST 2010	FYTD 2012	FYTD 2011
<i>Administration</i>				
Office visits	137	133	1394	5477
Building permits processed	428	1589	1637	10678
Sales recording	94	93	508	860
Change of Name*	145	106	361	1744
Property tax appeals	-	-	183	883
Certificate of Errors	35	28	277	1054
Property location updates	-	1	29	12
New owner mailings	82	71	419	796
Long time occupants*	2	7	102	300
<i>Exemptions</i>				
Home owner exemptions	1	12	81	196
Senior home owner exemptions	4	5	236	297
Senior freeze exemptions*	5	3	150	903
Miscellaneous exemptions	-	2	138	208
<i>Foreclosures</i>	39		201	46

\* Denotes notary requirement

## Department Highlights

- Extended Tuesday hours, open until 6:00 p.m., AUGUST had a total of 0 visitors after 4:30.

*Office of the Assessor Mission Statement:*

*The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.*

# OFFICE OF THE CLERK



Report for August, 2011

SERVICE PROVIDED	AUGUST 2011	AUGUST 2010	FYTD 2012	FYTD 2011
<i>Passports</i>	126	139	706	847
Photo Fees	\$375	\$680	\$2,130	\$3,500
Total Passport Fees & Photo Fees	\$2,840	\$3,115	\$19,065	\$21,310
<i>Cook County Vehicle Stickers</i>	5	10	183	206
<i>Fishing/Hunting Licenses</i>	6	13	113	102
Fishing/Hunting Agent Fees	\$4	\$6	\$82.75	\$83.75
<i>Handicap Placards</i>	29	27	141	139
<i>Voter Registration</i>	1	12	8	213
<i>FOIA Request</i>	3	0	11	3
<i>Telephone Inquiries</i>	223	-	1124	-

## Department Highlights

- Records Management:
  - Resource Library: Located in the Township shared-drive, Clerk's folder "common area" are the most updated Township Board documents such as Board Agenda, Minutes, Ordinances, Proclamations, Resolutions, Budget, Tax Levy, and Agreements/Contracts, as well as the finished project of the database that includes the link of all the Board "New Business" information and resources available to all Township staff.
  - Road District Records: We are now starting to sort through years of old Road District files to help insure the archive requirements for that department.
- Road District Project Bid Opening: Bid opening held on August 22; four bids presented, with lowest bid of \$213,144.61 from Schroeder Asphalt Services, Inc.; all bids were rejected. A notice for the HTRD's pavement rehabilitation/resurfacing improvement project for Dale Dr., Old Lake St. and Douglas Rd was published in the Daily Herald on August 26.
- FOIA Requests: Three requests in August: Our office responded on August 23 to a commercial FOIA request in regard to information pertaining to new construction, remodeling, and additions in Hanover Township. A request was also received on August 23 regarding the result of the Road project bid opening and a response was made that same date via e-mail. Another FOIA request regarding to information pertaining to the current license or lease or rental of property owned by Hanover Township for the location of cellular communications equipment was received on August 29 and response sent as well.
- *Event Participation:* Clerk Dolan Baumer attended the Rose Ribbon Cutting, the Streamwood Chamber of Commerce BAH and business Grand Opening at Safari. Clerk Dolan also participated at the Recycling Extravaganza on August 13.
- *Clerk's Events:* Passport Day in the USA is scheduled for September 17 from 9 a.m.-12 p.m. IL SOS Mobile Drive Unit Services, due to the Astor Avenue renovation schedule, has been rescheduled for January 27 at the Astor location.
- *Community Outreach:* Voter Registration has been scheduled at Clare Oaks and Victory Center, and South Elgin and Bartlett High Schools for the month of September and October. New this year is voter registration at Elgin High and Larkin High Schools.

### **Office of the Clerk Mission Statement:**

*The Clerk's office is continuously striving to provide fast, courteous service to Township residents, Board members, other departments and citizens through the most modern and cost effective methods available; and to maintain the township records in a systematic, orderly, logically organized and accessible manner.*

# OFFICE OF COMMUNITY HEALTH

Report for August, 2011

SERVICE PROVIDED	AUGUST 2011	AUGUST 2010	FYTD 2012	FYTD 2011
<i>Appointments</i>				
ProTimes	30		119	263
TB skin test	7		53	248
Cholesterol	4		40	133
Pharmaceutical Assistance Programs	24		90	N/C
Miscellaneous labs	7		55	N/C
Other	59		283	734
Total (unduplicated)	131		640	1425
<i>Clinic Clients</i>				
Victory Centre of Bartlett	16		86	171
Glendale Terrace	65		94	125
Elgin Recreation Center	-		-	38
Clare Oaks	-		26	76
Astor Avenue	19		60	198
Total (unduplicated)	100		185	608
<i>Public Education &amp; Health Promotion</i>				
Media coverage	6		23	N/C
Informational seminars	3		23	N/C
<i>Primary Care Provider Support</i>	69		126	N/C
<i>Phone Triage</i>	895		3463	N/C
<i>Embracelet Program</i>	3		44	N/C

## Department Highlights

- Attended National Night Out event providing OCH information & programs
- CPR instruction classes for Astor and Medical staff
- Attended Bartlett Police Department Crisis Intervention Team meeting
- Northwest Municipality Nurses quarterly meeting attended by OCH RN's
- RN Chaperoned Astor Ave kids field trip to Brookfield Zoo
- Met with President and MD's of the Compassionate Care Network
- Provided service & program information at Glendale Terrace Mental Health & Community Resource Fair
- Attended National Association of Community Health Centers Annual 3-day Convention

### *Office of Community Health Mission Statement:*

*The Office of Community Health is focused on the health and wellbeing of the residents of Hanover Township. Services are offered to assist individuals in making decisions to achieve optimal functioning within their environment and to provide choices for our residents to maintain and build a healthier community for all of Hanover Township*



# DEPARTMENT OF EMERGENCY SERVICES

Report for August, 2011

SERVICE PROVIDED	AUGUST 2011	AUGUST 2010	FYTD 2012	FYTD 2011
<i>Volunteers</i>				
Total volunteers	26		26	
New volunteers	0		8	
Volunteer hours	115.25		1119.25	
<i>Training</i>				
Total hours	145		591	
<i>Details</i>				
Township events	4		14	
Municipal Event Assistance	1		14	
Emergency call outs	3		40	
Miscellaneous	1		11	

## Department Highlights

- Participated at Bartlett's National Night Out. A table was manned that both served as a recruiting point, but also as a storm preparedness resource center.
- Initial planning for the Township Official's meeting was conducted with more to follow.
- Met with Chief Clark, Streamwood Fire Department. He was shown our equipment and updated on how we can assist his fire department in emergency callouts.
- Met with Region 4 Coordinator of IEMA, Jimmy Thompson. He conducted an orientation on what they do to include classes offered. We provided him with information on our unit and what we could do in times of emergencies regionally.
- Met with REM Management principle Larry Mulcrone to discuss training needs and the 2011/2012 schedule.
- The highlight of the month was the swearing in ceremony of the new volunteers at a dinner held at the Bartlett Fire Barn.

### *Hanover Township Mission Statement:*

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# DEPARTMENT OF FACILITIES & MAINTENANCE

Report for August, 2011

SERVICE PROVIDED	AUGUST 2011	AUGUST 2010	FYTD 2011	FYTD 2010
<i>Administration</i>				
Vehicle service calls	17		139	
Work orders	56		414	
Event set-ups/tear downs	147		933	
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,213		24,609	
Town Hall	16,680		86,700	
Senior Center	56,458		260,703	
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	6.06		2879.82	
Town Hall	8.07		5038.42	
Senior Center	841.14		15108.78	

## Department Highlights,

- 1) Continue the remodeling of the resource center.
- 2) Completed Bid opening for Astor building.
- 3) High amount of event set ups

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# HIGHWAY DEPARTMENT

Report for August, 2011

SERVICE PROVIDED	AUGUST 2011	AUGUST 2010	FYTD 2011	FYTD 2010
<i>Summer Season</i>				
Continue Grass Cutting				
Continue Tree Trimming				
<i>Summer Season</i>				
Branch pick-up (truckloads)	8		61	

## Department Highlights

- Finished Shoulder/Rip Rap in Sherwood Oaks
- Sealed North and South Flat Roof
- 2011 Road Resurfacing Project to begin shortly

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# OFFICE OF THE MENTAL HEALTH BOARD

Report for August, 2011

SERVICE PROVIDED	AUGUST 2011	AUGUST 2010	FYTD 2012	FYTD 2011
<i>Grant Funding</i>				
Ongoing clients	362	617	1812	2950
New clients	44	501	1406	2092
Clients served (Unduplicated)	406	1118	3218	5042
<i>TIDE</i>				
Participants	9	NC	12	NC
Rides	140	NC	580	NC
<i>Resource Center</i>				
Organizations providing services	7	6	7	6
Clients served	22	91	378	485

## Department Highlights

- The Mental Health Board met August 29 after not meeting in June and July. They voted to award Renz Addiction Counseling Center with a \$25,000 Emergency Grant. The Board also awarded the Association for Individual Development a \$5,000 challenge grant to provide computers which will allow for new programming for the organization.
- The Mental Health Board will receive the Julie McCormick Award at their annual fundraiser in late September for the Townships continued support in substance abuse prevention and intervention programming in our community.
- The Mental Health Board also discussed moving some TIDE services to Senior Services Transportation during applicable hours. They requested further research into the change to be presented at September meeting.
- Continued working with Senior Services on the transfer of TIDE and Pace transportation services. A plan for the transfer of Pace services was agreed upon and will be presented to the Mental Health Board for approval.
- Fiscal Year 2013 Mental Health Grants are due September 23. The MHB is also looking to set its funding priorities prior to FY13 grant allocations.
- Began the auditing process of various programs funded by the MHB.
- Renovations on the Resource Center continued through August. All offices have been completed and agencies have begun moving back in. The remanding portion of the project has begun to take shape and will likely be finished the middle of October.
- Worked with Alexian Brothers to donate a majority of the office furniture at the Resource Center to one of their new office locations.

### *Mental Health Board Mission Statement:*

*The mission of the Hanover Township Mental Health Board is to advocate for increasing the availability and quality of mental health services through the development of a comprehensive and coordinated system of effective and efficient program delivery, accessible to all residents of Hanover Township*

# DEPARTMENT OF SENIOR SERVICES

Report for August, 2011

SERVICE PROVIDED	AUGUST 2011	AUGUST 2010	FYTD 2012	FYTD 2011
<i>Programming Division</i>				
Planned programs	132	124	578	505
Participants	1779	1751	7756	7594
Wait listed (unduplicated)	98	56	489	423
Art & Computer classes	53	53	248	254
Art & Computer class participants	513	477	2335	2332
New volunteers	1	7	10	22
Total volunteers	136	125	625	601
Volunteer hours reported	1782	1058	8071	5568
Meals delivered by volunteers	1236	1213	5469	6082
<i>Social Services Division</i>				
Clients served (unduplicated)	196	73	921	503
Energy Assistance	2	4	53	161
Prescription drugs & health insurance assistance	309	167	1083	1041
Public Aid	25	16	100	94
Social Service programs	11	12	47	55
Social Service program participants	106	137	618	334625
Lending Closet transactions	132	53	267	334
<i>Transportation Division</i>				
One way rides given	2000	1354	8000	7189
Individuals served (unduplicated)	217	190	1201	1096
New riders	15	26	63	102
Unmet requests for rides	20	69	67	275

## Department Highlights

- This year, Social Services received 2 SHIP Stipend's totaling \$3,344 for conducting Medicare Counseling sessions and submitted SHIP counseling forms. With the money received, the Social Services Division was able to purchase 3 lap top printers, ink cartridges, 2 computers, 2 lap top computers and 3 flash drives.
- Social Services Specialists attended an Informational & Referral Training through Age Options on affording housing options for clients at Triton College.
- Social Services will be creating a Handyman Directory based on the compilation of referrals from the community. An appropriate disclaimer will be added as an addendum to the directory.
- Social Services is gearing up for the 2011-2012 LIHEAP Program season. Staff was recently trained on the new STARS software system for the LIHEAP & PIPP Program. Postcards were mailed off to each LIHEAP client to inform them LIHEAP cancelation of the cooling program. Social Services Specialists attended the Take Charge In-Service Meeting through Age Options.
- On August 3<sup>rd</sup>, the Township began getting fuel at the Village of Hanover Park added significant savings to the township.
- In the Club 59 September/ October issue Transportation placed a Dial a Bus survey.
- Summer Party at Poplar Creek Country club featured the Barefoot Hawaiian Dancers.
- Got Art? Art Show had over 350 pieces of senior's artwork on display. The glass cases for art were dedicated to the memory of Loretta Exline in her family's presence.
- Jason Gingold hired as Program Specialist to assist Tracey Colagrossi in expanding program offerings at the center.

### Senior Services Mission Statement:

*With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.*

# OFFICE OF VETERANS AFFAIRS

Report for August, 2011

SERVICE PROVIDED	AUGUST 2011	AUGUST 2010	FYTD 2012	FYTD 2011
<i>Applications Submitted</i>				
Medical programs	6			
Pensions	N/C			
Veterans Honor Roll	N/C			
Other	N/C			
Total	N/C			
<i>Referrals received</i>	N/C			
<i>Total Veterans served</i>	N/C			

## Department Highlights

- Continue to work with VFW posts in Bartlett and Streamwood.
- Worked with Bartlett Veterans Foundation Committee on fundraising. They have had some success with fundraising, and the construction of the memorial should start soon.
- Attended a meeting with Social Services Manager Jennifer Busche and a representative from a company specializing in Veterans retirement facilities.

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# DEPARTMENT OF WELFARE SERVICES

Report for August, 2011

SERVICE PROVIDED	AUGUST 2011	AUGUST 2010	FYTD 2011	FYTD 2010
<i>General Assistance</i>				
General Assistance clients	16		68	
General Assistance appointments	44		207	
Emergency Assistance appointments	17		59	
Emergency Assistance approved	8		28	
<i>LIHEAP Applications</i>				
Office	Closed		123	
Circuit Breaker			8	
<i>Social Services</i>				
ComEd hardships	11		46	
Weatherization – 1/18-2/18	3		22	
<i>Food Pantry</i>				
Served	798		3629	
New applications	125		425	
Food Donations	65		295	
<i>Community Center Walk-Ins</i>	501		2014	

Additional Applications Include: • 3 Pending GA Applicants; 2 Denied GA Applicants; 3 Approved GA Applicants; Approved 8 EA Applicants; 10 Denied EA Applicants; 20 Pending Applications; 95 Crisis Intake Clients; 6 Other Appointments.

Department Highlights:

- A total 2320 lunches were served to children this summer.
- Lori Orozco and Lissete Bonilla attend training for the After School Snack Program which will begin September 12<sup>th</sup>.
- Mary Jo Imperato, Director, toured the Loaves and Fishes new facility. It was also interesting to see their food pantry operation. Clients are able to shop and choose the items they want. After seeing how this operation flowed it may be the direction we will move for the Hanover Township Food Pantry.
- Welfare Services participated in National Night Out.
- Department of Human Services first Outreach Event for Astor Avenue Community Center was held on August 24<sup>th</sup> from 9:00-noon. All available time slots were filled and DHS employees helped residents' complete applications for SNAP card, cash assistance and medical assistance. Future outreaches have been scheduled.
- 150 families attended the mobile food pantry in August. Our next mobile pantry is scheduled for Tuesday, September 20<sup>th</sup> at the Hanover Township Administration building beginning at 10:00am.
- Mark your calendars for Oktoberfest to be held on October 21<sup>st</sup> at the Bartlett Fire Barn to benefit the food pantry. We have secured live entertainment for the event and sponsorship letters and brochures have been mailed.
- We are currently planning for the 2011 Auxiliary Staff Dinner, Veteran Honor Roll Dinners and the Holiday Programs – Sponsor-A-Family and the Toy Drive.

*Welfare Services Mission Statement:*

*Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.*

# DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for August, 2011

SERVICE PROVIDED	AUGUST 2011	AUGUST 2010	FYTD 2012	FYTD 2011
<i>Outreach &amp; Prevention</i>				
Open Gym participants	389	610	3727	4639
Open Gym participants (unduplicated)	35	35	752	912
Alternative to Suspension referrals	0	0	33	0
Alternative to Courts referrals				
<i>Clinical</i>				
Therapy clients (total attended)	306	263	1055	1378
Therapy clients (new clients)	15	21	200	192
Total families	64	42	271	270
New families	3	9	31	23
Clinical hours	153	184	1007	971
Group session participants	133	0	630	23
<i>Tutoring Participants</i>				
Total	19	16	169	138
Unduplicated	0	1	88	17

## Department Highlights:

- Recruitment and interviewing has been occurring to staff potential Hanover Township SABRE (Students in Action Building Remarkable Education) Learning Center – Staff will be hired pending approval of grant award.
- Alternative to Suspension Program at Streamwood High School will be starting on October 3, 2011. Recruitment of students is occurring at Tefft and Canton Middle Schools with projected start dates in early October. Suspension Reduction referrals from Streamwood High School for comprehensive assessments and referrals have started to occur.
- The Open Gym Program will start on September 26, 2011. Sites include Bartlett Elementary School, Oakhill Elementary School, Laurel Hill Elementary School, Lords Park Elementary School, and Ontarioville Elementary School. Staff have attended open house nights at the sites and have secured applications to program capacity. Open Gym Assistants have been hired and will be trained the week of September 19<sup>th</sup>. A sub-committee of various YFS staff developed a new Open Gym organizational and operational format based on Positive Youth Development methods. This reorganization will aid in the securing of grant funding to expand the program.
- Jennifer Kleiman, LSW, has been asked to research and develop a possible peer jury program at Elgin High School based on restorative justice principals.
- Tefft Middle School has asked YFS for assistance in developing their Student Council to include service learning with the inclusion of our Tefft Summer Alternatives participants. First project is a public service announcement bulletin board at school. Tefft Middle School Administration has reported a marked improvement in behavior and attitudes of Summer Alternatives participants.
- YFS will be having its annual off-site all staff retreat on Tuesday, October 11, 2011 at the Bartlett Nature Center. Focus will include FY 13 Department Goal Development and Teambuilding.

### *Youth & Family Services Mission Statement:*

*The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.*

**Hanover Township**  
 Board Audit Report  
 From 9/9/11 to 9/20/11

	<b>General Invoices</b>		<b>Alexian Invoices</b>	<b>Total</b>
Total Town Fund	18,965.83		Total Town Fund	18,965.83
Total Senior Center	8,909.42		Total Senior Center	8,909.42
Total Welfare Services	8,132.67		Total Welfare Services	8,132.67
Total Road and Bridge	3,724.10		Total Road and Bridge	3,724.10
Total Mental Health Board	49,014.80		Total Mental Health Board	9,850.00 58,864.80
Total Retirement	0.00		Total Retirement	0.00
Total Vehicle	0.00		Total Vehicle	0.00
Total Capital	0.00		Total Capital	0.00
<b>All Funds - SUBTOTAL</b>		<b>88,746.82</b>	<b>TOTAL ALL FUNDS</b>	
			<b>9,850.00</b>	<b>98,596.82</b>

The above "**General Invoices**" column has been approved for payment this 20th day of September 2011.

The above "**Alexian Invoices**" column has been approved for payment this 20th day of September 2011.

\_\_\_\_\_  
**Supervisor**

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**Town Clerk**

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**Trustee**

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**Trustee**

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**Trustee**

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**Trustee**

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**Supervisor**

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**Town Clerk**

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**Trustee**

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**Trustee**



250 S. Route 59  
Bartlett, Illinois 60103-1648  
Phone: (630) 837-0301 Fax: (630) 837-9064

## **2012 Board of Trustees Meeting Dates**

Pursuant to 5 ILCS 120/2.0 and 2.03, the Hanover Township Board of Trustees meet on the first and third Tuesday, except as noted, of each month at 7:00 p.m.  
The Board Meetings will be held at 240 S. Route 59, Bartlett, Illinois.

Thursday, January 6 & Tuesday, January 17

Thursday, February 2 & Tuesday, February 14

Thursday, March 2 & Tuesday, March 13

Tuesday, April 3

Friday, April 6 – Supervisor’s Annual Report

Tuesday, April 10 – Annual Town Meeting 7:30 PM (60 ILCS 1/30-5)

Tuesday, April 17

Tuesday, May 1 & Tuesday, May 15

Tuesday, June 5 & Tuesday, June 19

Tuesday, July 3 & Tuesday, July 17

Tuesday, August 7 & Tuesday, August 21

Tuesday, September 4 & Tuesday, September 18

Tuesday, October 2 & Tuesday, October 16

Tuesday, November 6 & Tuesday, November 20

Tuesday, December 4 & December 18

Brian P. McGuire, Supervisor  
Katy Dolan Baumer, Clerk  
Thomas C. Smogolski, Assessor  
P. Craig Ochoa, Highway Commissioner  
Frank Liquori, Collector

Sandra Westlund-Deenihan, Trustee  
Howard Krick, Trustee  
William T. Burke, Trustee  
Mary Alice Benoit, Trustee  
James C. Barr, Administrator



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## 2012 Holiday Closing Dates

Monday, January 2 (day after New Year's Day)

Monday, January 16 (Martin Luther King Birthday observed)

Monday, February 20 (President's Day)

Monday, May 28 (Memorial Day)

Wednesday, July 4 (Independence Day)

Monday, September 3 (Labor Day)

Monday, November 12 (Veteran's Day observed)

Thursday, November 22 (Thanksgiving Day)

Friday, November 23 (day after Thanksgiving)

Tuesday, December 25 (Christmas)

Wednesday, December 26 (day after Christmas)

Brian P. McGuire, Supervisor  
Katy Dolan Baumer, Clerk  
Thomas C. Smogolski, Assessor  
P. Craig Ochoa, Highway Commissioner  
Frank Liquori, Collector

Sandra Westlund-Deenihan, Trustee  
Howard Krick, Trustee  
William T. Burke, Trustee  
Mary Alice Benoit, Trustee  
James C. Barr, Administrator



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Bartlett, Illinois 60103-1648  
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## **2012 Board of Trustees Workshop Dates**

Pursuant to 5 ILCS 120/2.0 and 2.03, the Hanover Township Board of Trustees will meet on first Saturday of each month with the exception of January, July, August, and September at 8:30 a.m. at the Senior Center of Hanover Township, 240 S. Route 59, Bartlett, Illinois. Meeting dates are as follows for calendar year 2012.

February 4

March 3

April 7

May 5

June 2

October 6

November 3

December 1

Brian P. McGuire, Supervisor  
Katy Dolan Baumer, Clerk  
Thomas C. Smogolski, Assessor  
P. Craig Ochoa, Highway Commissioner  
Frank Liquori, Collector

Sandra Westlund-Deenihan, Trustee  
Howard Krick, Trustee  
William T. Burke, Trustee  
Mary Alice Benoit, Trustee  
James C. Barr, Administrator



Where Great Service Happens!

250 South Route 59  
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Administrator  
**James C. Barr**

**Memorandum**

Date: September 16, 2011

To: Hanover Township Board

From: *KMS* Katie Starkey, Assistant to the Administrator

Re: Astor Avenue Community Center Bids

**Background**

Through Community Development Block Grant (CDBG) funding with Cook County, the Township received \$275,000 to renovate the Astor Avenue Community Center. The FY12 Capital Projects budget allocated \$300,000 for this renovation project, with a portion of \$160,000 from Building & Permanent Improvements that can be utilized if necessary.

Bid documents for the project were opened on Wednesday, September 14. The bidding process was divided into an overall base bid with eight alternates that the Township can modify, accept, or reject independently. A total of five companies bid on the project with the base bids ranging from \$340,000-\$388,852.

The base bid is the cost for the construction of the garage and site work, and covers the cost of overhead and profit at 5%. The alternates are detailed in the chart below.

Alternate 1	New office & Conference/Nurse station
1A	Conference & Nurse station flooring
1B	New office flooring
1C	Existing offices flooring
1D	Kitchen & restroom flooring
Alternate 2	Multipurpose room & vestibule
2A	Multipurpose room flooring
2B	Vestibule flooring
Alternate 3	Reception area renovations
Alternate 4	Food Pantry counter
4A	Open area shopping flooring
Alternate 5	New windows & main entry door
Alternate 6	Food Pantry renovation & utility room door
Alternate 7	Repair of existing southeast scupper & adjacent office drywall
Alternate 8	Exterior signage

## **Recommendation**

After reviewing the bid documents and the projected cost of the alternates, staff has determined that an acceptance of the lowest qualified bidder, L.J. Morse Construction Company, is recommended.

Staff is recommending accepting the base bid of \$340,000 and accepting Alternate 1 – New office and conference room/nurse station at \$24,800, Alternate 3 - Reception area construction at \$22,800, Alternate 7 – Repair of the existing southeast scupper and adjacent office drywall at \$1,640, and a cost of \$3,000 for the performance bond and labor and material payment bond. The entire cost from L.J. Morse Construction Company will total \$392,240.

Subsequently, the Facilities & Maintenance Department will internally address the alternates not selected, including flooring throughout the building, construction on the multipurpose room and vestibule, exterior signage, and window replacement utilizing existing staff. The temporary employee who is conducting work at the Mental Health Board Resource Center will likely be retained with the Township to assist in the completion of the Food Pantry renovations contingent on available funds.

**RESOLUTION \_\_\_\_\_**

**A RESOLUTION APPROVING OF AN ASTOR AVENUE COMMUNITY CENTER  
PROJECT AGREEMENT PROVIDING FOR FOOD PANTRY RENOVATIONS**

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**BE IT RESOLVED** by the Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

**SECTION ONE:** That the following total bid for the Hanover Township Astor Avenue Community Center and Food Pantry Renovation Project for the base bid work and alternates No. 1 (but excluding 1A, 1B, 1C, and 1D), No. 3 and No. 7, as more fully described in the below mentioned Agreement and the bid proposal attached hereto as Exhibit A and incorporated herein (the "Project Work") is hereby approved, and a contract is hereby awarded to the following contractor as the lowest responsible bidder meeting specifications:

L.J. Morse Construction Co. (the "Contractor") for the Project Work for the sum of \$391,702.00, expressly contingent upon approval by the County of Cook, Illinois and the Township attorney.

**SECTION TWO:** That the Astor Avenue Community Center Project Agreement dated September 20, 2011, between Hanover Township (the "Township") and the Contractor for the Project Work, in the amount set forth above, a copy of which is appended hereto as Exhibit B and expressly incorporated herein by this reference (the "Agreement"), is hereby approved, expressly contingent upon approval by the County of Cook, Illinois and the Township attorney.

**SECTION THREE:** The Supervisor and Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township following approval of the Agreement by the County of Cook, Illinois and the Township attorney.

**SECTION FOUR: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: September 20, 2011

APPROVED: September 20, 2011

\_\_\_\_\_  
Brian P. McGuire, Supervisor

ATTEST:

\_\_\_\_\_  
Katy Dolan Baumer, Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution \_\_\_\_\_, enacted on September 20, 2011, and approved on September 20, 2011, as the same appears from the official records of the Hanover Township.

\_\_\_\_\_  
Katy Dolan Baumer, Clerk

## ASTOR AVENUE COMMUNITY CENTER PROJECT AGREEMENT

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This Astor Avenue Community Center Project Agreement (the "Agreement") is entered this 20th day of September, 2011, between Hanover Township, an Illinois Township located in Cook County, Illinois, (the "Township" or "Owner") and L.J. Morse Construction Co., an Illinois corporation, (the "Contractor") (collectively, the "Parties").

**IN CONSIDERATION** of the covenants and conditions herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties hereby agree as follows:

1. Project Work. All Project Work (defined below) shall be performed in strict compliance with the Contract Documents (defined below) and the terms and conditions herein.

A. Contractor shall submit preliminary shop drawings relative to the below described Project Work to the Architect in accordance with the Contract Documents. Following (i) approval by the Architect and Township of the shop drawings; (ii) Contractor's receipt of all licenses and permits required for the Project Work from any federal, state and local governmental entities and/or agencies thereof having jurisdiction over the Project Work, which Contractor shall obtain at its sole cost; (iii) Contractor furnishing the Township with the Payment and Performance Bonds or irrevocable letter of credit in accordance with paragraph 12 below; and (iv) Contractor furnishing the Township with the certificates of insurance, additional insured endorsements and other insurance documents in accordance with paragraph 11 below, Contractor shall commence the Project Work immediately following receipt of notice to proceed from the Architect or Township.

B. Base bid work:

The base bid work includes, but is not limited to the construction of a new 773 square foot garage addition with trash enclosure. The garage addition will require site work and building work. The site work will include earthwork as described in the ECS Geotechnical report dated February 15, 2011, asphalt paving, concrete sidewalks, landscaping, and erosion control. The building work includes new foundations, walls and roofs for the garage addition itself. A new trash enclosure with gates shall be provided by Contractor. The garage addition will house the Food Pantry van and will be the unloading area for the Township Food Pantry. The base bid work is more fully described in the Contract Documents (defined below) (the "Base Bid Work").

C. Alternate Work:

Alternate work includes remodeling of the Township's existing building, located at the Project Site, including but not limited to the alternative work (alternates 1, 3 and 7) approved by the Township Board and described on Exhibit One, attached hereto and

incorporated herein and as more fully described in the Contract Documents (the "Alternate Work").

All Project Work (defined below) shall be conducted in continuous and potentially overlapping phases beginning with the new garage and trash enclosure. Following phases will be determined at a future point in time.

D. The above defined Base Bid Work and Alternate Work are collectively referred to hereinafter as the "Project Work".

E. The "Project Site" shall mean the Hanover Township Astor Avenue Community Center located at 7431 Astor Avenue, Hanover Park, Illinois, 60133 (the "Community Center"), and also includes certain Village of Hanover Park and Village of Streamwood rights-of-way (relative to construction of sidewalks, curbs, ADA compliant handicap accessible curb ramps and ancillary work).

F. "Contract Documents" shall mean: (i) the attached General Conditions and Instructions to Bidders ("General Conditions") and General Requirements, (ii) the Hanover Township Astor Avenue Community Center Project Manual dated July 28, 2011 prepared by Architect, including but not limited to all Plans, Specifications and Drawings referenced therein prepared by the Architect, the Engineers, and the Landscape Architect (as those terms are defined in the General Conditions); (iii) the attached Contractor's Bid Proposal (base bid work and the alternate work awarded and approved by the Township Board described on Exhibit One, attached hereto and incorporated herein; (iv) the attached Affidavits, (v) the attached Certifications, (vi) attached Addendum A dated September 9, 2011, (vii) this Astor Avenue Community Center Project Agreement; (viii) Performance Bond and Payment Bond or irrevocable letter of credit as hereinafter described in paragraph 12; (ix) the Community Development Block Grant Program Subrecipient Agreement and all Exhibits thereto, attached hereto and incorporated herein ("CDBG Agreement"); (x) the attached Bid Notice; and (xi) the attached ECS Geotechnical Report dated February 15, 2011. In the event of any conflict between the terms and conditions of any of the Contract Documents, the most stringent and demanding requirements shall control.

2. Completion Dates: The garage addition shell-weather enclosed, trash enclosure, site work, earth work, asphalt paving, side walks, landscaping, and erosion control must be completed on or before November 30, 2011, weather permitting. The remaining Project Work must be completed on or before December 31, 2011. Time is of the essence of this Contract.

### 3. Contract Sum and Payment Terms.

A. The contract sum for the Project Work is \$391,702.00 (the "Contract Sum") (calculated as set forth on Exhibit One). The Contract Sum includes all costs attributable to the Project Work, Repair Work, Restoration Work and Warranty Work, including but not limited to, all materials, equipment, labor, permits, licenses, insurance,

additional insured endorsements, testing, certifications, demonstrations, training, shop drawings, as built, removal and disposal of construction debris, payment of Prevailing Wages, Performance and Payment Bonds, Letter of Credit, fees, expenses, costs, profits and overhead required under the Contract Documents.

B. Contractor shall provide monthly invoices to the Township throughout the Project Work. It shall be a condition precedent to the Township's obligation to make a monthly progress payment that the Contractor shall have submitted to the Architect, not less than seven (7) days prior to the month in which the Contractor is applying for a payment, the following documentation, which shall hereinafter collectively be referred to as the "Contractor's Progress Payment Documents":

(i) An itemized Application of Payment for operations and Continuation Sheets using AIA G702 and G703 supported by such data to substantiate the Contractor's right to payment as the Township and/or the Architect may require, such as copies of requisitions from material suppliers, and reflecting a 10% retainage until after final acceptance has been made by the Township. Payments shall be further reduced by such additional amounts as Architect and/or Township determines for non-conforming work and unsettled claims.

(ii) A general Contractor's Sworn Statement in form customarily used by Chicago Title and Trust Company.

(iii) Current Partial Waivers of Lien from the Contractor and from all subcontractors of every tier that furnished labor, materials and/or equipment in connection with the Project Work and from all material suppliers that supplied material in connection with the Project covering such period.

(iv) All of the Contractor's Progress Payment Documents shall be sworn to and notarized.

(v) Such additional documentation and/or information requested by the Township and/or Architect relative to said payment.

C. No payments shall be made by the Township for any materials, goods, supplies and/or equipment until said materials, goods, supplies and/or equipment have been incorporated into the Project Work and are otherwise in strict compliance with the Contract Documents, and further subject to the requirements of this Section 3.

D. Upon completion of the Project Work and any Repair Work and/or Restoration Work required hereunder, Contractor shall submit the following documentation to the Township:

(i) General Contractor's Sworn Statement in form customarily used by Chicago Title & Trust Company, and final lien waivers from: (a) Contractor; (b) all subcontractors of every tier that furnished labor and/or materials in connection with the Project Work; and (c) all suppliers that furnished materials and/or equipment in

connection with the Project Work (collectively, "Final Payment Request Documentation").

(ii) Contractor shall perform all testing, retesting, demonstrations, training, and submit all reports, certifications and documentation required under the Contract Documents.

(iii) Contractor shall provide all final shop drawings, as built drawings, operating instructions, equipment schedules and all other submittals required under the Contract Documents.

(iv) Contractor shall assign all manufacturer's warranties to Owner as required herein.

(v) Following receipt of the Final Payment Request Documentation and all certifications, reports, guaranties, warranty assignments, shop drawings, as-built drawings and all documents and submittals required under the Contract Documents, and following the Township and Architect's determination that the Project Work has been completed in strict compliance with the Contract Documents and is free from defects, the Township shall tender payment to the Contractor of the balance of the Contract Sum, subject to the conditions herein.

E. It shall be a condition precedent to any payment required by the Township hereunder, that the Township and the Architect have determined that the Project Work being invoiced is free from any defects and has been completed in accordance with the terms and conditions herein. The Township shall deduct from the final payment hereunder, amounts as determined for incomplete Work, including but not limited to 110% of the value of the punch list work, and any required Restoration Work, and for any unsettled claims, and further subject to the conditions herein.

F. Payments shall be further contingent upon the consent of the surety issuing the Performance and Payment Bonds and/or other bond hereunder to said payment. Any amounts required to be withheld from said payment by the surety shall be withheld without any liability to the Township.

G. In the event the Contractor, Township and/or Architect is in receipt of any claim(s) for lien and/or other notice of any claim in connection with the Project, the amount claimed shall be held out from payment for a period of at least 120 days to determine whether said claimant files a lawsuit to foreclose or otherwise adjudicate its lien claim. In the event a lawsuit is in fact filed within the statutory period, the Township, in its sole discretion, may elect to (a) file an interpleader action and/or intervene in the lawsuit and deposit the amount in question with the Clerk of the Court or (b) continue to hold said disputed sum until the lawsuit has been fully adjudicated or settled, or (c) elect to pay said disputed sum to the Contractor after having first received such additional indemnification agreement(s) and surety bond(s) as are acceptable to the Township. In

the event the lien claimant fails to file a lawsuit within the applicable statutory period, the Contractor shall either furnish a release or final waiver from said lien claimant or furnish the Township with an indemnification agreement and an additional mechanic's lien bond in form approved by the Township issued by a surety company acceptable to the Township.

H. It shall also be a condition precedent to any payment hereunder that Contractor must complete and submit certified payrolls to the Township covering all payouts in strict compliance with the Prevailing Wage Act (820 ILCS 130/01, et seq.) or the Davis Bacon Act (as applicable under paragraph 13 below) (the "Certified Payrolls"). The Township will not process or release any payments prior to receiving the Certified Payrolls relative to each applicable pay application.

I. Notwithstanding the foregoing, in no event shall the Township's acceptance of the Project Work, Contractor's Payment Request Documentation and/or any Certification and/or the Township's payments to Contractor be deemed a waiver, express or implied, of any warranties and/or guaranties required under the Contract Documents.

4. **Material and Equipment Inspection and Responsibility.** Materials and Equipment, the style, make or quality of which is specifically designated, shall be as specified. Should any substitution of material or item of equipment or apparatus be made, the Township's written approval must be obtained prior to installation which the Township may withhold in its sole and absolute discretion.

5. **Non-Discrimination.** Contractor shall not discriminate against any worker, employee or applicant for employment because of religion, race, sex, sexual orientation, color, national origin, marital status, ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from the military service, nor otherwise commit an unfair employment practice.

6. **Compliance With Law.** All goods, equipment, materials, and all labor furnished by Contractor and subcontractors of every tier shall comply with all applicable federal, state and local laws, regulations, rules, ordinances, statutes and codes relative thereto including, but not limited to, the Federal Occupational Safety and Health Act (OSHA), the Americans with Disabilities Act of 1990 as amended, Illinois and United States Department of Labor (IDOL and USDOL), the Human Rights Commission, the Illinois Department of Human Rights, EEOC, Environmental Laws (defined below), and the applicable Village of Hanover Park and the Village of Streamwood Building Codes, with the most stringent standards governing (collectively, the "Laws"). To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the below defined Indemnified Parties from loss or damage, including but not limited to, attorney's fees, and other costs of defense by reason of actual or alleged violations of any Law(s) related to the Project Work, including but not limited to products liability claims. This obligation shall survive the expiration and/or termination of this Agreement.

7. Indemnification. To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless Hanover Township, Cook County, Corporate Design & Development Group, LLC, the Engineers, the Landscape Architect, the Village of Hanover Park, the Village of Streamwood, Com Ed, and their respective officials, officers, directors, employees, managers, volunteers, servants, agents, parent companies, affiliates, subsidiaries, successors and assigns (collectively, the "Indemnified Parties"), against all injuries, deaths, damage to property, loss, damages, claims, suits, liens, lien rights, liabilities, judgments, costs and expenses, including but not limited to legal defense costs, attorney's fees, court costs, settlement judgments, prejudgment interest, post judgment interest, whether by direct suit or third parties which may in any way arise directly or indirectly from the Project Work, Repair Work, Restoration Work, and/or Warranty Work provided hereunder; and/or any acts and/or omissions of or on behalf of the Contractor, its employees, contractors, subcontractors of any tier, suppliers, and/or agents and/or any person and/or entity acting on behalf of any of them; except to the extent caused by the negligence of any of the Indemnified Parties. In which case, Contractor shall at its own expense, appear, defend and pay all charges of attorneys and costs and other expenses arising therefrom or incurred in connection therewith, and if any judgment shall be rendered against the Indemnified Parties or any of them, in any such action, Contractor agrees that any bond or insurance protection required herein, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Indemnified Parties as herein provided. Contractor shall similarly protect, indemnify and hold and save harmless the Indemnified Parties against and from any and all claims, costs, causes, actions and expenses including but not limited to attorney's fees, incurred by reason of Contractor's breach of any of its obligations under, or Contractor's default of, any provision of the Agreement. This obligation shall survive the expiration and/or termination of the Agreement.

8. Binding Obligation and Non-Assignability. Contractor shall not assign the whole or any part of this Agreement without the written consent of the Township. All subcontractors shall be approved by the Township. Any such assignment by Contractor without the Township's written approval shall be null and void.

9. Taxes. The Township is a Tax Exempt Organization and is not subject to sales, consumer, use, and other similar taxes required by law. This exemption does not, however, apply to tools, machinery, equipment or other property leased by the Contractor, or to suppliers and materials which, even though they are consumed are not incorporated into the completed Project Work. The Contractor shall be responsible for and pay any and all applicable taxes, including sales and use taxes, on such leased tools, machinery, equipment or other property and upon such unincorporated supplies and materials. Notwithstanding the foregoing, it shall be Contractor's responsibility to determine and pay all applicable taxes attributable to the Project Work. All such taxes are included in the Contract Sum.

10. Investigations by Contractor. Contractor has made such investigations as it deems necessary to perform the Project Work, including but not limited to, Project Site inspection, and represents and warrants that the Specifications and depictions are adequate and the required result can be produced under the Specifications and requirements herein. No plea of ignorance of conditions that exist or of conditions or difficulties that may be encountered in the execution of the Project Work under this Agreement as a result of failure to make the necessary investigations will be accepted as an excuse for any failure or omission on the part of Contractor to fulfill in every detail all of the requirements of this Agreement, or will be accepted as a basis for any claims whatsoever, for extra compensation.

11. Insurance. Contractor shall procure and maintain for the duration of the Project Work, Repair Work, Restoration Work, and Warranty Work, insurance of the types and in amounts of not less than the coverages listed below. The cost of such insurance is included in the Contract Sum.

**A. Commercial General and Umbrella Liability Insurance.**

Contractor shall maintain commercial general liability (CGL) insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL contains a general aggregate limit, it shall be in an amount of not less than \$2,000,000, or it shall apply separately to this project/location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from: Liability arising out of the Project Work, Repair Work, Restoration Work, and Warranty Work, including activities performed by or on behalf of Contractor; premises owned, leased, or used by Contractor; operations; administration of the work; independent contractors; subcontractors; vendors and suppliers; products-completed operations; personal injury and advertising injury; and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

**Any endorsement or policy provision which limits contractual liabilities shall be deleted in its entirety.**

Hanover Township, Cook County, the Village of Hanover Park, the Village of Streamwood, ComEd, Corporate Design & Development Group, LLC, W-T Civil Engineering, LLC, W-T Mechanical/Electrical Engineering, LLC, W-T Engineering, Inc., and Brusseau Design Group, LLC, and each of their respective officers, officials, directors, employees, volunteers, managers, servants, agents, parent companies, subsidiaries, affiliates, successors and assigns (collectively, the "Additional Insured") shall be included as an insured under the CGL coverage, Business Auto Liability coverage, and any Commercial Umbrella Liability Coverage, using ISO additional insured endorsement CG 20 10 or substitute providing equivalent coverage.

These insurance coverages shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Additional Insured, and shall not require exhaustion of any other coverage or tender of any claim or action to any other insurer providing coverage to any of the Additional Insured. Any insurance or self-insurance

maintained by the Additional Insured shall be in excess of Contractor's insurance and shall not contribute with it. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insured, or any of them.

There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse or underground property damage.

**B. Continuing Completed Operations Liability Insurance.**

Contractor shall maintain commercial general liability (CGL) coverage with a limit of not less than \$1,000,000 each occurrence for at least three years following substantial completion of the Project Work and acceptance of the Project Work by the Township.

Continuing CGL insurance shall be written on ISO occurrence form CG 00 01 10 93, or substitute form providing equivalent coverage, and shall, at minimum, cover liability arising from products-completed operations and liability assumed under an insured contract.

Continuing CGL insurance shall have a products-completed operations aggregate of at least two times its each occurrence limit.

Any continuing commercial umbrella coverage shall include liability coverage for damage to the insured's completed work equivalent to that provided under ISO form CG 00 01.

**C. Business Auto Liability Insurance.**

Contractor shall maintain business auto liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of "Any Auto" including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

**D. Workers Compensation and Employees Liability Insurance.**

Contractor shall maintain workers compensation as required by statute and employers liability insurance. The employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

If the Additional Insured have not been included as an insured under the Commercial General Liability, Business Auto Liability, and Excess Umbrella Liability Insurance coverages required in the Contract, the Contractor waives all rights against the Additional Insured, and each of them for recovery of damages arising out of or incident to the Project Work.

**E. Excess Umbrella Liability Insurance Coverage.**

Contractor shall maintain Excess Umbrella Liability Insurance coverage of not less than \$5,000,000 each occurrence and \$5,000,000 aggregate.

**F. General Insurance Provisions.**

**i. Evidence of Insurance.**

Prior to beginning work, Contractor shall furnish the Township with a certificate(s) of insurance and applicable policy endorsement(s), including but not limited to all additional insured endorsements required herein, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to the Township prior to the cancellation or material change of any insurance referred to therein. Written notice to the Township shall be by certified mail, return receipt requested.

Failure of the Township to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of the Township to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

The Township shall have the right, but not the obligation, of prohibiting Contractor or any subcontractor of any tier from entering the Project Site until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by the Township.

Failure to maintain the required insurance may result in termination of this Contract at the Township's option.

With respect to insurance maintained after final payment in compliance with a requirement above, an additional certificate(s) evidencing such coverage shall be promptly provided to the Township whenever requested.

Contractor shall provide certified copies of all insurance policies required above within 10 days of the Townships' written request for said copies.

**ii. Acceptability of Insurers.**

Insurance shall be provided by insurance companies licensed to do business in the State of Illinois with a policy holder rating of not less than A and a financial rating of not less than VII in the latest edition of Best Insurance Guide.

**iii. Cross-Liability Coverage.**

If Contractor's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

**iv. Deductibles and Self-Insured Retentions.**

Any deductibles or self-insured retentions must be declared to the Township. At the option of the Township, the Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the Additional Insured, or any of them, or required to procure a bond guaranteeing payment of losses and other related costs, including, but not limited to, investigations, claim administration and defense expenses.

**v. Township Shall Not Waive Any Rights of Subrogation.**

The Township shall not, in any manner, be deemed or intended to have waived any right of subrogation which either it, and/or its insurance carrier and/or risk pool provider, Township Officials of Illinois Risk Management Agency ("TOIRMA") and/or insurance company providing excess coverage on behalf of the Township or TOIRMA may have against the Contractor, for any property injury, death, or other damage caused by any Contractor, or any of their respective employees, agents, consultants, officers, directors, limited or general partners, and/or otherwise arising out of the Project Work.

**vi. Failure to Comply With Insurance Reporting Provisions.**

All insurance required of the Contractor shall provide that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Additional Insured, or any of them.

**vii. All Insurance Obtained Shall Apply Separately to Each Insured.**

All insurance required of the Contractor shall provide that the insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.

**viii. Insurance Requirements Cannot be Waived by Township.**

Under no circumstances shall the Township be deemed to have waived any of the insurance requirements of this Contract by any action or omission, including, but not limited to:

- a. allowing any work to commence by the Contractor before receipt of Certificates of Insurance;
- b. failing to review any Certificates of Insurance received;
- c. failing to advise the Contractor that any Certificate of Insurance fails to contain all the required insurance provisions, or is otherwise deficient in any manner; or

d. issuing any payment without receipt of a sworn certification from the Contractor stating that all the required insurance is in force.

The Contractor agrees that the obligation to provide the insurance required by these documents is solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by the Township and/or any of the other Additional Insured.

**ix. Liability of Contractor is not Limited by Purchase Of Insurance.**

Nothing herein contained in the insurance requirements of the Contract Documents is to be construed as limiting the liability of the Contractor, and/or their respective insurance carriers. The Township does not, in any way, represent that the coverages or limits of insurance specified is sufficient or adequate to protect the Additional Insured, or any of them, the Contractor, or any subcontractor's interest or liabilities, but are merely minimums. Any obligation of the Contractor to purchase insurance shall not, in any way, limit their obligations to the Additional Insured in the event that the Additional Insured, or any of them should suffer an injury or loss in excess of the amount recovered through insurance, or any loss or portion of the loss which is not covered by either the Subcontractor's and/or Contractor's insurance.

**x. Notice of Personal Injury or Property Damage.**

Contractor shall notify the Township, in writing, of any actual or possible claim for personal injury or property damage relating to the work, or of any occurrence which might give rise to such a claim, promptly upon obtaining first knowledge of same.

**xi. Subcontractors.**

Contractor shall cause each subcontractor employed by Contractor to purchase and maintain insurance of the types of coverages and in not less than the amounts of coverages specified above. When requested by the Owner, Contractor shall furnish copies of certificates of insurance, additional insured endorsement, or such other insurance documentation evidencing coverage for each subcontractor.

12. Performance Bond and Payment Bond. Prior to commencement of the Project Work, Contractor shall furnish the Township with (i) a performance bond and payment bond each in the amount of 110% of the Contract Sum (i.e., \$430,872.20) in form otherwise acceptable to the Township, co-signed by a surety authorized by the Illinois Department of Insurance to sell and issue sureties in the State of Illinois naming the Hanover Township, the Village of Hanover Park, and the Village of Streamwood, as primary co-obligees (the "Payment and Performance Bonds"), or (ii) an irrevocable letter of credit in the amount of 110% of the Contract Sum issued by a financial institution with at least \$40,000,000 in assets and a capital to asset ratio of not less than

6% in form acceptable to the Township (the "Letter of Credit"); to guaranty the performance of the Contractor's obligations herein and the payment of all labor and materials furnished for the Project Work, Warranty Work, Repair Work and/or Restoration Work including but not limited to the payment of the below defined Prevailing Wages. The cost of said Bond or Letter of Credit, as the case may be, is included in the Contract Sum set forth in paragraph 3.

13. Davis Bacon Act, Illinois Prevailing Wage Act, and Contract Work Hours and Safety Standards Act

A. All laborers and mechanics employed by Contractor and by any subcontractor(s) on Project Work, Repair Work, Restoration Work and Warranty Work shall be paid wages at rates not less than 1) those prevailing on similar construction in the locality as determined by the Secretary of Labor in accordance with the Davis-Bacon Act, (40 U.S.C. Sections 276-276a-5), as amended, and shall receive overtime compensation in accordance with and subject to the provisions of the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327 et seq.), as amended, and 2) those required under the Illinois Prevailing Wage Act (820 ILCS 130/01 et seq.), which ever wages and requirements are greater and more stringent (hereinafter, "Prevailing Wages"). Contractor and all subcontractor(s) shall comply with all regulations issued pursuant to these Acts and other applicable federal, state, and local laws and regulations pertaining to labor standards with the most stringent laws and regulations controlling. The Secretary of Labor has, with respect to the labor standards specified in this Section, the authority and functions set forth in Reorganization Plan Number 14 of 1950 (5 U.S.C. Section 133z-15) and Section 2 of the Act of June 13, 1934, as amended, (40 U.S.C. Section 276c).

B. The Contractor shall notify immediately in writing all of its subcontractors, of all changes in the schedule of Prevailing Wages. A copy of the Davis Bacon wage rates for Cook County, Illinois, last revised September 2, 2011, is attached hereto as Exhibit Two, and incorporated herein. Notwithstanding the forgoing, it remains solely Contractor's obligation to keep track of any changes in Prevailing Wages (as defined above), and to notify all subcontractors regarding same and to strictly comply with the requirements herein. Contractor shall include in each of its subcontracts a written stipulation that not less than the Prevailing Wages shall be paid to all laborers, workers, and mechanics performing work under the Contract and shall require each of its sub-subcontractors of every tier to include said stipulation regarding payment of Prevailing Wages. Any increase in costs to the Contractor due to changes in the Prevailing Wages or labor law during the term of any contract and/or sub-contract of any tier shall be at the expense of the Contractor and not at the expense of the Township. Any change orders shall be computed using the Prevailing Wages applicable at the time the change order work is scheduled to be performed. The Contractor shall be solely responsible to maintain accurate records as required by applicable federal and state law (with the most stringent requirements controlling), and shall be solely liable for paying the difference between Prevailing Wages and any wages actually received by laborers, workmen and/or mechanics engaged in the work and for ensuring strict compliance with

the requirements of the above mentioned Acts, including but not limited to providing certified payrolls to the Township in accordance with said applicable law (i.e., the most stringent requirements) ("Certified Payrolls"). Contractor shall similarly comply with all records and wage requirements imposed under the CDBG Agreement.

14. Warranty.

A. Contractor shall assign all manufacturer's warranties for the Project Work to the Township. Notwithstanding such assignments, Contractor expressly warrants to the Township that all materials, supplies and all labor furnished on or for the Project Work will be free from defects, and Contractor shall repair and/or replace such defective supplies, materials and/or Project Work, at no cost to the Township for a period of one (1) year commencing upon the completion of the Project Work and acceptance of same by the Township. This warranty is in addition to, and not in lieu of the warranties set forth in the Project Manual and/or Drawings. Work performed under this warranty and/or those set forth in the Project Manual and/or Drawings is hereinafter referred to as "Warranty Work". All Warranty Work shall be completed within fourteen (14) days of Contractor's receipt of notice from the Township demanding the Warranty Work, weather permitting (the "Warranty Completion Date").

B. If the Drawings and/or Specifications provide for methods of construction, installation, materials, etc., which the Contractor cannot warranty for the indicated period, it shall be the responsibility of the Contractor to so inform the Owner in writing before submitting its bid. Otherwise, the Contractor shall be held responsible to provide the method of construction, installation, materials, etc., which will be guaranteed for the indicated period of time.

15. Default. In the event of default hereunder, the non-defaulting party shall be entitled to all remedies available at law and/or equity, including reasonable attorney's fees, subject to the limitations set forth in paragraph 18. In the event of default or breach hereunder by Contractor, including but not limited to any failure to complete the Project Work on or before the respective completion dates herein, the Township's damages, shall include but not be limited to any loss of grant funds.

16. Notice. Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed served (a) when delivered by Federal Express or similar overnight courier service to that party's address set forth below during the hours of 9:00 a.m. and 5:00 p.m. local time Monday through Friday, excluding federal holidays; (b) when mailed to any other person designated by that party in writing herein to receive such notice, via certified mail, return receipt requested, postage prepaid; or (c) via fax. Fax notice shall be effective as of date and time of facsimile transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 A.M. to 5:00 P.M. Chicago time). In the event fax notice is transmitted during non-business hours, the effective date and time of

notice is the first hour of the first business day after transmission. Notice shall be given to the following:

If to Contractor:

L.J. Morse Construction Co.  
128 S. Broadway Avenue  
Aurora, Illinois, 60505  
Attention: Louis J. Morse,  
General Manager  
Fax: (630) 896-2697

If to Architect:

Corporate Design & Development  
Group, LLC  
2675 Pratum Avenue  
Hoffman Estates, Illinois, 60192  
Attention: Chris Kalischefski, President  
Fax: (224) 293-6966

If to the Township:

Hanover Township  
250 S. Route 59  
Bartlett, Illinois, 60103  
Attention: James Barr,  
Township Administrator  
Fax: 630-837-9064

With a copy to:

Laurence J. Mraz  
Bryan E. Mraz & Associates, PC  
111 East Irving Park Road  
Roselle, Illinois, 60172  
Fax: (630) – 529-2019

Either party hereto may change the place of notice to it by sending written notice to the other party.

17. **Repair Work.** Upon completion of the installation of the Project Work, and/or any Warranty Work, Contractor shall repair any damage to the Project Site and/or any other Township property attributable to acts and/or omissions of Contractor, its employees, subcontractors, or agents, or otherwise attributable to the Project Work and/or Warranty Work (the "Repair Work"). The Repair Work shall be completed within five (5) days of the respective completion of the Project Work and/or Warranty Work (the "Repair Completion Date").

**18. Limitation on the Township's Liability.** The Contractor agrees to waive any right which it may have to punitive, consequential, special, indirect, incidental, and/or exemplary damages against the Township and other Indemnified Parties and agrees not to make any claim or demand for such damages against the Township and/or other Indemnified Parties.

19. Hazardous Substances. Contractor shall not cause or permit any Hazardous Substances to be brought upon, kept, stored or used in or about the Project Site and/or any other property owned, leased or controlled by the Township, the Village of Hanover Park, and/or the Village of Streamwood (collectively, "Subject Property") by Contractor, its employees, subcontractors of any tier, suppliers and anyone for whose acts and/or omissions for whom Contractor may be liable (collectively "Contractor's Agents"). If the presence of Hazardous Substances brought upon, kept, stored or used in or about the Subject Property by or on behalf of Contractor or Contractor's Agents in violation of this paragraph, results in contamination of the said Property, Contractor shall pay for all actual costs of clean up and shall indemnify, hold harmless and defend the above defined Indemnified Parties from and against any and all claims, demands, expenses (including reasonable attorneys' fees), costs, fines, penalties and other liabilities of any and every kind and nature, including, but not limited to, costs and expenses incurred in connection with any clean-up, remediation, removal or restoration work required by any federal, state or local governmental authority because of the presence of any such Hazardous Substances on or about said Property.

For purposes hereof, Hazardous Substances shall include, but not be limited to, substances defined as "hazardous substances," "toxic substances" in the federal Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended; the federal Hazardous Materials Transportation Act, as amended; and the federal Resource Conservation and Recovery Act, as amended ("RCRA"); those substances defined as "hazardous substances," "materials," or "wastes" under any Federal law or the law of the State of Illinois; and as such substances are defined in any regulations adopted and publications promulgated pursuant to said laws (collectively, "Environmental Laws"). If Contractor's activities or the activities of any of Contractor's Agents violate or create a risk of violation of any Environmental Laws, Contractor shall cause such activities to cease immediately upon notice from the Township. Contractor shall immediately notify the Township both by telephone and in writing of any spill or unauthorized discharge of Hazardous Substances or of any condition constituting an "imminent hazard" under any Environmental Laws.

Contractor's indemnification obligations and duties hereunder shall survive the termination and/or expiration of this Contract.

20. Delays in Project Work. Notwithstanding any provision herein to the contrary, the Contractor shall not be entitled to an increase in the Contract Sum as a result of any delays in the progress of the Work. The Contractor's sole remedy for delay shall be an extension of time.

If the Contractor, but for a delay not within the Contractor's control, would have completed the Work prior to the project completion date, the Contractor shall not be entitled to any recovery of damages arising out of any event of delay which prevented such early completion of the Work.

21. Change Orders. Notwithstanding any provisions herein to the contrary, where proposed changes to the Project Work involve a modification to (i) the Contract

Sum; (ii) the Contract Time, or (iii) material changes in the Work (i.e., other than minor field changes), a written Change Order shall be prepared by the Architect. It shall be a condition precedent to the acceptance of any Change Order or any Series of Change Orders which involves an increase or decrease in the Contract Sum of \$10,000 or more or changes the time of completion by a total of thirty (30) days or more, that the Township Board shall have first approved such written Change Order(s) and made the requisite determinations and findings in writing as required by 720 ILCS 5/33 E-9 (as amended). Other changes involving modifications to the Contract Sum, Contract Time or material change in the Work which will result in an increase or decrease of less than \$10,000 or extension of less than thirty (30) days to the Contract Time shall be made by the Township Administrator.

## 22. Relationship of the Parties.

A. It is understood, acknowledged and agreed by the parties that the relationship of the Contractor to the Township arising out of this Agreement shall be that of an independent contractor. Neither Contractor, nor any employee or agent of Contractor, is an employee, partner, joint venturer, and/or agent of the Township, and therefore is not entitled to any benefits provided to employees of the Township. Contractor has no authority to employ/retain any person as an employee or agent for or on behalf of the Township for any purpose. Neither Contractor nor any person engaging in any work or services related to this Agreement at the request or with the actual or implied consent of the Contractor may represent himself to others as an employee of the Township. Should any person indicate to the Contractor or any employee or agent of Contractor by written or oral communication, course of dealing or otherwise, that such person believes Contractor to be an employee or agent of the Township, Contractor shall use its best efforts to correct such belief. In ordering or accepting delivery of or paying for any goods or services, Contractor shall do so in Contractor's own business.

B. Contractor shall at all times have sole control over the manner, means and methods of performing the services required by this Agreement according to its own independent judgment. Contractor acknowledges and agrees that it will devote such time and resources as necessary to produce the contracted for results. Neither the Township nor Architect shall have control over, charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Contractor shall supervise and direct the Work efficiently with his, her or its best skill and attention; and the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work; and the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the Project Site and all other persons who may be affected thereby. The Architect shall not have any authority to stop the work of the Contractor or the work of any subcontractor on the Project.

23. Exhibits and Contract Documents. All Exhibits and Contract Documents referred to herein are expressly incorporated herein and made a part hereof as though fully set forth herein.

**24. Assumption of Liability. To the fullest extent permitted by law, Contractor assumes liability for all injury to or death of any person or persons including employees of Contractor, any subcontractor of any tier, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in any way arising out of any work performed pursuant to this Contract.**

25. No Waiver of Immunities and/or Privileges. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Township, the Village of Streamwood, the Village of Hanover Park, the County of Cook, and/or any of their respective officials, officers, employees, volunteers and/or agents as to any liability whatsoever, and all such immunities and privileges are expressly reserved.

26. Authorized Installer. Contractor represents and warrants that it is an authorized contractor/installer of all equipment furnished hereunder, and that the performance of the Project Work hereunder by Contractor or any of its employees, subcontractors of any tier and/or agents will not invalidate or void any manufacturer's warranty for any Project equipment furnished hereunder.

27. Illinois Human Rights Act. The Contractor shall comply with all terms and procedures of the Illinois Human Rights Act, (775 ILCS 5 et seq.) and Contractor represents and warrants to the Township as follows:

(1) That it will not discriminate against any employees or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age physical or mental handicap unrelated to ability, or an unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are under-utilized and will take appropriate affirmative action to rectify any such under-utilization.

(2) That, if it hires employees in order to perform this Contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the areas from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not under-utilized

(3) That in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity

without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin, or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

(4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Acts and Rules and Regulations, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

(5) That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to a certain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(7) That it will include verbatim or by reference the provisions of these clauses in every subcontracting awards under which any portion of the Contract obligations are undertaken or assumed, so that each provision will be binding upon such subcontractor. In the same manner as with other provisions of this Contract, the Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any Subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for Contracts or Subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

## 28. CDBG Agreement

A. Contractor has been specifically advised prior to submitting its bid proposal that Hanover Township is a Subgrantee of grant funds pursuant to a Community Development Block Grant Program Subrecipient Agreement entered into by and between the County of Cook and Hanover Township (the "CDBG Agreement").

B. The CDBG Agreement and all exhibits thereto (as defined in Section 1d of the General Conditions and Instructions to Bidders attached hereto) are incorporated into the Contract Documents and this Astor Avenue Community Center Project Agreement. Contractor must comply with all requirements under the CDBG Agreement that pertain to the Project Work, Repair Work, Restoration Work and/or Warranty Work, and/or otherwise required of the Contractor under the CDBG Agreement. Any failure to comply with any such requirements shall be a material breach of this Agreement.

29. Restrictions on Lobbying

A. No federal appropriated funds have been paid or will be paid hereunder to any person for influencing or attempting to influence an officer or employee of a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

C. Contractor shall require that the language of this certification be included in the contracts and subcontracts at all tiers (including subcontracts and contracts under grants, loan, and cooperative agreements) and that all contractors and subcontractors of every tier shall certify and disclosure according.

This certification is a materials representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

30. Section 3 Clause

A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.

C. The Contractor agrees to send to each labor organization or representative or workers with which the Contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the Contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The Contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The Contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.

E. The Contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the Contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.

F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

G. With respect to work performed in connection with Section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

31. Equal Opportunity Clause.

During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or natural origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting for the provisions of this nondiscrimination clause.

(2) The Contractor will, in all solicitations or advertisements for employee placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

(3) The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and or the rules, regulations, and relevant orders of the Secretary of Labor.

(5) The Contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(6) In the event of the Contractor's noncompliance with the nondiscrimination clauses of its Agreement or with any of such rules, regulations, or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts in accordance with the procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) The Contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issues pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the Contractor becomes involved in, or is threatened with, litigation with subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

32. Copeland Anti-Kickback

In accordance with this assurance, Contractor understands that it must comply with federal Executive Order 11246, the Copeland "Anti-Kickback Act" (18 USC 874), Section 306 of the federal Clean Air Act, Section 508 of the federal Clean Water Act, and that it has certified that neither it nor its principals are debarred or suspended from federal financial assistance programs and activities and to complete and return in pursuit of such certification any appropriate form required by Hanover Township (see Federal Executive Order 11549 and 7 CFR Part 3017).

33. Architectural Barriers Act, American with Disabilities Act, and Illinois Accessibility Code

Contractor shall comply with the Architectural Barrier Act of 1968, as amended (42 U.S.C. § 4151 *et seq.*), the Americans with Disabilities Act of 1990 (ADA), as amended, including but not limited to changes made by the ADA Amendments Act of 2008 (P.L. 110-325), the Illinois Accessibility Code, as amended, and any and all applicable federal, state and local laws pertaining to accessibility with the most stringent requirements controlling.

34. Clean Air Act, Federal Water Pollution Control Act, and Illinois Energy Conservation Code

Contractor shall comply with the Clean Air Act of 1970, as amended, the Federal Water Pollution Control Act, as amended, the Illinois Energy Conservation Code, as amended, and all Environmental Laws (as defined above) with the most stringent laws controlling.

35. Miscellaneous

A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the parties to the subject matter hereof. This Agreement applies to and binds the successors and assigns of the Parties to this Agreement. Any amendments to this Agreement must be in writing and executed by both Parties.

B. This Agreement may be executed in any number of counterparts, and by the Township and Contractor on different counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.

C. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

D. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the exclusive venue for the enforcement of this Agreement and/or litigation between the parties shall be the Circuit Court of Cook County, Illinois.

E. In construing this Agreement, section headings shall be disregarded.

F. Time is of the essence of this Agreement and every provision contained herein.

G. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstance, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

H. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

I. Survival of Obligations. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Sections pertaining to Indemnity shall survive the expiration of this Agreement.

J. In the event of any conflict between the terms and conditions of any of the Contract Documents, the most stringent and demanding requirements shall control.

K. Facsimile signatures shall be sufficient for purposes of executing, negotiating, and finalizing this Agreement.

[SIGNATURE PAGE TO FOLLOW]

Hanover Township:

By: \_\_\_\_\_

Brian P. McGuire,  
Township Supervisor

Attest:

By: \_\_\_\_\_

Katy Dolan Baumer,  
Township Clerk

L.J. Morse Construction Co:

By: \_\_\_\_\_

President: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Title: \_\_\_\_\_

## EXHIBIT ONE

### Approved Alternate Work:

- a) Alternate No. 1, Office and Conference/Nurse:  
Interior doors and windows, HVAC, electrical (second new panel and new circuits for new offices), structural steel, carpeting/framing/finish, drywall, sound installation, ceiling, painting, base (conference/nurse vinyl base), cabinetry and countertops, miscellaneous and demolition work as more fully described in the Contract Documents (but excluding alternates 1A, 1B, 1C and 1D).
  
- b) Alternate No. 3, New Reception Counter:  
Electrical, carpentry/framing/finish, drywall, ceiling, painting, carpentry and vinyl base – 1, cabinetry and countertops, miscellaneous and demolition as more fully described in the Contract Documents.
  
- c) Alternate No. 7:  
Repair of existing SE Scupper and adjacent office drywall, as more fully described in the Contract Documents.

### Calculation of Contract Sum:

<u>Base Bid Work:</u>	\$340,000.00
<u>Approved Alternate Work:</u>	
Alternate No. 1:	\$24,800.00
Alternate No. 3:	\$22,800.00
Alternate No. 7:	\$ 1,640.00
<u>Total for Alternates 1, 3 and 7:</u>	\$49,240.00
<u>Overhead and Profit on Approved Alternates (5%)</u> (5% x \$49,240.00):	\$2,462.00
<u>Total Project Work:</u>	
<u>Contract Sum:</u>	\$391,702.00

IL100009 MOD 20 REVISED 09/02/11 IL9  
\*\*\*\*\* THIS WAGE DETERMINATION WAS REPLACED ON 09/02/11\*\*\*\*\*  
General Decision Number: IL100009 08/26/2011

Superseded General Decision Number: IL20080009

State: Illinois

Construction Types: Building, Heavy, Highway and Residential

County: Cook County in Illinois.



BUILDING, RESIDENTIAL, HEAVY, AND HIGHWAY PROJECTS (does not include landscape projects).

Modification Number	Publication Date
0	03/12/2010
1	05/14/2010
2	06/04/2010
3	07/02/2010
4	08/06/2010
5	08/13/2010
6	09/03/2010
7	10/01/2010
8	11/05/2010
9	12/03/2010
10	01/07/2011
11	01/21/2011
12	02/11/2011
13	05/06/2011
14	05/13/2011
15	06/03/2011
16	06/17/2011
17	07/08/2011
18	07/29/2011
19	08/12/2011
20	08/26/2011

ASBE0017-001 01/01/2011

Rates Fringes

ASBESTOS WORKER/INSULATOR Includes the application of all insulating materials, protective coverings, coatings, and finishes to all types of mechanical systems.....	\$ 43.05	23.30
Fire Stop Technician.....	\$ 24.81	22.10
HAZARDOUS MATERIAL HANDLER includes preparation, wetting, stripping removal scrapping, vacuuming, bagging and disposal of all insulation materials, whether they contain asbestos or not, from mechanical systems.....	\$ 32.29	22.10

BOIL0001-001 07/01/2010

	Rates	Fringes
BOILERMAKER.....	\$ 42.67	19.60
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BRIL0021-001 06/01/2011		
	Rates	Fringes
BRICKLAYER.....	\$ 39.78	20.80
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BRIL0021-004 06/01/2010		
	Rates	Fringes
Marble Mason.....	\$ 39.03	19.90
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BRIL0021-006 06/01/2010		
	Rates	Fringes
TERRAZZO WORKER/SETTER.....	\$ 39.01	19.11
TILE FINISHER.....	\$ 33.60	15.22
TILE SETTER.....	\$ 40.49	16.93
-----		
BRIL0021-009 06/01/2009		
	Rates	Fringes
MARBLE FINISHER.....	\$ 29.10	19.90
-----		
BRIL0021-012 06/01/2009		
	Rates	Fringes
Pointer, cleaner and caulker.....	\$ 39.20	18.51
-----		
CARP0555-001 07/01/2010		
	Rates	Fringes
CARPENTER Carpenter, Lather, Millwright, Piledriver, and Soft Floor Layer.....	\$ 40.77	22.12
-----		
CARP0555-002 12/01/2010		
	Rates	Fringes
CARPENTER (Excluding structures with elevators and structures over 3 1/2 stories)...	\$ 33.37	22.12
-----		
ELEC0009-003 05/24/2010		
	Rates	Fringes
Line Construction Groundman.....	\$ 31.86	18.58
Lineman and Equipment Operator.....	\$ 40.85	23.81
-----		
ELEC0134-001 06/07/2010		

	Rates	Fringes
ELECTRICIAN.....	\$ 40.40	26.75

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ELEC0134-002 04/01/1998

	Rates	Fringes
ELECTRICIAN CLASS "B".....	\$ 20.71	2.975+a+b

CLASS B SCOPE OF WORK:  
 Install magnetic or electronic replacement ballasts either singly or in groups including necessary wiring within fixture; Install replacement lamp holders and/or sockets including necessary wiring within fixture including relocating sockets within fixture; Install replacement lighting circuit breakers where necessary; Install replacement lighting switches where necessary; Repair lighting fixtures other than ballast or socket replacements; Rewire chandeliers or incandescent fixtures only within fixtures themselves.

FOOTNOTES:  
 a-Paid Vacation- Employees who have been employed for one year but less than three years receive 1 week of paid vacation; employees who have been employed three years but less than ten years receive 2 weeks of paid vacation; Employees who have been employed ten years but less than twenty years receive 3 weeks of paid vacation; and employees who have worked twenty or more years receive 4 weeks of paid vacation.

b-Funeral Leave-In the instance of the death of a mother, other-in-law-; father, father-in-law, sister, brother, husband, wife, or a child of an employee shall receive up to three days of paid funeral leave.

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ELEC0134-003 06/07/2004

	Rates	Fringes
ELECTRICIAN ELECTRICAL TECHNICIAN.....	\$ 30.89	12.59

The work shall consist of the installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment and residential purposes, including but not limited to communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit.

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ELEV0002-003 01/01/2011

	Rates	Fringes
ELEVATOR MECHANIC.....	\$ 47.41	21.785+a+b

FOOTNOTES:

A. Eight paid holidays: New Year's Day; Memorial Day; Independence Day; Labor Day; Thanksgiving Day; Day after Thanksgiving; Veterans' Day and Christmas Day.

B. Employer contributes 8% of regular basic hourly rate as vacation pay credit for employees with more than 5 years of service; and 6% for 6 months to 5 years of service.

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 \* ENGI0150-006 06/01/2009

Building and Residential Construction

	Rates	Fringes
OPERATOR: Power Equipment		
GROUP 1.....	\$ 45.10	22.80
GROUP 2.....	\$ 43.80	22.80
GROUP 3.....	\$ 41.25	22.80
GROUP 4.....	\$ 39.50	22.80

POWER EQUIPMENT OPERATORS CLASSIFICATIONS

GROUP 1: Mechanic; Asphalt Plant\*; Asphalt Spreader; Autograde\*; Backhoes with Caisson attachment\*; Batch Plant\*; Benoto (Requires two Engineers); Boiler and Throttle Valve; Caisson Rigs\*; Central Redi-Mix Plant\*; Combination Backhoe Front Endloader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted)\*; Concrete Conveyor; Concrete Conveyor, Truck Mounted; Concrete Paver over 27E cu. ft.\*; Concrete Paver 27E cu ft and Under\*; Concrete Placer\*; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes\*; Cranes, Hammerhead\*; Cranes, (GCI and similar type Requires two operators only); Creter Crane; Crusher, Stone, etc; Derricks; Derricks, Traveling\*; Formless Curb and Gutter Machine\*; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2 1/4 yd. and over; Hoists, Elevators, Outside Type Rack and pinion and similar Machines; Hoists, One, Two, and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes\*; Hydraulic Boom Trucks; Hydraulic Vac (and similar equipment); Locomotives; Motor Patrol\*; Pile Drivers and Skid Rig\*; Post Hole Digger; Pre- Stress Machine; Pump Cretes Dual Ram (Requiring frequent Lubrication and Water); Pump Cretes; Squeeze Cretes-Screw Type Pumps Gypsum Bulker and Pump; Raised and Blind Hole Drill\*; Roto Mill Grinder (36" and Over)\*; Roto Mill Grinder (Less Than 36")\*; Scoops-Tractor Drawn; Slip-Form Paver\*; Straddle Buggies; Tournapull; Tractor with Boom, and Side Boom; and Trenching Machines\*.

GROUP 2: Bobcat (over 3/4 cu yd); Boilers; Broom, Power Propelled; Bulldozers; Concrete Mixer (Two Bag and over); Conveyor, Portable; Forklift Trucks; Greaser Engineer; Highlift Shovels or Front End loaders under 2 1/4 cu yd; Automatic Hoists, Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted)\*; Rollers; Steam Generators; Tractors; Tractor Drawn

Vibratory Roller (Receives an additional \$.50 per hour);  
Winch Trucks with "A" Frame.

GROUP 3: Air Compressor-Small 250 and Under (1 to 5 not to exceed a total of 300 ft); Air Compressor-Large over 250; Combination-Small Equipment Operator; Generator- Small 50 kw and under; Generator-Large over 50 kw; Heaters, Mechanical; Hoists, Inside Elevators (Remodeling or Renovatin work); Hydrualic Power Units (Pile Driving, Extracting, and Drilling); Low Boys; Pumps Over 3" (1 To 3 not to exceed a total of 300 ft); Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches; Bobcat (up to and including 3/4 cu yd)

GROUP 4 - Bobcats and/or other Skid Steer Loaders; Brick Forklifts; Oilers

\*-Requires Oiler

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\* ENGI0150-025 06/01/2011

Heavy and Highway Construction

	Rates	Fringes
OPERATOR: Power Equipment		
GROUP 1.....	\$ 43.30	27.10
GROUP 2.....	\$ 42.75	27.10
GROUP 3.....	\$ 40.70	27.10
GROUP 4.....	\$ 39.30	27.10
GROUP 5.....	\$ 38.10	27.10

POWER EQUIPMENT OPERATOR CLASSIFICATIONS

GROUP 1: Asphalt Plant\*; Asphalt Heater and Planer combination; Asphalt Heater Scarfire\*, Asphalt Spreader; Autograder/ GOMACO or similar; ABG Paver\*, Backhoes with Caisson attachment\*, Ballast Regulator, Belt Loader\*; Caisson Rigs\*Car Dumper, Central Redi-Mix Plant\*, Combination Backhoe; Front End Loader Machine (1 cu yd or over Backhoe bucket or with attachments); Concrete Breaker (truck mounted); Concrete Conveyor; Concrete Paver over 27E cu ft\*; Concrete Placer\*; Concrete Tube Float; Cranes, all attachments\*; Cranes, Hammerhead, Linden, Peco and machines of a like nature\*; Creter Crane; Crusher, stone; All Derricks; Derrick Boats; Derricks, traveling\*; Dowell Machine with Air Compressor (\$1.00 above Class 1); Dredges\*; Field Mechanic Welder; Formless Curb and Gutter Machine\*; Gradall and machines of a like nature\*; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver mounted\*; Hoists, one, two, and three Drum; Hydraulic Backhoes\*; Backhoes with Shear attachments\*; Mucking Machine; Pile Drivers and Skid Rig\*; Pre-Stress Machine; Pump Cretes Dual Ram (requires frequent lubrication and water)\*; Rock Drill- Crawler or Skid Rig\*; Rock Drill truck mounted\*; Rock/ Track Tamper; Roto Mill Grinder, (36" and over)\*; Slip-Form Paver\*; Soil Test Drill Rig, truck mounted\*; Straddle Buggies; Hydraulic Telescoping Form (tunnel); Tractor Drawn Belt Loader\*; Tractor Drawn Belt Loader with attached Pusher (two engineers); Tractor with boom; Tractaire with attachment; Traffic Barrier Transfer Machine\*; Trenching Machine; Truck Mounted Concrete Pump with boom\*; Underground Boring and/or Mining Machines 5 ft

in diameter and over tunnel, etc.\*; Wheel Excavator\* & Widener (Apsco); Raised or Blind Hoe Drill, Tunnel & Shaft\*

GROUP 2: Batch Plant\*; Bituminous Mixer; Boiler and Throttle Valve; Bulldozer; Car Loader Trailing Conveyors; Combination Backhoe Front End Loader Machine, (less than 1 cu yd Backhoe Bucket with attachments); Compressor and Throttle Valve; Compressor, common receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S series to and including 27 cu ft; Concrete Spreader; Concrete Curing Machine; Burlap Machine; Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or similar type); Drills (all); Finishing Machine-Concrete; Greaser Engineer; Highlift Shovels or Front End Loader; Hoist- Sewer Dragging Machine; Hydraulic Boom Trucks, all attachments; Hydro-Blaster (requires two operators); Laser Screed\*; Locomotives, Dinky; Off-Road Hauling Units (including articulating); Pump Cretes; Squeeze Cretes-Screw Type pumps, Gypsum Bulker and Pump; Roller Asphalt; Rotary Snow Flows; Rototiller, Seaman, self-Propelled; Scoops-Tractor Drawn; Self-propelled Compactor; Spreader-Chip-Stone; Scraper; Scraper-Prime Mover in Tandem regardless of size (add \$1.00 to Group 2 hourly rate for each hour and for each machine attached thereto add \$1.00 to Group 2 hourly rate for each hour); Tank Car Heater; Tractors, Push, pulling Sheeps Foot, Disc, or Compactor, etc; Tug Boats

GROUP 3: Boilers; Brooms, all power propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer, two bag and over; Conveyor, Portable; Farm type Tractors used for mowing, seeding, etc; Fireman on Boilers; Forklift Trucks; Grouting Machines; Hoists, Automatic; Hoists, all Elevators; Hoists, Tugger single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-hole Digger; Power Saw, Concrete, Power Driven; Pug Mills; Rollers, other than asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with A-Frame; Work Boats; Tamper-Form motor driven

GROUP 4: Air compressor - Small 250 and under (1 to 5 not to exceed a total of 300 ft); Air Compressor - Large over 250; Combination - Small Equipment Operator; Directional Boring Machine; Generators - Small 50 kw and under; Generators - Large , over 50 kw; Heaters, Mechanical; Hydraulic power unit (Pile Driving, Extracting or Drilling); Light Plants (1 to 5); Pumps, over 3" (1 to 3, not to exceed a total of 300 ft); Pumps, Well Points; Tractaire; Welding Machines (2 through 5); Winches, 4 small electric drill winches;

GROUP 5: Bobcats (All); Brick Forklifts; Oilers; Directional Boring

\*Requires Oiler

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IRON0001-026 06/01/2010

	Rates	Fringes
IRONWORKER		
Sheeter.....	\$ 41.00	29.84
Structural and Reinforcing..	\$ 40.75	29.84

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IRON0063-001 06/01/2011

	Rates	Fringes
IRONWORKER, ORNAMENTAL.....	\$ 40.20	28.78

-----  
IRON0063-002 06/01/2011

	Rates	Fringes
IRONWORKER Fence Erector.....	\$ 32.66	21.35

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IRON0136-001 07/01/2009

	Rates	Fringes
IRONWORKER Machinery Movers and Riggers.....	\$ 37.25	25.54
Master Riggers.....	\$ 39.75	25.54

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LABO0002-006 06/01/2008

	Rates	Fringes
LABORER (BUILDING & RESIDENTIAL)		
GROUP 1.....	\$ 34.75	15.27
GROUP 2.....	\$ 34.75	15.27
GROUP 3.....	\$ 34.825	15.27
GROUP 4.....	\$ 34.85	15.27
GROUP 5.....	\$ 34.90	15.27
GROUP 6.....	\$ 34.95	15.27
GROUP 7.....	\$ 34.975	15.27
GROUP 8.....	\$ 34.975	15.27
GROUP 9.....	\$ 35.025	15.27
GROUP 10.....	\$ 35.20	15.27
GROUP 11.....	\$ 35.025	15.27
GROUP 12.....	\$ 35.75	15.27

#### LABORER CLASSIFICATIONS

GROUP 1: Building Laborers; Plasterer Tenders; Pumps for Dewatering; and other unclassified laborers.

GROUP 2: Fireproofing and Fire Shop laborers.

GROUP 3: Cement Gun.

GROUP 4: Chimney over 40 ft.; Scaffold Laborers.

GROUP 5: Cement Gun Nozzle Laborers (Gunite); Windlass and capstan person.

GROUP 6: Stone Derrickmen & Handlers.

GROUP 7: Jackhammermen; Power driven concrete saws; and other power tools.

GROUP 8: Firebrick & Boiler Laborers.

GROUP 9: Chimney on fire brick; Caisson diggers; & Well Point System men.

GROUP 10: Boiler Setter Plastic Laborers.

GROUP 11: Jackhammermen on fire brick work only.

GROUP 12: Dosimeter use (any device) monitoring nuclear exposure); Asbestos Abatement Laborer; Toxic and Hazardous Waste Removal Laborers.

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LABO0002-007 06/01/2008

	Rates	Fringes
LABORER (HEAVY & HIGHWAY)		
GROUP 1.....	\$ 34.75	15.27
GROUP 2.....	\$ 35.025	15.27
GROUP 3.....	\$ 34.90	15.27
GROUP 4.....	\$ 35.025	15.27
GROUP 5.....	\$ 35.75	15.27

LABORER CLASSIFICATIONS

GROUP 1: Common laborer; Tenders; Material expeditor (asphalt plant); Street paving, Grade separation, sidewalk, curb & gutter, strippers & All laborers not otherwise mentioned

GROUP 2: Ashpalt tampers & smoothers; Cement gun laborers

GROUP 3: Cement Gun Nozzle (laborers), Gunite

GROUP 4: Rakers, Lutemen; Machine-Screwmen; Kettleman; Mixermen; Drun-men; Jackhammermen (asphalt); Paintmen; Mitre box spreaders; Laborers on birch, overman and similar spreader equipment; Laborers on APSCO; Laborers on air compressor; Paving Form Setter; Jackhammermen (concrete); Power drive concrete saws; other power tools.

GROUP 5: Asbestos Abatement Laborers; Toxic and Hazardous Waste Removal Laborers, Dosimeter (any device) monitoring nuclear exposure

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LABO0002-008 06/01/2008

	Rates	Fringes
LABORER (Compressed Air)		
0 - 15 POUNDS.....	\$ 35.75	15.27
16 - 20 POUNDS.....	\$ 36.25	15.27
21 - 26 POUNDS.....	\$ 36.75	15.27
27 - 33 POUNDS.....	\$ 37.75	15.27
34 - AND OVER.....	\$ 38.75	15.27
LABORER (Tunnel and Sewer)		
GROUP 1.....	\$ 34.75	15.27
GROUP 2.....	\$ 34.875	15.27
GROUP 3.....	\$ 34.975	15.27
GROUP 4.....	\$ 35.10	15.27
GROUP 5.....	\$ 35.75	15.27

LABORER CLASSIFICATIONS (TUNNEL)

GROUP 1: Cage tenders; Dumpmen; Flagmen; Signalmen; Top laborers

GROUP 2: Air hoist operator; Key board operator; concrete

laborer; Grout; Lock tenders (Free Air Side); Steel  
setters; Tuggers; Switchmen; Car pusher

GROUP 3: Concrete repairmen; Lock tenders (pressure side);  
Mortar men; Muckers; Grout machine operators; Track layers

GROUP 4: Air trac drill operator; Miner; Bricklayer tenders;  
Concrete blower operator; Drillers; Dynamiters; Erector  
operator; Form men; Jackhammermen; Powerpac; Mining machine  
operators; Mucking machine operator; Laser beam operator;  
Liner plate and ring setters; Shield drivers; Power knife  
operator; Welder- burners; Pipe jacking machine operator;  
skimmers; Maintenance technician

GROUP 5: Asbestos abatement laborer; Toxic and hazardous  
waste removal laborer; Dosimeter (any device) monitoring  
nuclear exposure

LABORER CLASSIFICATIONS (SEWER)

GROUP 1: Signalmen; Top laborers and All other laborers

GROUP 2: Concrete laborers and Steel setters

GROUP 3: Cement carriers; Cement mixers; Concrete repairmen;  
Mortar men; Scaffold men; Second Bottom men

GROUP 4: Air trac drill operator; Bottom men;  
Bracers-bracing; Bricklayer tenders; Catch basin diggers;  
Drainlayers; dynamiters; Form men; Jackhammermen; Powerpac;  
Pipelayers; Rodders; Welder-burners; Well point systems men

GROUP 5: Asbestos abatement laborer, Toxic and hazardous  
waste removal laborer; Dosimeter (any device) monitoring  
nuclear exposure

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LABO0225-001 06/01/2008

	Rates	Fringes
LABORER (DEMOLITION/WRECKING)		
GROUP 1.....	\$ 28.45	15.52
GROUP 2.....	\$ 34.75	15.52
GROUP 3.....	\$ 34.75	15.52

LABORER CLASSIFICATIONS

GROUP 1 - Complete Demolition

GROUP 2 - Interior Wrecking and Strip Out Work

GROUP 3 - Asbestos Work with Complete Demolition/Wrecking or  
Strip Out Work

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PAIN0014-001 06/01/2010

	Rates	Fringes
PAINTER (including taper).....	\$ 38.00	21.62

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PAIN0027-001 06/01/2010

	Rates	Fringes
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GLAZIER.....	\$ 38.00	24.62
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PLAS0005-002 07/01/2011		
	Rates	Fringes
PLASTERER.....	\$ 39.25	21.84
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PLAS0502-001 06/01/2011		
	Rates	Fringes
CEMENT MASON/CONCRETE FINISHER...	\$ 41.85	21.78
-----		
PLUM0130-001 06/01/2011		
	Rates	Fringes
PLUMBER.....	\$ 44.75	21.53
-----		
PLUM0597-002 06/01/2011		
	Rates	Fringes
PIPEFITTER.....	\$ 44.05	24.13
-----		
ROOF0011-001 06/01/2010		
	Rates	Fringes
ROOFER.....	\$ 37.65	14.80
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* SFIL0281-001 06/01/2011		
	Rates	Fringes
SPRINKLER FITTER.....	\$ 48.45	17.85
-----		
SHEE0073-001 06/01/2010		
	Rates	Fringes
Sheet Metal Worker.....	\$ 40.56	26.89
-----		
SHEE0073-002 06/01/2010		
	Rates	Fringes
Sheet Metal Worker ALUMINUM GUTTER WORK.....	\$ 27.63	26.89
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TEAM0731-001 06/01/2008		
COOK COUNTY - HEAVY AND HIGHWAY		
	Rates	Fringes
TRUCK DRIVER		
2 & 3 Axles.....	\$ 30.70	12.35
4 Axles.....	\$ 30.95	12.35
5 Axles.....	\$ 31.15	12.35
6 Axles.....	\$ 31.35	12.35

FOOTNOTES:

A. Paid Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

B. 900 straight time hours or more in 1 calendar year for the same employer shall receive 1 week paid vacation; 3 years - 2 weeks paid vacation; 10 years - 3 weeks paid vacation; 20 years - 4 weeks paid vacation.

C. An additional \$.20 per axle shall be paid for all vehicles with more than six (6) axles.

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TEAM0731-002 05/01/2009

	Rates	Fringes
Traffic Control Device Monitor TRAFFIC SAFETY WORKER: Primary duties include but are not limited to the delivery, maintenance and pick-up of traffic control devices, the set-up and installation of traffic signs, pavement markings, barricades, crash barrels and glare screens, traffic control surveillance, the repair and maintenance trucks, cars, arrow boards, message signs, barricade and sign fabrication equipment.....	\$ 28.25	9.07

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TEAM0786-001 06/01/2008

COOK COUNTY - BUILDING AND RESIDENTIAL

	Rates	Fringes
TRUCK DRIVER		
2 & 3 Axles.....	\$ 31.33	.10+a
4 Axles.....	\$ 31.58	.10+a
5 Axles.....	\$ 31.78	.10+a
6 Axles.....	\$ 31.98	.10+a

FOOTNOTES:

a. \$463.00 per week.

An additional \$.20 per axle shall be paid for all vehicles with more than six (6) axles.

Paid Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

900 straight time hours or more in 1 calendar year for the same employer shall receive 1 week paid vacation; 3 years - 2 weeks paid vacation; 10 years - 3 weeks paid vacation; 20 years - 4 weeks paid vacation.

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WELDERS - Receive rate prescribed for craft performing

operation to which welding is incidental.

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Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

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In the listing above, the "SU" designation means that rates listed under the identifier do not reflect collectively bargained wage and fringe benefit rates. Other designations indicate unions whose rates have been determined to be prevailing.

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#### WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- \* an existing published wage determination
- \* a survey underlying a wage determination
- \* a Wage and Hour Division letter setting forth a position on a wage determination matter
- \* a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations  
Wage and Hour Division  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative

Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

=====  
END OF GENERAL DECISION



Where Great Service Happens!

Supervisor  
**Brian P. McGuire**

Clerk  
**Katy Dolan Baumer**

Assessor  
**Thomas S. Smogolski**

Highway Commissioner  
**P. Craig Ochoa**

Collector  
**Frank Liquori**

Trustees  
**Mary Alice Benoit**  
**William T. Burke**  
**Howard Krick**  
**Sandra Westlund-Deenihan**

Director  
**John J. Parquette, LCSW**

## Youth and Family Services

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### COMMITTEE ON YOUTH MINUTES June 27, 2011

1. Swearing in of New Officers by Clerk Katy Dolan Baumer.
2. Call to Order: The regular meeting of the Hanover Township Committee on Youth was called to order at 7:00 pm by Madam Chairwoman Dawna Watson, June 27, 2011 at Veteran's Hall in the Hanover Township Senior Center, 240 South Route 59, Bartlett, IL.

Members present: Matt Karinski, Jacqueline Segorvia, Tom Alagna, Trustee Mary Alice Benoit, Officer Rob Wojtowicz, Nicole De Falco, Katelyn Mucci, Jenna Szabo, Dawna Watson, and Ed Burnham.

Staff present: Director John Parquette, Tom Kuttenberg

Member absent: Fernando Collazo

Guests present: Friends and family of new officers

3. Approval of Agenda including amendment item 10b: motion to approve and seconded to approve the meeting Agenda; amended agenda voted on and approved by all.
4. Approval of Minutes: Officer Rob submitted a motion to approve and Matt seconded to approve the minutes from our last meeting. All except New Officers agreed. New Officers abstained.
5. Public Comments: nothing at this time.
6. Liaison Report:
  - Township Board has decided to keep current committee appointments until next May.
7. Youth and Family Services Department Report:
  - Report submitted via email. See addendum to minutes.
  - YFS has a new Summer Alternative Program with participants from Canton and Tefft Middle Schools. Participants were referred by their Principal or Vice Principal due to frequent behavior issues or suspensions. The program includes small group work and field trips and service learning in the community. The goal is to help these seventeen participants refocus their energy on pro-social behaviors and teamwork.
  - Summer Tutoring program is full and has started.

- Open Gym Summer Program is at 80-100% at each site. Because schools are now closed on Fridays, Open Gym is running “Field Trip Fridays.” Each site will have the opportunity to go on a field trip.
  - Multi-township Summer Olympics will be held on Tuesday July 12, 2011 at WAYs in West Chicago. The Summer Olympics is sponsored by AITCOY, the Association of Illinois Township Committees on Youth. Open Gym participants will be invited to attend and represent Hanover Township.
  - YFS staff were trained by U-46’s PBIS team so that school based programming is supportive of PBIS strategies within school settings.
  - YFS Therapy Services are provided on a sliding scale. YFS revamped the sliding scale; they are now implementing the new fee scale.
8. Sub-Committee Reports
- *Principal of the Year*
    - a. Referring to notes generated during the May 2011 meeting. In order to consolidate nominations into a single form; a recommendation could be to divide the form up so that each section is completed by a different person (i.e., one question for staff, one for parents, one for students etc.).
    - b. Look into ways to “piggy back” onto other events at the schools in order to promote the award and banquet. For example, marketing the award during a concert, ESL class, and curriculum night at the schools. Also use Social Media.
    - c. Another idea is to include the announcement in the Friday (TV) Report at Streamwood, High School.
    - d. Another idea would be to have English teachers use it as an extra credit to submit essays.
    - e. Online nominations to facilitate submissions.
  - *Fund Raising Update*: Can discuss in July Workshop. We have to start thinking about being less YFS staff dependent. Future fundraising ideas should be committee-led (factor our resources and capabilities).
  - *Youth Leadership Banquet*
    - a. Because of conflicts with other events, we’d like to consider moving the date of this award to early November.
    - b. Pass out nomination forms at the New Leaders In Education reception in early October.
    - c. Employ marketing suggestions from POY to market YLB.
    - d. Include descriptions of what the winners and nominees had done in order to win the award or deserve to be nominated.
9. Unfinished Business
- Streamwood Summer Celebration Parade on 7/23/2011. COY should plan to carry the COY banner along with the Township float.
10. New Business
- Determine workshop date for July 2011: In place of July meeting. Goal is to orient new officers, discuss plans for school year, train COY members on protocol for contacting schools

and representing COY, forming sub-committees, and discussing fund raising ideas. July 28, 2011 at 6:00 pm was determined to be a date that all could attend. Workshop to be held at the Senior Center in Veterans Hall.

- Award to Departing COY member Jenna Szabo.

11. Adjourn: It was moved by Katelyn Mucci and seconded by Jenna Szabo. All agreed to adjourn the meeting at 7:49 pm.

Next official meeting: Thursday July 28, 2011, COY Workshop to be held in the Senior Center Veterans Hall.

Respectfully Submitted,



Nicole De Falco

**Addendum**  
Hanover Township Youth and Family Services  
Committee on Youth Report  
June 27, 2011

Department Highlights

- Summer Alternatives Program will launch on June 21, 2011. This program will run two days weekly throughout the summer. Participants have been identified by Tefft and Canton Middle School Administrators. The program offers group work, leadership development, community service, and exposure field trips to assist participants with developing pro-social behaviors, self reflection and accountability.
- Summer Tutoring Program started on June 13, 2011. Currently, there is a waiting list of twenty five students.
- Summer Open Gym started on June 13, 2011. Sites include: Bartlett Elementary, Oakhill Elementary, Parkwood Elementary, and Lords Park Elementary. This summer Open Gym will feature “Field Trip Fridays” offering participants the opportunity to have fun and learn at various suburban and urban locations/activities.
- Jeff Firlej was hired to replace the Outreach Services Coordinator position, which has been re-titled as the Afterschool Program Coordinator.
- Restarted the search for a Bilingual Family Therapist as the candidate who accepted the position resigned before starting due to securing another position.
- Youth and Family Services staff was trained by U-46’s Universal and Secondary/tertiary External Coaches on PBIS community provider’s partnership and systems.
- Therapy Services has begun implementing a new fee scale and proof of income procedure.

**Hanover Township Mental Health Board**  
**Minutes of the Meeting**  
**May 24, 2011**

The meeting was called to order by Brian Gorcowski, chairman, at 6:00 p.m.

**Roll Call:** Brian Gorcowski, Linda Best, Darrell Bice, Bill Burke, Kristen Cruthers, and Julie Runzel. A quorum was established. Also present: Suzanne Powers, HTMHB Coordinator; James Barr, Township Administrator; Jerry Murphy, ACMHAI; Steve Spejcher, Hanover Twp. Facilities and Maintenance; Ron Jordon, Executive Director for CEDA; Allison Moran, Staff Writer for Shelter Inc.; Tom Eagan, Associate Director, Shelter Inc.; Leslie Edstrom, Program Administrator, Senior Service Associates; Carrie McHaley, Development Director, Bridge Youth and Family Services; Daniela Krivak, Grants Administrator, Maryville Academy.

**Approval of the Agenda:** Motion to approve the agenda moved by Ms Best; seconded by Ms. Cruthers. The motion was approved by unanimous vote.

**Approval of minutes:** Motion to approve the regular meeting minutes of March 21, 2011, moved by Mr. Burke; seconded by Mr. Bice. The motion was approved by unanimous vote.

**Approval of Financials for March & April 2011:** Motion to approve the March 2011 financials as presented moved by Mr. Burke, seconded by Ms Cruthers. Mr. Gorcowski called for a roll call vote. The motion carried.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

Motion to approve the April 2011 financials as presented moved by Ms Runzel, seconded by Mr. Burke. Mr. Gorcowski called for a roll call vote. The motion carried.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

**Coordinators Report:** The Coordinator's report was presented and reviewed.

**Unfinished Business**

**Membership in ACMHAI:** Mr. Jerry Murphy from the Board of Directors for ACMHAI, the Association of Community Mental Health Authorities of Illinois, discussed the benefits of membership in the organization. Discussion ensued. Mr. Burke made a motion that the Hanover Township Mental Health Board not become a member of ACMHAI. Ms. Cruthers seconded the motion. Mr. Gorcowski called for a roll call vote. The motion carried.

Brain Gorcowski	Yes	Linda Best	No
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

## **New Business**

### ***Challenge Grant Requests***

Mr. Burke made a motion to approve a grant of \$9000 for Little City for a Strength and Balance Program. Ms. Runzel seconded the motion. Discussion ensued. The long term finances and sustainability of the program was questioned. Mr. Gorcowski called for a roll call vote. The motion failed to pass.

Brain Gorcowski	No	Linda Best	No
Darrell Bice	No	Bill Burke	No
Kristen Cruthers	No	Julie Runzel	No

Ms Runzel made a motion to approve a grant of \$25,000 for CEDA for emergency housing assistance. Mr. Burke seconded the motion. Discussion ensued. It was noted that, while housing issues pose substantial stress, emergency assistance for housing is outside the purview of the HTMHB charter. Mr. Gorcowski called for a roll call vote. The motion failed to pass.

Brain Gorcowski	No	Linda Best	No
Darrell Bice	No	Bill Burke	No
Kristen Cruthers	No	Julie Runzel	No

Ms Best made a motion to approve a grant of \$12,000 for CEDA for Child Care Assistance. Ms Runzel seconded the motion. Discussion ensued. Adequate child care is considered important in prevention of abuse and in promotion of mental health for children living in poverty. This would be a new program and \$12,000 was designated for the start-up effort. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

Mr. Burke made a motion to approve a grant of \$25,000 for Shelter Inc. for their Healthy Families child abuse prevention program. Ms. Runzel seconded the motion. Discussion ensued. It was noted that Shelter's grant request is for a second year of funding. The program was funded by a Challenge Grant in 2010. Issues related to the timing of second year requests for programs awarded Challenge grants were discussed. These grants need to be clarified with agencies as for one year only. Once granted, the program in its second year should be incorporated in the regular grant cycle. The merits of the Healthy Families program were discussed. Funds for the grant are available in the contract support balance. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

Ms Runzel made a motion to approve a grant of \$9,000 for Senior Services Associates, Inc. for services to Laotian seniors. Mr. Gorcowski seconded the motion. Discussion ensued. As senior services are coordinated through the Township Senior Services office, it was generally thought that the agency should work with the programs in place

and determine with Twp Senior services what special needs may be present for the Laotian population. Mr. Gorcowski called for a roll call vote. The motion failed to pass.

Brain Gorcowski	No	Linda Best	No
Darrell Bice	No	Bill Burke	No
Kristen Cruthers	No	Julie Runzel	No

#### ***Staff Development Grant Request***

Mr. Burke made a motion to approve a grant of \$1,500 for Bridge Youth and Family Services for staff development. Discussion ensued. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

#### ***Capitol Development Grant Request***

Mr. Burke made a motion to approve a grant of \$25,000 to Maryville Academy for purchase and installation of equipment in an outdoor sanctuary at the Maryville Bartlett campus to be used in the Casa Salama program. Ms Best seconded the motion. Discussion ensued. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

#### ***Emergency Funding Grant Request***

Ms Runzel made a motion to approve a grant of \$25,000 to the Community Crisis Center. Ms Best seconded the motion. Discussion ensued. The grant is needed to bridge the gap in release of funds from the state. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

Mr. Burke made a motion to approve a grant of \$25,000 to the Association for Individual Development. Mr. Bice seconded the motion. Discussion ensued. It was noted that the agency serves a very limited number of Hanover Township residents; need for the funding was not documented. Mr. Gorcowski called for a roll call vote. The motion failed to pass.

Brain Gorcowski	No	Linda Best	No
Darrell Bice	No	Bill Burke	No
Kristen Cruthers	No	Julie Runzel	No

**Mental Health Resource Center Renovation:** The proposals for renovation of the Mental Health Resource Center were reviewed. Ms Runzel made a motion to reject all of the bids submitted for the renovation of the Mental Health Resource Center. Mr. Bice seconded the motion. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes

Kristen Cruthers                      Yes              Julie Runzel                      Yes

Four proposals for handling the renovations as an in-house project by the township facilities manager were discussed. Proposal #4 which incorporates the majority of the renovations envisioned in the original proposal was recommended by the HTMHB Building Committee. Ms. Runzel made a motion to implement renovation proposal #4 and to authorize the HTMHB Chair to sign contracts under \$20,000 as necessitated for work to proceed. Mr. Burke seconded the motion. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski                      Yes              Linda Best                      Yes  
Darrell Bice                      Yes              Bill Burke                      Yes  
Kristen Cruthers                      Yes              Julie Runzel                      Yes

**Ordinance Adopting the Hanover Township Mental Health Board Identity-Protection Policy:** A proposed ordinance regarding Indentity Protection was introduced and discussed. Mr. Burke made a motion to approve the Ordinance Adopting the Hanover Township Mental Health Board Identity-Protection Policy as presented. Mr. Gorcowski seconded the motion and called for a roll call vote. The motion passed.

Brain Gorcowski                      Yes              Linda Best                      Yes  
Darrell Bice                      Yes              Bill Burke                      Yes  
Kristen Cruthers                      Yes              Julie Runzel                      Yes

**Prevailing Wage Ordinance:** Proposed ordinance for a policy of ascertaining prevailing wages as enacted by the State of Illinois was presented and discussed. Ms Runzel made a motion to approve the Ordinance Ascertaining Prevailing Wages as presented. Mr. Burke seconded the motion. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski                      Yes              Linda Best                      Yes  
Darrell Bice                      Yes              Bill Burke                      Yes  
Kristen Cruthers                      Yes              Julie Runzel                      Yes

**Executive Session:** No Executive Session was held.

**Other Business:** The need for a Board workshop to discuss priorities and goals was discussed. Ms Powers will circulate a calendar to establish the best date for workshop. The next Mental Health Board meeting will be held [Monday, August 29, at 6 p.m.](#)

**General Comment:** An invitation was issued inviting everyone to attend the Township’s Freedom Bash in honor of veterans and military on June 10 & 11.

**Adjournment:** There being no further business, Ms Best moved that the meeting adjourn. Mr. Gorcowski seconded the motion. The motion passed. Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Linda Best  
Secretary

Hanover Township Senior Citizens' Services Committee Meeting Minutes  
Monday, July 11, 2011–3:00 p.m.

- I. Call to Order and Pledge of Allegiance: Meeting called to order by Chairperson Opal Waldman who led the group in the Pledge at 3:00 p.m.
- II. Roll Call conducted by Secretary, Patti Loomis
  - A. Joe Cesarz, Gloria Cotton, Kathleen Donaldson, George Hough, Jan Klee, Patti Loomis, Peggy Reinhardt, Opal Waldman and Larry Zisman.
  - B. Also present were: Jerome Krzywdzinski, Charlene Ahlin, Barbara Kurth-Schuldt, Regina Cheng, Rosemarie Bart, Sue Becker, Molly Sass and Katie Starkey.
- III. Acceptance of Minutes of May 9, 2011:
  - A. Motion to accept the minutes made by Jan Klee and seconded by Joe Cesarz. Motion passed.
- IV. Treasurer's report given by Joe Cesarz:
  - A. Motion to accept the Treasurer's report made by Patti Loomis and seconded by Kay Donaldson. Motion passed.
- V. Chairperson's Report:
  - A. Opal Waldman read a letter from Brian McGuire thanking the Senior Committee for the donation of \$500 to Operation Support Our Troops: Freedom Bash 2011.
  - B. Opal reminded everyone to read the attached reports.
  - C. George Hough met with Steve Spejcher to discuss and learn about the heating and cooling for the Senior Center building. It costs \$10,000 to change the system from heating to cooling. We could manually override the system to regulate the temperature when the outside temperature changes dramatically. See Carol Lutzow if there is a problem with the air/blower problem, but please note that the changes do not happen immediately.
- VI. CNN
  - A. Jerry announced the volunteer luncheon will be held on September 22, 2011 in Schaumburg. Twenty eight people will be attending. Joe Cesarz made a motion to donate \$140 (\$5 for each person) toward the cost of the luncheon. It was seconded by Jan Klee. Motion passed.
  - B. No SNAC report.
- VII. Suggestions:
  - A. More 2# weights. Barb will look into this.
  - B. Dinner and movie again. There are no more dinner and movies planned yet.

- C. Trip to see Donnie and Marie Osmond Christmas Show. This is already booked.
  - D. Have a karaoke event. A new program person will be hired and will look into having this event.
  - E. Use excess funds for a paper shredder in the library. Joe Cesarz will contact Fellowes to see about pricing for a shredder.
  - F. Computer class to copy VHS to DVD's. Julie will check into this to see about the equipment and cost.
- VIII. Board Meeting Update:
- A. Howard Krick was absent. Katie Starkey said a fall meeting with Senator Noland is planned for the fall.
- IX. Director Report:
- A. Age Options audit reported no findings. Grant awarded.
  - B. RTA grant will be reviewed later this year. From the feedback we received, it looks positive.
  - C. Accreditation Meeting will be July 19 at 5 p.m. in the activity room.
  - D. Staffing: continuing to recruit for a Program Specialist.
- X. Program report: see report
- XI. Social Services: see report
- XII. Transportation report: see report
- XIII. New Business:
- A. Patti Loomis read a letter from Social Services thanking the Senior Committee for the generous contribution towards the Christmas in July Program. They were able to purchase 32 Wal-Mart gift cards that recipients can put towards prescription, food or clothing items.
  - B. Joe Cesarz suggested committee members sit at the same table at the summer party in August.
  - C. The Volunteer Workgroup is working on a handbook with procedures for the various volunteer opportunities.
- XIV. Old Business: none
- XV. Remarks from the audience: none
- XVI. Adjournment
- A. Larry Zisman made a motion to adjourn and George Hough seconded it. Motion passed. Meeting was adjourned at 4:20 p.m.

Next Meeting: Monday, August 8, 2011 – 3:00 p.m.  
Meeting minutes submitted by Patti Loomis, Secretary