



240 S. Route 59
Bartlett, Illinois 60103

Regular Meeting of Township Board

May 18, 2010

7:00 PM

A G E N D A

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Town Hall (Public Comments)
- V. Presentations
 - A. Veterans Honor Roll
 - 1. SP4 Rudolph B. Deering
 - B. Volunteer Recognition
 - 1. Kelly Drwal
 - 2. Stefanie Curtis
 - 3. Megan Gobbo
 - 4. Amber Hornsberger
- VI. Supervisor's Report
- VII. Clerk' Report
 - A. Approve Regular Meeting Minutes of May 4, 2010
 - B. Approve Executive Session Minutes of May 4, 2010
- VIII. Highway Commissioner's Report
- IX. Assessor's Report
- X. Treasurer's Report
- XI. Bill Paying
- XII. Unfinished Business
- XIII. New Business
 - A. Approval of Purchase Order for Medium Duty Bus
 - B. Appointment to the Committee on Senior Citizen Services
 - C. Approval of Resolution Consolidating CDBG Funds
 - D. Approval of Intergovernmental Agreement with DuComm
- XIV. Executive Session

- XV. Department Reports
- XVI. Other Business
 - A. Approval of Employee Medical Insurance Plan and Provider
- XVII. Adjournment

MISSION STATEMENT

**Hanover Township is committed to providing an array of quality, cost effective, community based services;
and to acting as a dynamic and responsive organization that delivers services
in a responsible and respectful manner.**

Hanover Township
Board Audit Report
From 5/5/10 to 5/18/10

Total Town Fund	90,388.53
Total Senior Center	7,229.64
Total Welfare Services	5,216.24
Total Road and Bridge	31,937.03
Total Mental Health Board	23,382.02
Total Retirement	
Total Vehicle	57,690.79
Total Capital	453.69
Total All Funds	<u><u>216,297.94</u></u>

** This summary reflects the amounts on the FY 10 and the FY 11 listing.

The above has been approved for payment this 18th day of May 2010

Supervisor

Town Clerk

Trustee

Trustee

Trustee

Trustee

Hanover Township Senior Services
240 S. IL Rt. 59
Bartlett, IL 60103

Purchase Order No. 051810

PURCHASE ORDER

Vendor		Ship To	
Name	Central States Bus Sales, Inc.	Name	Hanover Township Senior Services
Address	2450 Cassens Dr.	Address	240 S. IL Rt. 59
City	St. Louis City Mo. 63026		BartlettIL Zip 60103
Contact	Bill Pfeiffer	Contact	Barbara Kurth Schuldt
Phone	636/343-6050	Phone	630-483-5600 FAX630-483-5680

Unit Price	Total	\$ 50,970.00	\$50,970.00
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Attn: Bill Pfeiffer
P.O. Number 051810

Qty	Units	Description		
1	1	2010 Ford Chassis 14 Passenger Medium Duty Paratransit Vehicle OEM White Exterior, Grey Vinyl Seating		
ACCESSORIES				
1		Rubber shear spring rear suspension	\$ 910.51	\$ 910.51
1		Rear help bumper	\$ 525.29	\$ 525.29
2		Remote operated and electrically heated mirrors	\$ 583.66	\$ 583.66
2		QRT Automatic Wheelchair Restraint Systems	\$ 455.0	\$ 455.00
1		Added Armrest, Standard OEM Ford cup holders	\$175.00	\$175.00
PPI Adjustment – February 2007 @ 204.1 through December 2009 @ 216.6=6.07% increase				\$1,329.33
Chassis price increase from 2007 Ford invoice versus 2010 invoice 6.8LT gas engine having Ford 225AMP alternator				\$2,760.00

Payment Details
Check #
Shipping Date: ASAP

SubTotal	\$57,690.79
Shipping & Handling	\$ 0
Taxes State	\$ 0
TOTAL COST	\$57,690 79

Approval Signature

Date:



"The Bus Experts"

Central States Bus Sales, Inc.

2450 Cassens Drive, Fenton MO 63026-2539
636-343-6050 • FAX: 636-326-2501 • 800-825-8273
www.centralstatesbus.com

Purchase Information

May 7, 2010

Hanover Township
Attn. Ms. Kathy Varsalona
250 S. Route 59
Bartlett, IL 60103

Dear Ms. Varsalona

Listed below you will find the information supporting the bus you are requesting to order. By signing below, attaching a P.O. number along with any additional information or instructions you may have, we will place the unit on order.

Medium Duty Bus Body and Chassis

2010 Ford Chassis having 14 passenger plus 5 Wheelchairs meeting I-Dot Specifications

Base price for Medium Duty Paratransit Bus	\$ 50,970.00
PPI Adjustment -February 2007 @204.1 through December 2009@ 216.6=6.07% increase	1,329.33
Rubber shear spring rear suspension	910.51
Rear help bumper	525.29
Remote operated and electrically heated exterior mirrors	583.66
Chassis price increase from 2007 Ford invoice versus 2010 invoice	
6.8LT gasoline engine having Ford 225AMP alternator	2,760.00
Leave rear door with upper and lower windows	-0-
Add Armrest, standard OEM Ford cup holders,	175.00
Pickup at Big Rock, Illinois	-0-
Total of 2 QRT Automatic Wheelchair Restraint Systems	\$ 455.00
Sub-total price including additional equipment per vehicle	\$ 57,690.79

If you have any questions or require additional information, please feel free to contact me.

Sincerely,
Central States Bus Sales, Inc

Bill Pfeiffer
Commercial Sales Manager

P.O. Number _____

Signature

Date _____

Featuring:



AMENDMENT

The undersigned AGENCY and VENDOR (the PARTIES) agree that the following shall amend the CONTRACT referenced herein. All terms and conditions set forth in the original contract, not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this AMENDMENT shall prevail.

1. CONTRACT DESCRIPTION (including Original Purchase Order or Contract Number):

Master contract for the purchase of medium duty and super medium duty paratransit vehicles for the Statewide Consolidated Vehicle Procurement Program, 0487902CVP

2. DESCRIPTION OF AMENDMENT (Check all that apply, complete blanks and explain as necessary):

- a. the completion date will be extended, shortened or remain the same.

Original completion date: _____ Revised completion date: _____

- b. the method of determining compensation (e.g., hourly rate, fixed fee, etc.) will
 stay the same or change as follows:

- c. the cost will be increased, decreased or remain the same.

Original cost: _____ Amount of change: _____ Revised cost: _____

- d. the supplies or services to be provided will stay the same or be changed as follows:

The American Recovery and Reinvestment Act (ARRA) language is incorporated into the contract and is attached at the end of this amendment.

3. EFFECTIVE DATE OF AMENDMENT:

Retroactive to the execution date of contract renewal, 5/1/2009.

4. ATTACHMENTS AND INCORPORATIONS:

Certifications/ARRA Requirements

5. WHY IS CHANGE NEEDED? (Check all that apply and explain.)

- a. The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed.
- b. The change is germane to the original contract as signed.
- c. The change order is in the best interest of the State and authorized by law.

6. WHAT PROVISION OF THE CONTRACT, PROCUREMENT CODE OR OTHER LAW AUTHORIZED THIS CHANGE?

The incorporation of the ARRA language is required by federal guidelines.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, the AGENCY and the VENDOR have caused this AMENDMENT to be executed on the dates shown below by representatives authorized to bind the respective PARTIES.

VENDOR Central States Bus Sales STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION
 (Vendor Name) Central States Bus Sales In Signature [Signature]
 Signature [Signature] Printed Name: Joseph P. Clary
 Printed Name Bill Pfeiffer Title: Director, Division of Public & Intermodal Transportation
 Title Comm. Sales Mgr Date 10-2-2009
 Address 2450 Cassens Dr By: _____
Fenton, MO 63026

Signature [Signature]
 Printed Name: Ellen Schanzle-Haskins (Approved as to form)
 Title: Chief Counsel
 Date 11-4-09
 By: _____

Signature [Signature]
 Printed Name: Ann L. Schneider
 Title: Director of Finance and Administration
 Date 10/23/09
 By: _____

Signature [Signature]
 Printed Name: Gary Harnig
 Title: Secretary of Transportation
 Date 11-6-09
 By: _____

STATE USE ONLY	NOT PART OF CONTRACTUAL PROVISIONS
PBC# _____	Contract # _____
Project Title _____	
Procurement Method (IFB, RFP, Small, etc): _____	Award Code: _____
IPB Publication Date: _____	IPB Ref. # _____
Subcontractor Utilization? Yes <input type="checkbox"/> No <input type="checkbox"/>	Subcontractor Disclosure? Yes <input type="checkbox"/> No <input type="checkbox"/>
Funding Source _____	Obligation # _____
CMS Program Compliance _____	
Fiscal Compliance _____	
Legal Compliance _____	
Executive Compliance _____	

CERTIFICATIONS

LEGAL ABILITY TO CONTRACT: Vendor certifies it is under no legal prohibition on contracting with the State of Illinois, has no known conflicts of interest and further specifically certifies that:

1. Vendor, its employees and subcontractors will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 et seq.) and applicable rules in performance under this Contract.
2. Vendor is not in default on an educational loan (5 ILCS 385/3).
3. Vendor (if an individual, sole proprietor, or partner) has informed the director of the Agency in writing if he/she was formerly employed by that agency and has received an early retirement incentive prior to 1993 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, 40 ILCS 5/14-108.3 and 40 ILCS 5/16-133.3, and acknowledges that contracts made without the appropriate filing with the Auditor General are not payable from the "contractual services" or other appropriation line items. Vendor has not received an early retirement incentive on or after 2002 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, 40 ILCS 5/14-108.3 and 40 ILCS 5/16-133.3, and acknowledges that contracts in violation of Section 15a of the State Finance Act are not payable from the "contractual services" or other appropriation line items (30 ILCS 105/15a).
4. Vendor certifies (i) that it will offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by the contract subject to its bid or offer, and (ii) that it shall offer employment to all employees currently employed in any existing bargaining unit performing substantially similar work that will be performed under this contract (30 ILCS 500/25-80).
5. Vendor has not been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor has Vendor made an admission of guilt of such conduct that is a matter of record (30 ILCS 500/50-5).
6. If Vendor has been convicted of a felony, at least five years have passed after the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business (30 ILCS 500/50-10).
7. If Vendor, or any officer, director, partner, or other managerial agent of Vendor, has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, at least five years have passed since the date of the conviction. Vendor further certifies that it is not barred from being awarded a contract and acknowledges that the State shall declare the Contract void if this certification is false (30 ILCS 500/50-10.5).
8. Vendor and its affiliates are not delinquent in the payment of any debt to the State (or if delinquent has entered into a deferred payment plan to pay the debt), and Vendor and its affiliates acknowledge the State may declare the Contract void if this certification is false (30 ILCS 500/50-11) or if Vendor or an affiliate later becomes delinquent and has not entered into a deferred payment plan to pay off the debt (30 ILCS 500/50-60).
9. Vendor and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with provisions of the Illinois Use Tax Act (30 ILCS 500/50-12) and acknowledges that failure to comply can result in the Contract being declared void.
10. Vendor certifies that it has not committed a willful or knowing violation of the Environmental Protection Act (relating to Civil Penalties under the Environmental Protection Act) within the last five years, and is therefore not barred from being awarded a contract. If the State later determines that this certification was falsely made by the Vendor, the Vendor acknowledges that the State may declare the Contract void (30 ILCS 500/50-14).
11. Vendor has not paid any money or valuable thing to induce any person to refrain from bidding on a State contract, nor has Vendor accepted any money or other valuable thing, or acted upon the promise of same, for not bidding on a State contract (30 ILCS 500/50-25).
12. Vendor is not in violation of the "Revolving Door" section of the Illinois Procurement Code (30 ILCS 500/50-30).
13. Vendor will report to the Illinois Attorney General and the Chief Procurement Officer any suspected collusion or other anti-competitive practice among any bidders, offerors, contractors, proposers or employees of the State (30 ILCS 500/50-40, 50-45, 50-50).
14. In accordance with the Steel Products Procurement Act, steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the United States, unless the executive head of the procuring agency grants an exception (30 ILCS 565).

15. Vendor will, pursuant to the Drug Free Workplace Act, provide a drug free workplace and Vendor and its employees shall not engage in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance during the performance of the Contract. This certification applies to contracts of \$5000 or more with individuals; and to entities with 25 or more employees (30 ILCS 580).
16. Neither Vendor nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This certification applies to contracts that exceed \$10,000 (30 ILCS 582).
17. Vendor has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any state or of the United States (720 ILCS 5/33 E-3, E-4).
18. Vendor complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, including equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies (775 ILCS 5/2-105).
19. Vendor does not pay dues to, or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club" (775 ILCS 25/2).
20. Vendor complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under the Contract have been or will be produced in whole or in part by forced labor, or indentured labor under penal sanction (30 ILCS 583).
21. Vendor certifies that no foreign-made equipment, materials, or supplies furnished to the State under the Contract have been produced in whole or in part by the labor or any child under the age of 12 (30 ILCS 584).
22. Vendor certifies that it is not in violation of Section 50-14.5 of the Illinois Procurement Code (30 ILCS 500/50-14.5) that states: "Owners of residential buildings who have committed a willful or knowing violation of the Lead Poisoning Prevention Act (410 ILCS 45) are prohibited from doing business with the State until the violation is mitigated".
23. Vendor warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with Executive Order No. 1 (2007). The Order generally prohibits Vendors and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.
24. In accordance with Public Act 095-0307, all information technology, including electronic information, software, systems and equipment, developed or provided under this contract must comply with the applicable requirements of the Illinois Information Technology Accessibility Act Standards as published at www.dhs.state.il.us/itaa.
25. Vendor has disclosed if required, on forms provided by the State, and agrees it is under a continuing obligation to disclose to the State, financial or other interests (public or private, direct or indirect) that may be a potential conflict of interest or which would prohibit Vendor from having or continuing the Contract. This includes, but is not limited to conflicts under the "Infrastructure Task Force Fee Prohibition" section of the State Finance Act (30 ILCS 105/8.40), Article 50 of the Illinois Procurement Code (30 ILCS 500/50), or those which may conflict in any manner with the Vendor's obligation under this Contract. Vendor shall not employ any person with a conflict to perform under this Contract. If any elected or appointed State officer or employee, or the spouse or minor child of same has any ownership or financial interest in the Vendor or the Contract, Vendor certifies it has disclosed that information to the State if required, on forms provided by the State, and any waiver of the conflict has been issued in accordance with applicable law and rule. A waiver is required if:
- a) the person intending to contract with the State, their spouse or child: (i) holds an elective office in Illinois; (ii) holds a seat in the Illinois General Assembly; (iii) is an officer or employee of the Capital Development Board or the Illinois Toll Highway Authority; or holds an appointed position or is employed in any of the offices or agencies of the State government and who receives compensation for such employment in excess of 60% of the salary of the Governor (currently \$106,447.20). (The conflict of interest threshold of 60% of the Governor's salary set forth in Section 50-13 does not apply to elective office holders, legislators, and officers or employees of the Capital Development Board or the Illinois Toll Highway Authority.);
 - b) the contract is with a firm, partnership, association or corporation in which a person referenced in a) above receives more than 7.5% of the total distributable income or an amount in excess of the salary of the Governor (currently \$177,412.00).
 - c) the contract is with a firm, partnership, association or corporation in which a person referenced in b) above, together with their spouse or minor child, receives more than 15% in the aggregate of the total distributable income or an amount in excess of 2 times the salary of the Governor (currently \$354,824.00) from the firm, partnership, association or corporation.

26. Vendor, as defined in Public Act 95-971, certifies that it has read, understands, and is in compliance with the Act and will not make a contribution that will violate the Act. In general, Public Act 95-971 contains new registration and reporting requirements for certain Vendors, as well as limitations on political contributions by certain Vendors and their affiliates. These requirements shall be effective for the duration of the term of office of the Incumbent Governor or for a period of 2 years after the end of the contract term, whichever is longer.

Vendor certifies, in accordance with Public Act 95-971, as applicable:

Vendor is not required to register as a business entity with the State Board of Elections.

or

Vendor has registered as a business entity with the State Board of Elections and acknowledges a continuing duty to update the registration as required by the Act. A copy of the official certificate of registration as issued by the State Board of Elections is attached.

Vendor acknowledges that the State may declare this Contract void without any additional compensation due to the Vendor if this foregoing certification is false or if the Vendor (or any of its Affiliated Persons or Entities) engages in conduct that violates Public Act 95-0971.

ARRA REQUIREMENTS: Procurements under this contract might be made with American Recovery and Reinvestment Act of 2009 ("ARRA") funds. As such, to the extent procurements are being made with ARRA funds, in addition to any other applicable federal laws, this contract is subject to all applicable requirements of ARRA, including but not limited to the following requirements and any additional requirements set out by the federal government, including any applicable funding agency guidance.

(a) REVISIONS TO REQUIREMENTS

The federal Government has not fully developed the implementing instructions of ARRA, particularly concerning specific procedural requirements for the new reporting requirements. The Vendor will be provided these details as they become available. Vendor acknowledges that this attachment may be revised pursuant to ongoing guidance from the relevant federal or State agency regarding requirements for ARRA funds. Vendor agrees to abide by any such revisions upon receipt of written notification from the State of the revisions, which will automatically become a material part of this attachment, without the necessity of either party executing any further instrument.

(b) CONFLICTING REQUIREMENTS

Vendor agrees that to the extent ARRA requirements conflict with State of Illinois requirements, the ARRA requirements shall control.

(c) FALSE CLAIMS ACT

Vendor agrees that it shall promptly refer to an appropriate federal Inspector General any credible evidence that a principal, employee, agent, subgrantee, subcontractor, or other person has committed a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving those funds.

(d) ENFORCEABILITY

Vendor agrees that if Vendor or one of its subcontractors fails to comply with all applicable federal and State requirements governing the use of ARRA funds, the State may withhold or suspend, in whole or in part, funds awarded under the program, or recover misspent funds following an audit. This provision is in addition to all other remedies available to the State under all applicable State and federal laws.

(e) SEPARATE TRACKING AND REPORTING OF ARRA FUNDS

Vendor agrees that ARRA funds may be used in conjunction with other funding as necessary to complete projects, but tracking and reporting must be separate to meet the reporting requirements of ARRA and related guidance. For projects funded by other sources in addition to ARRA funds, Contractors must keep separate records for ARRA funds and must ensure those records comply with the requirements of the ARRA. No ARRA funds may be used for a purpose other than that of making payments for costs allowable under the ARRA.

Certificate of Registration

STATE BOARD OF ELECTIONS

Registration No. 11628

Central States Bus Sales, Inc.

2450 Cassens Drive

Fenton MO 63026

Information for this business last updated on:

Wednesday, August 05, 2009

Certificate produced on Wednesday, August 05, 2009 at 2:50 PM



(f) **SECTION 902, ACCESS OF GOVERNMENT ACCOUNTABILITY OFFICE** Contracts awarded using ARRA funds must allow the U.S. Comptroller General and his or her representatives, with authority, to:

- 1) examine any records of the Vendor, of its subcontractors, or of any State or local agency administering such contract, that directly pertain to, and involve transactions relating to, the contract or subcontract; and
- 2) interview any officer or employee of the Vendor, or of any of its subcontractors, or of any State or local government agency administering the contract, regarding such transactions.

Accordingly, the Comptroller General and his or her representatives shall have the authority and rights provided under Section 902 of the ARRA, with respect to this contract which is funded, either in whole or in part, with funds made available under the ARRA. Section 902 further states that nothing in this section shall be interpreted to limit or restrict in any way any existing authority of the Comptroller General.

(g) **SECTION 1512, REPORTS ON USE OF FUNDS**

Pursuant to Section 1512 of the ARRA, state agencies receiving ARRA funds must submit a report to the federal government no later than ten (10) calendar days after the end of each calendar quarter. This report must contain the information outlined below. Accordingly, Vendor agrees that not later than 5 days after the end of each calendar quarter, or more frequently as directed by the State, the Vendor shall submit a report to the State that contains:

- 1) The total amount of ARRA funds received by Vendor during the quarterly reporting period;
- 2) The amount of ARRA funds that were expended or obligated by Vendor during the quarterly reporting period;
- 3) A detailed list of all projects or activities for which ARRA funds were expended or obligated, including:
 - a. the name of the project or activity;
 - b. a description of the project or activity;
 - c. an evaluation of the completion status of the project or activity;
 - d. an estimate of the number of jobs created and the number of jobs retained by the project or activity;
 - e. names and total compensation of each of the five most highly compensated officers of the Vendor for the calendar year in which the contract is awarded if—
 - i. In the Vendor's preceding fiscal year, the Vendor received—
 - (a) 80 percent or more of its annual gross revenues from federal contracts (and subcontracts), loans, grants (and subgrants), and cooperative agreements; and
 - (b) \$25,000,000 or more in annual gross revenues from federal contracts (and subcontracts), loans, grants (and subgrants), and cooperative agreements
- 4) For any subcontracts equal to or greater than \$25,000:
 - a. The name of the entity/subcontractor receiving the subaward;
 - b. The amount of the subaward;
 - c. The transaction type;
 - d. The North American Industry Classification System (NAICS) code or Catalog of Federal Domestic Assistance (CFDA) number;
 - e. Federal program source;
 - f. An award title descriptive of the purpose of each funding action;
 - g. The location of the entity receiving the subaward;
 - h. The primary performance location of the subaward, including the city, state, congressional district, and country;

- i. A unique identifier (DUNS Number) of the entity receiving the subaward and the parent entity of entity/subcontractor, should the entity be owned by another; and
 - j. The names and total compensation of the five most highly compensated officers of the subcontractor if it received: 1) 80% or more of its annual gross revenues in federal awards; and 2) \$25M or more in annual gross revenue from federal awards.
- 5) For any subcontracts of less than \$25,000, the information required in Paragraph 4 above may be reported in the aggregate and requires the certification of an authorized officer of Vendor that the information contained in the report is accurate.
 - 6) Any other information reasonably requested by the State or required by state or federal law or regulation.

(h) SECTION 1515(a), ACCESS OF FEDERAL OFFICES OF INSPECTOR GENERAL TO CERTAIN RECORDS AND EMPLOYEES

The Vendor is advised that representatives of federal inspector general offices have the authority to examine any record and interview any employee or officer of the Vendor, its subcontractors, or other firms working on this contract. Section 1515(b) further provides that nothing in this section shall be interpreted to limit or restrict in any way any existing authority of a federal inspector general office.

(i) SECTION 1553, PROTECTING STATE GOVERNMENT, LOCAL GOVERNMENT, AND CONTRACTOR WHISTLEBLOWERS

Employees of employers receiving federal funds may not be discharged, demoted, or otherwise discriminated against in retaliation for disclosing information that the employee reasonably believes is evidence of:

- 1) gross mismanagement of a contract or grant relating to federal funds;
- 2) a gross waste of federal funds;
- 3) a substantial and specific danger to public health or safety related to the implementation or use of federal funds;
- 4) an abuse of authority related to the implementation or use of federal funds; or
- 5) a violation of law, rule, or regulation related to an agency contract (including the competition for or negotiation of a contract).

The Vendor shall post notice of employees' rights and remedies for whistleblower protections provided under section 1553 of the ARRA. The Vendor shall include the substance of this clause, including this paragraph, in all subcontracts.

(j) SECTION 1604, PROHIBITION ON USE OF FUNDS

Vendor agrees that none of the funds made available under this contract may be used for any casino or other gambling establishment, aquarium, zoo, golf course, swimming pool, or any other item prohibited by ARRA.

(k) SECTION 1605, BUY AMERICAN, USE OF AMERICAN IRON, STEEL, AND MANUFACTURED GOODS

Vendor agrees that, in accordance with ARRA Section 1605, neither the Vendor nor its subcontractor will use funds appropriated or otherwise made available by ARRA for a project for the construction, alteration, maintenance, or repair of a public building or public work unless all of the iron, steel, and manufactured goods used in the project are produced in the United States, in a manner consistent with the United States' obligations under international agreements unless an exception under section 1605(b) applies. Vendor understands that this requirement may only be waived by the applicable federal agency in limited situations, as set out in ARRA, Section 1605.

(l) SECTION 1606, WAGE REQUIREMENTS

Vendor agrees that, in accordance with ARRA Section 1606, both it and its subcontractors shall fully comply with this section in that, notwithstanding any other provision of law, and in a manner consistent with the other provisions of the ARRA, all laborers and mechanics employed by contractors and subcontractors on projects funded in whole or in part with ARRA funds shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality, as determined by the United States Secretary of Labor in accordance with Subchapter IV of Chapter 31

of Title 40 of the United States Code. The Secretary of Labor's determination regarding the prevailing wages applicable in the State of Illinois is located at: <http://www.gpo.gov/davisbacon/il.html>.

(m) DBE REQUIREMENTS

The Vendor shall comply with all applicable federal Disadvantaged Business Enterprise (DBE) requirements related to DBE programs. In the event there are no federal DBE programs applicable to this agreement, to the extent applicable under State law, the Vendor shall comply with the State of Illinois' Business Enterprise Program ("BEP") http://www.sell2.illinois.gov/bep/Business_Enterprise.htm. In the event this agreement is a grant agreement not covered by federal DBE requirements, the Contractor shall use reasonable and good faith efforts to solicit and utilize BEP-certified Minority Business Enterprises (MBEs), Female Business Enterprises (FBEs) and businesses owned and controlled by persons with disabilities (PBEs) for those contracting, subcontracting, and purchase opportunities that exist and report utilization to the BEP.

(n) RECORDS RETENTION

The Contractor shall retain all such contract records intact in a form, if not original documents, as may be approved by the federal government, for at least three (3) years following termination of a project funded by ARRA or for such longer period of time as required by the State.

(o) SUBCONTRACTOR REQUIREMENTS

Vendor agrees that it shall include these standard ARRA terms and conditions, including this requirement, in any of its subcontracts that are funded in whole or in part with ARRA funds.

TAXPAYER IDENTIFICATION NUMBER

I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

- If you are an individual, enter your name and SSN as it appears on your Social Security Card.
- If you are a sole proprietor, enter the owner's name on the name line followed by the name of the business and the owner's SSN or EIN.
- If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name on the name line and the d/b/a on the business name line and enter the owner's SSN or EIN.
- If the LLC is a corporation or partnership, enter the entity's business name and EIN and for corporations, attach IRS acceptance letter (CP261 or CP277).
- For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.

Name: Bill Pfeiffer

Business Name: Central States Bus Sales, Inc.

Taxpayer Identification Number:

Social Security Number _____

or

Employer Identification Number 43-1051799

Legal Status (check one):

Individual

Governmental

Sole Proprietor

Nonresident alien

Partnership

Estate or trust

Legal Services Corporation

Pharmacy (Non-Corp.)

Tax-exempt

Pharmacy/Funeral Home/Cemetery (Corp.)

Corporation providing or billing
medical and/or health care services

Limited Liability Company (select applicable tax classification)

D = disregarded entity

C = corporation

P = partnership

Corporation NOT providing or billing
medical and/or health care services

Signature: Bill Pfeiffer

Date: 10-2-2009

**AN INTERGOVERNMENTAL AGREEMENT BETWEEN
DUPAGE PUBLIC SAFETY COMMUNICATIONS AND THE HANOVER TOWNSHIP
FOR THE ALERTING OF THE EMERGENCY SERVICES**

This AGREEMENT entered into this 18th day of May, 2010 by and between DuPage Public Safety Communications (herein after referred to as "DU-COMM") and the Hanover Township (herein after referred to as "HANOVER"), concerning the alerting of the Emergency Services Unit personnel.

WITNESSETH

WHEREAS, DU-COMM operates a twenty-four (24) hour public safety communications center that provides police, fire and EMS communications for thirty (30) member agencies; and

WHEREAS, HANOVER operates an Emergency Services Unit to provide all the residents of Hanover Township with trained volunteer service in times of emergencies or disasters, whether natural or man-made; and

WHEREAS, pursuant to Article VII, section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), units of local government may contract to share services or perform any activity authorized by law,

NOW, THEREFORE, in consideration of the mutual covenants and agreement herein set forth and other good and valuable consideration, the parties hereto agree as follows:

1. The provisions of the preamble are incorporated herein and made a part hereof.
2. DU-COMM will answer incoming requests for Hanover Emergency Services Unit and alert members of the Unit via a two tone sequential page over a DU-COMM VHF licensed frequency.
3. Any direct or unique costs for DU-COMM to provide this service to HANOVER shall be the responsibility of HANOVER; this includes, but is not limited to, VHF pagers, radio transmitter, antenna, and phone lines, if required.
4. DU-COMM shall only providing "alerting" service for HANOVER personnel. No additional radio traffic, tracking, logging or otherwise dispatching of the personnel shall be provided.
5. HANOVER agrees to pay DU-COMM a sum of Four Thousand dollars (\$4,000) annually for the alerting services. This payment shall be made in May of each year.
6. This agreement will be in effect for two years. At the conclusion of the initial term of this Agreement, the parties may renegotiate this Agreement.
7. It is the intent of the parties that this agreement shall continue in effect until termination accordance with this paragraph. Either party may terminate this Agreement upon sixty (60) days' written notice to the other party.
8. The parties to this Agreement will each maintain all required insurance and each shall be solely responsible only for the action of their own employees. DU-COMM shall not be responsible for the response of HANOVER to the paging of their personnel. Nothing herein

shall be construed as an express or implied waiver of any common law and/or statutory immunity or privilege of either DU-COMM or HANOVER, or any of their respective officials, officers, employees, volunteers or agents as to any liability whatsoever.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year above written.

DUPAGE PUBLIC SAFETY COMMUNICATIONS

BY: _____

Title: _____

ATTEST: _____

Title: _____

HANOVER TOWNSHIP

BY: _____

Brian P. McGuire, Hanover Township Supervisor

ATTEST: _____

Katy Dolan Baumer, Hanover Township Clerk

RESOLUTION _____

**A RESOLUTION AUTHORIZING THE EXECUTION
OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN
HANOVER TOWNSHIP AND DUPAGE PUBLIC SAFETY COMMUNICATIONS**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the "Board") of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That the Intergovernmental Agreement between Hanover Township and DuPage Public Safety Communications dated May 18, 2010 (the "Agreement"), for the alerting of the Emergency Services a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: May 18, 2010

APPROVED: May 18, 2010

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on May 18, 2010, and approved on May 18, 2010, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



Office of the Clerk

Katy Dolan Baumer

250 S. Route 59, Bartlett, IL 60103-1648

Phone: (630) 837-0301 ext. 2129 Fax: (630) 483-5689

www.hanover-township.org

CLERK'S OFFICE REPORT

May 18, 2010

Office of the Clerk Mission:

The Clerk's Office is continuously striving to provide fast, courteous and efficient services to the Township residents, Board, other departments, and other citizens through the most modern and cost-effective methods available, and to maintain the Township records in a systematic, orderly, logically organized, and accessible manner.

Office of the Clerk Update:

- ❖ Our office continues to be busy with Passport Services, Handicap Placard issue, Fishing and Hunting License sales, and Voter Registration. In addition, we were engaged in preparation for the Passport Audit and 2009 Cook County Vehicle Stickers Inventory and Report.
- ❖ Student Government Day: Ms Kinjal Dave of the COY shadowed Clerk Dolan Baumer and Deputy Crespo learning about the operations and guidelines in the Clerk's Office.
- ❖ Statement of Economic Interest: The Cook County Clerk has discontinued mailing the Filing Receipt. Individual filers that have not yet filed were notified and reminded to submit their SEI.
- ❖ Passport Audit: The US Passport Services has established a new division, the Acceptance Facility Oversight Program, to assist Customer Service Managers in inspection of Passport Application Acceptance Program Facility and Agents. Our office was visited on May 13 by the Midwest Region Supervisor of the Passport Services Office of Integrity and Internal Control. Audit results and feedback will be provided.
- ❖ Cook County Vehicle Stickers: The report and inventory for the 2009 Cook County Vehicle Sticker program at Hanover Township has been completed. Renewal applications are being sent to those who bought a 2009 sticker and to residents and businesses in the unincorporated areas. The display date for 2010 Cook County Vehicle Sticker is July 1, 2010.
- ❖ Fishing and Hunting License Sales: Prices changed for several of the Fishing and Hunting licenses. The 2010 Fishing Information booklet is available at the Clerk's Office.
- ❖ Surplus Items of 2009: Several non-profit organizations selected items from the Surplus items of 2009. After May 15, Surplus items that are still available will be disposed of.
- ❖ Clerk Dolan Baumer, Deputy Crespo, and Mrs. Stade attended the meeting of Township Officials of Cook County Clerks Association May 6. Bill Bogdan, Disability Liaison of Special Plates Division Vehicle Services Department presented information in regards to Handicap Placard issuance. Additionally, Clerk Dolan Baumer presented the Annual Financial Report for the fiscal year 2009 of the Association.

Community Engagement:

- ❖ Clerk Dolan Baumer attended MHB stakeholder's meeting on April 30, 2010.
- ❖ Clerk Dolan Baumer attended Business After Hours event hosted by the MHB and the Streamwood and Hanover Park Chambers of Commerce.
- ❖ Clerk Dolan Baumer and Mrs. Stade presented a voter registration at Bartlett High School on May 5, and at South Elgin High School on May 12 and May 14, 2010.
- ❖ Clerk Dolan Baumer and Highway Commissioner Ochoa will co-host a Business After Hours Event with Bartlett and Hanover Park Chambers of Commerce on June 8 from 5:30-7:30 p.m.

Professional Development:

- ❖ Deputy Crespo attended a Records Archive seminar on May 12.
- ❖ Deputy Clerk Crespo will be attending the Spring TOI Training Conference on May 22 representing the Clerk's Office.

Important Dates to Remember:

- May 18 Regular Board Meeting (Veterans Hall)
- May 24 Committee on Youth Meeting
- May 25 Mental Health Board Meeting

Memorial Day Services:

- o Village of Bartlett Memorial Day Walk and Remembrance Monday, May 31 at 10:30 a.m.
 - o Village of Hanover Park Memorial Ceremony at Memorial Park on May 31 at 10 a.m.
 - o Village of Streamwood Annual Memorial Day Service Sunday, May 30 at 11:00 a.m.
- June 1 Regular Board Meeting (Veterans Hall)
 - June 5 Breakfast with the Board
 - June 14 Senior Citizen Services Committee Meeting
 - June 15 Regular Board Meeting (Veterans Hall)
 - June 17 Public Health and Safety Meeting
 - June 28 Committee on Youth Meeting

Clerk's Office Service Status

OFFICE OF THE CLERK 2009-2010 SERVICES				
2009-2010	Passport Process.	Fishing Hunting	Vehicle License	Handicap Placard
MAY	133	27	0	32
JUN	122	29	388	23
JULY	118	12	0	29
AUG	109	9	16	34
SEP	103	0	4	29
OCT	105	3	3	26
NOV	64	3	1	24
DEC	99	0	0	39
JAN	174	4	0	52
FEB	158	2	1	27
MAR	314	17	1	31
APR	140	27	0	20
Total	1639	133	414	366

HANOVER TOWNSHIP EMERGENCY SERVICES

SUBMITTED BY ROBERT T. PAGE / DIRECTOR OF
EMERGENCY SERVICES

APRIL 2010

Training:

Online NIMS training is continuing by EMA staff.

Training continues each month on Tuesdays, four times per month from 7 to 9 P.M.

EMA Staff

Staff is continuing to be certified in:

- Electrical Safety
- Mock Rescue Scenarios
- Continued Traffic Control for new members

New members:

Mark Galloway

John Brandes

Meetings:

Streamwood Park District meeting for park patrols

starting once our agreement has been approved.

Equipment: NONE

Events:

Bartlett Little league Parade

Traffic Control Clerk's Shred event

Traffic Control Rummage Sale

Clerk's Passport day

2 callouts for self weather spotting deployment.

UPCOMING EVENTS:

Itasca Traffic Control, Suburban Orthopedic

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PICTURES :



Facilities and Maintenance

Reporting to – Town Board---May 18th 2010

Hanover Township Senior Center has been the home of the AP testing over the last couple of weeks. With the number of students averaging around 70, this has caused the Maintenance department some set up challenges. We have moved senior activities over to the Bartlett fire barn. Also in the Senior Center we felt the need to install wireless panic buttons in the Community Health Offices. The deli bar kept tripping the breaker, and after our inquiry we determined that the supply cord had a short. When conducting a daily building inspection, we noticed a loud rubbing sound from one of our exhaust units on the roof. We further inspected it and changed the belt. In addition, we installed new park benches.

We have dedicated time each week to service the Community Resource Center. Some of the things we have been doing are: replacement of all outside lighting bulbs, servicing the fixtures, changing the filters on the HVAC system and greasing all moving parts. We have also fertilized the lawn and washed all outside windows.

The Township Administration building received a face lift. We replaced all the damaged and rotted timbers around the whole building, and then painted. We ordered a new skylight for the lobby. Once that arrives we will install it and then paint the ceiling in the lobby. We had some problems with the marquee sign not working. As a result we shut the system down, inspected all connections and the aim of the antennas. We found some loose wires, so we cleaned and tightened all connections. Afterwards, we rebooted the system, and it is now working fine. We also met with a Green minded roofing contractor to work out a design for the potential new roof on the main portion of the Administration building.

We are currently working with the Township Supervisor and the Administration office on the consolidation of all the CDBG Grants the township has applied for. The department contacted the Township attorney to inform him of Cook County's desire to have us make a resolution for such a consolidation. Also met with Cook County's Assistant Grants Manager to give her a tour of our buildings where these grants will be utilized.

Respectively Submitted

Steve Spejcher
Director of Facilities and Maintenance

05/13/2010

Hanover Township Mental Health Board

- 1) The Hanover Township Mental Health Board held a very successful 4th Annual Community Planning Meeting on April 30, 2010. 70 community members attended representing township staff, Mental Health Board staff and Board members, area social service organizations, ECC, U-46, law enforcement, municipalities, legislative leaders, faith communities and the general public. This number represents an approximately 20% increase in attendance from the previous year. In addition to taking part in a real time prioritization of “needs” related to mental health, developmental disabilities and substance abuse, attendees developed and signed up for collaborative work groups to best leverage local resources to efficiently and effectively deliver services to residents of Hanover Township. The Hanover Township Mental Health Board will “activate” these work groups beginning in June, 2010. The work groups are defined as follows:
 - a. The Steering Committee Work Group will have as its role:
 - i. Strategic direction for the overall collaborative model for all groups
 - ii. Development of the operational framework for the overall collaborative model
 - iii. Stakeholder recruitment
 - iv. Resource Development
 - v. Communication
 - vi. Marketing Strategy
 - vii. Meeting Scheduling
 - b. Job Focused Development will have as its role:
 - i. Developing opportunities for job training and job placement for clients
 - ii. “clients” were defined as at-risk youth, persons recovering from substance abuse or addictions, persons with mental illness and/or developmental disabilities and persons re-entering society after incarceration
 - c. Funding and Management Collaboration will have as its role:
 - i. Research and development of joint funding opportunities in our region
 - ii. Developing collaborative processes of communication and service delivery vs the current “silo” model of service delivery
 - iii. Increasing the “voice” of recipients of services through coordination
 - iv. Research, examination and implementation of best practices related to service delivery.
 - d. Continuum of Services Related to the Multiplicity of Client Needs will have as its role the development of a service delivery model that encompasses the wide range of needs that individual clients bring with them.
 - e. Public Awareness Work Group will have as its role:

- i. The reduction of stigma related to Mental Health issues through education and increased public awareness opportunities
- ii. Public awareness will include education, use of media, connecting with local and state legislative leaders.

46 individuals, including Township staff, staff and board member from the HTMHB and other area organization signed on as participants. The Hanover Township Mental Health Board will coordinate and implement these exciting collaborative opportunities.

- 2) The Hanover Township Mental Health Board held a successful Open House as our kick-off event for Mental Health Recovery Month. Featuring the artwork by the Awakenings Project, local chamber members, general public and agency personnel attended this event on May 5, 2010.
- 3) The Hanover Township Mental Health Board conducted its annual service reporting training for funded organizations.
- 4) Thank you Trustee Benoit for providing historical overview of the work of the Hanover Township Mental Health Board as part of ongoing orientation of current board.

Respectfully Submitted,

Danise Habun
Executive Director

**Hanover Township Senior Services
Board Report – April 2010
Submitted by Barbara Kurth Schuldt, Director**

Senior Citizens' Services Committee - April 12, 2010 at 12:30 p.m.

- Approval of funds to be transferred from a mature CD to the money market account.
- A donation of \$500 was approved for the Meals-On-Wheels Foundation.
- Staff will be researching the purchase of ceramic coffee mugs to lessen the use of disposables.
- Suggestions included suggestions for trips to IKEA and Arlington Race Track.
- It was reported that 284 clients use the Community Health Office and 159 of those are over the age of 54.
- A workshop was held on April 6, 2010 to revise the By-laws.

Programming

- The Senior Center celebrated its 5 year anniversary with a reception for 150 seniors who celebrated with Township Officials as well as State and Local representatives and Township staff.
- South Side Irish Tour on motor coach visited an Irish church in Bridgeport, lunch at an authentic Irish pub, and a stop at an Irish bakery and deli. 44 seniors attended.
- Horseshoe Casino, Hammond IN. 88 seniors tried their luck at the Horseshoe casino in Hammond, IN. Two motor coaches were booked for this trip and the wait list would have filled another.
- Morton Arboretum/ Finley's Restaurant. 32 seniors rode the tram and saw Steel roots: Tobin at the Morton.
- Feisty Females. In partnership with Clare Oaks we offered this three part seminar series that spoke about the achievements of women throughout time.
- Pooch Party. 30 seniors and some of their pets attended our first annual Pooch Party. Speakers from the Hartland Animal Hospital, Bark Busters, and Pets Home Sweet Home presented.
- Comcast Cares Day. 33 seniors benefited from the 1 on 1 training during this regional event. Programs included how to program a DVR, Wii bowling, the use of websites, Skype and digital cameras.
- "Volunteers Rock" was chosen as the theme for the annual volunteer luncheon to be held 5/14/10.

Social Services

- Staff was trained by the Make Medicare Work Coalition, Chicago. The MMW provided a timeline on the Medicare Part D changes that will be occurring under the Healthcare Reform for the next 10 years.
- Social Services Manager, Liaison and Community Health Nurse met with the Director of Compassionate Care Network in Chicago. This non-profit organization provides medical care (including specialty care such as allergy & asthma, cardiology, ear, nose and throat and psychiatry services) and weekend wellness screenings throughout Suburban Cook County for individuals who are uninsured. There is a requirement of a co-payment and annual enrollment fee for services rendered.
- The Social Services Liaison held the first meeting of the Silver Beat; a small group of seniors who will meet every other month to implement ways to inform our community on preventing senior scams and fraud.
- C-HOPE (Community Helping Others Persevere Everyday) meeting decided that Alexian Brothers Center for Mental Health will be staffing the weekly onsite Therapist and Psychiatrist to assist Township seniors. A support group will be offered twice a month for individuals experiencing depression, anxiety or stress. A Kick-Off is being organized.
- Social Services Manager and Specialist attended an Open House at Alden Gardens Supportive Living Facility located in Bloomingdale. This new Supportive Living Facility opened in February and is a nice additional resource for our Hanover Township residents.
- Social Services staff attended SHIP (Senior Health Insurance Program) Continuing Education Training. This program focused on Healthcare Reform & Medicare, Medicare Part B, C & D updates and 2010 Medicare Supplement Plan Changes.

Transportation

- The T.R.I.P. program has 253 residents registered. We requested 34 one way rides with the service in April. As of May 3rd T.R.I.P. will be going to Stroger, Hines V.A. and Loyola on Thursdays as well as Tuesdays and Fridays.

Administration

- The Director was interviewed by a Streamwood High School student as a Civics class assignment.
- Hanover Township Research and Evaluation Study Final Report was presented by Dr. William Gingold and Roland Garton at the Board Workshop on April 20, 2010. 85% of those surveyed were aware of the Center with 96% indicating it was "very or somewhat important" to them. There was strong written praise, a demand for programs and capacity available in the center.
- Performance evaluations were submitted the Administrator for all employees. The Director has done a self-evaluation.
- The Director and Social Services Manager attended the Mental Health Board strategic planning meeting, "Developing Collaborative Solutions for Mental Health: Continuing the Conversation."

Hanover Township Senior Services Monthly Report ~ April 2010

Programming Division	
<i>Recreation</i>	
84	# Planned programs at Senior Center
1327	# Participants at Senior Center
6	# Offsite trips & events
243	# Program participants on trips & offsite events
114	# Wait listed (unduplicated) for trips only
81	# Names added to Newsletter Mailing List
<i>Arts & Crafts</i>	
24	# Art classes
254	# Art class participants
<i>Computer Classes</i>	
25	# Computer classes
216	# Computer class participants
<i>Volunteers</i>	
15	# New requests for volunteers
4	# New volunteers
1252	# Volunteer hours reported
1247	# Meals delivered by volunteers
470	# Congregate meals served
Social Services Division	
1237	# Active cases
431	# Contacts with active cases
521	# Telephone calls
108	# Office appointments
2	# Home visits
214	# Referrals given to clients to contact other agencies
195	# Outside resources contacted on behalf of clients
0	# Elder abuse referrals
13	# Energy Assistance programs
284	# Prescription drugs & health insurance assistance
9	# Public Aid programs
17	# RTA Senior & Disabled Ride Free
10	# Social Service programs at Senior Center
95	# Social Service program participants
44	# Lending Closet transactions
0	# Unmet needs (services of referrals not available)
Transportation Division	
1475	# One-way rides given
218	# Individuals served – unduplicated
13	# New riders
130	# Riders under 60
295	# Rides given to disabled
178	# Wheelchair assisted rides
182	# Rides to dialysis
169	# Rides to Victory Centre of Bartlett
57	# Unmet requests for rides

WELFARE SERVICES
BOARD REPORT
MAY, 2010

Welfare Services will be partnering with the Northern Illinois Food Bank offering free lunches to children of low income families. I am very excited to report beginning June 7 this pilot program will offer free lunch to 20 children. As we see the need increase we will be able to add a second shift and serve a total of 40 daily. Lunch will be offered three days per week; Monday, Wednesday and Friday at the Astor Avenue Community Center. Staff is required to complete training before the program can begin so hopefully we will be able to complete training in the next two weeks. This program is available at no charge to the township or residents and provides free nutritional lunches to the children. Food Pantry hours on Wednesday and Friday will need to be adjusted so the center has ample space for the program.

Welfare Services continues to see an increase in the number of residents inquiring about general assistance as well as food pantry usage. Many of those inquiring about general assistance have children and families and are referred to the Department of Human Services. We are also seeing an increase in the number of homeless accessing our services as well.

We continue to receive many calls for mortgage and rental assistance. We have been able to direct many of these residents to programs offered by other agencies. We continue to build our relationships with these agencies allowing us to refer our residents and try and help them stay in their homes.

This past month:

- The Department of Community Health conducted blood pathogen training for all Welfare Services staff. The training was very educational and useful and we now have the necessary tools to clean up a spill or accident.
- We have been busy working on Operation Support Our Troops Freedom Bash and I am pleased to report we have received confirmation that the Army, Navy, Marines and Army National Guard will be sending representation that weekend.
- Car Show flyers have been mailed to all past OSOT Car Show Participants.

General Assistance:

Although our number active General Assistance Clients remains somewhat consistent we have added two new clients and have terminated one. The terminated client was able to gain full time employment and will no longer receive general assistance effective June 30th.

The process of establishing a relationship with a vendor where general assistance clients can have funds disbursed to purchase clothes or food items has been a challenge. This week we were finally able to put a program in place with Kmart where clients can have some or all of their general assistance funds disbursed to purchase clothing or other

personal care needs. Although we have not finalized all the details I expect to have this program in place by mid June.

We are also in the process of establishing a relationship with a gas station so general assistance funds can be disbursed for transportation needs such as gas. Valero, a privately owned gas station has agreed to meet with us to establish a program where we can send a client in with a disbursement order that can be used to purchase gasoline.

Building these relationships has taken an entire year and I am very excited about having Kmart and Valero as an option for our general assistance clients.

Food Pantry:

Hanover Township Food Pantry participated in the U.S. Postal Service food drive on Saturday, May 8th. The food drive was a success and we were able to fill two van loads with food.

It is nice having the additional storage space at Astor. We were able to unload both vans into the new space and had 6 volunteers on hand to sort and stack all of the donations. We are very fortunate to have such a dedicated staff of volunteers who generously donate many hours per week to help serve our residents.

Looking ahead:

- Myself, Case Manager Kristin Cumbo and Administrative Assistant Lissete Bonilla will be attending General Assistance Training Institute (GATI) training the end of the month to learn about recent changes to the program.
- Our next Mobile Pantry is scheduled for May 26th and will be held at Suburban Orthopedics on Route 59 in Bartlett beginning at 10:00 am. EMA, Facilities and Maintenance and Highway will be on site to assist with parking and crowd control
- We have resolved our scheduling conflict with the Mobile Pantry scheduled for June 25th. School District U46 has granted us permission to use the parking lot at Laurel Hill School to hold a mobile pantry. The Northern Illinois Food Bank encourages mobile pantries be held in communities and we are anxious to see what the turn out will be at these new locations.
- On June 23rd the Social Service Council will hold its second meeting in Veterans Hall.
- Back Pack planning is underway. This year we are partnering with Centro de Informacion to collect supplies. Back Packs will be distributed through Open Gym however this year there will be an application process.
- Candlelight Bowl plans are underway – Save the Date September 24, 2010.

STATISTICS:

General Assistance Active Clients: 7
General Assistance Pending Applications: 2
General Assistance Client Appointments: 19
Emergency Assistance Appointments: 3
Walk-Ins – emergency: 10
Walk-Ins: 70
LIHEAP Applications: 65
Weatherization Applications: 3
ComEd Hardship Applications: 4

Food Pantry Statistics:

April Totals

574 Families Served
77 New Applications
30 Food Donations Received

Finally, on Tuesday, May 25th Welfare Services will be holding its first off site strategic planning meeting. Agenda items include SWOC Analysis, Strategic Focus, Mission Statement and Review Goals/Action Plan.

Respectfully submitted,

Mary Jo Imperato

Welfare Services Director

Hanover Township Youth and Family Services

Board Report

5/18/10

1. Jennifer Bond-Stoever, Principal of Heritage Elementary School, Streamwood, was selected by the Committee on Youth to receive it's Principal of the Year Award. On Friday, May 7th, 2010, Trustee Westlund-Deenihan, Katelyn Mucci, and John Parquette pulled off a surprise announcement to Principal Bond-Stoever and the staff of Heritage Elementary of her win. Principal Bond-Stoever was selected for her strong leadership, high academic standards, cultivating multiple community partnerships and collaborations, implementing practices which embrace student ownership and safety of the school, and recycling efforts that benefit the community. Youth and Family Services is hosting a reception on Tuesday May 18th, 2010, 5:00PM – 6:30PM in Veteran's Hall to recognize Principal Bond-Stoever's achievements. Please join us for the reception and networking opportunities.
2. Family Therapy services for Spanish-Speaking families are closed due to high demand for services. Referrals to area providers are being offered until intake is reopened.
3. Need assessments will be conducted at Streamwood High School starting on Thursday, May 20th, 2010. Loyola University Researcher, Michael S. Kelly, PhD., and John Parquette, LCSW are working with Principal Terri Lozier and her staff in collecting data. Information about the survey can be found at <http://www.schoolsuccessonline.com/about-ssp/> Focus groups are being planned for summer with parents.
4. Student Government Day, held on Tuesday, May 4th 2010, was a successful event. Streamwood High School students shadowed Township Elected Officials and staff for the day. Themes of the day included students concern about the District's budget crisis, the impact on teachers, students and school moral, and ideas to counteract the impact of cuts. The students also discussed mentoring ideas which included utilizing upperclassmen as mentors for freshmen. The students believe that this would help build a positive school culture.
5. The Open Gym Rummage Sale Fundraiser held on Saturday, April 24th, 2010, was successful. Generous donations were made by residents, parents of the children from the Open Gym Program, multiple schools, Township staff, and Elected Officials. The event raised \$1500.00 for the Township Foundation, to be used for the Open Gym Program. The event was successfully managed with the assistance of the Township's Emergency Services Department, who managed traffic flow during the event.
6. Efforts to provide space for a psycho-educational group for Cook County Juvenile Probation clients at Astor Avenue Community Center ended due to the County's inability to add Hanover Township as additionally insured. Further talks are taking place to develop the Department's alternative to juvenile court programming.
7. The Committee on Youth participated at a retreat on Saturday, May 1st, 2010. The Committee discussed juvenile delinquency, reviewed their purpose and focus, and future projects. The retreat was evaluated and members found the day to be enjoyable, gained more focus, and felt more connected to each other and to the purpose of the Committee.
8. This years Summer Open Gym programming will include the addition of free nutritional food/lunches provided by the Northern Illinois Food Bank. Summer sites include: Monday – Streamwood Park District Community Center, Tuesday –Bartlett Elementary School, Wednesday – Laurel Hill Elementary School, Thursday – Sunnysdale Elementary School, Friday – Elgin Recreation Center. A special thank you to Director, Mary Jo Imperato, for her efforts in securing the nutritional lunch program.
9. Youth and Family Services and Senior Services are co-hosting the Hip Hop Soc Hop Intergenerational Tropical Dance on Thursday, May 13th, 2010, 5:00PM – 8:00PM in Veteran's Hall. Prizes, food, and raffles have been donated by various businesses. The DJ will be playing tunes from both generations creating a shared experience of dance and fun for all in attendance.
10. Youth and Family Services assisted Streamwood High School Advanced Placement students and staff by welcoming them and being available for any needs with Placement testing during the week of May 4th – May 12th. The staff and students from Streamwood High School expressed appreciation for the Township's efforts in making their experience comfortable and conducive for testing, and expressed appreciation for the Township's generosity during their time on campus. A special thank you to the Senior residents for their generosity, patience, and support during the testing dates.
11. Neighborhood Leaders United (NLU) will be participating at the Streamwood Park District Adopt-A-Park clean up day held on Saturday, May 15th, 2010. NLU adopted Kidde Korner Park located at the corners of McKool Avenue and Tinnerella Avenue in Streamwood.
12. Six families presented for Family Therapy since last report. Five are English-speaking families and one is a Spanish-speaking families. Of the six families, four are Streamwood residents, and two are Elgin residents.