



240 S. Route 59, Bartlett, Illinois 60103

Special Meeting of Town Board
February 22, 2011
7:00 PM

A G E N D A

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Town Hall (Public Comments)
- V. Presentations
 - A. Veterans Honor Roll
 1. PFC Donald H. Caha
 - B. Kiddie Academy
 - C. Benchmark Construction
 - D. Nature Ridge Elementary School
 - E. Sorelle Salon
 - F. Benchmark Construction
 - G. Recognition of Robert Page
- VI. Supervisor's Report
- VII. Clerk's Report
 - A. Approve Regular Meeting Minutes of January 18th, 2011
 - B. Approve Executive Session Minutes of January 18th, 2011
- VIII. Highway Commissioner's Report
- IX. Assessor's Report
- X. Trustee Liaisons' Committee Reports
- XI. Treasurer's Report
- XII. Bill Paying
- XIII. Unfinished Business
- XIV. New Business
 - A. Swearing in of Dan Palmer as Director of Emergency Services
 - B. Adoption of Resolution designating American Heart Month
 - C. Approval of Fiscal Year 2011 - 2012 Hanover Township Tentative Budget Ordinance

- D. Approval of Fiscal Year 2011 - 2012 Hanover Township Road District Tentative Budget Ordinance
 - E. Adoption of Fiscal Year 2010 Audit
 - F. Authorization for Senior Services to Utilize Social Workers PRN for Temporary Staffing
 - G. Authorization to Move the First Township Board Meeting in April to Tuesday, April 12, 2011
 - H. Consideration of March Board Meeting Schedule
- XV. Executive Session
- XVI. Department Reports
- XVII. Workshop – Facility Planning, Senior Nutrition, and Senior Trips
- XVIII. Other Business
- XIX. Adjournment

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community-based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.

Hanover Township
Board Audit Report
From 1/19/11 to 02/22/11

Total Town Fund	123,667.89
Total Senior Center	47,254.43
Total Welfare Services	10,901.89
Total Road and Bridge	78,826.37
Total Mental Health Board	134,913.24
Total Retirement	
Total Vehicle	
Total Capital	39,802.82
Total All Funds	<u><u>435,366.64</u></u>

The above has been approved for payment this 22nd day of February 2011.

Supervisor

Town Clerk

Trustee

Trustee

Trustee

Trustee



Resolution

American Heart Month – February 2011

Whereas the Supervisor and Board of Trustees of Hanover Township take great pride in our future and our health; and

Whereas we show our support of our residents by encouraging them to work toward a healthier, heart disease free life; and

Whereas heart disease is the leading cause of death for both men and women in the United States; and

Whereas more than one in three American adults suffer from some form of cardiovascular disease; and

Whereas in 2007, cardiovascular disease resulted in the death of 421,918 females and 391,886 males; and

Whereas in 2010, the estimated cost of heart disease was \$316 billion dollars in terms of healthcare expenses, medications, and lost productivity.

Therefore, the Town Board of the Township of Hanover, in the County of Cook, State of Illinois hereby resolves that February 2011 to be American Heart Month in Hanover Township in hopes that an effort will be made by all to increase physical activity, reduce stress, eat better, and manage weight knowing it will contribute to their health.

Dated this 22nd day of February, 2011

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Mary Alice Benoit

Supervisor Brian McGuire

Trustee William Burke

Clerk Katy Dolan Baumer

Trustee Howard Krick

Trustee Sandra Westlund-Deenihan

Seal of
Hanover
Township



250 South Route 59
Bartlett, Illinois 60103-1648

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www.hanover-township.org

• Phone: 630-837-0301
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Where Great Service Happens!

Supervisor

Brian R. McGuire

Clark

Katy Dolan Baumer

Assessor

Thomas S. Smogolski

Highway Commissioner

R. Craig Ochoa

Collector

Frank Liquori

Trustees

Mary Alice Benoit

William T. Burke

Howard Krick

Sandra Westlund-Deenihan

Administrator

James C. Barr

Memorandum

Date: February 15, 2011

To: Hanover Township Board

From: James C. Barr, Administrator 

Re: Finance Committee FY12 Budget Recommendations

Attached for the Township Board's consideration is the Finance Committee recommend budget ordinances for Fiscal Year 2012. Utilizing the Township Board's established FY12 goals each department submitted to the Administrator a budget following instructions provided by the Finance Committee and Administrator stipulating a target based budgeting process of 0% for non-personnel expenditures and 4% budget for personnel with an expected 2% salary pool for FY12. The excess budgeted personnel funds are planned to be used next fiscal year when new revenue is expected to be minimal. Departments were then asked to submit any additional requests noting few would be funded due to limited revenue growth. Below are highlights of the budget as recommend to the Township Board. It is anticipated that the tentative budget will be considered at the February 22, 2010 Board meeting and the final budget would be acted upon at a Board meeting in late March. Total combined expenditures are recommended to decrease slightly from the previous fiscal year. Please feel free to contact myself or Finance Committee Chairman, Trustee Westlund-Deenihan, should you have any questions, comments, or inquires regarding the proposed FY12 budget.

Budget Highlights

Department of Senior Services – The Road District has generously offered to fund senior transportation again, in the combined amount of \$378,208 as authorized by state statute. \$115,000 is budgeted for senior bus purchases in the vehicle fund and the remaining \$263,208 is allotted to operational costs of the senior transportation program (salaries, fuel, vehicle repair, etc.). The Finance Committee is recommending the addition of \$12,000 to create a consultant line

item for the ongoing work the Board approved earlier this year with Active Senior Options, Inc. offset by a decrease in Title III expenditures of \$16,675. The Transportation Emergency Maintenance line item was eliminated since these funds have not been utilized in many years and replaced with the Alternative Transportation program the Board adopted earlier this year. The garage lease cost was transferred to the Town Fund since the space now houses field operations of Emergency Services. The Committee recommends authorization for a Program Assistant that has been previously included in the budget effective June 1st. Approximately \$10,000 was removed from the senior transportation salaries line item of the original proposal. These were identified as excess dollars above authorized positions that have grown with turnover. Most significantly, \$380,000 is budgeted to transfer to the Capital Fund to pay a large portion of the costs for the build out of the lower level of the Senior Center, in addition to approved CDBG funds. These dollars will come from fund reserves that have been set aside over several years.

Department of Youth and Family Services – YFS has increased tutoring per Board direction in the past year. Additionally, YFS decreased several lines items to provide funds to create a \$5,000 transportation line item. Utilizing existing senior buses these funds will pay for staff driver time and fuel for Open Gym outings and other prevention programs. Although not a direct cost, due to retiring senior vans, one of the two Welfare Services vans has been dedicated to the Open Gym program to transport equipment and supplies among sites. The retiring senior van will be shared by Facilities and Maintenance and Welfare Services food pantry. YFS salary line items were decreased \$22,000 from original guidelines due to accumulated funds over time from staff turnover. With these changes the overall YFS budget increased by less than 1%.

Department of Welfare Services – Welfare Services is requesting administrative costs in line with established guidelines. In the home relief portion of the budget the department is requesting, with the endorsement of the Finance Committee, a large increase in Emergency Assistance funding. This funding has already run out for the current fiscal year, there are adequate fund reserves to cover the increase, and this is a program that more residents may qualify for than General Assistance, which is particularly important in the current economic climate.

Department of Facilities & Maintenance – The Facilities and Maintenance budget as submitted was just under 0% including the salary increment which is a commendable cost savings effort by the department. After discussion, the Finance Committee is recommending the addition of \$10,000 in project/seasonal

help to assist in completing the numerous capital projects that will be acted upon during Fiscal Year 2012.

Mental Health Board – The Mental Health Board is continuing to aid state funded agencies that have been severely impacted by the State of Illinois fiscal crisis. This budget will again provide for emergency agency funding, although to a lesser degree from the previous year. Additional onetime expenses including renovations to the mental health community resource center are budgeted and will come from accumulated saving in the mental health fund reserve.

Highway Department - The Highway Commissioner has requested continued financial support to the senior transportation program in the amount of almost \$400,000, and approximately \$1,500,000 for land acquisition and improvements for a new Highway Department facility that would also house the senior buses if it is determined necessary and beneficial. Funds continue to be allocated for significant road resurfacing projects as well.

Office of the Assessor – The Assessor has requested a budget following the Finance Committee guidelines of 4% for personnel and 0% for non-personnel average costs. Funds have been internally reallocated to provide for a miscellaneous line item similar to other units, providing greater flexibility. The office has experienced significant increases in clients with the closing of the Rolling Meadows County Assessor's Office and new property assessments.

Office of the Clerk – The Clerk's Office submitted a budget request with an overall increase of 0% including salary increments with several internal line item re-allocations. The Finance Committee is recommending decreasing the salary line item by \$10,000 reflecting unallocated dollars above the approved staffing levels remaining from previous staff turnover.

Office of Community Health – The Office of Community Health request followed the established guidelines. Director Simon also requested the addition of \$14,000 as a special request to increase a part time administrative assistant/certified nursing assistant to full time, 32 hours per week. This request will enable nursing staff to focus greater attention on direct health issues and also enable the unit to meet increasing demand and accommodate the new space to be completed during Fiscal Year 2012. The Committee also recommended a \$2,000 increase in the communication line item to provide all nurses with appropriate communication devices while in the field.

Town Fund – The central Town Fund request calls for a \$190,000 transfer to the former Retirement Fund which will be divided into IMRF and Social Security funds and a \$160,000 transfer to the Capital Improvement Fund to continue to support this fund and cover the costs for projects identified in the Capital Improvement Program as adopted by the Township Board. The transfer to the vehicle fund is recommended to decrease to \$30,000 since adequate fund reserves have been achieved. The Fire Barn lease will now be paid for through the Town Fund since Emergency Services field operations is now based in this facility. The Road District is scheduled to transfer these funds to cover the cost.

Emergency Management Agency – The Finance Committee endorsed Emergency Services request which reflects a total budget of slightly more than \$99,000 which includes the new full time, 32 hour per week, director as well as assumes costs for vehicle maintenance.

Retirement Fund – This fund will be divided into two separate funds this year at the request of the IMRF. The two funds will be IMRF and Social Security and the same total transfer of \$190,000 will be divided between the two. \$170,000 will be going to IMRF and \$20,000 to Social Security to balance their respective fund balances with expenses in the coming fiscal year.

Vehicle Fund – The Finance Committee is recommending continued contributions to build this fund as we anticipate one likely senior vehicle bus purchase in FY12, one replacement maintenance vehicle, and one potential Emergency Services vehicle.

Capital Fund – The Finance Committee is recommending the continuation of a Capital Improvement Fund with a significant amount of dedicated revenue this fiscal year. The continued practice of a separate Capital Fund will allow for the accumulation of dedicated capital dollars over time, while preserving the Board's ability to re-direct these funds for any unforeseen considerations in the future. We expect three major capital improvements to come to fruition in FY12 including the renovation of Astor Avenue Food Pantry, an emergency power generator for the senior center, and the build out of the lower level of the senior center. We anticipate this will still leave a capital fund balance in excess of \$1,000,000 for future improvements identified in the Capital Improvement Plan.

Hanover Township Tentative Budget and Appropriation Ordinance Ordinance

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR
THE TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS,
FOR THE FISCAL YEAR BEGINNING **APRIL 1, 2011** AND ENDING **MARCH 31, 2012**.
BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND
EXPENDITURES, IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, SENIOR
CENTER FUND, GENERAL ASSISTANCE FUND, COMMUNITY MENTAL HEALTH FUND,
RETIREMENT FUND AND VEHICLE REPLACEMENT FUND FOR THE FISCAL YEAR MENTIONED
ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. GENERAL TOWN FUND

Beginning Balance April 1, 2011 **2,266,145**

Estimated Revenues

3000	Property Tax	3,170,809
3100	Replacement Tax	25,946
3250	Interest Income	18,754
3300	Other Income	5,200
3350	Rent	12,500
3420	MHB/Office Charges	4,500
3425	YFS/Donations & Gifts	500
3430	YFS/Therapy Fees	21,632
3435	YFS/Other Income	4,500
3440	YFS/ Tutoring Fees	5,700
3445	YFS/ MHB Grants	18,000
3450	Community Health	4,000
3951	Clerk/Passports Fees	33,000
3952	Transfer from Road District - ES*	20,000
3955	Grant	1

Total Estimated Revenues **3,345,042**

*To be spent for direct costs of providing disaster relief and support services pursuant to 60 ILCS 1/30-117

Total Estimated Funds Available **5,611,187**

Budgeted Expenditures

Administration	1,653,959
Assessor	147,245
Facilities & Maintenance	355,185
Community Health	113,992
Clerk	98,459
Collector	1
Emergency Services	99,700
Youth and Family Services	876,501

Total Expenditures/Appropriations **3,345,042**

Estimated Cash on Hand March 31, 2012 **2,266,145**

Expenditures/ Appropriations			
4301	Compensation of Officials		98,802
	Town Hall Administration Expense		
	4401	Postage	3,000
	4404	Office Supplies	6,000
	4406	Printing	3,100
	4408	Salaries	275,000
	4412	Travel	4,200
	4414	Memberships, Subs, Pubs	8,000
	4420	Pre-Employment Charges	1,000
	4424	Education & Training	20,000
	4429	Miscellaneous	10,000
	4520	Consulting Fees	12,000
	4530	Financial Administration	59,160
	4531	Community Affairs	48,000
	4560	Emergency Contingency Fund	15,000
	Total Town Hall Administration Expense		464,460
	Town Hall Expense		
	4402	Telephone Town/Town	27,000
	4403	Utilities/Town	22,000
	4405	Internet Access	2,000
	4416	Equipment Rental	2,500
	Total Town Hall Expense		53,500
	Legal/Auditing		
	4501	Auditing	11,500
	4502	Legal Services	60,000
	Total Legal/Auditing		71,500
	Insurance & Employee Benefits		
	4411	Employee Assistance Program	1,800
	4503	General Insurance	70,000
	4504	Dental, Vision & Life	32,971
	4505	Health Insurance	212,580
	4506	Unemployment Comp	25,200
	4507	Flex Plan	900
	4508	Health Insurance Waiver	44,800
	4512	Health Savings Account	11,000
	4513	Employee Wellness	8,500
	Total Ins & Employee Benefits		407,751

Capital Expenditures & Transfers			
4410	Equipment Purchase	25,000	
4430	Computer Equipment, Software & Support	70,000	
4540	Facility Lease	20,000	
4541	Transfer to Vehicle Fund	30,000	
4547	Transfer to Capital Projects Fund	160,000	
4548	Transfer to IMRF Fund	170,000	
4549	Transfer to Social Security Fund	20,000	
Total Capital Expenditures & Transfers			495,000
Community Center Operations			
4460	Salaries	34,805	
4461	Utilities	8,000	
Total Community Center Operations			<u>42,805</u>
Veterans Affairs			
4700	Salary	19,941	
4703	Travel	100	
4704	Supplies	100	
Total Veterans Affairs			<u>20,141</u>
Total Administration			1,653,959
Emergency Services			
4801	Salaries	40,000	
4802	Equipment	27,750	
4803	Uniforms	6,000	
4804	Printing	500	
4805	Postage	100	
4806	Office Supplies	750	
4807	Miscellaneous	1,000	
4808	Education & Training	7,500	
4809	Pre-Volunteer Screening	1,200	
4810	Travel	1,000	
4811	Volunteer Insurance	1,200	
4812	Volunteer Appreciation	1,000	
4813	Vehicle Fuel & Maintenance	2,500	
4814	Communications	9,200	
Total ES			99,700
Assessor's Office			
4405	Office Supplies	4,674	
4407	Printing	772	
4409	Salaries	122,442	
4411	Equipment Purchase	2,838	
4413	Travel	3,018	
4415	Dues, Subs & Publications	2,866	
4419	Training	3,341	
4426	Miscellaneous	1,200	
4431	Equipment Rental	1,082	
4433	Professional Services	1,170	
4524	Equipment Maintenance	2,543	
4525	Newsletter/Pamph/Comm.Video	1,299	
Total Assessor's Office			147,245

Facilities & Maintenance

4200	Salaries	201,760
4201	Postage	100
4202	Office Supplies	400
4203	Travel	250
4204	Dues, Subs & Publications	200
4205	Janitorial Supplies - Town	4,250
4206	Janitorial Supplies - Senior	5,500
4207	Janitorial Supplies - Astor	1,000
4208	Housekeeping Contract	29,000
4209	Building Contracts	13,500
4210	Building Maintenance - Town	11,500
4211	Building Maintenance - Senior	12,500
4212	Building Maintenance - Astor	2,425
4213	Equipment Maintenance - Town	14,500
4214	Equipment Maintenance - Senior	13,500
4215	Equipment Maintenance - Astor	1,500
4216	Equipment Rental	3,250
4217	Education & Training	1,000
4218	Vehicle Maintenance - Town	4,500
4219	Vehicle Fuel - Town	6,500
4220	Seasonal Projects Assistance	10,000
4221	Cell Phone / Communications	2,000
4222	Trash Removal - Town	3,000
4223	Trash Removal - Senior	1,850
4224	Trash Removal - Astor	1,200
4225	Grounds Maintenance	8,000
4226	Uniforms	1,000
4227	Miscellaneous	1,000

Total Facilities & Maintenance

355,185

Collector's Office

4437	Collector's Office	1
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Total Collector's Office

1

Clerk's Office			
4200	Salaries	74,300	
4201	Postage	1,003	
4202	Office Supplies	2,158	
4203	Printing	4,201	
4206	Travel & Training	1,500	
4204	Dues, Sub & Publications	500	
4205	Legal Notices	1,018	
4210	Community Affairs	2,102	
4213	Equipment Maint & Rental	500	
4214	Furniture & Equipment	4,002	
4216	Miscellaneous	2,001	
4217	Passport Expenditures	2,700	
4218	Passport Postage	2,474	
Total Clerk's Office			98,459
Community Health			
4450	Salaries	89,440	
4451	Postage	500	
4452	Office Supplies	2,000	
4453	Printing	1,000	
4454	Travel, Expense & Seminars	1,500	
4455	Dues, Sub & Publications	400	
4456	Community Affairs	2,000	
4457	Equipment Maint & Rental	500	
4458	Furniture & Computer Equipment	1,500	
4459	Professional Services	500	
4461	Miscellaneous	1,000	
4462	License/Professional Insurance	400	
4464	Grant Development	1	
4465	Medical Supplies	5,750	
4466	Communications	4,000	
4467	Crisis Care	3,500	
4468	MHB Prescription Reimbursements	1	
Total Community Health			113,992

Youth and Family Services

Administration & Clinical

4608	Salaries	532,000
4611	Education & Training	5,600
4612	Consulting Fees	4,000
4613	Answering Service	1,300
4614	Printing	2,500
4615	Postage	2,000
4616	Books and Journals	800
4617	Equipment Maintenance	2,000
4618	Psychiatric backup	18,000
4619	Office Supplies	4,000
4620	Community Affairs	5,000
4621	Recruitment & Pre-Employment	2,500
4622	Miscellaneous	800
4623	Travel	1,500
4624	Intern Stipends	10,000
4625	Insurance	2,500
4626	Equipment and Furniture	6,500
4628	Tutoring	22,000
4629	Dues & Subscriptions	1,500

Total Administration & Clinical

624,500

Outreach & Prevention

4640	Salaries	181,000
4641	Open Gym Program	47,000
4643	Education & Training	2,500
4644	Travel	3,000
4645	Printing	1,000
4646	Postage	800
4647	Office Supplies	1,200
4648	Community Affairs	3,000
4649	Professional Services	1,500
4650	Program Supplies	2,000
4651	Cell Phones	4,000
4654	Youth Job Incubator Project	1
4655	Transportation	5,000

Total Outreach & Prevention

252,001

Total Youth & Family Services

876,501

Total Town Fund Expenses/Appropriations

3,345,042

2. SENIOR CENTER/SENIORCITIZEN SERVICES FUND

Beginning Balance April 1, 2011		1,220,603
Estimated Revenues		
3000	Property Tax	935,000
3250	Interest Income	2,000
3300	Other Income	200
3350	CEDA - LIHEAP	5,000
3425	Title III Grants - Sub Area Agency	25,179
3450	Transfer From Road & Bridge Fund*	263,208
3500	Senior Programs	60,000
3501	Nutrition	6,200
3503	Donations	1,000
3506	Social Services Donations	1,000
3507	Material Fees	6,500
3509	Lending Closet	1,750
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	Total Estimated Revenue	1,307,037
	Total Estimated Funds Available	2,527,640
	Total Expenditures/Appropriations	1,684,452
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	Estimated Cash on Hand March 31, 2012	843,188
Expenditures		
Administration		
4517	Salaries	451,246
4522	Contingency	60,000
4523	Recruitment	1,500
4524	Utilities	79,000
4525	Telephone & High Speed Internet	6,500
4527	Equip Purchase & Rental	8,250
4528	Office Supplies	6,500
4529	Postage	3,250
4530	Printing	4,500
4534	Dues & Subscriptions	1,000
4535	Travel	2,500
4536	Education & Training	4,500
4537	Consultants	12,000
4538	Community Affairs	5,200
4539	Miscellaneous	1,000
4540	Tile Endowment Fund	22,526
4541	Transfer to Capital Fund - Lower Level Project	380,000
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	Total Administration	1,049,472
Programs & Services		
4514	Weekend Programming	3,500
4515	Programming	87,000
4516	Outreach Services	4,500
4519	Social Services	2,500
4520	Volunteer Services	16,000
4526	Club 59	24,500
4530	Nutrition	16,200
4531	Computer Instruction	1,000
4532	Visual Arts	15,000
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	Total Programs & Services	170,200
Senior Health		
4546	Salaries	72,280
4547	Printing	1,000
4548	Program Supplies	1,000
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	Total Senior Health	74,280
Transportation		
4513	Alternative Transportation Program	10,000
4518	Vehicle Maintenance	40,000
4546	Salaries	297,000
4549	Recruitment	2,500
4550	Telephone	4,000
4551	Training	3,000
4552	Fuel	32,500
4553	Uniforms	1,500
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	Total Transportation	390,500
	Total Senior Center Fund / Senior Citizen Services Fund Appropriations	1,684,452

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

3. WELFARE SERVICES

Beginning Balance April 1, 2011		455,878
Estimated Revenues		
3000 Property Tax	306,271	
3100 Replacement Tax	4,500	
3250 Interest Income	2,000	
3300 Other Income	2,000	
3350 CEDA - LIHEAP	10,000	
3445 Grants	1	
Total Estimated Revenues		<u>324,772</u>
Total Estimated Funds Available		780,650
Total Expenditures/Appropriations		<u>437,674</u>
Estimated Cash on Hand March 31, 2012		342,976
Expenditures		
Home Relief		
4101 Food	1,000	
4102 Rent	120,000	
4103 Utilities	10,000	
4105 Clothing/Personal Essentials	5,000	
4106 Travel	5,000	
4110 Burial	1,200	
4115 Medical	25,000	
4116 Catastrophic Ins Prem	3,500	
4117 Miscellaneous	1,000	
4119 Emergency Assistance	50,000	
Total Welfare Services Home Relief		<u>221,700</u>
Administration		
4201 Welfare Services Salaries	110,874	
4202 Office Supplies	2,000	
4203 Food Pantry Salaries	62,400	
4204 Equipment Purchase & Rental	5,000	
4205 Travel & Training	3,250	
4206 Postage	600	
4210 Printing	2,200	
4212 Dues, Sub & Publications	400	
4213 Community Affairs	2,250	
4506 GA Facilities/Food Pantry Renovations and Improvements	25,000	
4507 Professional Services	2,000	
Total Welfare Services Administration		<u>215,974</u>
Total WS Budgeted Expenditures/Appropriations		437,674

4. MENTAL HEALTH FUND

Beginning Balance April 1, 2011		822,529
Estimated Revenues		
3000 Property Tax	921,022	
3100 Replacement Tax	15,000	
3250 Interest Income	4,250	
3300 Other Income	8,000	
3350 Rental Income	2,520	
3850 Tide	8,000	
3855 Telephone Reimbursement	6,600	
3950 Pace Bus Fees	4,200	
Total Estimated Revenues		<u>969,592</u>
Total Estimated Funds Available		1,792,121
Budgeted Expenditures		
Service Contracts	1,000,000	
Administration	100,786	
Community Resource Center	188,900	
Total Expenditures/Appropriations		
Community Mental Health (708) Fund		<u>1,289,686</u>
Estimated Cash on Hand March 31, 2012		502,435

Expenditures		
Service Contracts		
4100 CASI	20,000	
4102 CAC Family Support	8,000	
4103 CAC Safe from the Start	17,500	
4104 CCC DV Shelter	27,563	
4105 CCC DV Counseling/ Advocacy	23,153	
4107 Open Door Clinic	5,000	
4108 AID Supportive Employment	38,000	
4109 AID Case Management	5,000	
4112 Clearbrook Children's Program	5,500	
4113 Clearbrook Residential	4,000	
4114 Clearbrook Developmental Training	2,500	
4123 Easter Seals DuPage	40,000	
4127 Renz Prevention	15,000	
4128 Renz Outpatient	51,000	
4129 Day One Network	7,000	
4130 Northwest CASA	8,000	
4131 Pace Transportation	21,500	
4132 Ecker Therapy Services	66,000	
4135 Ecker Center/PEP	3,300	
4136 Han Twp Youth & Family Services	18,000	
4138 Contract Support Services	120,459	
4139 Community Education	5,000	
4142 Centro de Informacion	30,000	
4146 The Bridge	18,000	
4148 Family Service Youth	25,000	
4149 Family Service Senior	15,000	
4152 LSSI-Residential Treatment	1,800	
4153 LSSI-Outpatient	3,600	
4154 LSSI Residential Rehab	1,000	
4156 Epilepsy Foundation	2,500	

4158	Larkin Center	7,500	
4160	Summitt Center	8,000	
4162	TIDE Project	33,000	
4165	Alexian Brothers - Outpatient Psych	16,500	
4166	PADS of Elgin	16,000	
4167	Alexian Brothers - Senior MH	32,500	
4168	Countryside Work Training Ctr	5,000	
4169	Greater Elgin Family Care Ctr - Case Mgmt	8,500	
4170	Greater Elgin Family care ctr - Post Partum	5,000	
4172	Countryside In-Home Respite	7,000	
4174	Special Ed Advocacy Center	5,000	
4175	WINGS Transitional Shelter	8,000	
4177	Staff Development Fund	12,500	
4178	MI-Drug / Medical Tests Fund	3,000	
4179	Challenge Grant Fund	90,000	
4180	Capital Grant Fund	25,000	
4182	Clearbrook Employment	2,000	
4183	Community Crisis SA Counseling	9,000	
4186	SPHD	5,000	
4187	Web Based Resource Directory	8,640	
4188	Bartlett Learning Center	7,000	
4189	Crisis Line Development	10,000	
4191	Leyden Township - Share Rehab	20,000	
4192	Leyden Township - Detox	10,000	
4193	Boys and Girls Club	5,000	
4194	CCC - Strategies for Safety	7,000	
4195	Autism Society of IL	1,000	
4196	Catholic Charities Caregivers Group	2,000	
4198	FITE Center for Independent Living	2,485	
4199	Greater Elgin Family Care Center - Adult Psych	8,000	
4200	Kenneth Young Center - SASS	8,000	
4201	Journeys from PADS to Hope	4,000	
Total Service Contracts			1,000,000

Administration			
4001	Hanover Township Services	4,500	
4002	Legal	4,000	
4005	Conference Expense	500	
4006	Personal Expense Reimbursement	1,400	
4008	Subscriptions & Publications	150	
4009	Salaries	50,445	
4010	Employee Insurance	6,596	
4012	Supplies	1,000	
4013	Postage	500	
4014	Equip / Database Purchase & Maintenance	2,000	
4506	Unemployment Compensation	1,000	
4508	IMRF Expense	6,072	
4522	FICA Expense	3,873	
4537	Miscellaneous	500	
4538	Community Relations	1,000	
4539	Dues	4,500	
4540	Special Events	500	
4541	Printing	1,250	
4543	Marketing Activities / Materials	500	
4544	Consultants	10,000	
4545	Grant Development	500	
Total Administration			100,786
HT Community Resource Center			
4210	Utilities	10,000	
4211	Insurance	1,000	
4213	Janitorial	7,000	
4214	Rent	10,000	
4216	Telephone Systems Maintenance	4,000	
4217	Capital Improvements	146,700	
4250	Building Maintenance	4,200	
4286	Agency Support Services	6,000	
Total HT Community Resource Center			188,900
Total Expenditures/Appropriations			
Community Mental Health (708) Fund			1,289,686

5. IMRF FUND

Beginning Balance April 1, 2011		50,927
Estimated Revenues		
3000 Property Tax	160,291	
3250 Interest Income	800	
3255 Transfer from Town Fund	170,000	
Total Estimated Revenues		<u>331,091</u>
Total Estimated Funds Available		382,018
Budgeted Expenditures/Appropriations		
4508 IMRF	304,343	
Total Expenditures/Appropriations		<u>304,343</u>
Estimated Cash on Hand March 31, 2012		77,675

6. SOCIAL SECURITY

Beginning Balance April 1, 2011		125,611
Estimated Revenues		
3000 Property Tax	128,806	
3250 Interest Income	800	
3255 Transfer from Town Fund	20,000	
Total Estimated Revenues		<u>149,606</u>
Total Estimated Funds Available		275,217
Budgeted Expenditures/Appropriations		
4522 Social Security	201,753	
Total Expenditures/Appropriations		<u>201,753</u>
Estimated Cash on Hand March 31, 2012		73,464

7. VEHICLE REPLACEMENT FUND

Beginning Balance April 1, 2011		487,113
Estimated Revenues		
3250 Interest Income	1,000	
3440 Bus Fares & Donations	8,250	
3450 Transfer from Road & Bridge - Senior Trans.*	115,000	
3460 Transfer from Town Fund	30,000	
Total Estimated Revenues		<u>154,250</u>
Total Estimated Funds Available		641,363
Budgeted Expenditures		
4408 Vehicle Purchase	39,250	
4540 Purchase of Senior Buses	115,000	
Total Expenditures/Appropriations		<u>154,250</u>
Estimated Cash on Hand March 31, 2012		487,113

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

8. CAPITAL PROJECTS FUND

Beginning Balance April 1, 2011		980,212
Estimated Revenues		
3445 Grant	550,000	
3455 From Senior Center Fund for Lower Level Build Out	380,000	
3450 From Town Fund	160,000	
Total Estimated Revenues		<u>1,090,000</u>
Total Estimated Funds Available		2,070,212
Budgeted Expenditures		
4400 Land/Building Acquisition & Improvements	275,000	
4413 Senior Center Lower Level Build Out	535,000	
4415 Senior Center Emergency Generator	120,000	
4425 Building & Permanent Improvements	160,000	
Total Expenditures/Appropriations		<u>1,090,000</u>

Estimated Cash on Hand March 31, 2012

980,212

SECTION 2: THAT THE AMOUNTS APPROPRIATED FOR TOWNSHIP PURPOSES FOR THE FISCAL YEAR ENDING MARCH 31, 2012, BY FUND IS:

GENERAL TOWN FUND	3,345,042
SENIOR CENTER/SENIOR CITIZEN SERVICES FUND	1,684,452
WELFARE SERVICES FUND	437,674
COMMUNITY MENTAL HEALTH FUND	1,289,686
IMRF FUND	304,343
FICA FUND	201,753
VEHICLE REPLACEMENT FUND	154,250
CAPITAL PROJECTS FUND	1,090,000

TOTAL APPROPRIATIONS 8,507,200

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES SPECIFIED AND IN PARTICULAR AMOUNTS STATED FOR EACH FUND RESPECTIVELY IN SECTION 1, CONSTITUTING THE TOTAL APPROPRIATION IN THE AMOUNT OF

Eight Million, Five Hundred and Seven Thousand, Two Hundred Dollars
(\$8,507,200) FOR THE FISCAL YEAR ENDING MARCH 31, 2012.

SECTION 4: THAT IF ANY SECTION, SUBDIVISION, OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THIS TOWNSHIP, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS AFTER ITS ADOPTION.

ADOPTED ON _____ AT HANOVER TOWNSHIP, COOK COUNTY, ILLINOIS,
BY THE HANOVER TOWNSHIP BOARD OF TRUSTEES BY ROLL CALL VOTE.

Ayes _____

Nays _____

Absent _____

Town Clerk

Supervisor

**Hanover Township Road District
 Tentative Budget and Appropriation Ordinance
 Ordinance #**

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR THE TOWNSHIP
 OF HANOVER ROAD DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING
 APRIL 1, 2011 AND ENDING MARCH 31, 2012
 BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS.

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND
 EXPENDITURES IS HEREBY ADOPTED FOR THE GENERAL ROAD FUND FOR THE FISCAL YEAR
 MENTIONED ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. General Road Fund

Beginning Balance on April 1, 2011 2,326,201

Estimated Revenues

Property Tax	804,424
Replacement Tax	16,000
Interest Income	15,000
Permits and Fines	750
Traffic Enforcement Fees	1,500
Other	100

Total Estimated Revenues 837,774

Total Estimated Funds Available 3,163,975

Budgeted Expenditures

Road Maintenance	942,197
Equipment	80,981
Bridge Maintenance	10,816
Buildings	1,416,224
Administration/Transfers*	<u>553,419</u>

Total Expenditures/Appropriations 3,003,637

Estimated Cash on Hand March 31, 2012 160,338

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Expenditures

Road Maintenance

4600	Controlled Substance Test	1,082
4601	Salaries	175,000
4602	Operating Supplies and Materials	11,811
4603	Gasoline	12,000
4605	Maintenance Supplies	7,571
4606	Engineering	13,520
4607	Contract Work	534,939
4610	Street Lighting	10,000
4614	Signs& Striping	16,224
4616	Salt	160,050

Total Road Maintenance 942,197

Equipment

4604	Machine Rental	1,839
4608	Equipment Purchase	50,479
4609	Maintenance/Vehicles & Equip	24,336
4610	Emergency Equipment	1
4611	Construction Equipment	4,326

Total Equipment 80,981

Bridge Maintenance

4615	Bridge Repair and Maintenance	10,816
------	-------------------------------	--------

Total Bridge Maintenance 10,816

Buildings

4612	Buildings & Perm Improvement	10,816
4613	Building Maintenance	5,408
4617	Land/Buidling Acquisition & Improvement	1,400,000

Total Buildings 1,416,224

Administration

4506	Unemployment Compensation	525
4508	IMRF Expense	23,400
4522	FICA Expense	15,600
4700	Postage	2,300
4701	Legal	20,000
4702	Insurance	48,672
4703	Accounting	2,100
4704	Telephone	3,500
4705	Dues, Subscriptions, Publications	1,000
4706	Travel Expense	1,500

4707	Printing	2,704	
4708	Training & Conferences	3,000	
4709	Uniforms and Safety Equipment	1,560	
4710	Community Affaris	5,000	
4711	Utilities	6,490	
4712	Miscellaneous	2,000	
4713	Service Charges	260	
4714	Office Supplies	3,120	
4715	Replacement Tax	12,480	
4716	Transfer to Senior Transportation*	263,208	
4717	Transfer to Vehicle*	115,000	
4718	Transfer to Town - ES**	20,000	
Total Administration			553,419
* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10			
**To be spent for direct costs of providing disaster relief and support services pursuant to 60 ILCS 1/30-117			
Total General Road Fund Expenditures/Appropriations			3,003,637

SECTION 2: THAT THE AMOUNT APPROPRIATED FOR ROAD DISTRICT PURPOSES FOR THE
FOR THE FISCAL YEAR ENDING MARCH 31, 2012

General Road Fund			
	Road Maintenance	942,197	
	Equipment	80,981	
	Bridge Maintenance	10,816	
	Buildings	1,416,224	
	Administration & Transfers	553,419	
Total General Road Fund			3,003,637
Total Expenditures/Appropriations			3,003,637

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES
SPECIFIED, AND IN PARTICULAR AMOUNTS STATED, FOR THE FUND NAMED IN SECTION 1,
CONSTITUTING TOTAL APPROPRIATIONS IN THE AMOUNT OF:
Three Million Three Thousand Six Hundred and Thirty-Seven Dollars
\$3,003,637 FOR THE FISCAL YEAR ENDING MARCH 31, 2012

SECTION 4: THAT IF ANY SECTION, SUBDIVISION OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID OR BE UNCONSTITUTIONAL, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THE ROAD DISTRICT, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS OF ITS ADOPTION.

Adopted on _____ at Hanover Township, Cook County, Illinois, by the Hanover Township Board of Trustees by Roll Call Vote:

Ayes _____

Nays _____

Absent _____

TOWNSHIP CLERK

SUPERVISOR

HANOVER TOWNSHIP
FINANCIAL STATEMENTS
YEAR ENDED MARCH 31, 2010



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INDEPENDENT AUDITOR'S REPORT

Hanover Township Board
Hanover Township
Bartlett, Illinois

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of Hanover Township as of and for the year ended March 31, 2010, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Hanover Township's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of Hanover Township as of March 31, 2010, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis on pages 2 through 5 and the required supplementary information on pages 19 through 23 are not a required part of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements. The accompanying financial information listed as Additional Information in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.

McClure, Inserra & Co., Chartered

January 24, 2011

HANOVER TOWNSHIP, ILLINOIS
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED MARCH 31, 2010

As the Hanover Township (Township) Board, we offer readers of the Township's financial statements this narrative overview and analysis of the financial activities of the Township for the fiscal year ended March 31, 2010. The Management of the Township encourages the readers of this financial information presented in conjunction with the financial statements to obtain a better understanding of the Township's financial operations.

Financial Highlights

The assets of Hanover Township exceeded its liabilities by \$17,478,767 and \$16,104,300 as of March 31, 2010 and 2009, respectively. The Township's net assets increased by \$97,453 and \$306,014 for the years ended March 31, 2010 and 2009, respectively.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Hanover Township's basic financial statements. The Township's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. In addition to the basic financial statements, this report also contains required supplementary information and additional information.

Government-Wide Financial Analysis

The government-wide financial statements are prepared using the full accrual basis of accounting and are designed to provide readers with a broad overview of Hanover Township's finances, in a manner similar to private-sector businesses.

The statement of net assets presents financial information on all of Hanover Township's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of Hanover Township is improving or deteriorating.

The statement of activities presents information showing how the Township's net assets changed during the most recent fiscal year.

Both of the government-wide financial statements distinguish functions of Hanover Township that are principally supported by property taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover a portion of the costs through user fees and charges. The governmental activities of Hanover Township include general government, services for youth and family, seniors, general assistance and mental health, and road and bridge projects.

Fund Financial Statements

All of the funds of Hanover Township are governmental funds. The Fund financial statements are prepared using the modified accrual basis of accounting. Unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. The Fund financial statements report the Township's operations in more detail than the government-wide statements by providing information about the Township's seven funds and one component unit (road and bridge).

Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and government-wide activities.

Notes to financial statements

The notes provide information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required Supplementary Information

In addition to the basic financial statements and the accompanying notes, this report also presents certain required supplementary information concerning Hanover Township’s progress in funding its obligation to provide pension benefits to its employees. Additionally, required supplementary information regarding a statement of revenues, expenditures, and changes in fund balance – budget vs. actual for each major fund is presented in this section.

Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government’s financial position. In the case of the Hanover Township, assets exceeded liabilities by \$17,478,767 and \$16,104,300 for the years ended March 31, 2010 and 2009, respectively. A portion of the Township’s net assets reflects its investment in capital assets, \$5,811,094. The Township uses these capital assets to provide services, and consequently these assets are not available to liquidate liabilities or for other spending. The remaining net asset balance of \$11,667,673 is unrestricted.

Condensed Statement of Net Assets

	<u>March 31, 2010</u>	<u>March 31, 2009</u>
Current and Other Assets	\$ 12,058,296	\$ 12,006,695
Capital Assets, net of accumulated depreciation	<u>5,811,094</u>	<u>5,845,010</u>
 Total Assets	 <u>17,869,390</u>	 <u>17,851,705</u>
 Current Liabilities	 267,906	 321,640
Non-Current Liabilities	<u>122,717</u>	<u>1,425,765</u>
 Total Liabilities	 <u>390,623</u>	 <u>1,747,405</u>
 Net Assets		
Invested in Capital Assets	5,811,094	5,845,010
Unrestricted	<u>11,667,673</u>	<u>10,259,290</u>
 Total Net Assets	 <u><u>\$ 17,478,767</u></u>	 <u><u>\$ 16,104,300</u></u>

Condensed Statement of Activities

	For Years Ended,	
	March 31, 2010	March 31, 2009
Revenues		
Program Revenues		
Charges for Services	\$ 185,414	\$ 217,601
Operating Grants and Contributions	32,833	82,498
General Revenues		
Property Taxes	5,668,325	6,528,943
State Replacement Taxes	60,000	65,883
Interest Income	23,864	100,918
Other	81,061	75,051
Total Revenues	6,051,497	7,070,894
Expenses		
Program Expenses		
Administration	2,379,742	2,482,355
Youth Commission	659,001	651,757
Senior Center	1,067,531	981,120
Road & Bridge	378,654	498,111
Mental Health	847,923	778,819
Home Relief	112,569	189,946
Compensated Absences	25,719	18,338
Unfunded Pension Liability	-	728,084
Capital Outlay	89,289	51,178
Depreciation	393,616	385,172
Total Expenses	5,954,044	6,764,880
Change in Net Assets	97,453	306,014
Net Assets		
Beginning of Year, as originally stated	16,104,300	16,347,216
Prior Period Adjustment	1,277,014	(548,930)
Beginning of Year, as restated	17,381,314	15,798,286
End of Year	\$ 17,478,767	\$ 16,104,300

The following is a summary of changes in fund balances for the year ended March 31, 2010:

Governmental Funds	Fund Balance March 31, 2009	Increase (Decrease)	Fund Balance March 31, 2010
Town	\$ 1,751,781	\$ 367,969	\$ 2,119,750
Senior Services	843,835	292,960	1,136,795
Road and Bridge	2,975,450	(260,817)	2,714,633
Mental Health	964,621	130,456	1,095,077
Capital Projects	166,398	179,998	346,396
General Assistance	410,445	26,358	436,803
Retirement	110,886	47,707	158,593
Vehicle Replacement	289,689	159,573	449,262
	\$ 7,513,105	\$ 944,204	\$ 8,457,309

During the year \$443,046 was transferred from the Town Fund, \$433,208 was transferred from the Road and Bridge Fund, \$283,208 was transferred to the Senior Services Fund, \$215,500 was transferred to the Vehicle Replacement Fund, \$199,678 was transferred to the Capital Projects Fund and \$177,868 was transferred to the Retirement Fund.

Budgetary Highlights

Expenditures in the General Town Fund of \$2,504,530 were under revenues by \$811,015 and were \$283,581 less than the appropriation of \$2,788,111.

Capital Assets

The following is a summary of capital assets, net of accumulated depreciation:

	<u>March 31, 2010</u>	<u>March 31, 2009</u>
Land	\$ 633,541	\$ 633,541
Buildings	4,755,298	4,755,298
Building Improvements	508,720	508,720
Office Furniture & Equipment	666,432	653,337
Trucks & Equipment	625,393	455,102
Buses	489,669	489,669
Infrastructure	<u>601,399</u>	<u>430,085</u>
Cost of Capital Assets	8,280,452	7,925,752
Less Accumulated Depreciation	<u>2,469,358</u>	<u>2,080,742</u>
Net Capital Assets	<u>\$ 5,811,094</u>	<u>\$ 5,845,010</u>

Description of Current or Expected Conditions

Currently, management is not aware of any changes in conditions that could have a significant effect on the financial position or results of activities of the Township in the near future.

Requests for Information

This financial report is designed to provide a general overview of the Township’s finances for all those with an interest in its finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to: Administrator, Hanover Township, 250 S. Route 59, Bartlett, Illinois 60103-1648.

BASIC FINANCIAL STATEMENTS

HANOVER TOWNSHIP
STATEMENT OF NET ASSETS
MARCH 31, 2010

	GOVERNMENTAL ACTIVITIES
ASSETS	
Cash and Cash Investments	\$ 8,594,192
Property Tax Receivables, net	3,434,419
Other Assets	29,685
Capital Assets, Net of Accumulated Depreciation	5,811,094
Total Assets	17,869,390
LIABILITIES	
Accounts Payable	65,064
Payroll Liabilities	7,665
Accrued Wages	93,839
Compensated Absences	
Due within one year	101,338
Due after one year	122,717
Total Liabilities	390,623
NET ASSETS	
Invested in Capital Assets	5,811,094
Unrestricted	11,667,673
Total Net Assets	\$ 17,478,767

The accompanying notes are an integral part of these financial statements.

HANOVER TOWNSHIP

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED MARCH 31, 2010

FUNCTIONS / PROGRAMS	EXPENSES	PROGRAM REVENUES		NET (EXPENSE) REVENUE AND CHANGES IN NET ASSETS
		CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES
GOVERNMENTAL ACTIVITIES				
Administration	\$ 2,379,742	\$ 66,447	\$ 224	\$ (2,313,071)
Youth Commission	659,001	13,829	-	(645,172)
Senior Center	1,067,531	95,270	22,506	(949,755)
Road and Bridge	378,654	2,915	-	(375,739)
Mental Health	847,923	-	-	(847,923)
Home Relief	112,569	-	10,103	(102,466)
Compensated Absences	25,719	-	-	(25,719)
Capital Outlay	89,289	6,953	-	(82,336)
Depreciation	393,616	-	-	(393,616)
Total Governmental Activities	<u>\$ 5,954,044</u>	<u>\$ 185,414</u>	<u>\$ 32,833</u>	<u>\$ (5,735,797)</u>
GENERAL REVENUES				
Taxes				
Property Taxes, Levied for General Purposes				5,668,325
State Replacement Taxes				60,000
Interest Income				23,864
Rental and Other				81,061
Total General Revenues				<u>5,833,250</u>
Change in Net Assets				97,453
NET ASSETS				
Beginning of Year, as originally stated				16,104,300
Prior Period Adjustment (Note 7)				1,277,014
Beginning of Year, as restated				<u>17,381,314</u>
End of Year				<u>\$ 17,478,767</u>

The accompanying notes are an integral part of these financial statements.

HANOVER TOWNSHIP

GOVERNMENTAL FUNDS BALANCE SHEET

MARCH 31, 2010

	TOWN FUND	SENIOR SERVICES FUND	ROAD AND BRIDGE FUND	MENTAL HEALTH FUND	OTHER FUNDS	TOTAL GOVERNMENTAL FUNDS
ASSETS						
Cash and Cash Investments	\$ 2,210,938	\$ 1,165,217	\$ 2,716,444	\$ 1,103,194	\$ 1,398,399	\$ 8,594,192
Property Tax Receivables, net	1,681,522	502,855	418,467	508,858	322,717	3,434,419
Other Assets	10,562	-	4,300	-	14,823	29,685
Total Assets	<u>\$ 3,903,022</u>	<u>\$ 1,668,072</u>	<u>\$ 3,139,211</u>	<u>\$ 1,612,052</u>	<u>\$ 1,735,939</u>	<u>\$ 12,058,296</u>
LIABILITIES						
Accounts Payable	\$ 44,991	\$ 8,238	\$ 2,339	\$ 5,734	\$ 3,762	\$ 65,064
Payroll Liabilities	7,665	-	-	-	-	7,665
Accrued Wages	49,094	20,184	3,772	2,383	18,406	93,839
Deferred Revenues	1,681,522	502,855	418,467	508,858	322,717	3,434,419
Total Liabilities	<u>1,783,272</u>	<u>531,277</u>	<u>424,578</u>	<u>516,975</u>	<u>344,885</u>	<u>3,600,987</u>
FUND BALANCES						
Unreserved, Reported in						
General Fund	2,119,750	-	-	-	-	2,119,750
Capital Projects Fund	-	-	-	-	795,658	795,658
Special Revenue Funds	-	1,136,795	2,714,633	1,095,077	595,396	5,541,901
Total Fund Balances	<u>2,119,750</u>	<u>1,136,795</u>	<u>2,714,633</u>	<u>1,095,077</u>	<u>1,391,054</u>	<u>8,457,309</u>
Total Liabilities and Fund Balances	<u>\$ 3,903,022</u>	<u>\$ 1,668,072</u>	<u>\$ 3,139,211</u>	<u>\$ 1,612,052</u>	<u>\$ 1,735,939</u>	<u>\$ 12,058,296</u>

The accompanying notes are an integral part of these financial statements.

HANOVER TOWNSHIP

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET ASSETS

MARCH 31, 2010

Total Fund Balances - Governmental Funds Balance Sheet	\$ 8,457,309
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds.	5,811,094
Deferred property tax revenues are financial resources in the statement of net assets.	3,434,419
Accrued compensated absences are recognized in the statement of net assets.	<u>(224,055)</u>
Net Assets of Governmental Activities - Statement of Net Assets	<u><u>\$ 17,478,767</u></u>

The accompanying notes are an integral part of these financial statements.

HANOVER TOWNSHIP

GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED MARCH 31, 2010

	TOWN FUND	SENIOR SERVICES FUND	ROAD AND BRIDGE FUND	MENTAL HEALTH FUND	OTHER FUNDS	TOTAL GOVERNMENTAL FUNDS
REVENUES						
Property Taxes	\$ 3,181,507	\$ 951,985	\$ 791,329	\$ 928,738	\$ 601,882	\$ 6,455,441
State Replacement Taxes	19,409	-	22,332	14,251	4,008	60,000
Interest Income	2,892	1,497	15,373	1,695	2,407	23,864
Therapy Fees	25,117	-	-	-	-	25,117
Bus Fees	-	-	-	-	6,953	6,953
Passport Fees	36,590	-	-	-	-	36,590
Grant Income	-	18,158	-	-	10,103	28,261
Rental Income	10,000	-	-	11,700	-	21,700
Donations	224	4,348	-	-	-	4,572
Permits and Fines	-	-	2,915	-	-	2,915
Program Income	4,740	95,270	-	-	-	100,010
Youth Commission	13,829	-	-	-	-	13,829
Miscellaneous	21,237	6,025	-	21,995	10,104	59,361
Total Revenues	<u>3,315,545</u>	<u>1,077,283</u>	<u>831,949</u>	<u>978,379</u>	<u>635,457</u>	<u>6,838,613</u>
EXPENDITURES						
Current						
Administration	1,761,198	-	-	-	618,544	2,379,742
Youth Commission	659,001	-	-	-	-	659,001
Senior Center	-	1,067,531	-	-	-	1,067,531
Road and Bridge	-	-	549,968	-	-	549,968
Mental Health	-	-	-	847,923	-	847,923
Home Relief	-	-	-	-	112,569	112,569
Capital Outlay	84,331	-	109,590	-	83,754	277,675
Total Expenditures	<u>2,504,530</u>	<u>1,067,531</u>	<u>659,558</u>	<u>847,923</u>	<u>814,867</u>	<u>5,894,409</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	811,015	9,752	172,391	130,456	(179,410)	944,204
Other Financing Sources (Uses)						
Operating Transfers-Net	(443,046)	283,208	(433,208)	-	593,046	-
Net Change in Fund Balances	367,969	292,960	(260,817)	130,456	413,636	944,204
FUND BALANCES						
Beginning of Year	<u>1,751,781</u>	<u>843,835</u>	<u>2,975,450</u>	<u>964,621</u>	<u>977,418</u>	<u>7,513,105</u>
End of Year	<u>\$ 2,119,750</u>	<u>\$ 1,136,795</u>	<u>\$ 2,714,633</u>	<u>\$ 1,095,077</u>	<u>\$ 1,391,054</u>	<u>\$ 8,457,309</u>

The accompanying notes are an integral part of these financial statements.

HANOVER TOWNSHIP

RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES
TO THE STATEMENT OF ACTIVITIES

MARCH 31, 2010

Net Change in Fund Balances - Statement of Revenues, Expenditures, and Changes in Fund Balances	\$ 944,204
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Amounts reported for governmental activities in the statement of activities
are different because:

Governmental funds report capital outlays as expenditures,
however, in the statement of activities, the cost of those assets
is allocated over their estimated useful lives as depreciation
expense. This is the amount by which capital outlays exceeded
depreciation expense in the current period.

Capital outlay	359,700
Depreciation expense	(393,616)
Difference	<u>(33,916)</u>

Compensated absences is recognized as an expense in the statement of activities.	(25,719)
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Property tax revenues, deferred in the balance sheet, are recognized in the statement of activities.	<u>(787,116)</u>
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Change in Net Assets of Governmental Activities - Statement of Activities	<u><u>\$ 97,453</u></u>
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The accompanying notes are an integral part of these financial statements.

HANOVER TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2010

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Hanover Township have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Township's accounting policies are described below.

Reporting Entity

The Township's reporting entity includes all entities for which the Township exercises oversight responsibility as defined by the Governmental Accounting Standards Board (GASB).

The Township has developed criteria to determine whether these legally separate organizations should be included within its financial reporting entity. The criteria include, but are not limited to, whether the Township (1) selects the governing authority or management, (2) has the ability to significantly influence operations, or (3) has accountability for fiscal matters (e.g., final budget approval, responsibility for funding deficits, management of assets, etc.). In applying these criteria, the Township has included in its financial statements the activities of the Hanover Township Road and Bridge District. Although a legally separate entity, the Road and Bridge District shares the same Board of Trustees as the Township, and is therefore a component unit blended with the Township.

Basis of Presentation

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) display information about the reporting government as a whole. They include all the governmental funds of the reporting entity. The governmental fund financial statements (i.e. the Balance Sheet and the Statement of Revenues, Expenditures and Changes in Fund Balance) are organized by fund. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Major individual governmental funds are reported as separate columns in the fund financial statements. The major funds are the general (town) fund, senior services fund, road and bridge fund and mental health fund. Following is a description of major and non-major funds.

General (Town) Fund - The General Fund is the general operating fund of the Township. It is used to account for all financial resources except those required to be accounted for in another fund.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Special Revenue Funds - The Special Revenue Funds account for the proceeds of specific revenue sources, or to finance specified activities as required by law or administrative regulations. The Township special revenue funds and their purposes are as follows:

Senior Services Fund - Accounts for expenditures related to services and programs for seniors.

Road and Bridge Fund - Accounts for the operations of the Road District. It is used to account for all financial resources at the Road District and accounts for expenditures related to maintenance and improvement of Township Roads. The Road District levies a separate property tax.

Mental Health Fund - Accounts for revenues and expenditures needed for services and programs in the areas of mental health, developmental disabilities and alcohol and substance abuse.

General Assistance Fund - Accounts for expenditures to assist those in need.

Retirement Fund - Accounts for FICA and IMRF expenditures.

Capital Project Funds - The Capital Project Fund and the Vehicle Replacement Fund are used to account for financial resources used to fund capital projects.

Basis of Accounting

The government-wide statements (the Statement of Net Assets and the Statement of Activities) are prepared using the economic resources measurement focus and the accrual basis of accounting. Under this method of accounting, revenues are recognized when earned and expenses are recorded when liabilities are incurred without regard to receipt or disbursement of cash.

The fund financial statements (the Governmental Funds Balance Sheet and Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances) are accounted for using a current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Revenues are recognized in the accounting period in which they become measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or within sixty days after the year end. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

The Township recognizes property taxes receivable during the fiscal year in which the taxes are levied and become a legal claim of the Township. Property taxes are recognized as revenue in the fiscal year when the property taxes are extended by Cook County and remitted to the Township. Accordingly, the uncollected property tax levy for the 2009 and 2008 tax years, are recognized as deferred property tax revenue in the accompanying balance sheet. Expenditures are recognized when the related obligations are incurred.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Budgets

Budgets are adopted on a basis consistent with generally accepted accounting principles. Annual appropriated budgets are adopted for the Town, Senior Services, Road and Bridge and Mental Health Funds. All appropriated amounts lapse at the end of the fiscal year. Spending control for funds is established by the amount of the total appropriation for the fund. Management control is exercised at appropriation line item levels.

Cash and Cash Investments

Cash and cash investments include amounts in demand deposits (checking, savings and money market accounts) and time deposits (certificate of deposit with a maturity date of twelve months).

Illinois Revised Statutes authorize the Township to invest in securities guaranteed by the full faith and credit of the United States of America, interest-bearing savings accounts, certificates of deposit or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act, the State Treasurer's investment pool (authorized by ICLS 30, 235-2, e), and other permitted investments under paragraph 902, chapter 85 of the Statutes as amended by Public Act 86-426. Investments may only be made in banks, which are insured by the Federal Deposit Insurance Corporation.

Cash investments are stated at cost, which approximates market.

Capital Assets

The accounting treatment over property, plant, and equipment (capital assets) depends on whether the assets are reported in the government-wide or fund financial statements.

Government-wide Statements

In the government-wide financial statements capital assets are valued at historical cost, or estimated historical cost if actual is unavailable, except for donated capital assets, which are recorded at their estimated fair value at the date of donation.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets.

Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings	30 years
Building Improvements	5 - 20 years
Infrastructure	7 - 20 years
Vehicles	7 - 20 years
Furniture & Equipment	5 - 10 years

The minimum capitalization threshold is any item with a total cost greater than \$2,500.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Financial Statements

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

Compensated Absences

In the event of termination, Township employees are reimbursed for accumulated unused vacation time, personal time, floating holidays and one-half of sick time. These expenses are accrued in the Statement of Net Assets and Statement of Activities with accrued sick time reported as due after one year.

Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 - DEPOSITS AND INVESTMENTS

Deposits. At year-end, the carrying amount of the Township's deposits, excluding petty cash of \$200, was \$8,593,992 and the bank balance was \$8,799,510. Of the bank balance, \$1,250,000 was covered by federal depository insurance, \$7,495,193 was collateralized with securities held by the pledging financial institution's agent in the Township's name, and \$54,317 was uncollateralized.

NOTE 3 - PROPERTY TAXES

The Township passed the Tax Levy Ordinances for the Township and for the Road District on December 1, 2009. Property Taxes for 2009 attached as an enforceable lien on property as of January 1, 2009. Taxes are payable in two installments on or around March 1 and October 1. As such, significant tax monies are received between March and December. The County of Cook collects such taxes and remits them periodically.

The current property tax levy is recorded as a receivable, net of estimated uncollectibles approximating .5%. Property tax revenue is recognized to the extent of taxes due and collected within the current year. The resulting net tax levy receivable is recorded on the balance sheet along with a corresponding amount of deferred revenue. Deferred revenue represents the remaining portion of the 2008 and 2009 levy. All uncollected taxes receivable relating to prior years' levies have been written off. In the statement of net assets and the statement of activities, deferred revenues are eliminated and recorded as property tax revenue.

NOTE 4 - CAPITAL ASSETS

The following is a summary of changes in capital assets during the fiscal year.

NOTE 4 - CAPITAL ASSETS (Continued)

	Balance March 31, 2009	Additions	Retirements	Balance March 31, 2010
Capital assets, not being depreciated				
Land	\$ 633,541	\$ -	\$ -	\$ 633,541
Total Capital assets, not being depreciated	<u>633,541</u>	<u>-</u>	<u>-</u>	<u>633,541</u>
Capital assets, being depreciated				
Buildings	4,755,298	-	-	4,755,298
Building Improvements	508,720	-	-	508,720
Office Furniture & Equipment	653,337	18,095	(5,000)	666,432
Trucks & Equipment	455,102	170,291	-	625,393
Buses	489,669	-	-	489,669
Infrastructure	430,085	171,314	-	601,399
Total capital assets being depreciated	<u>7,292,211</u>	<u>359,700</u>	<u>(5,000)</u>	<u>7,646,911</u>
Less accumulated depreciation for				
Buildings	(820,165)	(158,510)	-	(978,675)
Building Improvements	(179,046)	(49,644)	-	(228,690)
Office Furniture & Equipment	(401,426)	(64,195)	5,000	(460,621)
Trucks & Equipment	(329,649)	(41,849)	-	(371,498)
Buses	(283,524)	(33,965)	-	(317,489)
Infrastructure	(66,932)	(45,453)	-	(112,385)
Total accumulated depreciation	<u>(2,080,742)</u>	<u>(393,616)</u>	<u>5,000</u>	<u>(2,469,358)</u>
Total capital assets being depreciated, net	<u>5,211,469</u>	<u>(33,916)</u>	<u>-</u>	<u>5,177,553</u>
Capital assets, net	<u>\$ 5,845,010</u>	<u>\$ (33,916)</u>	<u>\$ -</u>	<u>\$ 5,811,094</u>

NOTE 5 - DEFINED BENEFIT PENSION PLAN

Plan Description: The Township's defined benefit pension plan for Regular employees provides retirement and disability benefits, post retirement increases, and death benefits to plan members and beneficiaries. The Township's plan is affiliated with the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer plan. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained on-line at www.imrf.org.

Funding Policy: As set by statute, the Township's Regular plan members are required to contribute 4.50% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The employer contribution rate for calendar year 2009 was 10.44% of annual covered payroll. The Township also contributes for disability benefits, death benefits and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by the IMRF Board of Trustees, while the supplemental retirement benefits rate is set by statute.

Annual Pension Cost: For fiscal year ending March 31, 2010, the Township's annual pension cost of \$257,520 for the Regular plan was equal to the Township's required and actual contributions.

NOTE 5 - DEFINED BENEFIT PENSION PLAN (Continued)

THREE YEAR TREND INFORMATION FOR THE REGULAR PLAN

Fiscal Year Ending	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation
3/31/10	\$ 257,520	100%	\$0
3/31/09	259,950	100%	0
3/31/08	207,287	100%	0

The required contribution for 2009 was determined as part of the December 31, 2007 actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions at December 31, 2007, included (a) 7.5% investment rate of return (net of administrative and direct investment expenses), (b) projected salary increases of 4.00% a year, attributable to inflation, (c) additional projected salary increases ranging from 0.4% to 10.0% per year depending on age and service, attributable to seniority/merit, and (d) post-retirement benefit increases of 3% annually. The actuarial value of the Township's Regular plan assets was determined using techniques that spread the effects of short-term volatility in the market value of investments over a five-year period with a 15% corridor between the actuarial and market value of assets. The Township Regular plan's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on a closed basis. The remaining amortization period at December 31, 2007 was 23 years.

Funded Status and Funding Progress: As of December 31, 2009, the most recent actuarial valuation date, the Regular plan was 60.69% funded. The actuarial accrued liability for benefits was \$2,791,697 and the actuarial value of assets was \$1,694,343, resulting in an underfunded actuarial accrued liability (UAAL) of \$1,097,354. The covered payroll (annual payroll of active employees covered by the plan) was \$2,435,120 and the ratio of the UAAL to the covered payroll was 45.06%. In conjunction with the December 2009 actuarial valuation the market value of investments was determined using techniques that spread the effect of short-term volatility in the market value of investments over a five-year period with a 20% corridor between the actuarial and market value of assets. In 2010, the unfunded actuarial accrued liability is being amortized on a level percentage of projected payroll on an open 30 year basis.

The schedule of funding progress, presented as Required Supplementary Information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits.

NOTE 6 – RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Township carries commercial insurance.

NOTE 7 – PRIOR PERIOD ADJUSTMENT

A prior period adjustment of \$1,277,014 was made to beginning net assets in the government wide financial statements to remove an unfunded pension liability previously recorded in error.

NOTE 8 – LONG-TERM LIABILITIES

Long term liabilities consist of accrued compensated absences. Activity for the year is as follows:

Beginning balance	\$ 198,336
Current year expense accrual	<u>25,719</u>
Ending balance	<u>\$ 224,055</u>
Amount due within one year	<u>\$ 101,338</u>

Payments of compensated absences are recorded as salary expense in each of the Township's major funds.

NOTE 9 – OTHER POST-EMPLOYMENT BENEFITS

The Township is required to offer employees, who are IMRF vested, continued health insurance participation upon termination of employment. The retiree pays the entire health insurance premium and therefore there is no explicit subsidy. The Township participates in a Blue Cross Blue Shield health insurance plan and as such, it is the Township's opinion that there is little or no implicit subsidy as defined by Governmental Accounting Standards Board (GASB) Statement No. 45.

NOTE 10 – NOT FOR PROFIT ORGANIZATION

In 1996 the Hanover Township Foundation was established to provide residents of the Township a way in which they may donate, on a tax free basis, to the programs and services offered by the Township. The Foundation is a qualified tax exempt organization under Section 501(c)(3) of the Internal Revenue Code. Any monetary contributions made to the Township by the Foundation are included in the activities of the Township. Non-monetary contributions are accounted for by the Foundation.

NOTE 11 – CONTINGENCIES

The Township is involved in a criminal court case against a former employee for misappropriation of assets. The ultimate outcome of this action is unknown at this time. The Township also has filed a claim with its insurance company seeking reimbursement of funds.

NOTE 12 – MOTOR FUEL TAX FUNDS

Every year the Township receives an allotment of Motor Fuel Tax (MFT) money from the State of Illinois. This money is disbursed by the State to Cook County where it is held for pending projects approved by the Hanover Township's Highway Commissioner. When the projects are approved all management, payment and accounting for the projects are done through Cook County. These funds are not reflected in the financial statements of the Township.

HANOVER TOWNSHIP

REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE OF FUNDING PROGRESS
ILLINOIS MUNICIPAL RETIREMENT FUND

MARCH 31, 2010

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability(AAL) --Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b-a)/c)
12/31/09	\$ 1,694,343	\$ 2,791,697	\$ 1,097,354	60.69%	\$2,435,120	45.06%
12/31/08	1,309,058	2,586,072	1,277,014	50.62%	2,372,847	53.82%
12/31/07	2,030,203	2,579,133	548,930	78.72%	1,982,402	27.69%

On a market value basis, the actuarial value of assets as December 31, 2009 is \$1,617,371. On a market basis, the funded ratio would be 57.94%.

HANOVER TOWNSHIP

TOWN FUND

SCHEDULE OF REVENUES AND EXPENDITURES -
ESTIMATED RECEIPTS AND APPROPRIATIONS COMPARED TO ACTUAL

FOR THE YEAR ENDED MARCH 31, 2010

	APPROPRIATION		ACTUAL	VARIANCE
	ORIGINAL	FINAL		
REVENUES				
Property Taxes	\$ 3,050,567	\$ 3,050,567	\$ 3,181,507	\$ 130,940
State Replacement Taxes	24,710	24,710	19,409	(5,301)
Interest Income	33,488	33,488	2,892	(30,596)
Therapy Fees	21,632	21,632	25,117	3,485
Passport Fees	50,000	50,000	36,590	(13,410)
Rental Income	12,500	12,500	10,000	(2,500)
Donations	1,520	1,520	224	(1,296)
Program Income	1,040	1,040	4,740	3,700
Youth Commission	26,000	26,000	13,829	(12,171)
Miscellaneous	9,700	9,700	21,237	11,537
Total Revenues	3,231,157	3,231,157	3,315,545	84,388
EXPENDITURES				
Current				
Administration	1,954,855	1,954,855	1,761,198	193,657
Youth Commission	732,470	732,470	659,001	73,469
Capital Outlay	100,786	100,786	84,331	16,455
Total Expenditures	2,788,111	2,788,111	2,504,530	283,581
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ 443,046	\$ 443,046	\$ 811,015	\$ 367,969

HANOVER TOWNSHIP

SENIOR SERVICES FUND

SCHEDULE OF REVENUES AND EXPENDITURES -
ESTIMATED RECEIPTS AND APPROPRIATIONS COMPARED TO ACTUAL

FOR THE YEAR ENDED MARCH 31, 2010

	APPROPRIATION		ACTUAL	VARIANCE
	ORIGINAL	FINAL		
REVENUES				
Property Taxes	\$ 912,768	\$ 912,768	\$ 951,985	\$ 39,217
Interest Income	5,668	5,668	1,497	(4,171)
Grant Income	20,231	20,231	18,158	(2,073)
Donations	5,199	5,199	4,348	(851)
Program Income	65,810	65,810	95,270	29,460
Miscellaneous	1,456	1,456	6,025	4,569
	<u>1,011,132</u>	<u>1,011,132</u>	<u>1,077,283</u>	<u>66,151</u>
EXPENDITURES				
Current				
Senior Center	<u>1,294,340</u>	<u>1,294,340</u>	<u>1,067,531</u>	<u>226,809</u>
	<u>1,294,340</u>	<u>1,294,340</u>	<u>1,067,531</u>	<u>226,809</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>\$ (283,208)</u>	<u>\$ (283,208)</u>	<u>\$ 9,752</u>	<u>\$ 292,960</u>

ADDITIONAL INFORMATION

HANOVER TOWNSHIP

ROAD AND BRIDGE FUND

SCHEDULE OF REVENUES AND EXPENDITURES -
ESTIMATED RECEIPTS AND APPROPRIATIONS COMPARED TO ACTUAL

FOR THE YEAR ENDED MARCH 31, 2010

	APPROPRIATION		ACTUAL	VARIANCE
	ORIGINAL	FINAL		
REVENUES				
Property Taxes	\$ 767,106	\$ 767,106	\$ 791,329	\$ 24,223
State Replacement Taxes	16,136	16,136	22,332	6,196
Interest Income	25,000	25,000	15,373	(9,627)
Permits and Fines	2,610	2,610	2,915	305
Total Revenues	810,852	810,852	831,949	21,097
EXPENDITURES				
Current				
Road and Bridge	1,075,848	1,075,848	549,968	525,880
Capital Outlay	2,141,340	2,141,340	109,590	2,031,750
Total Expenditures	3,217,188	3,217,188	659,558	2,557,630
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (2,406,336)	\$ (2,406,336)	\$ 172,391	\$ 2,578,727

HANOVER TOWNSHIP

MENTAL HEALTH FUND

SCHEDULE OF REVENUES AND EXPENDITURES -
ESTIMATED RECEIPTS AND APPROPRIATIONS COMPARED TO ACTUAL

FOR THE YEAR ENDED MARCH 31, 2010

	APPROPRIATION		ACTUAL	VARIANCE
	ORIGINAL	FINAL		
REVENUES				
Property Taxes	\$ 880,741	\$ 880,741	\$ 928,738	\$ 47,997
State Replacement Taxes	15,000	15,000	14,251	(749)
Interest Income	10,000	10,000	1,695	(8,305)
Rental Income	12,600	12,600	11,700	(900)
Miscellaneous	23,800	23,800	21,995	(1,805)
Total Revenues	942,141	942,141	978,379	36,238
EXPENDITURES				
Current				
Mental Health	1,134,205	1,134,205	847,923	286,282
Capital Outlay	-	-	-	-
Total Expenditures	1,134,205	1,134,205	847,923	286,282
Excess (Deficiency) of Revenues Over (Under) Expenditures	\$ (192,064)	\$ (192,064)	\$ 130,456	\$ 322,520

HANOVER TOWNSHIP

TOWN FUND

STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL

FOR THE YEAR ENDED MARCH 31, 2010

	<u>APPROPRIATION</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Compensation of Officials	\$ 98,802	\$ 102,602	(3,800)
Town Hall Administration			
Postage	2,520	2,107	413
Office Supplies	6,235	5,496	739
Printing and Publishing	2,080	3,853	(1,773)
Salaries	210,163	192,114	18,049
Travel	4,285	3,600	685
Memberships, Subscriptions and Publications	8,456	8,614	(158)
Pre Employment Charges	1,560	545	1,015
Education and Training	20,384	17,636	2,748
Consulting	7,957	4,000	3,957
Financial Administration	54,741	49,842	4,899
Community Affairs	50,976	42,482	8,494
Emergency Contingency Fund	20,020	5,000	15,020
Miscellaneous	10,000	9,600	400
	<u>399,377</u>	<u>344,889</u>	<u>54,488</u>
Town Hall			
Telephone	27,846	30,191	(2,345)
Utilities	25,750	20,416	5,334
High Speed Internet	2,678	1,679	999
Equipment Rental	3,400	2,658	742
	<u>59,674</u>	<u>54,944</u>	<u>4,730</u>
Legal and Audit			
Audit	9,735	7,837	1,898
Legal	55,620	69,919	(14,299)
	<u>65,355</u>	<u>77,756</u>	<u>(12,401)</u>
Insurance and Employee Benefits			
General Insurance	70,000	60,688	9,312
Medical, Dental and Life Insurance	200,400	191,317	9,083
Unemployment Compensation	28,417	21,746	6,671
Flex Plan	1,125	762	363
Employee Assistance Program	2,060	1,088	972
Health Insurance Waiver	44,800	44,800	-
Health Savings Account	13,728	9,775	3,953
Employee Wellness	10,000	4,549	5,451
	<u>370,530</u>	<u>334,725</u>	<u>35,805</u>
Veteran's Affairs			
Salaries	19,174	19,024	150
Travel	100	77	23
Miscellaneous	100	50	50
	<u>19,374</u>	<u>19,151</u>	<u>223</u>

	<u>APPROPRIATION</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Assessor's Office			
Office Supplies	5,873	4,159	1,714
Printing	772	1,171	(399)
Salaries	114,218	114,647	(429)
Equipment Purchase	2,838	1,028	1,810
Travel	3,018	3,679	(661)
Dues, Subscriptions and Publications	2,866	2,237	629
Training	3,341	460	2,881
Building and Permanent Improvements	651	-	651
Equipment Rental	1,082	373	709
Equipment Maintenance	4,543	426	4,117
Newsletter/Pamphlet/Photos	2,163	-	2,163
Professional Services	1,170	38	1,132
	<u>142,535</u>	<u>128,218</u>	<u>14,317</u>
Town Facilities and Maintenance			
Salaries	190,831	194,380	(3,549)
Postage	250	-	250
Office Supplies	475	225	250
Travel	250	-	250
Dues, Subscriptions and Publications	208	251	(43)
Janitorial Supplies	11,960	7,704	4,256
Contractual Services	42,974	41,658	1,316
Building Maintenance	31,816	10,577	21,239
Equipment Maintenance	32,720	28,879	3,841
Equipment Rental	4,000	481	3,519
Education and Training	1,000	71	929
Vehicle Expenditures	13,200	11,019	2,181
Trash Removal	4,524	8,321	(3,797)
Grounds Maintenance	8,653	5,198	3,455
Uniforms	1,000	692	308
Miscellaneous	2,000	2,520	(520)
	<u>345,861</u>	<u>311,976</u>	<u>33,885</u>
Emergency Services			
Salaries	19,240	18,994	246
Equipment	5,200	8,474	(3,274)
Uniforms	3,540	6,175	(2,635)
Office Supplies	1,000	1,266	(266)
Printing	500	-	500
Postage	500	-	500
Education/Training/Travel	5,720	3,690	2,030
Pre-Volunteer Screening	3,600	228	3,372
Miscellaneous	500	174	326
	<u>39,800</u>	<u>39,001</u>	<u>799</u>

	<u>APPROPRIATION</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Astor Avenue Project			
Salaries	150,652	123,751	26,901
Staff Training	1,100	1,060	40
Printing	2,500	2,042	458
Postage	1,560	286	1,274
After School Program	8,861	1,394	7,467
Books and Journals	400	-	400
Supplies	5,084	517	4,567
Utilities and Telephone	12,680	10,226	2,454
Community Affairs	1,508	985	523
Travel	1,200	1,652	(452)
Office Supplies	1,000	978	22
Consultants	1,000	1,000	-
Equipment and Furniture	1,250	-	1,250
Professional Services	1,000	-	1,000
Miscellaneous	500	-	500
	<u>190,295</u>	<u>143,891</u>	<u>46,404</u>
Clerk's Department			
Salaries	89,908	77,167	12,741
Postage	1,700	3,324	(1,624)
Office Supplies	1,300	1,635	(335)
Printing and Publishing	6,002	4,152	1,850
Travel and Seminars	1,000	837	163
Dues, Subscriptions and Publications	2,000	741	1,259
Legal Notices	1,200	1,512	(312)
Community Affairs	2,002	3,088	(1,086)
Equipment Maintenance and Repair	500	450	50
Furniture, Computer and Aux Support	5,002	3,085	1,917
Passport Expenditures	3,002	3,164	(162)
Miscellaneous	2,002	2,009	(7)
	<u>115,618</u>	<u>101,164</u>	<u>14,454</u>
Community Health			
Salaries	81,554	80,805	749
Postage	500	50	450
Office Supplies	1,000	989	11
Printing	1,339	1,379	(40)
Travel	2,700	545	2,155
Dues, Subscriptions and Publications	400	569	(169)
Community Affairs	1,545	1,299	246
Equipment Maintenance and Rental	2,080	1,173	907
Furniture and Computer Equipment	2,000	1,707	293
Professional Services	1,500	1,257	243
Education and Training	1,200	508	692
License/Professional Insurance	400	249	151
Grant Development	1	-	1
Medical Supplies	5,200	5,526	(326)
Communications	1,714	1,907	(193)
Crises Care	3,500	3,681	(181)
MHB Prescription Reimbursements	1	-	1
Miscellaneous	1,000	1,237	(237)
	<u>107,634</u>	<u>102,881</u>	<u>4,753</u>

TOWN FUND STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL - CONTINUED

	<u>APPROPRIATION</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Youth and Family Services			
Salaries	589,521	550,992	38,529
Education and Training	5,463	4,245	1,218
Consulting	6,120	4,900	1,220
Answering Service	1,304	1,200	104
Printing	2,500	1,623	877
Postage	1,800	894	906
Books and Journals	550	546	4
Equipment Maintenance	1,300	1,630	(330)
Psychiatric Backup	20,000	10,200	9,800
Office Supplies	7,500	3,453	4,047
Community Affairs	5,000	3,796	1,204
Recruitment and Pre-Employment	2,500	3,068	(568)
Travel	3,500	2,840	660
Intern Stipends	10,000	8,680	1,320
Insurance	3,000	-	3,000
Equipment and Furniture	5,200	5,150	50
Seasonal Open Gym Program	21,632	20,420	1,212
Tutoring	15,680	15,497	183
Dues and Subscriptions	3,400	497	2,903
Year-Round Open Gym Program	25,000	19,268	5,732
Youth Job Incubator Project	-	95	(95)
Miscellaneous	1,500	7	1,493
	<u>732,470</u>	<u>659,001</u>	<u>73,469</u>
Capital Outlay			
Building and Permanent Improvements	-	-	-
Furniture and Computer Equipment	79,568	58,905	20,663
Equipment Purchases	21,218	25,426	(4,208)
	<u>100,786</u>	<u>84,331</u>	<u>16,455</u>
TOTAL EXPENDITURES	<u><u>2,788,111</u></u>	<u><u>2,504,530</u></u>	<u><u>283,581</u></u>

HANOVER TOWNSHIP

SENIOR SERVICES FUND

STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL

FOR THE YEAR ENDED MARCH 31, 2010

	<u>APPROPRIATION</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Administration			
Salaries	\$ 433,897	\$ 398,356	\$ 35,541
Contingency	118,439	14,902	103,537
Recruitment	2,387	1,141	1,246
Equipment Purchase/Rental/Repair	7,344	7,961	(617)
Supplies	11,435	9,574	1,861
Postage	2,880	3,060	(180)
Telephone and Internet	7,500	4,491	3,009
Dues and Subscriptions	750	537	213
Travel	2,624	2,369	255
Education and Training	4,680	3,838	842
Community Affairs	5,200	9,038	(3,838)
Title Endowment Fund	22,526	2,771	19,755
Utilities	79,000	56,070	22,930
Miscellaneous	1,030	508	522
	<u>699,692</u>	<u>514,616</u>	<u>185,076</u>
Social Services			
Programming	88,816	116,482	(27,666)
Outreach	4,085	4,873	(788)
Volunteer Services	11,557	11,500	57
Club 59	24,469	26,635	(2,166)
Nutrition	16,224	14,865	1,359
Computer Instruction	1,500	393	1,107
Visual Arts	19,123	15,421	3,702
Title III Expenditures	16,674	-	16,674
Miscellaneous	2,500	2,477	23
	<u>184,948</u>	<u>192,646</u>	<u>(7,698)</u>
Transportation			
Emergency Maintenance	14,027	-	14,027
Vehicle Maintenance	50,490	28,230	22,260
Salaries	271,433	273,650	(2,217)
Recruitment	2,000	2,161	(161)
Telephone	10,000	4,600	5,400
Training	3,000	1,649	1,351
Fuel	35,000	28,861	6,139
Uniforms	1,750	1,118	632
Garage Lease	22,000	20,000	2,000
	<u>409,700</u>	<u>360,269</u>	<u>49,431</u>
TOTAL EXPENDITURES	<u>\$ 1,294,340</u>	<u>\$ 1,067,531</u>	<u>\$ 226,809</u>

HANOVER TOWNSHIP

ROAD AND BRIDGE FUND

STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL

FOR THE YEAR ENDED MARCH 31, 2010

	<u>APPROPRIATION</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Administration			
Unemployment Compensation	\$ 541	\$ 215	\$ 326
IMRF Expense	23,400	8,427	14,973
FICA Expense	15,600	6,175	9,425
Postage	2,080	607	1,473
Legal	8,653	15,951	(7,298)
Insurance	48,672	37,772	10,900
Accounting	2,163	2,163	-
Telephone	2,704	4,460	(1,756)
Dues, Subscriptions and Publications	936	80	856
Travel	1,622	631	991
Printing	2,704	2,219	485
Uniforms and Safety Equipment	1,560	2,389	(829)
Community Affairs	2,750	506	2,244
Utilities	6,490	5,536	954
Service Charges	260	79	181
Office Supplies	2,080	2,164	(84)
Replacement Tax	12,480	-	12,480
	<u>134,695</u>	<u>89,374</u>	<u>45,321</u>
Maintenance of Roads			
Controlled Substance Testing	1,082	356	726
Salaries	218,400	125,150	93,250
Material and Supplies	10,920	26,314	(15,394)
Gas and Oil	9,944	11,661	(1,717)
Machine Rental	1,839	176	1,663
Maintenance Supplies	7,571	1,434	6,137
Engineering	10,816	9,870	946
Contract Work	534,939	181,902	353,037
Equipment Maintenance	16,224	36,471	(20,247)
Street Lighting	6,490	4,305	2,185
Building Maintenance	5,408	-	5,408
Signs, Striping and Tree Removal	16,224	1,363	14,861
Bridge Repair and Maintenance	10,816	-	10,816
Salt	90,480	61,592	28,888
	<u>941,153</u>	<u>460,594</u>	<u>480,559</u>
Capital Outlay			
Equipment Purchase	126,198	108,514	17,684
Construction Equipment	4,326	1,076	3,250
Building and Permanent Improvement	10,816	-	10,816
Land/Building Acquisition and Improvement	2,000,000	-	2,000,000
	<u>2,141,340</u>	<u>109,590</u>	<u>2,031,750</u>
TOTAL EXPENDITURES	<u>\$ 3,217,188</u>	<u>\$ 659,558</u>	<u>\$ 2,557,630</u>

HANOVER TOWNSHIP

MENTAL HEALTH FUND

STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL

FOR THE YEAR ENDED MARCH 31, 2010

	<u>APPROPRIATION</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Administration			
Hanover Township Services	\$ 4,500	\$ -	\$ 4,500
Legal	5,000	4,236	764
Travel and Conferences	1,000	200	800
Personal Expense Reimbursement	4,500	4,433	67
Auditing	250	-	250
Subscriptions and Publications	250	107	143
Salaries	85,500	84,015	1,485
Employee Benefits	5,600	5,396	204
Unemployment Compensation	1,000	-	1,000
IMRF Expense	8,500	9,021	(521)
FICA Expense	6,565	6,396	169
Community Relations	4,000	2,506	1,494
Supplies	1,250	998	252
Postage	1,250	679	571
Equipment Purchase and Maintenance	2,000	1,573	427
Dues	5,000	4,460	540
Special Events	1,500	-	1,500
Printing	1,500	1,080	420
Marketing and Grant Development	3,500	1,546	1,954
Consultants	2,000	-	2,000
Miscellaneous	1,500	1,747	(247)
	<u>146,165</u>	<u>128,393</u>	<u>17,772</u>
Building Occupancy			-
Utilities	10,000	8,699	1,301
Insurance	1,000	-	1,000
Telephone Systems Maintenance	4,000	2,876	1,124
Building Maintenance	3,000	2,542	458
Janitorial	7,000	4,968	2,032
Rent	10,000	10,000	-
Capital Improvements	163,000	1,734	161,266
Agency Support Service	6,000	7,791	(1,791)
	<u>204,000</u>	<u>38,610</u>	<u>165,390</u>

MENTAL HEALTH FUND STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL - CONTINUED

	<u>APPROPRIATION</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Service Contracts/Grant by Agency			
Community Crisis Center	55,300	55,300	-
Children's Advocacy Center	45,000	45,317	(317)
Open Door Clinic	5,000	5,000	-
Association for Individual Development	41,500	32,375	9,125
Clearbrook	9,700	9,700	-
Jayne Shover Easter Seal Center	31,000	31,056	(56)
Renz Addiction Counseling Center	65,000	65,000	-
Dayone Network, Inc.	6,500	6,500	-
Northwest CASA	5,000	5,000	-
Pace Transportation	15,000	35,825	(20,825)
Ecker Mental Health Center	68,300	68,300	-
Hanover Township Youth Services	20,000	10,275	9,725
Contract Support Services	20,000	4,526	15,474
Community Education	10,000	3,879	6,121
Centro De Informacion	29,000	29,000	-
The Bridge	17,000	17,000	-
Family Services	33,000	38,500	(5,500)
LSSI	5,600	2,860	2,740
Epilepsy Foundation	2,200	2,200	-
Larkin Center	6,500	6,500	-
Summit Center	5,000	5,000	-
Tide Project	30,000	32,280	(2,280)
PADS of Elgin	15,000	15,000	-
Alexian Brothers-Outpatient Psychology	16,500	16,500	-
Countryside Work Training Center	3,200	3,200	-
Greater Elgin Family Care Center	13,500	13,500	-
Countryside In-Home Respite	1,500	1,548	(48)
Special Education Advocacy Center	5,000	5,000	-
WINGS	5,000	5,000	-
Language Scholarship Fund	10,000	4,698	5,302
MI-Drug Medical Tests Fund	6,000	712	5,288
Challenge Grant Fund	50,000	-	50,000
Capital Grant Fund	50,000	26,136	23,864
Clearbrook Employment	1,700	1,700	-
Community Crisis SA Counseling	9,000	9,000	-
Countryside C/F Support	2,000	955	1,045
SPHD	5,000	5,000	-
Web Based Resource Directory	8,640	8,520	120
Bartlett Learning Center	4,200	2,388	1,812
Crisis Line Development	10,000	8,470	1,530
Maryville Academy-Eisenberg Campus	7,200	7,200	-
Leyden Township - Share Rehab/Detox	30,000	30,000	-
Boys and Girls Club	5,000	5,000	-
	<u>784,040</u>	<u>680,920</u>	<u>103,120</u>
TOTAL EXPENDITURES	<u>\$ 1,134,205</u>	<u>\$ 847,923</u>	<u>286,282</u>

HANOVER TOWNSHIP

OTHER FUNDS

COMBINING GOVERNMENTAL FUNDS BALANCE SHEET

MARCH 31, 2010

	CAPITAL PROJECTS FUND	GENERAL ASSISTANCE FUND	RETIREMENT FUND	VEHICLE REPLACEMENT FUND	TOTAL GOVERNMENTAL FUNDS
ASSETS					
Cash and Cash Investments	\$ 349,401	\$ 426,734	\$ 173,002	\$ 449,262	\$ 1,398,399
Property Tax Receivables, net	-	169,367	153,350	-	322,717
Other Assets	-	14,823	-	-	14,823
Total Assets	<u>\$ 349,401</u>	<u>\$ 610,924</u>	<u>\$ 326,352</u>	<u>\$ 449,262</u>	<u>\$ 1,735,939</u>
LIABILITIES					
Accounts Payable	\$ 3,005	\$ 757	\$ -	\$ -	\$ 3,762
Accrued Wages	-	3,997	14,409	-	18,406
Deferred Revenues	-	169,367	153,350	-	322,717
Total Liabilities	<u>3,005</u>	<u>174,121</u>	<u>167,759</u>	<u>-</u>	<u>344,885</u>
FUND BALANCES					
Unreserved, Reported in					
Capital Projects Fund	346,396	-	-	449,262	795,658
Special Revenue Funds	-	436,803	158,593	-	595,396
Total Fund Balances	<u>346,396</u>	<u>436,803</u>	<u>158,593</u>	<u>449,262</u>	<u>1,391,054</u>
Total Liabilities and Fund Balances	<u>\$ 349,401</u>	<u>\$ 610,924</u>	<u>\$ 326,352</u>	<u>\$ 449,262</u>	<u>\$ 1,735,939</u>

HANOVER TOWNSHIP

OTHER FUNDS

COMBINING GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED MARCH 31, 2010

	CAPITAL PROJECTS FUND	GENERAL ASSISTANCE FUND	RETIREMENT FUND	VEHICLE REPLACEMENT FUND	TOTAL GOVERNMENTAL FUNDS
REVENUES					
Property Taxes	\$ -	\$ 309,819	\$ 292,063	\$ -	\$ 601,882
State Replacement Taxes	-	4,008	-	-	4,008
Interest Income	-	1,166	47	1,194	2,407
Bus Fees	-	-	-	6,953	6,953
Grant Income	-	10,103	-	-	10,103
Miscellaneous	-	10,104	-	-	10,104
Total Revenues	-	335,200	292,110	8,147	635,457
EXPENDITURES					
Current					
Administration	-	196,273	422,271	-	618,544
Home Relief	-	112,569	-	-	112,569
Capital Outlay	19,680	-	-	64,074	83,754
Total Expenditures	19,680	308,842	422,271	64,074	814,867
Excess (Deficiency) of Revenues Over (Under) Expenditures	(19,680)	26,358	(130,161)	(55,927)	(179,410)
Other Financing Sources (Uses)					
Operating Transfers-Net	199,678	-	177,868	215,500	593,046
Net Change in Fund Balances	179,998	26,358	47,707	159,573	413,636
FUND BALANCES					
Beginning of Year	166,398	410,445	110,886	289,689	977,418
End of Year	\$ 346,396	\$ 436,803	\$ 158,593	\$ 449,262	\$ 1,391,054



Board of Trustees
Hanover Township
Bartlett, Illinois

In planning and performing our audit of the financial statements of Hanover Township (Township) for the year ended March 31, 2010, in accordance with auditing standards generally accepted in the United States of America, we considered the Township's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified two deficiencies in internal control that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A material weakness is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented or detected and corrected on a timely basis. We believe that the following deficiencies in Hanover Township's internal control constitute material weaknesses.

Final Review of Disbursements - currently invoices are reviewed by department heads and processed for payment by the outside accounting firm. However, in many cases there is no secondary review approving the payment, the account coding and comparing it to the published disbursement listing. We recommend that after the checks have been prepared, the Administrator approve all checks by comparing them to the invoice and the board listing; checking the account coding and documenting his review of the invoices by initialing them. This process should also encompass review of the support for general assistance checks with documentation of his approval. In addition, the QuickBooks file should be carefully reviewed or a check log should be kept by the Administrator so that he knows no checks have escaped his review. This would apply to both regular disbursement checks and payroll.

Final Review of Payroll - there appears to be good controls on the preparation of payroll; however, there is no final review of payroll checks. Although all the checks and copies are currently sent to human resources after preparation, no review of them is performed. We recommend the Human Resource Manager briefly review each check to make sure the employee is recognized and the amount paid is reasonable with any uncertainties investigated. In addition, these checks should be entered into the check log, along with the non-payroll checks, to assure no checks are issued without proper review.

During the audit, we noted certain other operational matters. These comments and recommendations, all of which have been discussed with the appropriate level of management, are intended to improve internal controls or result in other operating efficiencies.

Cash and Checks Received - currently the cash receipts taken in by the Township are not always being deposited and recorded promptly. We recommend locally collected revenue be deposited at least every week and recorded in QuickBooks within a few days.

Paid Time Off Accrual - in working with the staff of the Township to determine the proper accrual for compensated absences, it was difficult to obtain the actual number of days each employee had available at a certain date. We recommend the Township take whatever steps necessary in terms of training, software upgrades, etc., in order to more easily accomplish this task.

Signature Stamp - it is our understanding that one signer on the account has the signature stamp of another signer. We recommend that signature stamps are controlled only by the person whose signature it is; otherwise the control of who actually signs the check is lost.

Negotiable Paycheck Stubs - currently the Township's check copy for those employees whose check is directly deposited is run as a regular payroll check, like the other negotiable payroll checks, only it will not be signed. It is better internal control to either print these direct deposit check copies on plain paper so they don't appear to be live checks, or at a minimum, to mark each check "void" prior to passing it to human resources where it is reviewed and stored.

This communication is intended solely for the information and use of the board of trustees and management of Hanover Township and is not intended to be and should not be used by anyone other than these specified parties.

McClure, Inserra & Co., Chtd.

January 24, 2011



To the Board of Trustees
Hanover Township
Bartlett, Illinois

We have audited the financial statements of Hanover Township for the year ended March 31, 2010. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated September 20, 2010. Professional standards also require that we communicate to you the following information related to our audit.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Hanover Township are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year ending March 31, 2010. We noted no transactions entered into by the Township during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of the loss and cost of real estate tax collections is approximately one half of one percent. We evaluated key factors and assumptions used to develop this estimate and have determined it is reasonable in relation to the financial statements taken as a whole.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The disclosure of deposits and investments because of the magnitude of the amounts involved and the importance of cash and investments to the Townships financial health.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has or will correct all such misstatements. In addition, except for the reallocation of property tax revenue, most of the adjusting journal entries we proposed to management related to the preparation of the government-wide financial statements.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 24, 2011.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Township's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Township's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the information and use of the board of trustees and management of the Hanover Township, and is not intended to be and should not be used by anyone other than these specified parties.

McClure, Ingersoll & Co., Chtd.

January 24, 2011



DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for January, 2011

SERVICE PROVIDED	JANUARY 2011	JANUARY 2010	FYTD 2011	FYTD 2010
<i>Website Visits</i>	2,641			
<i>Facebook Likes</i>	492			
<i>Media Releases</i>	4 PR 1LTE			
<i>Technology work orders</i>	22			
<i>Resident Contacts</i>	N/C			
<i>Percent of budget expended (83% of year)</i>	52%			
<i>New employee orientations</i>	0			

Department Highlights

- Interviewed nine candidates for the Management Analyst position. Rebecca Suhajda, MPA, will be starting with the Township on February 28.
- The Annual Township-wide Employee Appreciation Dinner was held on January 14.
- Attended the bi-monthly Illinois Association of Township Administrators (IATA) meeting held at Oak Park Township.
- Finance Committee held its annual Budget Workshop on January 21.
- Lunch & Learn was held on January 19. The presenter, Amanda Bolivar, discussed stress and time management

Hanover Township Mission Statement:

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OFFICE OF THE ASSESSOR

Report for January, 2011

SERVICE PROVIDED	JANUARY 2011	JANUARY 2010	FYTD 2011	FYTD 2010
<i>Administration</i>				
Office visits	875	549	3416	4716
Building permits processed	219	162	10395	3183
Sales recording	-	96	860	956
Change of Name*	25	45	1535	262
Property tax appeals	406	-	532	512
Certificate of Errors	115	44	767	1109
Property location updates	-	-	12	74
New owner mailings	-	-	582	865
Long time occupants*	25	3	244	85
<i>Exemptions</i>				
Home owner exemptions	-	-	101	193
Senior home owner exemptions	-	-	41	205
Senior freeze exemptions*	9	1	192	777
Miscellaneous exemptions	4	-	158	125
<i>Foreclosures</i>				

* Denotes notary requirement

Department Highlights

- Trainings
- Events planned, January 26, Homeowner Seminar, March 5th, Distressed Homeowner's Seminar
- Tax bills updates, 2010 1st Installments were mailed 1/31/2011, Due date 4/1/2011 (one year only)
- Upcoming mailings
-

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF THE CLERK



Report for January, 2011

SERVICE PROVIDED	JANUARY 2011	JANUARY 2010	FYTD 2011	FYTD 2010
<i>Passports</i>	192	174	1,435	1,207
Photo Fees	\$1,010.00	\$740.00	\$6,410.00	\$2,380.00
Total Passport Fees & Photo Fees	\$4,505.00	\$4,355.00	\$33,330.00	\$29,260.00
<i>Cook County Vehicle Stickers</i>	2	0	217	412
<i>Fishing/Hunting Licenses</i>	4	4	118	126
<i>Handicap Placards</i>	38	36	283	268
<i>Voter Registration</i>	2	5	317	108
<i>FOIA Request</i>	2	0	12	13

Department Highlights

- The Clerk's office FY2012 action plans and budget is in place, and strategies are being developed.
- FY2011 goals accomplished except for Grants writing which will move forward to FY2012. Our current budget is well balanced and no accounts in negative.
- 161st Annual Town Meeting preparation started with requests for Board, department and committee information.
- **Event attendance:** Clerk Dolan Baumer and Deputy Clerk Crespo attended the TOCC Clerk's Association meeting on February 10.
- **Clerk's Events:** Secretary of State Mobile Drive Unit served 83 residents.
- **Community Outreach:** Clerk's Office and YFS are sponsoring a free Internet Safety event presented by Illinois Attorney General's Office on February 23 in the Senior Center Veterans Hall. Dinner will be provided at 6 p.m. and presentation will start at 7. Costco will serve complimentary refreshments.
- **Election Information:** February 22, 2011 is the Primary Election but there are no contests in Hanover Township.
- The next Breakfast with the Board is scheduled for March 5.

Office of the Clerk Mission Statement:

The Clerk's office is continuously striving to provide fast, courteous service to Township residents, Board members, other departments and citizens through the most modern and cost effective methods available; and to maintain the township records in a systematic, orderly, logically organized and accessible manner.

OFFICE OF COMMUNITY HEALTH

Report for January, 2011

SERVICE PROVIDED	JANUARY 2011	JANUARY 2010	FYTD 2011	FYTD 2010
<i>Office Appointments</i>				
ProTimes	25		207	
TB skin test	11		216	
Cholesterol	2		73	
Pharmaceutical Assistance Programs	N/C			
Other	49		474	
Total (unduplicated)	87		970	
<i>Clinic Clients</i>				
Victory Centre of Bartlett	16		95	
Glendale Terrace	7		99	
Elgin Recreation Center			38	
Clare Oaks	12		40	
Astor Avenue	10		160	
Total (unduplicated)	17		432	
<i>Public Education & Health Promotion</i>				
Media coverage	N/C			
Informational seminars	N/C		N/C	
<i>Primary Care Provider Support</i>				
Phone Triage	N/C		N/C	

Department Highlights

- Met with Clare Oaks for ProTime clinic collaboration
- Continued Embracelet updating
- Streamwood Park District Health Expo February 26th
- Colonoscopy initiative March 5
- Annual Employee Wellness Screenings – begins next week
- Clare Oaks support group
- Monthly Immunization clinic continued
- Successful Intergovernmental Luncheon with 34 attendees.
- Monthly clinic at Victory Centre

Office of Community Health Mission Statement:

The Office of Community Health is focused on the health and wellbeing of the residents of Hanover Township. Services are offered to assist individuals in making decisions to achieve optimal functioning within their environment and to provide choices for our residents to maintain and build a healthier community for all of Hanover Township



DEPARTMENT OF EMERGENCY SERVICES

Report for January, 2011

SERVICE PROVIDED	JANUARY 2011	FEBRUARY 2011	FYTD 2011	FYTD 2010
<i>Volunteers</i>				
Total volunteers	20			21
New volunteers	2			4
Volunteer hours	50			1500+
<i>Training</i>				
Total hours	8			96
<i>Details</i>				
Traffic	5			5
Response	0			5
Miscellaneous	0			1

Department Highlights

- New Director begins Feb 14th.
- Events: Streamwood cheerleading event at Streamwood High School 10 hours.
- Neighborhood patrols
- Girl Scout event/tour in December (late report)
- Light truck lighting complete

Hanover Township Mission Statement:

Hanover Township is committed to providing an array of quality, cost effective, community based services; and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.

EMA Recap of Winter Storm February 1 and 2, 2011

The Department of Emergency Services began planning for the blizzard warning on January 28, 2011. The preparations included interdepartmental communications detailing the needs of the various departments and the possible needs of the Township Residents. The Departments of Community Health and Senior Services compiled a list of seniors and homebound residents that would possibly need assistance. The list of seniors and homebound residents was distributed to the Command Staff and a plan was coordinated between the three Departments to proactively contact the residents for the purpose of a well being check.

Command Staff met numerous times before the storm to coordinate the role and response duties of EMA. Members were contacted and put on alert for the upcoming storm. Command staff determined that EMA would start patrol at 3:30 PM on February 1, 2011.

On February 1, 2011 members met at Station 1 at 2:00 PM to prepare for patrol. The preparations included a complete check of all EMA vehicles and equipment and a plan briefing. At 3:15 PM our communications center was in service and the patrol started at 3:25 PM with the first disabled motorist reported at 3:44 PM. Unit 124 handled this first citizen assist.

During the snowstorm on February 1st EMA Units assisted in excess of 35 vehicles that were stuck in the snow or off the road. Most of these vehicles were pushed and/or dug out by hand, eliminating further damage to the vehicle and the cost of a tow truck. Unit 125 assisted a vehicle with two occupants that ran out of gas. Unit 125 went to the gas station and returning with enough gas for the vehicle to make it to the gas station. At 8:13 PM unit 124 was dispatched at the request of Streamwood Fire Department to assist them with a wire down. Unit 124 arrived at 8:22 PM.

Due to the terrible weather conditions patrol was ended at 9:45 PM, with the last unit clearing Streamwood at 9:56. With the last unit in quarters at 10:18 the communications center closed for the night. The Duty Officer maintained the 24 hour contact phone line. Station 1 remained staffed by two Members over night.

The last call for the night was after the Communications Center closed. The Communications Officer became stuck in the snow while leaving the Townships parking lot. Unit 124 was dispatched to assist. The car was pushed out of the parking lot and was able to make it to the Route 59 entrance where it became stuck again. With the help of the highway department and unit 124, the car made it out onto Route 59. At the same time that the Communications Officer was being helped another Township Employee became stuck. The Employee was assisted and ended staying the night at the Township.

Members were called back on February 2, 2011 at 7:30 AM. Rick Nelson from the Highway Department donated his time and snow plow to remove snow from EMA member's driveways so they could report to Station 1. The Department of General Assistance and the Township Receptionist contacted approximately one hundred seniors and homebound residents to make sure they were safe and if they needed any assistance. The first call for assistance came at 9:52 AM; unit 124 was dispatched along with Rick Nelson to clear the driveway for a Resident with a severe health condition that needed to seek medical care. During the day EMA continued to assist residents with over twenty resident assist calls, that included shoveling for the residents so emergency help could have access in case of an emergency.

EMA Recap of Winter Storm February 1 and 2, 2011

At 12:16 Cook County Sherriff's Department requested our services to check a portion of Lake St. for hazards and also the road condition. Unit 125 reported no hazards and one lane open in each direction. Cook County Sherriff's Department was notified of the road condition. The last call for assistance came at 3:10 PM to check on a Senior Resident. Unit 125 responded and assisted the resident with snow removal from front door to the car and made sure the car was able to get out onto the street. The Communications Center closed at 3:45 after the last unit arrived in quarters.

Hanover Township Emergency Services was manned from 2:00PM February 1, 2011 until 3:45PM February 2, 2011 returning to an on-call status. Many thanks to our nine Members that left their families to assist our Township Residents during the blizzard of 2011.



DEPARTMENT OF FACILITIES & MAINTENANCE

Report for January, 2011

SERVICE PROVIDED	JANUARY 2011	JANUARY 2010	FYTD 2011	FYTD 2010
<i>Administration</i>				
Vehicle service calls	12			
Work orders	46			
Event set-ups/tear downs	44			
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,514			
Town Hall	10,920			
Senior Center	27,188			
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	875.07			
Town Hall	1250.69			
Senior Center	2346.70			

Department Highlights

- Repaired holes and dings in walls, then painted staff conference room senior center.
- Completed design phase of construction project for mental health building, turned drawings into village of Streamwood for approval.
- Canceled all contracts with garbage companies, requested new quotes, received one at 1/3 less than we were paying.

Hanover Township Mission Statement:

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HIGHWAY DEPARTMENT

Report for January, 2011

SERVICE PROVIDED	JANUARY 2011	JANUARY 2010	FYTD 2011	FYTD 2010
<i>Winter Season</i>				
Snow Removal				
Salt (tons)	303	169	641	935
<i>Summer Season</i>				
Branch pick-up (truckloads)	6	2		

Department Highlights

- Tripled tree removal for Jan. 2011
- Remodeled Office

Hanover Township Mission Statement:

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OFFICE OF THE MENTAL HEALTH BOARD

Report for January, 2011

SERVICE PROVIDED	JANUARY 2011	JANUARY 2010	FYTD 2011	FYTD 2010
<i>Grant Funding</i>				
Ongoing clients	556	685	5328	5853
New clients	78	201	2875	3189
Clients served (Unduplicated)	634	885	8203	9042
<i>TIDE</i>				
Participants	10	NC	12	NC
Rides	185	NC	NC	NC
<i>Resource Center</i>				
Organizations providing services	7	6	7	6
Clients served	65	79	774	949

Department Highlights

- On January 20, the MHB met to determine the grant allocations for FY12. The MHB will fund 54 different programs through 34 area organizations
- Attended Care for the Underserved Coalition, Hanover Township Human Social Services Coordinating Council, and the Summit on Juvenile Justice Alternatives
- Working with Youth and Family Services Director on connecting programs for juvenile substance abuse with area Cook County Probation officers to address gaps in service and create better understanding of services available and needs of the community.
- Finalized plans for the resource center and turned specs in for approval from the Village of Streamwood.
- Worked with Mental Health Board Building Committee and interior designer to address the plans for the resource center once renovations are complete.
- The Suburban Chicago Interfaith Mental Health Coalition Committee has chosen a new fiscal agent for their conference next year and should have remaining funds dispersed to them within the month.

Mental Health Board Mission Statement:

The mission of the Hanover Township Mental Health Board is to advocate for increasing the availability and quality of mental health services through the development of a comprehensive and coordinated system of effective and efficient program delivery, accessible to all residents of Hanover Township

DEPARTMENT OF SENIOR SERVICES

Report for January, 2011

SERVICE PROVIDED	JANUARY 2011	JANUARY 2010	FYTD 2011	FYTD 2010
<i>Programming Division</i>				
Planned programs	79	57	810	770
Participants	1369	1255	12583	13097
Wait listed (unduplicated)	62	24	727	687
Art & Computer classes	47	53	491	662
Art & Computer class participants	374	560	4485	4128
New volunteers	5	5	124	1712
Total volunteers	84	61	755	637
Volunteer hours reported	1448	875	12595	12001
Meals delivered by volunteers	1061	1104	11901	8266
<i>Social Services Division</i>				
Clients served (unduplicated)	454	538	5441	5268
Energy Assistance	26	20	477	772
Prescription drugs & health insurance assistance	231	312	2463	1666
Public Aid	25	22	220	91
Social Service programs	10	12	101	64
Social Service program participants	83	161	1164	784
Lending Closet transactions	19	43	566	480
<i>Transportation Division</i>				
One way rides given	1028	1297	13615	15309
Individuals served (unduplicated)	181	203	2153	2453
New riders	14	20	192	217
Unmet requests for rides	39	35	520	420

Department Highlights

- Programming: Mad Marks Mystic Pizza Lunch Bunch, Variety Show, Museum of Science and Industry, and Million Dollar Quartet.
- Computer Instruction: CraigsList, Mail Merge, Picassa, Scanning, Microsoft Word .
- Arts & Crafts: Ceramic Class, Open Clay Studio, Polymer Clay Bead Bracelet, Oil Painting: Reflection Still Life, Intaglio Printmaking.
- All Transportation staff had Emergency Procedure Training on 01/11/11 through RTAC and have received certification.
- Liberty Elementary School conducted a Drive for our Social Services Division for supplies that will be distributed to our Christmas in July Participants.
- Our Social Services Team and 3 Circuit Breaker Volunteers attended the Circuit Breaker/Illinois Cares Rx training.
- Social Services Programs: C-HOPE: individual therapy & psychiatric services, Reverse Mortgages, Senior Will Program, Grief Support Group, Take Charge of Your Health, Positive Action Group, Caring for our Memory Support Group, Journal Making, Caregiver Support Group, & Outreach at Gail Borden Library.
- Molly Sass was offered a permanent position in Senior Services as the Volunteer & Program Coordinator, and accepted the job offer.

Senior Services Mission Statement:

With respect, innovation and a dedication to excellence, Senior Services is committed to facilitating programs and services that promote independence, a sense of community, and well being for mature adults in Hanover Township.

It's Official

March through May 2011 Events

You're Invited!



Senior Services upcoming event dates:

Thursday, March 10, 2011 at 11:30 AM

St. Patrick's Day Party at Villa Olivia in Bartlett

Our luncheon consists of your choice of corned beef and cabbage or boneless breast of chicken, vegetable medley, and lime green sherbet for dessert. The ever popular Whiskey Brothers Band will once again entertain us with Irish folk tunes.

SAVE THE DATE

Friday, May 6 at 10:30 AM

Volunteer Luncheon

at The Seville in Streamwood

Our volunteer recognition, "You're a Winning Hand" will begin with playing casino games around the Banquet Hall. Following the fun, our Awards Presentation will begin at Noon, concluding with lunch served at 12:30 PM.

Please contact Barbara Kurth Schuldt to R.S.V.P.
630-483-5671 or email at bkurthschuldt@hanover-township.org
We hope to see you!



OFFICE OF VETERANS AFFAIRS

Report for January, 2011

SERVICE PROVIDED	JANUARY 2010	JANUARY 2009	FYTD 2011	FYTD 2010
<i>Applications Submitted</i>				
Medical programs	N/C		2	
Pensions	N/C		0	
Veterans Honor Roll	N/C		3	
Other	N/C		5	
Total	N/C		10	
<i>Referrals received</i>	N/C		0	
<i>Total Veterans served</i>	N/C		10	

Department Highlights

- This was a particularly slow month due to cold and snow.
- Took a veteran to Hines so he could have a consultation with doctor.
- Gathered and duplicated information from VA, and sent to Streamwood and Bartlett VFW.

Hanover Township Mission Statement:

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DEPARTMENT OF WELFARE SERVICES

Report for January, 2011

SERVICE PROVIDED	JANUARY 2011	JANUARY 2010	FYTD 2011	FYTD 2010
<i>General Assistance</i>				
General Assistance clients	10			
General Assistance appointments	44			
Emergency Assistance appointments	4			
Emergency Assistance approved	No Funds			
<i>LIHEAP Applications</i>				
Office	105			
Outreach	0			
<i>Social Services</i>				
ComEd hardships	2			
Weatherization – 1/18-2/18	12			
<i>Food Pantry</i>				
Served	710			
New applications	81			
Food Donations	105			
<i>Community Center Walk-Ins</i>	380			

Department Highlights

- Building partnerships within the community, Welfare Services staff attended a tour and informational meeting at the Community Crisis Center in Elgin.
- John Parquette and I attended a meeting at Children’s Home and Aid in Schaumburg. They would like us to sign a partnership agreement with them as well as interested if our Office of Community Health can provide them any services.
- Supervisor Community Service Awards Winners have been selected by the committee.
- Planning for spring and working together with the Senior Services Department to prepare bags of candy for Easter.
- Hosted an informational breakfast for the principals from U46 in Streamwood. We discussed all of our programs and how we can better serve their families.
- Hosted a Valentine’s Day Party in the Community Center. More than 60 children came – we made crafts and ate pizza.
- After School Snack Program is going well. We have an estimated 15 children come daily for snack and to do homework. .
- Working with CEDA to see if it would be possible to administer the WIC program from Astor Avenue.
- Working on scheduling another meeting with Parkway Bank and other townships to discuss the possibility of using a debit card system for general assistance recipients.
- Astor Avenue was open during the blizzard of 2011. Thanks to Lissete Bonilla and Brandon Bucaro we were able to remain open and served several families from the community.
- Meal Box Giveaway is scheduled for April 19th. Sponsors include Kiwanis Club of Streamwood and United Church of Christ.

Welfare Services Mission Statement:

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for January, 2011

SERVICE PROVIDED	JANUARY 2011	JANUARY 2010	FYTD 2011	FYTD 2010
<i>Outreach & Prevention</i>				
Open Gym participants	503	509	6539	5662
Open Gym participants (unduplicated)	176	218	973	1342
Alternative to Suspension referrals	1	0	7	0
Alternative to Courts referrals	0	0	0	0
<i>Clinical</i>				
Therapy clients (total)	347	371	2895	2993
Therapy clients (unduplicated)	243	293	2158	2274
Total families	81	78	603	599
New families	4	8	53	43
Clinical hours	276	242	1968.75	2083
Group session participants	25	25	70	75
<i>Tutoring Participants</i>				
Total	87	35	397	433
Unduplicated	67	59	130	122

Department Highlights

- Eastside Recreation Center Open Gym site will be moved to Lords Park Elementary School starting on Thursday, March 3rd, 2011.
- Youth and Family Services will be co-hosting a family education event on internet safety in partnership with the Clerks Office and the Illinois States Attorneys office on Wednesday, February 23rd, 2011, 6:00PM to 8:00PM, Veterans Hall.
- Met with Heather Mlynek, Program Manager of the Bridge Youth and Family Services, to discuss crisis intervention services for Hanover Township.
- Met with Jerry Skogmo of Renz Addiction Counseling Center and Suzanne Powers, Hanover Township Mental Health Board Coordinator, to discuss possible substance abuse programs for the Alternative to Suspension Program and for Cook County Juvenile Probation.
- Met with Bartlett and Streamwood Police Departments to develop partnerships for the Peer Jury Program.
- Met with Principal Smith of Canton Middle School to discuss a plan to increase referrals to the Alternative to Suspension Program.
- Met with Principal Lozier of Streamwood High School, her administrative staff, and the District's PBIS coordinator to implement the Alternative to Suspension at Streamwood High School.
- Hosted AITCOY Strategic Planning session to develop goals for 2011.
- Received notice that Youth and Family Services did not receive the Fiskars Project Orange Thumb Grant.
- Currently interviewing candidates for the Prevention Specialist position.

Youth & Family Services Mission Statement:

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. This is accomplished by providing services which help to strengthen families, to provide outreach to children and teens at risk of school failure and delinquency, and to contribute to the building up of a healthier community for all Township youth.



Where Great Service Happens!

Supervisor
Brian P. McGuire

Clerk
Katy Dolan Baumer

Assessor
Thomas S. Smogolski

Highway Commissioner
P. Craig Ochoa

Collector
Frank Liquori

Trustees
Mary Alice Benoit
William T. Burke
Howard Krick
Sandra Westlund-Deenihan

Director
John J. Parquette, LCSW

Youth and Family Services

COMMITTEE ON YOUTH MINUTES December 13, 2010

1. **Call to Order:** The regular meeting of the Hanover Township Committee on Youth was called to order at 7:05 pm by Madam Chairwoman Dawna Watson, December 13, 2010 at Hanover Township Youth and Family Services, 250 South Route 59, Bartlett, IL.

Members present: Nicole De Falco, Trustee Mary Alice Benoit, Fernando Collazo, Officer Rob Wojtowicz, Katelyn Mucci, Dawna Watson

Staff present: Director John Parquette

Member absent: Ed Burnham, Jenna Szabo

Guests present: Three students in attendance from Streamwood High School as well as Tom Kuttentberg

2. **Approval of Agenda:** motion to approve and seconded to approve the meeting Agenda.
3. **Approval of Minutes:** motion to approve and seconded to approve the minutes from November.
4. **Public Comments:** nothing at this time
5. **Youth and Family Services Department Report:**
 - Nikkole McQueen received the Cook County Sheriff's Youth Medal of Honor for her volunteer efforts at Open Gym program. Nikkole grew up participating in the program and came back as a High School volunteer.
 - Jenny Kleiman, LSW, is sitting on the Community Alliance Committee with U-46. She will be on the sub-committee for school violence prevention.
 - Alternative to Suspension Program received four referrals so far at Canton Middle School. YFS is working to streamline the referral process.
 - Director Parquette is working with Illinois Worknet Youth Division regarding career path development through education and testing as well as job coaching and placement. Negotiations are occurring to determining a possible partnership.

- Winter Open Gym schedule has been set. It will start Monday 12/20-12/29 at Bartlett Elementary, Elgin Recreation Center, Laurel Hill Elementary School and Tefft Middle School.
 - Peer Jury program is being reviewed by the Chief of Police of Streamwood.
 - NLU Caroling will be Wednesday 12/15/2010 at 6:00-8:00pm starting at Astor Avenue Community Center. The group will carol at Lexington Senior Center as well as caroling at a few houses on the way back to the center.
6. Liaison Report:
- The Board finished their planning retreat in November.
 - Meeting in December on 12/14/2010.
 - Board members and other elected officials will be participating in the Senior Variety Show at the Senior Banquet at Elgin Community College.
 - Hanover Township received several awards at the Township Officials of Illinois Annual Educational Conference in Springfield. Hanover Township won for Best Website and Supervisor Brian P. McGuire received two awards, one from the Association of Illinois Township Committees on Youth for the "Township Friend of Youth Award," and the "Supervisor of the Year" award from the Illinois Township Association of Senior Citizen Service Committees. Director John Parquette was elected President of the Association of Illinois Township Committees on Youth.
7. New Business:
- Draft of Committee on Youth Annual Report was reviewed as a group.
 - Subcommittee reports were shared including updates on the Student Leadership Breakfast, Fund Raising, and Principal of the Year Award
8. Adjourn: It was moved and seconded to adjourn the meeting at 8:04pm.
Motion Carried.

Next meeting: Monday January 24, 2011.

Respectfully Submitted,



Nicole De Falco

**Hanover Township Mental Health Board
Minutes of the Meeting
December 9, 2010**

The meeting was called to order by Brian Gorcowski, chairman, at 6:05 p.m.

Roll Call: Brian Gorcowski, Linda Best, Bill Burke, Kristen Cruthers, and Julie Runzel. A quorum was established. Also present: Suzanne Powers, HTMHB Coordinator; James Barr, Township Administrator, and Katy Dolan, Township Clerk.

Oath of Office: Chair Gorcowski introduced Katy Dolan, Township Clerk, to administer the Oath of Office for Kristin Cruthers as a member of the Hanover Township Mental Health Board. .

Approval of the Agenda: Motion to approve the agenda moved by Mr. Burke, seconded by Ms. Runzel. The motion was approved by unanimous vote.

Approval/Corrections of regular and executive committee minutes: Motion to approve the minutes of October 18 as presented moved by Ms. Cruthers, seconded by Mr. Burke. The motion was approved by unanimous vote. Motion to approve the minutes of October 21 as presented moved by Mr. Burke, seconded by Mr. Gorcowski. The motion was approved by unanimous vote.

Approval of February, 2010, Financials: Motion to approve the September 2010 financials as presented moved by Ms. Best, seconded by Mr. Burke. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

Coordinator's Report: The Coordinator's report was presented. Ms. Powers was welcomed to her new position with the HTMHB.

Unfinished Business

Resource Center Renovations: The proposed renovated floor plan for the Mental Health Board Resource Center on Burgundy Parkway in Streamwood was presented. New main entrance will necessitate application to village to move handicap parking to front of building. Mr. Burke made a motion to approve the floor plan as presented and to authorize the renovation project to proceed. Ms. Runzel seconded the motion. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

Grant Allocation Workshop: The Grant Allocation workshop will be held immediately following the regular meeting of the HTMHB scheduled for January 20.

New Business

Review/Approval Proposed FY12 Budget: The proposed FY12 Budget totaling \$1,289,687 was presented for approval. Ms. Cruthers made a motion to pass the FY12 Budget as proposed by the Finance Committee. Ms. Best seconded the motion. Chair Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

Leyden Family Services Request: A request from Leyden Family Services to reallocate the HTMHB grant for detox services so that it could be used by agency for rehab services was reviewed. The Share Program's FY11 grant for rehab services has been exhausted while the demand for detox has not been as great as anticipated. Mr. Burke made a motion to approve the request. Ms. Runzel seconded the motion. It was noted that this is the second year that Leyden has made this request. Ms. Powers was asked to contact Leyden Family Services and request

that the agency's funding request for FY12 be amended to reflect service demands. Mr. Gorcowski called for a roll call vote on the motion. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

Client Residency Policy Review: A request from Alexian Brothers Center for Mental Health to provide transitional funding for clients in C-HOPE program when they move out of the township due to home foreclosures was reviewed. Discussion ensued regarding the residency policy. Ms. Best made a motion to approve the Alexian Brothers request to continue service to seniors in the C-HOPE program for up to three months after termination of residency due to the loss of their home in order to transition the clients to suitable services in their new communities. Ms. Runzel seconded the motion. Mr. Gorcowski called for a roll call vote on the motion. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

PACE Agreement: Reimbursement Agreement for the PACE program for residents with physical and/or mental health disabilities was presented. Ms. Best made a motion to approve the agreement. Motion was seconded by Ms. Cruthers. Mr. Gorcowski called for a roll call vote on the motion. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

Executive Session: Mr. Burke moved to go into executive session pursuant to paragraph 2(c)1 (Personnel) Illinois Open Meetings Act. Motion was seconded by Ms. Runzel. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

The board adjourned into executive session at 7:12 p.m.

The Chair called the meeting back to order at 7:23 p.m.

Other Business

Release Agreement: A Resolution Approving of a Release Agreement was presented. Mr. Burke made a motion to approve the resolution. Motion was seconded by Ms. Runzel. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Bill Burke	Yes	Kristen Cruthers	Yes
Julie Runzel	Yes		

Open Comment

Mr. Gorcowski expressed appreciation to Ms. Powers and Mr. Barr for the smooth transition in staffing for the HTMH, and offered congratulation to Ms. Cruthers as the board's newest member.

Adjournment: There being no further business, Mr. Gorcowski called for a motion to adjourn. Ms. Best so moved; Mr. Burke seconded the motion. Motion passed. Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Linda Best
Secretary

Hanover Township Senior Citizens' Services committee Meeting Minutes
Monday, January 10, 2011–3:00 p.m.

- I. Call to Order and Pledges of Allegiance: Meeting called to order by Chairperson Opal Waldman who led the group in the Pledge at 3:00 p.m.
- II. Roll Call conducted by Secretary, Patti Loomis
 - A. Joe Cesarz, Nellie Lannin, Patti Loomis, Gloria Cotton, Roberta Pizzimenti, Peggy Reinhardt, Opal Waldman, Kathleen Donaldson and Richard Nelson.
 - B. Also present were: Gen Allen, Regina Cheng, Karleen Suhrbier, Dorothy Pietrzak, Mary Lou Elder, Charlene Ahlin, Mildred Rogers, Violet Baunach, Jerome Krzywdzinski, Tracey Colagrossi, Katie Starkey, Barbara Kurth Schuldt, Molly Sass and Howard Krick.
- III. Acceptance of Minutes of November 8 meeting: Motion to accept minutes made by Richard Nelson and seconded by Gloria Cotton. Motion carried by unanimous voice vote.
- IV. Treasurer report given by Joe Cesarz: Motion to accept report made by Patti Loomis and seconded by Nellie Lannin. Motion passed.
- V. Chairperson's report:
 - A. Coffee mug update: Mugs are being donated; Nellie Lannin and Barbara Kurth Schuldt will work together to purchase a cart for the mug racks. Motion made by Nellie Lannin to limit spending on the cart to \$500; Joseph Cesarz seconded; motion was carried by unanimous voice vote.
 - B. Vending Machine: Machine is up and running as of Jan. 13. Richard Bayer will restock the machines. Request made to have a back-up key; currently there is only one.
- VI. CNN
 - A. Soup and Sandwiches have been well received. SNAC officers elected and will discuss the summer menu.
 - B. There will be an Age Options training for CNN volunteers on May 18 from 9 – 11:30 a.m.
 - C. No CNN breakfasts or lunches scheduled at this time.
- VII. Suggestions:
 - A. Conversational Spanish class: Molly Sass will facilitate a bi-weekly class in Mar/Apr.
 - B. Steve Cooper Band too loud: Have people note on their registration form if they would prefer to sit in the back.
 - C. Volunteer/Employee uniform: noted that Sr. Committee has shirts that they should wear to meetings. Volunteers should wear badges and be reminded to do so.

- D. Trip to Milwaukee Center Nationality Day: given to Tracey Colagrossi.
 - E. Make signs bigger to be seen from Rt. 59: Joseph Cesarz offered to find a sponsor to offset cost of signs.
 - F. Verify Bingo numbers: Tracey Colagrossi will explain the rules before the next games.
 - G. Starved Rock Lodge: Trip planned for May 22/23 with Wayne Township.
- VIII. Board Meeting Update: Howard Krick
- A. Highway Dept.: Beet juice with salt will lower the cost of maintaining roads in the winter.
 - B. Lease agreement approved between the Township and Fire Department.
 - C. Complimented Senior Services on the Variety Show.
- IX. Director's Report
- A. Mildred Rogers' daughter donated \$1,500 to the Hanover Township Foundation.
 - B. RFP Nutrition Services: Senior Services working on compiling information for nutrition grant; Township will need to contribute minimum of 15% of total sum of grant. Grant would be for congregate meals, 5 days a week serving a minimum of 25 people a day.
 - C. Budget: 0% increase in budget, 2% allotted for salaries.
- X. New Business:
- A. Asset Allocation: Budget workshop meeting scheduled for Feb. 7 at 10 a.m.
- XI. Old Business
- A. Senior Committee applications due February 18, 2011: 5 openings.
- XII. Remarks
- A. No remarks.
- XIII. Adjournment
- A. Motion to adjourn was made by Peggy Reinhardt and seconded by Patti Loomis. Meeting was adjourned at 4:40 p.m.

Next meeting is February 14, 2011 at 3 p.m.
Meeting minutes submitted by Patti Loomis, Secretary.