

**MINUTES OF A REGULAR MEETING OF THE
HANOVER TOWNSHIP BOARD OF TRUSTEES
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

APRIL 25, 2006

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer, Kramer, Goffinski and Runzel.

Staff present: Assessor Thomas Smogolski, Collector William T. Burke, Director of Youth and Family Services Kathy Fox, Director of Senior Services Barbara Kurth Schuldt, Director of Welfare Services Aurea Picasso, Deputy Administrator Michael Mulcrone, Highway Department Foreman Steve Spejcher and Township Attorney Laurence Mraz.

TOWN HALL:

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

SUPERVISOR'S REPORT:

Supervisor Kelly thanked all who attended Bill Meade Day at Poplar Creek Library.

Bartlett Memorial Walk will be held May 29, 2006. Relay for Life will be held in various Villages June 9th and 10th.

Elgin Crisis Pregnancy Center is hosting a walk on Mother's Day, May 15, 2006.

Supervisor Kelly will be participating in the walk. More information to follow.

Supervisor Kelly introduced Delia Almanza, new part-time employee who will work Tuesday evenings and Saturday mornings in the Food Pantry.

CLERK'S REPORT:

Motion by Trustee Goffinski, seconded by Trustee Runzel to approve Minutes of April 11, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Clerk McGuire thanked the Assessor's Office for their help assembling corrected pages to the Annual Report for Annual Town Meeting.

June 16th and 17th the Clerk's Office will be having a 24 hour "Support Our Troops" marathon.

New computerized system for sale of hunting and fishing licenses is now connected. Licenses are available for sale in the Clerk's Office.

The Clerk's Office and Welfare Services are working on details for the Job Fair scheduled in August.

The new Township Handbooks should be received by end of week and will be distributed.

Clerk McGuire reported passport sales are going strong and first month of sales are ahead of last years.

As of May 1, 2006, the Clerk's Office will be extending their evening hours and will be open Thursdays until 6:00 pm.

HIGHWAY COMMISSIONER'S REPORT:

Highway Department Foreman Steve Spejcher is seeking written estimates for sewer repairs in front of Township building.

PROCLAMATION RECOGNIZING MAY, 2006, AS MOTORCYCLE AWARENESS MONTH:

Trustee Goffinski presented the Proclamation Recognizing May, 2006, as Motorcycle Awareness Month to the Board. Local Abate Chapter was not available to be present.

Motion by Trustee Goffinski, seconded by Trustee Dolan Baumer to approve the Proclamation Recognizing May, 2006, as Motorcycle Awareness Month. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

TREASURER'S REPORT:

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	\$	83,667.78
B.	Senior Center Fund	\$	29,317.37
C.	General Assistance	\$	3,965.28
D.	Road and Bridge	\$	4,329.00
E.	Mental Health	\$	2,380.90
F.	Retirement	\$	6,382.65
TOTAL ALL FUNDS:		\$	130,042.98

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to pay the bills as submitted. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

ADMINISTRATOR'S REPORT:

**HANOVER TOWNSHIP TENTATIVE BUDGET AND APPROPRIATION
ORDINANCE NO. HT-0607 FOR THE FISCAL YEAR 06-07:**

Supervisor Kelly asked Trustee Kramer to address the Hanover Township Tentative Budget and Appropriation Ordinance for the Fiscal Year 06-07.

Trustee Kramer reported the Finance Committee met with Tax Consultant Lee Howard to review the Tentative Budget and Appropriation Ordinance for the Fiscal Year 2006/2007 and it was determined financially solvent. Discussion.

Motion by Trustee Kramer, seconded by Trustee Runzel to approve Tentative Budget and Appropriation Ordinance No. HT-0607 for the Fiscal Year 2006/2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

**HANOVER TOWNSHIP ROAD DISTRICT TENTATIVE BUDGET AND
ORDINANCE NO. RD - 0607 FOR THE FISCAL YEAR 06-07.**

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve Hanover Township Road District Tentative Budget and Ordinance No. RD-0607 for the Fiscal Year 2006/2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Deputy Administrator Michael Mulcrone updated the Board on status of Financial Audit of 2005. Discussion. All paperwork is complete and a summary page was included in board packets for review.

Deputy Administrator Michael Mulcrone informed the Board ASPA, Inc., a local firm in Hanover Township, will be developing the Township's new website. Department Heads will be contacted to discuss their needs. The company will set up a prototype for review and any necessary changes needed.

Based on referrals from local Villages, Deputy Administrator Michael Mulcrone interviewed 9 companies for information technology provider. Six companies submitted recommendations. Current Technologies Corporation was selected and information was included in board packets for review. Discussion. This will be placed on Agenda at the next board meeting to vote on acceptance of agreement with Current Technologies Corporation.

Deputy Administrator Michael Mulcrone introduced Nelly Arce, the new part-time receptionist who will be working on Friday's at the Township Office.

Proposals for Township maps will be available at the next board meeting.

Thanks were given to Highway Department for the ground work they have completed over the past few days at the Township.

COMMITTEE REPORTS:

MENTAL HEALTH BOARD: Reports were submitted and filed with the Clerk's Office.

SENIOR SERVICES: Director of Senior Services Barbara Kurth Schuldt requested the Senior Committee checkbook be transferred from Administrator's Office and held in the safe at the Senior Center.

Motion by Trustee Runzel, seconded by Trustee Goffinski to approve the Senior Committee checkbook be transferred from Administrator's Office and held in the safe at the Senior Center. Discussion. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Information was included in board packets regarding material fees discussed at Finance Committee Meetings and approved for budget. Material fees will be effective in July/August Newsletter. Director of Senior Services Barbara Kurth Schuldt is seeking Board approval on fees. Discussion. This will be placed on the Agenda for approval at the next board meeting.

Registration for classes took place today, April 25, 2006, at the Senior Center. Over 400 seniors registered.

Historical wall is complete. Historical information was framed and hung on wall by the tiles. Everyone is welcome to stop by and view this information.

Cooling Equipment Corporation worked on HVAC system at the Senior Center. Director of Senior Services Barbara Kurth Schuldt reported they were pleased with their response. Discussion regarding MG Mechanicals and the warranty items submitted on punch list being complete. Discussion regarding system malfunctions and instructions for resetting equipment. Discussion on frequent power surges causing other operating systems in the building to malfunction. A special Building Committee Meeting will be called to discuss further issues.

The seniors will be having a bake sale on May 19, 2006, at the Senior Center.

The seniors will be holding an outdoor concert on June 16, 2006, at the Senior Center. This will be coordinated along with the Clerk's Office 24 hour Support Our Troops Marathon.

YOUTH AND FAMILY SERVICES: Director of Youth and Family Services Kathy Fox discussed two contracts to be approved by the Board.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Resolution No. MHB-0607-01 Approving of the Contract for Services Between Hanover Township and the Mental Health Board. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Resolution No. MD-0607 Approving of the Referral Agreement Between Hanover Township and Joseph M. Nemeth, M.D. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Agreement with Fox Valley Fire and Safety Modifying Doorbell System in Youth and Family Services Subject to Township Attorney Modifications. AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Director of Youth and Family Services Kathy Fox thanked Clerk McGuire for attending swearing in ceremony for Committee on Youth Member Ashley Tyszkiewicz.

Community Resource Fair at Laurel Hill Elementary School is scheduled for Thursday, April 27, 2006, from 4:00 pm to 7:00 pm.

Parenting classes for Latino parents at Laurel Hill Elementary School served a total of 36 parents. The second 8 week class began on April 3, 2006.

Interviews are taking place for two top positions at Astor Avenue.

Student Government Day is scheduled for Wednesday, May 3, 2006, beginning at 8:30 am. Lunch will be served at Chili's.

WELFARE SERVICES: Director of Welfare Services Aurea Picasso thanked all who helped out with the Mobil Food Pantry on April 13, 2006.

The Postal Food Drive will take place on May 13, 2006, between 3:00 pm and 5:00 pm. Letters have been sent to all volunteers. Volunteers are invited to stay for a dinner being served following the drive, compliments of Welfare Services.

OTHER BUSINESS:

Hanover Township Community Resource Center Open House will take place May 7, 2006, through May 13, 2006. Trustee Dolan Baumer invited all Board Members to attend Thursday, May 11, 2006, from 5:30 pm to 7:30 pm for the Hanover Township Mental Health Board portion.

Chamber of Commerce Auction and Scholarship Recognition Dinner will be held on Wednesday, April 26, 2006, from 5:30 pm to 9:30 pm at the Devonshire in Hoffman Estates. Please contact Trustee Dolan Baumer if interested in attending.

Trustee Runzel inquired as to status of Credit Card Policy. Deputy Administrator Michael Mulcrone informed the Board a draft copy should be available within the next week for review.

On Wednesday, April 26, 2006, Clerk McGuire and Director of Senior Services Barbara Kurth Schuldt will be presenting the Township Funding Referendums to the Kane County Township Officials Association.

Recently the Clerk's Office distributed a guide listing former Elected Officials. The Clerk's Office is in the process of researching former Elected Officials positions that are no longer in existence, responsibilities of these positions, when these positions ceased to be filled and why. This will take place over the next few months and Clerk McGuire will keep the Board updated. Thanks to Township Officials of Illinois (TOI) for their help with the research.

EXECUTIVE SESSION:

There is no need for Executive Session.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Kramer. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:10 PM.

Respectfully submitted,



Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor
(4) Trustees
Assessor
Highway Commissioner
Attorney
Auditor
Administrator
Mental Health Board

Senior Services
Welfare Services
Youth & Family Services
Bartlett Library
Gail Borden Library
Poplar Creek Library
Village of Streamwood Liaison David Stoves