# MINUTES OF A REGULAR MEETING OF THE HANOVER TOWNSHIP BOARD HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103

## APRIL 24, 2007

### CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

### ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.
Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski and Runzel.
Absent: Trustee Kramer
Staff present: Highway Commissioner P. Craig Ochoa, Director of Youth and Family Services Kathy Fox, Director of the Mental Health Board Danise Habun, Director of Senior Services Barbara Kurth Schuldt, Township Administrator James Barr, Director of Facilities and Maintenance Steve Spejcher, Assistant to the Administrator John Acardo and Township Attorney Laurence Mraz.

### TOWN HALL:

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. Senior Committee Member Robert Salvesen commented on official positions.

### PRESENTATIONS:

Clerk McGuire invited the Board to come around the podium and join him in presenting Certificates of Appreciation to Honor Roll Veterans PFC Gerald Andersen, PFC Nick J. De Brown and PFC Henry F. De Brown in recognition of their service to our country. PFC Henry F. De Brown has since passed away and PFC Nick J. De Brown accepted his Certificate on his behalf.

Clerk McGuire presented Certificates of Appreciation to Brown Troop #515 in recognition of their large donation to Operation Support Our Troops.

### SUPERVISORS REPORT:

Supervisor Kelly had no news to report.

**CLERK'S REPORT:**

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Executive Session Meeting Minutes of February 6, 2007 and February 22, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Special Finance Committee Meeting Minutes of February 15, 2007, February 16, 2007 and February 27, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Regular Meeting Minutes of March 27, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Trustee Dolan Baumer presented a proposed Proclamation whereas the Hanover Township Board of the Township of Hanover, Cook County, Illinois, hereby proclaim May 6, 2007 through May 12, 2007 be declared National Nurses Week in Hanover Township.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to approve Proclamation whereas the Hanover Township Board of the Township of Hanover, Cook County, Illinois, hereby proclaim May 6, 2007 through May 12, 2007, be declared National Nurses Week in Hanover Township. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

**TRUSTEE GOFFINSKI:**

Trustee Goffinski presented a proposed Proclamation Recognizing May, 2007 as Motorcycle Awareness Month to the Board. Local A.B.A.T.E. Chapter was not available to be present.

Motion by Trustee Goffinski, seconded by Trustee Dolan Baumer to approve the Proclamation Recognizing May, 2007, as Motorcycle Awareness Month. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

**HIGHWAY COMMISSIONER'S REPORT:**

Highway Commissioner P. Craig Ochoa informed the Board Hanover Township lettering and logos have been applied to four Highway Department Township vehicles.

Discussion regarding resurfacing of Cheviot Dr.

**TREASURER'S REPORT:**

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

**BILL PAYING:**

| | | | |
|---|---|---|---|
| A. | Accounts Payable | $ | 66,210.13 |
| B. | Town Fund | $ | 32,345.00 |
| C. | Senior Center Fund | $ | 6,284.39 |
| D. | Welfare Services | $ | 935.00 |
| E. | Road and Bridge | $ | 450.12 |
| F. | Mental Health | $ | 7,542.01 |
| G. | Retirement | $ | - |
| TOTAL ALL FUNDS: | | $ | 113,766.65 |

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to pay the bills as submitted. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

**TOWNSHIP OPERATION'S:**

Discussion regarding Resolution between Hanover Township and Mental Health Board.

Motion by Trustee Runzel, seconded by Trustee Goffinski to approve Resolution No. MHB- 4/24/07 Approving of the Contract for Services between Hanover Township and the Hanover Township Mental Health Board. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding Resolution between Hanover Township and Joseph M. Nemeth, M.D.

Motion by Trustee Runzel, seconded by Trustee Goffinski to approve Resolution No. HT- 4/24/07 Approving of the Referral Agreement between Hanover Township and Joseph M. Nemeth, M.D. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding Elgin Community College Resolution.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to table the Elgin Community College Resolution and place on the Agenda for May 8, 2007, board meeting. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Township Administrator James Barr informed the Board he would be in touch with them to discuss details for FY08 Goal Setting.

Township Administrator James Barr introduced his new assistant, Mr. John Acardo, to the Board.

Trustee Goffinski informed the Board they will be receiving invitations for the Trustee Division Dinner on May 17, 2007.

A memorandum regarding Senate Bill 1296 was included in board packets for review.

**EXECUTIVE SESSION:**

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to adjourn to Executive Session pursuant to Section 2C1 of the Open Meetings Act regarding personnel and Section 2C5 of the Open Meetings Act regarding the Purchase or Lease of Real Estate for Use by Hanover Township. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 7:40 PM.

Returned from Executive Session at 8:10 PM.

**DEPARTMENT REPORTS:**

FACILITIES AND MAINTENANCE: Director of Facilities and Maintenance Steve Spejcher submitted a written report included in board packets and had no other news to report.

MENTAL HEALTH BOARD: Director of the Mental Health Board Danise Habun reported the Mental Health Board will be hosting a Community Meeting at the Senior Center on April 20, 2007, from 4:00 PM until 7:00 PM. Thanks were given to everyone for use of the facility.

Discussion regarding building projects at Hanover Township Resource Center.

SENIOR SERVICES: Director of Senior Services Barbara Kurth Schuldt informed the Board a written report was submitted in her absence and included in board packets.

Invitations have been mailed out for the Volunteer Recognition Luncheon on May 9, 2007. Please R.S.V.P. to Pat Wharton in Senior Services.

Resha Oylear has tendered her resignation effective April 27, 2007. During the interim, Cathy Varsalona will fill in as Transportation Supervisor. Job description for Transportation Supervisor is being reviewed.

Susan Sinitean has tendered her resignation effective April 27, 2007. A full time position has been offered to Cathy Reese, Social Services Liaison. During the interim, Jennifer Busche will fill in as Social Services Manager.

The part-time Visual Art Instructor position has been filled. New employee Susan Baptist has accepted the position.

Springfield Trip Budget for September 19 – 21, 2007, was included in board packets for review and discussion. Director of Senior Services Barbara Kurth Schuldt informed the Board this would be the first overnight trip for seniors. Discussion regarding insurance issues.

WELFARE SERVICES: A report was filed with the Clerk's Office.

YOUTH AND FAMILY SERVICES: Director of Youth and Family Services Kathy Fox reported Student Government Day is Wednesday, May 2, 2007. Discussion regarding agenda for the day.

Second semester of tutoring services will be ending May 10, 2007. All Elected Officials are invited to a celebration party for the students and parents that evening from 6:30 PM until 7:30 PM.

All Elected Officials and Department Heads are invited to the visioning meeting at Astor Avenue on May 15, 2007, from 6:00 PM – 7:30 PM.

**OTHER BUSINESS:**

Clerk McGuire informed the Board on May 2, 2007, Trish Simon, Community Health Nurse will be hosting the quarterly Northwest Municipal Nurses Association Meeting. A luncheon will be served at noon in honor of National Nurses Week.

**ADJOURNMENT:**

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Runzel. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:30 PM.

Respectfully submitted,

Brian P. McGuire

Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor
(4) Trustees
Assessor
Highway Commissioner
Attorney
Auditor
Administrator
Mental Health Board
Senior Services
Welfare Services
Youth & Family Services
Bartlett Library
Gail Borden Library
Poplar Creek Library
Village of Streamwood Liaison David Stoves