

**MINUTES OF A REGULAR MEETING OF THE  
HANOVER TOWNSHIP BOARD  
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

**FEBRUARY 26, 2008**

**CALL TO ORDER:**

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

**ROLL CALL:**

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Clerk McGuire, Trustees Dolan Baumer, Goffinski, Kramer and Westlund-Deenihan.

Staff present: Township Administrator James Barr, Assessor Thomas Smogolski, Collector William Burke, Director of Youth and Family Services Kathy Fox, Director of the Mental Health Board Danise Habun, Director of Facilities and Maintenance Steve Spejcher, Senior Services Office Manager Carol Lutzow and Township Attorney Laurence Mraz.

**TOWN HALL (Public Comments):**

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. Senior Committee Member Robert Salvesen wanted to confirm correct time for Breakfast with the Board on March 1, 2008.

**PRESENTATIONS:**

Clerk McGuire invited the Board to come around the podium and join him in presenting Certificates of Appreciation to Honor Roll Veterans. Clerk McGuire asked Collector William T. Burke to present the first Certificate to his father-in-law RM/G2C Allan S. Breese in recognition of his service to our country. Clerk McGuire then presented a Certificate to LTC Carole J. Hickman in recognition of her service to our country. A1C Thomas E. Hanson was not able to attend and his certificate will be mailed to him.

**SUPERVISOR'S REPORT:**

Supervisor Kelly informed the Board the Hanover Township Food Pantry and Charitable Foundation Board of Directors will be hosting a Corned Beef and Cabbage Dinner for patrons of the food pantry and to honor some of the major supporters. The dinner will be March 13, 2008, at 6:00 pm at the Senior Center. All Board Members are welcome to attend.

### **CLERK'S REPORT:**

Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan to approve Special Finance Committee Meeting Minutes of January 17, 2008. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Dolan Baumer, seconded by Trustee Westlund-Deenihan to approve CDBG Public Hearing Minutes of February 21, 2008. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Clerk McGuire informed the Board approximately 20 unincorporated residents attended the Cook County Sheriff's Police meeting on February 21, 2008 addressing home safety and other concerns. Clerk McGuire thanked all Board Members who attended this event.

Clerk McGuire has been in contact with Cook County Highway Department regarding the exit onto West Bartlett Road. Cook County will be sending a field inspector out to inspect the intersection and post some signs regarding blocking the drive. They will contact Clerk McGuire after inspections are made.

### **ASSESSOR'S REPORT:**

Assessor Thomas Smogolski informed the Board the Assessor's Office has started a satellite office at the Senior Center on Tuesday and Thursday mornings to file senior freeze exemptions and address any other concerns.

Assessor's Office is still waiting on results from Appeals filed with Cook County.

### **HIGHWAY COMMISSIONER'S REPORT:**

Highway Commissioner P. Craig Ochoa reported the Highway Department was able to purchase 400 tons of salt for the Township.

Highway Commissioner P. Craig Ochoa picked up a donation from Bartlett Fresh Market and delivered to the food pantry on behalf of the program Highway and Feeding the Hungry. The Highway Department will continue with this program through year end.

Highway Commissioner P. Craig Ochoa read aloud a letter to the Board the Highway Department received from a Township resident thanking them for their hard work and efforts year round. This was in response to a letter mailed out informing residents of the shortage of salt.

The Highway Department has received a check in the amount of \$511.00 from the Sheriff's Department for tickets issued in the Township. This is the 3<sup>rd</sup> check received and funds will continue to be applied to special programs that benefit residents in the Township.

The Highway Department is a member of the Bartlett Chamber of Commerce. They are hosting a Scholarship Award and Auction on March 7, 2008. Tickets are available and all are welcome to attend.

**TREASURER'S REPORT:**

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

**BILL PAYING:**

A.	Town Fund	\$	25,259.56
B.	Senior Center Fund	\$	10,901.31
C.	Welfare Services	\$	1,391.23
D.	Road and Bridge	\$	13,144.69
E.	Mental Health	\$	15,861.33
F.	Retirement	\$	-
G.	Vehicle	\$	-
TOTAL ALL FUNDS:		\$	66,558.12

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to pay the bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

**OLD BUSINESS:**

No old business to report.

**NEW BUSINESS:**

Discussion regarding authorization to hire an Operations Manager.

Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan approving Authorization to Hire an Operations Manager. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Trustee Dolan Baumer presented a proposed Proclamation whereas the Hanover Township Board of the Township of Hanover, Cook County, Illinois, hereby join in commemorating the Village of Hanover Park's 50 years of efficient and committed service to the residents of Hanover Township.

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve Proclamation whereas the Hanover Township Board of the Township of Hanover, Cook County, Illinois, hereby join in commemorating the Village of Hanover Park's 50 Years of Efficient and Committed Service to the Residents of Hanover Township. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Trustee Goffinski presented a Resolution of Support to the Northern Illinois University Students, Families, and Community. Discussion regarding Township departments offering their services to help families and students during this difficult time. The Employee Assistance Program is available to any employees and their families.

Motion by Trustee Goffinski, seconded by Trustee Dolan Baumer to approve Resolution of Support to the Northern Illinois University Students, Families, and Community. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

#### **DEPARTMENT REPORTS:**

**YOUTH AND FAMILY SERVICES:** Director of Youth and Family Services Kathy Fox reported April 8, 2008, there will be a Kickoff Event (Parent/Student Jeopardy Game) for Tutoring 10<sup>th</sup> Anniversary.

April 23, 2008, there will be a Resource Fair at Laurel Hill School from 4:00 pm – 7:00 pm.

May 6, 2008, is Student Government Day.

May 8, 2008, from 5:30 pm – 7:30 pm will be the 10<sup>th</sup> Anniversary of Tutoring Services.

May 21, 2008, from 5:00 pm – 8:00 pm the Job Expo/Job Fair will be held at Tefft Middle School.

Director of Youth and Family Services Kathy Fox informed the Board Anita Chlipala is the new Full-Time Family Therapist. Anita Chlipala started on February 19, 2008 and is fluent in polish.

**MENTAL HEALTH:** Director of the Mental Health Board Danise Habun informed the Board in January, 2008, Faust Villazan was hired as the new Mental Health Board Resource Specialist.

March 10, 2008, the Mental Health Board will be hosting a seminar at 2:00 pm at the Streamwood Police Department.

May 21, 2008, the Mental Health Board will be having an Open House at the Hanover Township Community Resource Center combined with Streamwood Chamber of Commerce's after hours.

July 16, 2008, the Mental Health Board will be sponsoring a Health and Welfare luncheon. More information will follow as it is available.

October 25, 2008, the Mental Health Board will be sponsoring an Expo for persons with disabilities. More information will follow as it is available.

SENIOR SERVICES: Senior Services Office Manager Carol Lutzow discussed Senior Services Committee applications. Two Committee Members terms will expire in March 2008, and have not reapplied.

On January 31, 2008, Age Options performed a fiscal and programming audit at the Senior Center. No findings were reported and Hanover Township Senior Services were complimented on their organization of auditing requirements.

On January 9, 2008, was the inaugural "Supper Club". Township sponsored lunches are now being served at 5:00 pm for dinner time. 88 seniors attended the supper and enjoyed good food, music and much more.

Lending closet has been relocated to another room in the basement of the Senior Center.

CDBG (Community Development Block Grant) application documents were delivered to Grant Writer Jose Regalado's assistant on Friday 2/22/08.

#### **EXECUTIVE SESSION:**

There was no need for Executive Session.

#### **OTHER BUSINESS:**

Administrator James Barr informed the Board Special Meeting on March 11, 2008, will begin at 6:00 pm to interview Senior Services Committee candidates.

On Wednesday, April 26, 2008, TOI (Township Officials of Illinois) is sponsoring their 26<sup>th</sup> Annual Township Conference Days in Springfield.

Trustee Westlund-Deenihan was approached by Cook County Sheriff's Department regarding Township participating in a training program to be a Court Advocate on Animal Cruelty and Abuse Cases. Trustee Westlund-Deenihan informed the Board on April 24, 2008, at 7:00 pm the Township in cooperation with Cook County Sheriff's Department will host a Court Advocate training program at the Senior Center.

**ADJOURNMENT:**

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:00 PM.

Respectfully submitted,

Brian P. McGuire, Clerk  
Hanover Township

Copy: Supervisor	Senior Services
(4) Trustees	Welfare Services
Assessor	Youth & Family Services
Highway Commissioner	Bartlett Library
Attorney	Gail Borden Library
Auditor	Poplar Creek Library
Administrator	Village of Streamwood Liaison David Stoves
Mental Health Board	