

**MINUTES OF A REGULAR MEETING OF THE
HANOVER TOWNSHIP BOARD OF TRUSTEES
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

FEBRUARY 14, 2006

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

ROLL CALL:

Supervisor Kelly asked Deputy Clerk Mary Jo Imperato to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski, Kramer and Runzel.

Absent: Clerk McGuire

Staff present: Highway Commissioner Timothy O. Schneider, Director of the Mental Health Board Danise Habun, Director of Youth and Family Services Kathy Fox, Director of Welfare Services Aurea Picasso, Director of Senior Services Barbara Kurth Schuldt, Deputy Administrator Michael Mulcrone, Deputy Assessor Cathy Mikulski and Township Attorney Laurence Mraz.

TOWN HALL:

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

SUPERVISOR'S REPORT:

Supervisor Kelly attended the Senior Committee Meeting on Monday, February 13, 2006. Discussion to add additional member to the Senior Committee.

CLERK'S REPORT:

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve Minutes of January 24, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Included in the board packets was a memo and a copy of the State of Illinois Department of Natural Resources Vendor License Agent Contract for the Board's review.

In order to continue selling Hunting and Fishing Licenses at the Township it is necessary to agree to the terms of the contract and send in the \$250.00 security deposit required. This information was forwarded to Township Attorney Larry Mraz for review. Discussion.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to accept the State of Illinois Department of Natural Resources Vendor License Agent Contract. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

HIGHWAY COMMISSIONER’S REPORT:

Highway Commissioner Timothy O. Schneider updated the Board on the sewer connection issues in front of the Township building. Highway Department Foreman Steve Spejcher contacted Village of Bartlett and apprised them of the situation. The Village of Bartlett volunteered to perform the required tests using their equipment.

Discussion regarding a memo included in the board packets to contact local State Representatives to oppose “No” Vote on HB 4907 addressing liability issues of local government for injuries that bicyclists sustain on public roads.

TREASURER’S REPORT:

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to approve the Treasurer’s Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	\$	122,679.29
B.	Senior Center Fund	\$	53,611.08
C.	General Assistance	\$	15,304.11
D.	Road and Bridge	\$	28,283.35
E.	Mental Health	\$	80,563.75
F.	Retirement	\$	12,748.63
TOTAL ALL FUNDS:		\$	313,190.21

Motion by Trustee Goffinski, seconded by Trustee Runzel to pay the bills as submitted. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

ADMINISTRATOR'S REPORT:

RESOLUTION AUTHORIZING THE SUPERVISOR AND THE CLERK OF HANOVER TOWNSHIP TO APPLY FOR PROGRAM YEAR 2006 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS:

Motion by Trustee Kramer, seconded by Trustee Runzel to approve Resolution No. 2006-2-14 CDBG authorizing the Supervisor and the Clerk of Hanover Township to Apply for Program Year 2006 Community Development Block Grant Funds. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

ADDENDUM AGREEMENT FOR CONSULTING SERVICES BETWEEN HANOVER TOWNSHIP AND JOSE I. REGALADO:

Motion by Trustee Runzel, seconded by Trustee Goffinski to approve Addendum Agreement for Consulting Services between Hanover Township and Grant Writer Jose I. Regalado. Discussion regarding fee of \$1,600.00 being requested for Suburban Area Agency on Aging (SAAA) Nutritional Grant funds. Discussion. Motion was withdrawn pending additional information requested.

Director of Senior Services Barbara Kurth Schuldt informed the Board she spoke with Grant Writer Jose Regalado regarding the fee of \$1,600.00, being requested on the Addendum. This \$1,600.00 will be the entire fee paid to Jose Regalado upon the award of Suburban Area Agency on Aging (SAAA) Nutritional Grant funds. This is a fixed amount and no additional monies will be paid.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Addendum Agreement for Consulting Services between Hanover Township and Grant Writer Jose I. Regalado. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Kramer, seconded by Trustee Runzel to approve Proposal for Mraz and Associates Fee Increase. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Deputy Administrator Michael Mulcrone submitted a quote for elevator maintenance at the Senior Center. After contacting several companies, only one quote was submitted. Discussion. This will be put on the Agenda to discuss at the February 28, 2006, board meeting.

Discussion to update panic alarm system in the Township building. A new proposal and quote was received in the office today, February 14, 2006. Township Attorney Larry Mraz is reviewing. Discussion on security issues, safety procedures, costs involved and current system being used.

Discussion to add additional closed circuit cameras in Youth and Family Services. Security and safety concerns were addressed. Proposal and quotes were received and given to Township Attorney Larry Mraz for review.

Director of Senior Services Barbara Kurth Schuldt also expressed concerns regarding security and safety issues at the Senior Center. Discussion. Deputy Administrator Michael Mulcrone will inquire into costs involved in having a security system installed in all Township buildings, including Astor Avenue and report back to the Board.

Discussion regarding proposals for Township website and information technology (IT). Two proposals have been received and Deputy Administrator Michael Mulcrone is seeking further clarification on technology issues. Township Attorney Larry Mraz will review website proposals. Upon Attorney's approval, proposals will be included in board packets for review and put on Agenda for the next board meeting.

SENIOR SERVICES:

Director of Senior Services Barbara Kurth Schuldt reported the Senior Committee held a meeting on Monday, February 13, 2006. The Committee voted to ask the Board's permission to add an eighth member, Ms. Patti Loomis, to the Senior Committee. Discussion. This will be placed on the Agenda for a vote at the next board meeting. The Senior Committee Members will be invited to attend the next board meeting. The Board will interview Ms. Patti Loomis prior to the start of the meeting.

OTHER BUSINESS:

Director of Mental Health Board Danise Habun informed the Board a memo was included in the board packets regarding Award from Senior Services Association.

The Directors of Senior Services in Elgin are formally recognizing the Officials of Hanover Township along with the Mental Health Board for efforts to secure Adult Day Care Services. The Township will be honored at their annual meeting and luncheon on Wednesday, February 22, 2006. The luncheon is scheduled from 11:30 AM to 1:00 PM and will be held at Villa Olivia. Please let Director of Mental Health Board Danise Habun know if you will be able to attend.

Director of Youth and Family Services Kathy Fox informed the Board they are considering changing evening hours and closing at 9:00 PM. This may start as early as April 1, 2006. Director of Youth and Family Services Kathy Fox will keep the Board informed.

Director of Youth and Family Services Kathy Fox is inquiring into possible Grant funds for an after school program at Astor Avenue. Discussion regarding details and fees involved if Grant application is processed.

EXECUTIVE SESSION:

Motion by Trustee Kramer, seconded by Trustee Runzel to adjourn to Executive Session pursuant to Section 2C1 of the Open Meetings Act regarding personnel. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel, and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:10 PM.

Returned from Executive Session at 9:20 PM.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Kramer, seconded by Trustee Runzel. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 9:25 PM.

Respectfully submitted,



Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor
(4) Trustees
Assessor
Highway Commissioner
Attorney
Auditor
Administrator
Mental Health Board

Senior Services
Welfare Services
Youth & Family Services
Bartlett Library
Gail Borden Library
Poplar Creek Library
Village of Streamwood Liaison David Stoves