

**MINUTES OF A REGULAR MEETING OF THE
HANOVER TOWNSHIP BOARD OF TRUSTEES
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

JANUARY 24, 2006

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski and Runzel.

Absent: Trustee Kramer.

Staff present: Assessor Thomas Smogolski, Collector William T. Burke, Director of the Mental Health Board Danise Habun, Highway Department Foreman Steve Spejcher, Deputy Administrator Michael Mulcrone, Deputy Assessor Cathy Mikulski and Township Attorney Laurence Mraz.

TOWN HALL:

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

LIAISON APPOINTMENTS:

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to appoint Trustee Runzel as Senior Department Liaison. Roll Call: AYES: Trustees Dolan Baumer, Goffinski and Supervisor Kelly. NAYS: None. Motion Carried.

SUPERVISOR'S REPORT:

Supervisor Kelly had no new business to report.

CLERK'S REPORT:

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Minutes of January 10, 2006, as amended by Trustee Goffinski. Discussion. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Executive Session Minutes of December 6, 2005, and January 10, 2006. Roll Call: AYES:

Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Clerk McGuire informed the Board e-pay is up and running. Mastercard, American Express and Discover cards are now being accepted. Discussion.

The Clerk's Office attended training on new election equipment and will attend one more training session on February 10, 2006. The Clerk's Office will be closing at 12:00 PM that day.

The Clerk's Office will be starting a Veteran's Honor Roll. Members of the community are welcome to nominate friends and family that are Veteran's and residents of the Township. Their stories will be shared on the Township's website for one month. The Veteran's that are honored each month will also be listed in the Township newsletter.

Clerk McGuire reported passport deposits for this year will be over \$30,000.00. Last years total was \$14,424.00.

ADMINISTRATOR'S REPORT:

OTIS MAINTENANCE ELEVATOR AGREEMENT:

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to accept the Otis Elevator Maintenance Agreement. Discussion. Motion was withdrawn. Deputy Administrator Michael Mulcrone will obtain two or three more proposals for the Board to review.

A memo was distributed to the Board officially notifying them Administrator Marcie Landschulz will be retiring effective January 31, 2006.

TREASURER'S REPORT:

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	\$	53,159.84
B.	Senior Center Fund	\$	70,204.43
C.	General Assistance	\$	3,500.16
D.	Road and Bridge	\$	7,303.99

E.	Mental Health	\$	7,623.95
F.	Retirement	\$	3,215.75
TOTAL ALL FUNDS:		\$	145,008.12

Motion by Trustee Goffinski, seconded by Trustee Runzel to pay the bills as submitted. Discussion. A credit amount of \$49.00 will be removed from Town Fund and added to General Assistance Fund for storage fees. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

COMMITTEE REPORTS:

GENERAL ASSISTANCE: Supervisor Kelly informed the Board a Special Finance Committee Meeting was held on January 18, 2006, with Jose Regaldo. Discussion on specific items being considered for CDBG Grant. Another Special Meeting is scheduled for January 25, 2006, with Jose Regaldo to prepare the CDBG Grant application. Information will be included in board packets for February 14, 2006, board meeting.

MENTAL HEALTH BOARD: Director of the Mental Health Board Danise Habun informed the Board the Mental Health Board Grant Allocation Workshop took place on Saturday, January 21, 2006. The Workshop was held to review Grant applications and make decisions regarding fund allocations for next years agencies.

The Mental Health Board along with Youth and Family Services hosted a membership luncheon at the Township on Monday, January 23, 2006, for LAN 46. Approximately 35 people were in attendance from Hanover and Schaumburg Townships. A representative from Department of Children and Family Services presented statewide information on LAN 46 and discussed future plans.

An updated usage report for TIDE (Transportation (keeps) Individuals with Disabilities Employed) Ticket to Ride Program was included in the board packets for review.

The Mental Health Board has completed an application for a Grant Proposal on TIDE (Transportation (keeps) Individuals with Disabilities Employed) in the amount of \$60,000.00. Discussion. Director of the Mental Health Board Danise Habun will report total costs being spent on TIDE (Transportation (keeps) Individuals with Disabilities Employed) at the next board meeting.

Supervisor Kelly acknowledged Ruth Beckner, Chairman for The Mental Health Board in attendance. Supervisor Kelly asked The Mental Health Board for an update on the Elgin Senior Daycare Program. Director of the Mental Health Board Danise Habun informed the Board the Department of Aging approved Lutheran Homes to provide the Adult Daycare at Elgin Senior Daycare Center.

SENIOR SERVICES: Reports were submitted and filed in the Clerk's Office. Area Agency and Aging Grant (Nutrition Grant) will be discussed at the next board meeting.

YOUTH AND FAMILY SERVICES: Trustee Goffinski reported Committee on Youth Members thanked the Board for the Appreciation Dinner that was held on Sunday, January 15, 2006.

The renovation in Youth and Family Services is now complete and staff members have moved into their new offices.

Trustee Goffinski reported Youth and Family Services had 14 new face to face clients. Youth and Family Services bi-lingual staff met with 6 of the new clients who were Latino.

282 kids participated in the Open Gym programs held in December.

Tutoring Staff and Open Gym Staff will participate in a safety training program that will take place on Thursday, January 26, 2006.

Youth and Family Services will be advertising and interviewing for a full-time therapist and a part-time therapist.

EXECUTIVE SESSION:

There is no need for Executive Session.

OTHER BUSINESS:

Assessor Thomas Smogolski informed the Board Jackie Heinz tendered her resignation effective Thursday, February 2, 2006.

The Clerk's Office has been working on the Township Handbook. Clerk McGuire informed the Board a memo was sent to all Department Heads on May 27, 2005, asking updated information be submitted by June 17, 2005. Some Departments have not turned in their updates after many reminders. Another memo will be sent out at the end of the week. If all information is not received in the Clerk's Office when needed, the handbook will go into print without current information.

Discussion on Strategic Planning dates. Deputy Administrator Michael Mulcrone will contact each board member to coordinate a new date.

The Board discussed creating a list of items voted on and approved at previous board meetings and reviewing their present status.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Runzel. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 7:45 PM.

Respectfully submitted,



Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor	Senior Services
(4) Trustees	Welfare Services
Assessor	Youth & Family Services
Highway Commissioner	Bartlett Library
Attorney	Gail Borden Library
Auditor	Poplar Creek Library
Administrator	Village of Streamwood Liaison David Stoves
Mental Health Board	