

**MINUTES OF A REGULAR MEETING OF THE  
HANOVER TOWNSHIP BOARD OF TRUSTEES  
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

**JANUARY 10, 2006**

**CALL TO ORDER:**

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

**ROLL CALL:**

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski and Kramer and Collector William T. Burke.

Absent: Trustee Runzel.

Staff present: Director of Youth and Family Services Kathy Fox, Director of Welfare Services Aurea Picasso, Director of the Mental Health Board Danise Habun, Director of Senior Services Barbara Kurth Schuldt, Highway Department Foreman Steve Spejcher, Deputy Administrator Michael Mulcrone, Deputy Clerk Mary Jo Imperato, Deputy Assessor Cathy Mikulski and Township Attorney Laurence Mraz.

**TOWN HALL:**

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

**LIAISON APPOINTMENTS:**

Supervisor Kelly reported liaison re-appointments will take place at the next board meeting when all Trustees are present.

**SUPERVISOR'S REPORT:**

Welfare Services held their annual Christmas holiday adopt-a-family on Saturday, December 17, 2005. A total of 485 families were adopted. On Saturday, December 24, 2005, Welfare Services hosted a toy giveaway where over 4500 toys were given away to needy families from the Township.

Supervisor Kelly informed the Board a Special Finance Committee Meeting will be held on Wednesday, January 18, 2005, at 3:30 PM. Jose Regalado will be present to discuss potential grant applications. Everyone is welcome to attend.

**CLERK'S REPORT:**

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve Minutes of December 6, 2005. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to approve change in Hanover Township Board of Trustee Meeting Dates from November 14, 2006, to November 21, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to table the Executive Session Minutes of December 6, 2005. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Clerk McGuire informed the Board the Cook County Clerk's Office along with the Township Clerk's Office will be conducting Election Judge Training on the following dates, January 14<sup>th</sup>, January 18<sup>th</sup>, February 1<sup>st</sup>, February 4<sup>th</sup>, February 8<sup>th</sup> and March 4<sup>th</sup>, 2006. Election Judges are being trained on new voting equipment the County is using for the upcoming election.

**HIGHWAY COMMISSIONER'S REPORT:**

Duffy Contractors contacted Highway Department Foreman Steve Spejcher regarding the Sanitary Sewer Line Easement Agreement between Duffy Contractors and Hanover Township. A restriction in the pipe on the Township's side was discovered while attempting to tie into the sewer line. Discussion. Township Attorney Laurence Mraz is aware of the situation and is awaiting an engineering report from Duffy Construction.

**TREASURER'S REPORT:**

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

**BILL PAYING:**

A.	Town Fund	\$	179,065.98
B.	Senior Center Fund	\$	83,435.61
C.	General Assistance	\$	19,136.32
D.	Road and Bridge	\$	23,147.62
E.	Mental Health	\$	12,023.76

F. Retirement \$ 24,589.19

Motion by Trustee Kramer, seconded by Trustee Goffinski to pay the bills as submitted. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

**2<sup>nd</sup> SET OF BILLS:**

A. Examiner \$ 160.00

B. V & V \$ 190.00

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to pay the 2<sup>nd</sup> set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski and Kramer. Supervisor Kelly abstain. NAYS: None. Motion Carried.

TOTAL ALL FUNDS: \$ 341,748.48

**3<sup>rd</sup> SET OF BILLS:**

A. Lamp, Inc. \$ 45,000.00

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to pay Lamp, Inc. contingent on receipt of Architects Certificate for payment and lien waivers from Lamp, Inc. to Township Attorney Laurence Mraz. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Kramer, seconded by Trustee Goffinski to approve balance payment of \$12, 288.06 to Lamp, Inc. upon completion of punch list items prepared by KJWW and KJWW confirms all punch list work has been completed. Discussion. Roll call: AYES: Trustees Goffinski, Kramer and Supervisor Kelly. NAYS: Trustee Dolan Baumer. Motion Carried.

**ADMINISTRATOR'S REPORT:**

**AGREEMENT REGARDING BACK-FLOW TESTING:**

Motion by Trustee Kramer, seconded by Trustee Goffinski to approve an amount not to exceed \$480.00 for annual testing and certification of back-flow testing preventers for the Senior Center. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Deputy Administrator Michael Mulcrone informed the Board the warranty for the elevator at the Senior Center will be expiring soon. A maintenance agreement will be presented at the next board meeting for review and discussion.

**EXECUTIVE SESSION:**

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to adjourn to Executive Session pursuant to Section 2C1 of the Open Meetings Act regarding personnel. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Returned from Executive Session at 8:23 PM.

**RESOLUTION ADOPTING AN EARLY RETIREMENT INCENTIVE PROGRAM FOR EMPLOYEES IN THE ILLINOIS MUNICIPAL RETIREMENT FUND:**

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve Resolution No. ERI 1-10-06 Adopting an Early Retirement Incentive Program for Employees in the Illinois Municipal Retirement Fund. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

**RESOLUTION APPROVING OF AMORTIZATION PERIOD FOR EARLY RETIREMENT INCENTIVE COSTS:**

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve Resolution No. ERI- A 1-10-06 Amortization Period for Early Retirement Incentive Costs. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

**OTHER BUSINESS:**

Director of Senior Services Barbara Kurth Schuldt introduced Carol Lutzow to the Board. Carol has accepted the position of Administrative Assistant for Senior Services and began her employment on November 21, 2005.

Director of the Mental Health Board Danise Habun requested a letter of support from the Board for the TIDE (Transportation (keeps) Individuals with Disabilities Employed) Ticket to Ride Program. The Mental Health Board would like to submit this letter along with the project plan grant proposal to the Community Transportation Association of America for future transportation options. Further discussion to follow at the next board meeting.

Director of Youth and Family Services Kathy Fox reported the electrical inspections at Astor Avenue passed with no problems.

The Committee on Youth Appreciation Dinner is scheduled for Sunday, January 15, 2006, at 5:50 PM at Millrose Restaurant.

Director of Senior Services Barbara Kurth Schuldt distributed a six month Nutrition Proposal for Congregate Meals Only as requested by the Board for review. The proposal would be effective April 1, 2006, through September 30, 2006. Discussion. The grant application is due by Friday, February 3, 2006, by 4:00 PM. This proposal will be placed on the Agenda and voted on at the next board meeting.

Pathway Senior Living approached Director of Senior Services Barbara Kurth Schuldt in regards to use of the facilities at the Senior Center to host two marketing seminars. Discussion. This request was denied as it goes against the Senior Center Use Policy.

Deputy Administrator Michael Mulcrone reminded the Board the Staff Appreciation Luncheon is Wednesday, January 11, 2006, at 1:30 PM, at Bartlett Hills Country Club.

Tentative date for Strategic Planning is Saturday, January 28, 2006.

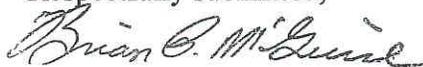
Trustee Kramer informed the Department Heads to start preparing their budgets. They will be reviewed between the weeks of March 13, 2006, through March 24, 2006. It was suggested each Department Head review their strategic planning and past budgets as a guideline to follow.

**ADJOURNMENT:**

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Kramer. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 9:00 PM.

Respectfully submitted,



Brian P. McGuire, Clerk  
Hanover Township

Copy: Supervisor  
(4) Trustees  
Assessor  
Highway Commissioner  
Attorney  
Auditor  
Administrator  
Mental Health Board

Senior Services  
Welfare Services  
Youth & Family Services  
Bartlett Library  
Gail Borden Library  
Poplar Creek Library  
Village of Streamwood Liaison David Stoves