

**MINUTES OF A REGULAR MEETING OF THE  
HANOVER TOWNSHIP BOARD OF TRUSTEES  
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

**July 19, 2005**

**CALL TO ORDER:**

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 p.m.

**ROLL CALL:**

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Clerk McGuire, Trustees Dolan Baumer, Goffinski, and Runzel.

Absent: Trustee Kramer

Staff present: Director of Senior Services Barbara Kurth Schuldt, Director of Youth and Family Services Kathy Fox, Director of the Mental Health Board Danise Habun, Deputy Administrator Michael Mulcrone, Highway Department Foreman Steve Speicher and Township Attorney Laurence Mraz.

**TOWN HALL:**

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

**SUPERVISOR'S REPORT:**

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve and ratify bills as submitted. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Supervisor Kelly informed the Board Elsa Diaz-Guzman who works in the food pantry is on bed rest until she has her baby. Food Pantry Volunteer Beverly Jelen will be replacing Elsa during her leave.

**CLERK'S REPORT:**

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Minutes of June 28, 2005. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

**HIGHWAY COMMISSIONER'S REPORT:**

Highway Department Foreman Steve Spejcher informed Clerk McGuire the Highway Department would like to volunteer their services at the Operation Support Our Troops Marathon being held on Friday, August 26, 2005, and Saturday, August 27, 2005.

**TREASURER'S REPORT:**

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

**BILL PAYING:**

A.	Town Fund	\$	44,353.18
B.	Senior Center Fund	\$	18,324.23
C.	General Assistance	\$	4,603.11
D.	Road and Bridge	\$	6,840.85
E.	Mental Health	\$	3,961.21
F.	Retirement	\$	3,204.53
TOTAL ALL FUNDS:		\$	81,287.11

Motion by Trustee Goffinski, seconded by Trustee Runzel to pay the bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

**COMMITTEE REPORTS:**

**GENERAL SERVICES AND ADMINISTRATION:** Director of Youth and Family Services Kathy Fox met with the architect on Wednesday, July 13, 2005, to update the specs according to recommendations made by the Village of Bartlett for the remodeling project. Bid packets will be available on July 22, 2005.

The facilitator used in previous Strategic Planning Meetings is no longer employed at Elgin Community College. However, Elgin Community College offered to host the meeting for the Township and provide a new facilitator.

**GENERAL ASSISTANCE:** Report was submitted and filed with the Clerk's Office.

**MENTAL HEALTH BOARD:** Director of Mental Health Board Danise Habun informed the Board the deadline for grant applications is Friday, July 22, 2005. The hearings for funding will be held in September.

A response letter has been received from the Deputy Director of Department and Child and Family Services regarding LAN 46.

**SENIOR SERVICES:** Director of Senior Services Barbara Kurth Schuldt announced that the International Fest will be held on Friday, July 22, 2005, at 11:30 a.m. at Chandler's. All are welcome to attend.

Director of Senior Services Barbara Kurth Schuldt informed the Building Committee the Operation Manager position has been filled. The full-time arts and craft position has also been filled. Both positions will begin August 8, 2005.

The Administrative Assistant position for Senior Services has been put on hold. There are 6 volunteers who will be covering the phones and the front desk. Discussion took place regarding adjustment to the budget later in the year from one line item to another.

Discussion regarding transfer of funds for Senior Services new employee salaries to be added on future Agenda for Board's approval.

Senior Services will be honoring Eagle Scout Chris Draney at the next board meeting to thank him for his contributions.

Director of Senior Services Barbara Kurth Schuldt asked the Board to review the TRIP (Township Riders Initiative Pilot) information that was distributed in the board packets. Discussion on fees and areas of service being offered with this program. Contracts are between IDOT and PACE, not with the Township. Grants have been approved.

Discussion on final balance for LAMP, Inc. bill for the Senior Center. HVAC System has not been operating properly.

**YOUTH AND FAMILY SERVICES:** Director of Youth and Family Services Kathy Fox reported a Mad Science Fair was held July 14, 2005, at Heritage Elementary School.

A reminder to the Board that Founders Night is being held Thursday, July 28, 2005, at 6:30 p.m.

Therapist Sherry Brown has tendered her resignation effective Friday, July 22, 2005.

Youth and Family Services direct phone number is now in effect and will appear in the directory. The voice mail message is both English and Spanish.

Trustee Dolan Baumer donated Mac computers to Youth and Family Services. There will be an essay contest held. The essays will be judged and computers will be given away on Tuesday, August 16, 2005.

**EXECUTIVE SESSION:**

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to adjourn to Executive Session pursuant to Section 2C1 of the Open Meetings Act regarding personnel. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel, and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:15 p.m.

Returned from Executive Session at 8:30 P.M.

**OTHER BUSINESS:**

Clerk McGuire informed the Board the Adult Day Care meeting for Senior Services has been rescheduled for Monday, August 8, 2005, at 6:00 p.m. at the Senior Center. All are welcome to attend, a light dinner will be served.

The Bartlett Veterans Memorial Commission met on July 14, 2005, at the Senior Center. The Veterans Commission will be meeting the 3<sup>rd</sup> Thursday of every month and asked Clerk McGuire if they could meet at the Hanover Township facilities. Clerk McGuire informed them he would report back to the Board with their request.

Discussion on policy use of the Senior Center and Downey Hall. Township Attorney Laurence Mraz will provide both policies at the next board meeting.

Trustee Runzel raised a question on the IMRF Resolution that was included in the board packets and approved back in June of 1996.

**ADJOURNMENT:**

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Goffinski, seconded by Trustee Runzel. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:35 P.M.

Respectfully submitted,

*Brian P. McGuire*

Brian P. McGuire, Clerk  
Hanover Township

Copy: Supervisor  
(4) Trustees  
Assessor  
Highway Commissioner  
Attorney  
Auditor  
Administrator  
Mental Health Board

Senior Services  
Welfare Services  
Youth & Family Services  
Bartlett Library  
Gail Borden Library  
Poplar Creek Library  
Village of Streamwood Liaison David Stoves