

**MINUTES OF A REGULAR MEETING OF THE
HANOVER TOWNSHIP BOARD
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

JUNE 26, 2007

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:15 PM.

ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer and Runzel.

Absent: Trustee Goffinski and Kramer.

Staff present: Assessor Thomas Smogolski, Highway Commissioner P. Craig Ochoa, Director of Youth and Family Services Kathy Fox, Director of the Mental Health Board Danise Habun, Director of Senior Services Barbara Kurth Schuldt, Township Administrator James Barr, Township Collector William T. Burke, Assessor's Office Peggy Deyne, Mental Health Board Veronica Laude Noland and Township Attorney Laurence Mraz.

TOWN HALL (Public Comments):

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

PRESENTATIONS:

Clerk McGuire invited the Board to come around the podium and join him in presenting Certificates of Appreciation to Honor Roll Veterans SGT. Richard C. Fricke, SGT. Richard C. Hamilton and SGT. Opal M. Waldman in recognition of their service to our country.

Assessor Thomas Smogolski introduced new employee Peggy Deyne to the Board. Peggy Deyne works part-time in the Assessor's Office.

Director of the Mental Health Board Danise Habun introduced new employee Veronica Laude Noland to the Board. Veronica Laude Noland is the new Community Resource Specialist for the Hanover Township Mental Health Board.

SUPERVISORS REPORT:

Supervisor Kelly reported small account at local bank was closed and funds were transferred to Harris Bank. Transfer took place due to letter Township received from bank.

Supervisor Kelly thanked Township Administrator James Barr, Senior Services and Welfare Assistance for working together to schedule and process LIHEAP applications.

CLERK'S REPORT:

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Minutes of Regular Meeting of June 12, 2007. Roll Call: AYES: Trustees Dolan Baumer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Clerk McGuire thanked Senior Services, Highway Department and the Facilities and Maintenance Department for all of their hard work with the Support Our Troops Marathon. Thanks were given to all staff that volunteered during this event.

Clerk McGuire informed the Board Director of Facilities and Maintenance Steve Spejcher's son is home from active duty and he would not be in attendance this evening.

HIGHWAY COMMISSIONER'S REPORT:

Highway Commissioner P. Craig Ochoa reported flyers were distributed for cracked sidewalks. Part-time employee Rick Nelson agreed to accept a full-time position with the Highway Department.

Highway Commissioner P. Craig Ochoa met with a Civil Engineer from Cook County to discuss the resurfacing project. Discussion regarding bid process.

Highway Commissioner P. Craig Ochoa met with Chiefs from Bartlett Fire, Police and Village to discuss blocking off of Cheviot Dr. A meeting will be set up with Township Attorney Laurence Mraz to discuss.

Highway Commissioner P. Craig Ochoa met with School District U46 Director of Education to discuss safety program for Drivers Ed classes for the upcoming school year.

ASSESSOR'S REPORT:

Assessor Thomas Smogolski reported the Assessor's Office has been asked to contact 623 senior residents that have not filed for their senior exemptions. 189 seniors have been contacted and 67 senior exemptions have been processed. Discussion regarding exemptions.

TREASURER’S REPORT:

Motion by Trustee Dolan Baumer seconded by Trustee Runzel to approve the Treasurer’s Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	\$	30,282.29
B.	Senior Center Fund	\$	11,073.61
C.	Welfare Services	\$	4,901.82
D.	Road and Bridge	\$	2,010.75
E.	Mental Health	\$	21,690.75
F.	Retirement	\$	-
TOTAL 1 ST SET OF BILLS:		\$	68,279.22

Motion by Trustee Runzel, seconded by Trustee Dolan Baumer to pay the 1st set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

2nd SET OF BILLS:

A.	Examiner	\$	1,680.00
TOTAL 2 nd SET OF BILLS:		\$	1,680.00

Motion by Trustee Runzel, seconded by Trustee Dolan Baumer to pay the 2nd set of bills as submitted. Discussion. Roll call: AYES: Trustees Dolan Baumer and Runzel. Supervisor Kelly abstain. NAYS: None. Motion Carried.

TOWNSHIP OPERATION’S:

Discussion regarding Newsletter Vendors and Expenditures. Discussion regarding two color process versus full color processing.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve the Proposal from Strathmore Printing for Full Color Processing for the Township Newsletter. Roll call: AYES: Trustees Dolan Baumer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding Authorization of Senior Grant Expenditure. Memos were included in board packets for review regarding purchase of a Hybrid vehicle. Discussion regarding pros and cons of purchasing a Hybrid vehicle for the Township.

Motion by Trustee Runzel, seconded by Trustee Dolan Baumer approving expenditures from the Senior Health Assistance Program (SHAP) Grant Funds set forth in the memo from Director of Senior Services Barbara Kurth Schuldt dated June 22, 2007, including the authorization of the trade in of the Township's 1998 Dodge Minivan and the authorization to purchase a 2008 Ford Escape 4 door Hybrid vehicle. Roll call: AYES: Trustees Dolan Baumer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding Authorization of Resource Center Improvements. All capital improvements to the Hanover Township Mental Health Resource Center in excess of \$1,000.00 are to be approved by the Town Board. A memo outlining improvements and costs was included in board packets.

The Mental Health Board has not formally approved all upgrades, improvements and costs. Discussion with Township Attorney Laurence Mraz regarding contracts, insurance and liability. Before all payments are made on completed projects, Township Attorney Laurence Mraz and Director of the Mental Health Board Danise Habun will review and discuss.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to table the Authorization of Resource Center Improvements. AYES: Trustees Dolan Baumer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

DEPARTMENT REPORTS:

FACILITIES AND MAINTENANCE: Report was filed with the Clerk's Office and included in board packets.

MENTAL HEALTH: Director of the Mental Health Board Danise Habun reported Tide information was included in board packets.

SENIOR SERVICES: Director of Senior Services Barbara Kurth Schuldt reported Com Ed Cares Program asked for seniors names that participate in the LIHEAP Program. All seniors received a check in the mail for \$30.00.

On July 9th, 10th and the 11th all applications for LIHEAP will be processed at the Senior Center. There will be several employees processing applications set up by appointment only. Thanks to Welfare Services for review of paperwork and procedures for processing applications.

Director of Senior Services Barbara Kurth Schuldt reported Cristan Douglas and Nadine Tyler-Moran are two new bus drivers hired for Senior Services. After the new drivers are trained and scheduled, Char Wakefield will assume the position of Dispatcher. Char Wakefield will share this responsibility with Kathy Varsalona who has taken on the Transportation Manager position. Carol Lutzow has been promoted to Office Manager. Penny Lindahl, Computer Instructor, has tendered her resignation effective June 7, 2007.

WELFARE SERVICES: No report submitted.

YOUTH AND FAMILY SERVICES: Director of Youth and Family Services Kathy Fox reported on counseling services Youth and Family Services provided to students at Tefft Middle School due to an accidental death of an 8th grade student.

Report was included in board packets for review.

EXECUTIVE SESSION:

There is no need for Executive Session.

OTHER BUSINESS:

Authorization was given by the Board to allow Township Administrator James Barr to explore the cost, benefit and feasibility of installing solar panels on both the Township Hall and Senior Center buildings.

Township Administrator James Barr informed the Board Township Officials of Illinois (TOI) Conference is November 11th – 13th, in Springfield.

Township Administrator James Barr reported there will be a Special Meeting of the Hanover Township Board on July 24, 2007, at 7:00 pm. Capital Improvement Plan and Goals and Objectives will be listed on the Agenda for discussion.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Runzel. Roll Call: AYES: Trustees Dolan Baumer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:00 PM

Respectfully submitted,



Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor

(4) Trustees

Assessor

Highway Commissioner

Attorney

Auditor

Administrator

Mental Health Board

Senior Services

Welfare Services

Youth & Family Services

Bartlett Library

Gail Borden Library

Poplar Creek Library

Village of Streamwood Liaison David Stoves