

**MINUTES OF A REGULAR MEETING OF THE
HANOVER TOWNSHIP BOARD OF TRUSTEES
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

JUNE 13, 2006

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 pm.

ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski, Kramer and Runzel.
Staff present: Highway Commissioner Timothy O. Schneider, Director of Senior Services Barbara Kurth Schuldt, Director of Welfare Services Aurea Picasso, Director of Youth and Family Services Kathy Fox, Deputy Administrator Michael Mulcrone, Highway Department Foreman Steve Spejcher and Township Attorney Laurence Mraz.

TOWN HALL:

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. Senior Services Committee Member Robert Salvesen commented on the purchase of new bus for Senior Services.

HEARING REGARDING THE HANOVER TOWNSHIP AND THE HANOVER TOWNSHIP ROAD DISTRICT BUDGET HEARING AND APPROPRIATION ORDINANCES:

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to adjourn this meeting to the Hearing on the Town and Road District Budget & Appropriation Ordinances. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding Township and Road District Budget and Appropriation Ordinances. Supervisor Kelly asked for questions or comments from the Board. There was no response. Supervisor Kelly asked for questions or comments from the public. Senior Services Committee Member Robert Salvesen questioned salary line item for Collector. Discussion. Trustee Goffinski thanked Finance Committee and all involved for their efforts in completing the budgets.

Motion by Trustee Goffinski, seconded by Trustee Runzel to Approve the Hanover Township Budget and Appropriation Ordinance No. 6-13-06 T for the Fiscal Year beginning April 1, 2006, and ending March 31, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to Approve the Hanover Township Road District Budget and Appropriation Ordinance No. 6-13-06 RD for the Fiscal Year beginning April 1, 2006, and ending March 31, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

ADJOURNMENT INTO REGULAR BOARD MEETING:

Motion by Trustee Kramer, seconded by Trustee Runzel to reconvene to the Regular Meeting of the Board. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

SUPERVISOR'S REPORT:

Supervisor Kelly thanked Seniors Services and CNN/Cuisine America for the ethnic lunch served at the Senior Center. CNN/Cuisine America will be serving another lunch at the Senior Center on June 29, 2006.

CLERK'S REPORT:

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Minutes of May 23, 2006, as amended. Discussion. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. Trustee Kramer abstain. NAYS: None. Motion Carried.

Motion by Trustee Runzel, seconded by Trustee Dolan Baumer to approve Executive Session Minutes of May 23, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. Trustee Kramer abstain. NAYS: None. Motion Carried.

AN ORDINANCE ASCERTAINING PREVAILING WAGES IN HANOVER TOWNSHIP:

Motion by Trustee Goffinski, seconded by Trustee Kramer to approve Ordinance No. 6-13-06 PW-T an Ordinance Ascertainning Prevailing Wages in Hanover Township. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Support Our Troops 24 hour Marathon will take place June 16th and 17th from noon to noon. Deputy Clerk Mary Jo Imperato was live on the air with US 99 for 7 minutes promoting this event. The Senior Department and Highway Department will be involved and help out with this event.

Clerk McGuire introduced Trish Simon to the Board. Trish Simon is the new Community Health Nurse for Hanover Township. Her office is located in the Senior Center building.

The new plaque for Veterans Honor Roll has arrived and is in the Clerk's Office. Everyone is welcome to stop by and take a look at it. It will hang in the front lobby of the Township Office.

HIGHWAY COMMISSIONER'S REPORT:

A proposal from Admiral Plumbers, Inc. for Township sewer repairs was distributed to the Board. Highway Department Foreman Steve Spejcher submitted this proposal along with Stark and Son's to Township Attorney Larry Mraz for review. Discussion. Township Attorney Larry Mraz will contact Admiral Plumbers, Inc. and Stark and Son's to confirm bid work repairs are same and discuss costs. The Board would like Deputy Administrator Michael Mulcrone to set up a meeting with Northwest Housing and Board Members to discuss sewer repair issues and concerns.

Highway Commissioner Timothy O. Schneider informed the Board a pair of swans are now living in the pond by the Senior Center. Sam Santangelo of the Highway Department volunteered to feed the swans and take care of them.

TREASURER'S REPORT:

Motion by Trustee Goffinski, seconded by Trustee Dolan Baumer to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	\$	112,496.95
B.	Senior Center Fund	\$	36,052.66
C.	Welfare Services	\$	9,397.65
D.	Road and Bridge	\$	9,240.37
E.	Mental Health	\$	20,303.88
F.	Retirement	\$	19,839.64

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to pay the bills as amended. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

2ND SET OF BILLS:

A.	Examiner	\$	80.00
B.	Bartlett Sport	\$	216.00
TOTAL ALL FUNDS:		\$	207,627.15

Motion by Trustee Goffinski, seconded by Trustee Kramer to pay the 2nd set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. Supervisor Kelly abstain. NAYS: None. Motion Carried.

ADMINISTRATOR'S REPORT:

Discussion on revised TOIRMA (Township Officials of Illinois Risk Management Association) insurance coverage. Clerk McGuire addressed issues regarding non-coverage for Community Health Nurse and Youth and Family Services. Discussion. Township Attorney Larry Mraz reported formal insurance policy will be issued end of July. The Board agreed to obtain additional quotes for insurance coverage and will review. There is a 90 day grace period before the current policy expires.

Fiscal Year 2005 Financial Audit has been completed by the auditors. Included in board packets was sample of a representation letter to be drafted and signed by Township to Auditors so official audit may be released. The second sample letter would be from Auditors to Township listing difficulties encountered during audit. Discussion. Township Attorney Larry Mraz will follow up and address the Board's concerns regarding auditor's sample letter dated December 2, 2005.

A summary of financial statements for Fiscal Year 2006 was included in board packets. A Special Finance Committee Meeting will be held to review statements. If the Finance Committee has questions or concerns, Lee Howard will be asked to meet with the Board to discuss.

Copy machine agreement was received in office May 23, 2006. The three year lease has expired and buy out option for both copy machines is \$5,000.00. Discussion.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to buy out copy machines in the amount of \$5,000.00 from Kyocera Mita America, Inc. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

A breakdown of proposal amounts for new Township maps was included in the board packets for review. Discussion.

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to order 2,000 maps folded from ADC Map. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Deputy Administrator Michael Mulcrone will contact Lamp, Inc. regarding pond maintenance.

SENIOR SERVICES:

A revised copy of Senior Committee By-Laws reviewed and approved by Township Attorney was included in board packets. Discussion.

Motion by Trustee Goffinski, seconded by Trustee Dolan Baumer to accept the revised Senior Committee By-Laws with approved changes. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Director of Senior Services Barbara Kurth Schuldt provided information to the Board regarding purchase of new Para Transit vehicles for Senior Center. Discussion regarding approval of grant money. Discussion to approve replacement of bus #107 and purchase two new Para Transit vehicles with an amount not to exceed \$95,000.00.

Motion by Trustee Goffinski, seconded by Trustee Dolan Baumer to authorize going out to bid for purchase of two new Para Transit vehicles in an amount not to exceed \$95,000.00. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion to incorporate a written Procedure form for use of Senior Center keys. A sample of this form was included in board packets for review. Discussion to use this for all employees that have keys to Township buildings. Deputy Administrator Michael Mulcrone will present this form at the next Department Head meeting. Approval of Procedure form for all departments will be added to Agenda for next board meeting.

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve Procedure for the Use of Senior Center Keys. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

OTHER BUSINESS:

Discussion regarding Grand Opening dates for Astor Avenue. The Board suggested October 7, 2006 or October 14, 2006. Discussion. Director of Youth and Family Services Kathy Fox will check on these dates and report back to the Board.

Township Attorney Larry Mraz informed the Board of changes to liability coverage of insurance which will affect Open Gym. New policy coverage will be coming out end of July. Discussion. The Board would like to invite TOIRMA (Township Officials of Illinois Risk Management Association) Representative to a Finance Committee Meeting along with Township Attorney Larry Mraz to discuss coverage and concerns.

EXECUTIVE SESSION:

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to adjourn to Executive Session pursuant to Section 2C1 of the Open Meetings Act regarding personnel and Section 2C3 regarding performance of a Public Officer. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:00 pm.

Returned from Executive Session at 10:30 pm.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 10:35 pm.

Respectfully submitted,



Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor	Senior Services
(4) Trustees	Welfare Services
Assessor	Youth & Family Services
Highway Commissioner	Bartlett Library
Attorney	Gail Borden Library
Auditor	Poplar Creek Library
Administrator	Village of Streamwood Liaison David Stoves
Mental Health Board	