

**MINUTES OF A REGULAR MEETING OF THE  
HANOVER TOWNSHIP BOARD OF TRUSTEES  
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

**AUGUST 8, 2006**

**CALL TO ORDER:**

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 pm.

**ROLL CALL:**

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski and Runzel.

Staff present: Director of Senior Services Barbara Kurth Schuldt, Director of Youth and Family Services Kathy Fox, Mental Health Board Member Ruth Beckner and Township Attorney Laurence Mraz.

**TOWN HALL:**

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

**PRESENTATIONS:**

Clerk McGuire invited the Board to come around the podium and join him in presenting Certificates of Appreciation to Honor Roll Veterans PFC David Walters and SN 2<sup>nd</sup> Class Byron R. Schuett in recognition of their service to our country. Their names will be added to the honor roll plaque in the Township Office and placed in the Honor Roll Book in the Clerk's Office.

**SUPERVISOR'S REPORT:**

Supervisor Kelly asked Director of Youth and Family Services Kathy Fox to introduce her new employee to the Board.

Director of Youth and Family Services Kathy Fox introduced new employee Kelly Stiles who will be working at Astor Avenue Community Center.

Supervisor Kelly discussed grant funds for purchase of two new para-transit vehicles not to exceed \$65,000.00.

Motion by Trustee Goffinski, seconded by Trustee Runzel approving the purchase of two new para-transit vehicles not to exceed \$65,000.00. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Runzel, seconded by Trustee Dolan Baumer approving Resolution No. Catastrophic 06/07 Approving of an Intergovernmental Agreement Regarding Catastrophic Insurance. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Supervisor Kelly informed the Board the Community Resource Fair will be August 9, 2006. Welfare Services will be handing out backpacks filled with school supplies to families residing in the Township.

Supervisor Kelly thanked the Mental Health Board and Welfare Services for their participation at the Streamwood Fest.

#### **CLERK'S REPORT:**

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Special Meeting Minutes of June 26, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Minutes of June 27 2006, and July 11, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Special Board Meeting Minutes of July 18, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

On Tuesday, August 1, 2006, the Clerk's Office, Assessor's Office, Welfare Services and Veterans Advocate Bill Tiknis participated in "National Night Out" at Bartlett Park.

A preliminary brochure for the Community Health Nurse was distributed to the Board for their review.

#### **TREASURER'S REPORT:**

Motion by Trustee Goffinski, seconded by Trustee Dolan Baumer to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

**BILL PAYING:**

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve HVAC payment to Lamp, Inc. in the amount of \$12,288.06. Discussion. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

07/19/06 - 08/07/06:

A.	Town Fund	\$	97,681.85
B.	Senior Center Fund	\$	38,096.96
C.	Welfare Services	\$	14,259.49
D.	Road and Bridge	\$	13,820.21
E.	Mental Health	\$	8,338.35
F.	Retirement	\$	20,171.06
TOTAL ALL FUNDS:		\$	192,367.92

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to pay the bills as submitted. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

2<sup>ND</sup> SET OF BILLS 08/08/06 - 08/08/06:

A.	Town Fund	\$	47,619.91
B.	Senior Center Fund	\$	3,983.16
C.	Road and Bridge	\$	70.00
D.	Mental Health Board	\$	3,055.13
TOTAL 2 <sup>nd</sup> SET OF BILLS:		\$	54,728.20

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to pay the 2<sup>nd</sup> set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

3<sup>rd</sup> SET OF BILLS:

A.	Bartlett Sport	\$	85.00
B.	Examiner	\$	940.00
TOTAL 3 <sup>rd</sup> SET OF BILLS:		\$	1,025.00

Motion by Trustee Goffinski, seconded by Trustee Dolan Baumer to approve the 3<sup>rd</sup> set of bills as submitted. Roll Call: AYES: Trustees Dolan Baumer, Goffinski and Runzel. Supervisor Kelly abstain. NAYS: None. Motion Carried.

**TOWNSHIP OPERATIONS:**

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to table the Resolution Approving of Computer Contracts. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve the auditor proposal from Knutte and Associates, P.C. in the amount of \$ 7,925.00. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve the audit prepared by Sikich Professional Services and Support. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding extended maintenance agreement submitted by Parlance Telephony, Inc.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve the Extended Maintenance Agreement with Parlance Telephony, Inc. subject to Township Attorney's review. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Runzel, seconded by Trustee Dolan Baumer to approve of the proposal from Essex Insurance Company for Professional Liability Coverage and for payment to ONB Insurance Group, Inc. in the amount of \$3,091.00 and to authorize the Township Supervisor to sign the Application for Professional Liability Insurance. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

## **COMMITTEE REPORTS:**

**MENTAL HEALTH BOARD:** Mental Health Board Member Ruth Beckner reviewed the Mental Health reports that were included in board packets.

**SENIOR SERVICES:** Director of Senior Services Barbara Kurth Schuldt distributed a flyer for 2007 Hanover Hunks calendar. To offset cost of printing, Senior Services are asking sponsors to advertise their organization for one month with tax deductible donations of \$150.00 or \$300.00. Discussion regarding quotes received for printing of calendars. Discussion to approach Senior Committee to underwrite calendar.

The Volunteer Coordinator is making an effort to train larger groups of volunteers for specific jobs and assignments. This will result in utilizing over 30 volunteers for various positions.

**WELFARE SERVICES:** A report was filed with the Clerk's Office.

**YOUTH AND FAMILY SERVICES:** Director of Youth and Family Services Kathy Fox reported Open Gym Program for summer will be ending Friday, August 11, 2006. Hanover Township Foundation sponsored a skateboard demo at Parkwood Elementary on August 7, 2006.

Appreciation cookout for volunteers and donors will be held on Tuesday, August 15, 2006, from 3:00 PM to 7:00 PM at Astor Avenue.

Dates have been set for first and second semester of Tutoring Services. The Application form was put on the website. Orientation sessions are scheduled for September 18<sup>th</sup> and 21<sup>st</sup> from 7:00 PM to 8:00 PM.

Astor Avenue Grand Opening will be on Saturday, October 7, 2006, at 12:00 PM.

## **EXECUTIVE SESSION:**

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to adjourn to Executive Session pursuant to Section 2C1 of the Open Meetings Act regarding personnel. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:00 PM.

Returned from Executive Session at 8:30 PM.

**OTHER BUSINESS:**

Clerk McGuire reported the drain tile work at the Senior Center has been completed.

The Finance Committee will be seeking a proposal to repair the Township driveway and resurfacing of Astor Avenue. Mental Health Board parking lot is in need of resurfacing. Director of the Mental Health Board Danise Habun is checking to see if repairs could be included with the Township's proposal. Township Attorney Laurence Mraz is working with an engineering company to have specs drawn up.

Discussion regarding website name for the Township.

**ADJOURNMENT:**

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:35 pm.

Respectfully submitted,



Brian P. McGuire, Clerk  
Hanover Township

Copy: Supervisor	Senior Services
(4) Trustees	Welfare Services
Assessor	Youth & Family Services
Highway Commissioner	Bartlett Library
Attorney	Gail Borden Library
Auditor	Poplar Creek Library
Administrator	Village of Streamwood Liaison David Stoves
Mental Health Board	