

Minutes of a Regular Meeting of the
Hanover Township Board
Held at 240 S. Route 59, Bartlett, IL 60103
December 20, 2011

- I. Call to Order/Roll Call
Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.

Elected and appointed officials present: Assessor Thomas Smogolski and Highway Commissioner P. Craig Ochoa.

Staff and others present included Youth and Family Services Director John Parquette, Senior Services Program Manager Tracey Colagrossi, Mental Health Board Coordinator Suzanne Powers, Facilities & Maintenance Director Steve Spejcher, Emergency Services Director Dan Palmer, Administrator James Barr, Assistant to the Administrator Katie Starkey, Management Analyst Becky Suhajda, Deputy Clerk Bernadith Crespo, Attorney Larry Mraz, Township Accountant Lee Howard, Village of Streamwood Trustee Mike Baumer, Mr. Nick Ferrar and his family representing Storage Mart, Mr. John DeBello of Tempo V, Eagle Scout Bobby Luettker and his family, and high school students.
- II. Pledge of Allegiance: Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations:
 - A. Supervisor McGuire asked that the record reflect the induction of SP4 Jerry Balok, who could not attend this evening's meeting, to the Veterans Honor Roll in recognition of his service to our country; his name will be recorded in the Clerk's office and on the website, as well as added to the Veterans Honor Roll plaque in Veteran's Hall.
 - B. Supervisor McGuire invited the Board to join him in presenting a plaque of appreciation to Storage Mart representatives Mr. Nick Ferrar and his family in appreciation of their contributions and support of the Hanover Township Food Pantry.
 - C. Supervisor McGuire invited the Board to join him in presenting a plaque of appreciation to Mr. John DeBello of Tempo V in appreciation of the contributions and support of the Hanover Township Food Pantry.
 - D. Supervisor McGuire invited the Board to join him in recognizing and thanking Eagle Scout Bobby Luettker for the completion of Runzel Reserve project on August 8, 2011.
- V. Reports:
 - A. *Supervisor's Report:* Supervisor McGuire thanked all departments for assisting where needed with special Holiday Welfare Services programs, and thanked to all staff who pitched in to help during the distributions, and to Emergency services for keeping traffic smooth during the Mobile Food Pantry.
 - B. *Clerk's Report:* Clerk Dolan Baumer reported that the Clerk's office hosted the TOCC Clerks Association Meeting and it was well received by the Township Clerks. Clerk Dolan Baumer, Deputy Crespo, and Mrs. Stade completed the Passport Re-certification Training and all are in compliance. Furthermore, the office is working with the Chicago Passport Agency with regard to offering Passport Services at the Elgin location.
 - C. *Highway Commissioner's Report:* Commissioner Ochoa reported that salt is ready for snow; 333 tons were used in December 2010; 14 tons have been used in 2011.
 - D. *Assessor's Report:* Assessor Smogolski reported that the office has been working with Village of Streamwood regarding rental homeowners' exemptions. It appears that 80% are cheating the systems; notices will go out.
 - E. *Treasurer's Report:* Motion was made by Trustee Burke and seconded by Trustee Benoit to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
 - F. *Department Reports:*
Administrative Services: Assistant to the Administrator Starkey submitted a report for the Board's review.

Emergency Services: Director Palmer submitted a report.

Facilities & Maintenance: Director Spejcher submitted a report for the Board's review.

Mental Health Board: Coordinator Powers submitted a report.

Senior Services: Program Manager Colagrossi had nothing to add to the report.

Youth and Family Services: Director Parquette submitted a report for the Board's review.

VI. Bill Paying:

Mr. Barr asked that the Board approve the bills in three sets, with Alexian Brothers Mental Health bills from November 16, 2011 to December 20, 2011 in the amount of \$11,135 to be approved separately, as well as an expense report as follows. Motion was made by Trustee Westlund-Deenihan to pay the Alexian Brothers bills for \$11,135 and Trustee Burke seconded the motion. Roll call: Ayes: Trustees Burke, Krick and Westlund-Deenihan, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried and the Alexian Brothers bills will be paid:

Set # 2	a. Town Fund	\$ 121,253.75
	b. Senior Center Fund	38,554.48
	c. Welfare Services Fund	18,758.71
	d. Road and Bridge Fund	33,317.11
	e. Mental Health Fund	70,096.39
	f. Retirement Fund	0.00
	g. Vehicle Fund	0.00
	h. Capital Fund	<u>13,323.45</u>
	Total All Funds:	<u>\$295,303.89</u>

A motion was made by Trustee Benoit seconded by Trustee Burke to pay the bills as presented from November 16, 2011 to December 20, 2011. Roll call: Ayes: Supervisor McGuire, and Trustees Benoit, Burke, Krick, and Westlund-Deenihan. Nays: none. Motion carried.

Set # 3 Mr. Barr asked that the Board approve the supplemental bill in amount of \$215.77 for a travel reimbursement to Supervisor McGuire. A motion was made by Trustee Burke seconded by Trustee Westlund-Deenihan to pay the additional bill of \$215.77. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan. Abstain: Supervisor McGuire. Nays: none. Motion carried.

VII. Unfinished Business: None

VIII. New Business:

A. Approval of the Regular Meeting Minutes of November 15, 2011: Clerk Dolan Baumer submitted Regular Meeting Minutes of November 15 for review and approval by the Board. A motion was made by Trustee Westlund-Deenihan to approve the Regular Minutes of November 15, 2011 with a second made by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

B. Hanover Township Tax Levy Ordinance for the Fiscal Year beginning April 1, 2011 and ending March 31, 2012: A motion was made by Trustee Westlund-Deenihan to approve Hanover Township Tax Levy Ordinance 12-20-11T for the fiscal year beginning April 1, 2011 and ending March 31, 2012 with a second made by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

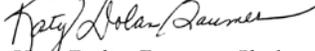
C. Hanover Township Single Township Road District Levy Ordinance for the Fiscal Year beginning April 1, 2011 and ending March 31, 2012: A motion was made by Trustee Burke to approve Hanover Township Single Township Road District Levy Ordinance 12-20-11RD for the fiscal year beginning April 1, 2011 and ending March 31, 2012 with a second made by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

D. Approval of Resolution Authorizing Change Order to Senior Center Lower Level Capital Project: A motion was made by Trustee Westlund-Deenihan approving Resolution #122011-01 authorizing a Change Order to the Senior Center Lower Level Capital Project with a second made by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

- E. Approval of Resolution Authorizing PACE Vehicle Lease and Related Policies: A motion was made by Trustee Burke approving Resolution #122011-02 authorizing PACE Vehicle Lease and Related Policies with a second made by Trustee Krick. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
 - F. Approval of Resolution Authorizing an Intergovernmental Agreement with the Mental Health Board Providing Developmental Disability Training Transportation: Trustee Burke made a motion to approve Resolution #122011-03 authorizing an Intergovernmental Agreement with the Mental Health Board approving Developmental Disability Training Transportation with a second made by Trustee Westlund-Deenihan. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
 - G. Approval of Resolution Authorizing an Intergovernmental Agreement with PACE and other Townships Providing Regional Senior and Disabled Transportation (TRIP Program): A motion was made by Trustee Westlund-Deenihan approving Resolution #122011-04 authorizing an Intergovernmental Agreement with PACE and other Townships providing Regional Senior and Disabled Transportation with a second made by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
 - H. Approval of Resolution Authorizing Deposit Agreements with First Eagle Bank and BMO Harris Bank: Trustee Benoit made a motion to approve Resolution #122011-05 authorizing Deposit Agreements with First Eagle Bank and BMO Harris Bank with a second made by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
 - I. Approval of Resolution Authorizing Lease Agreement with Renz Center for Elgin Satellite Office: Trustee Westlund-Deenihan made a motion to approve Resolution #122011-06 Lease Agreement with Renz Center for Elgin Satellite Office with a second made by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried. Supervisor McGuire complimented staff on securing this opportunity for us.
 - J. Approval of Mobile Phone Website Application: Supervisor McGuire investigated this company that creates mobile phone applications at \$2,000 per year and asked that the Board consider this for the Township. Trustee Burke made a motion to approve the Mobile Phone Website Application with a second made by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
 - K. Approval of Fiscal Year 2011 Audit: Trustee Westlund-Deenihan made a motion to approve the Hanover Township Financial Statement and Independence Auditor's Report for the Fiscal Year ended March 31, 2011, which was seconded by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried. Mr. Barr noted that filing this Audit makes us current with Comptroller's office.
 - L. Approval of Fiscal Year 2013 Strategic Plan: Motion was made by Trustee Benoit and seconded by Trustee Krick to adopt the 2013 Fiscal Year Strategic Plan. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
 - M. Approval of Purchase of Replacement Computer Server: Motion was made by Trustee Benoit and seconded by Trustee Westlund-Deenihan to approve Replace Computer Server. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried. The Dell bid is the lowest qualified bid.
 - N. Approval of Medical Leave of Absence: Motion was made by Trustee Westlund-Deenihan and seconded by Trustee Burke to approve Medical Leave of Absence. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- IX. Executive Session: Motion was made by Trustee Westlund-Deenihan and seconded by Trustee Burke at 7:29 p.m. to adjourn into Executive Session pursuant to §2c11 (Probable or Imminent Legal Action affecting the Township) of the Illinois Open Meetings Act. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- The Board returned from Executive Session and reconvened into Regular Session at 8:46 p.m. Present were Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.
- X. Other Business: Consideration of Attorney's Recommendation: The Board decided not to discuss a recommendation at this time.

- XI. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion at 8:47 p.m. A motion to adjourn was made by Trustee Westlund-Deenihan to adjourn, seconded by Trustee Benoit. Roll call: Ayes: Supervisor McGuire, and Trustee Benoit, Burke, Krick, and Westlund-Deenihan. Nays: none. Motion carried.

Respectfully submitted,



Katy Dolan Baumer, Clerk

Hanover Township

Copy: Supervisor Administrator Attorney Gail Borden Library
(4) Trustees Senior Services Auditor Poplar Creek Public Library
Assessor Welfare Services Village of Streamwood Bartlett Library
Highway Comm. Y&F Services Streamwood Park District