MINUTES OF A SPECIAL MEETING OF THE HANOVER TOWNSHIP BOARD HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103

DECEMBER 18, 2007

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.
Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski and Westlund-Deenihan.
Absent: Trustee Kramer.
Staff present: Township Administrator James Barr, Assessor Thomas Smogolski, Collector William T. Burke, Director of Youth and Family Services Kathy Fox, Director of Senior Services Barbara Kurth Schuldt, Director of Facilities and Maintenance Steve Spejcher and Township Attorney Laurence Mraz.

TOWN HALL (Public Comments):

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

PRESENTATIONS:

Clerk McGuire invited the Board to come around the podium and join him in presenting Certificates of Appreciation to Honor Roll Veterans CPL Charles T. Coleman, SP4 Ross E. Franke, PFC William Moretti and A1C Lawrence A. Partyka in recognition of their service to our country.

SUPERVISORS REPORT:

Supervisor Kelly had no news to report.

CLERK'S REPORT:

Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan to approve Executive Session Meeting Minutes of October 23, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to approve Regular Meeting Minutes of November 20, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan to approve CDBG Performance Hearing Minutes of November 28, 2007 and CDBG Public Hearing Minutes of November 28, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

ASSESSOR:

Assessor Thomas Smogolski informed the Board reassessment notices have been mailed out. Average amount of increase in the Township was 25%. The Assessor's Office will be extending office hours on Tuesdays and Thursdays beginning December 27, 2007 through January 17, 2008. The office hours will be 8:30 AM – 6:00 PM to answer questions and process appeals.

The Assessor's Office along with the County Assessor will be scheduling an appeal seminar the 2nd week of January at the Township Offices.

HIGHWAY COMMISSIONER'S REPORT:

No report submitted.

TREASURER'S REPORT:

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	$	41,486.18
B.	Senior Center Fund	$	19,633.80
C.	Welfare Services	$	1,832.02
D.	Road and Bridge	$	4,642.07
E.	Mental Health	$	8,890.17
F.	Retirement	$	-
G.	Vehicle	$	-
TOTAL 1st SET OF BILLS:		$	76,484.24

Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan to pay the 1st set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

2ND SET OF BILLS:

A.	Town Fund	$	166.00
B.	Welfare Services	$	840.00
TOTAL 2nd SET OF BILLS:		$	1,006.00

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to pay the 2nd set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski and Westlund-Deenihan. Supervisor Kelly abstain. NAYS: None. Motion Carried.

OLD BUSINESS:

No old business to report.

NEW BUSINESS:

Discussion regarding cleaning service contract recommendations. A memo was included in board packets for review.

Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan approving Resolution No. 12-18-07-01 Approving of the Janitorial Services Agreement between Perfect Cleaning Service, Inc. and Hanover Township. Discussion. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding nomination of Officer Robert Wojtowicz to Committee on Youth and Family Services.

A recommendation was made by Trustee Westlund-Deenihan and seconded by Trustee Dolan Baumer nominating Officer Robert Wojtowicz to Committee on Youth and Family Services. Officer Robert Wojtowicz will be invited to the January 8, 2008 board meeting for a formal interview with the Board at 6:30 PM. The Board will vote on the nomination at the January 8, 2007 board meeting.

Discussion regarding Nurse Office Project Authorization. A memo was included in board packets for review.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski approving the Nurse Office Project in the amount of $5,000.00. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding Pace Transportation Services.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski approving Resolution No. 12-18-07-02 Approving of a Local Share Agreement, Reimbursement Agreement and Transportation Fee Agreements regarding Transportation Services provided by Pace. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

DEPARTMENT REPORTS:

YOUTH AND FAMILY SERVICES: Director of Youth and Family Services Kathy Fox reported on Wednesday December 19, 2007, there will be a holiday open house at Astor Avenue 5:30 – 7:30 PM. All are welcome to attend.

Andrea Freerksen has been hired as the new full-time Program/Volunteer Coordinator for Astor Avenue.

Director of Youth and Family Services Kathy Fox reported they are currently interviewing for a full-time family therapist.

Discussion regarding Committee on Youth dates.

SENIOR SERVICES: Director of Senior Services Barbara Kurth Schuldt thanked all who attended the Senior Broadway Production/Hanover Holiday Review on December 7, 2007, at the Seville.

Discussion regarding expenditures approved by the Senior Committee as listed in the report included in board packets.

Adopt-A-Senior Program has been very successful and many seniors have been adopted for the holidays.

Part-time bus driver Char Hunter has tendered her resignation. Applications are now being accepted for a part-time bus driver.

Discussion regarding a new program with Senior Services for well being checks on township residents.

An invitation was included in board packets for a Chinese New Year Celebration on Wednesday, January 16, 2008.

FACILITIES AND MAINTENANCE: Director of Facilities and Maintenance Steve Spejcher informed the Board a report was included in board packets.

Director of Facilities and Maintenance Steve Spejcher reported Mike Rundquist will be on vacation for a few days to pick up his son who is returning from serving 10 months in Iraq.

EXECUTIVE SESSION:

There is no need for Executive Session.

OTHER BUSINESS:

Township Administrator James Barr discussed concerns regarding Pace and public transportation issues.

Township Administrator James Barr commented the month of December being a very busy month for the Township Office with holidays approaching and services the Township is offering.

Discussion regarding budget development cycle in 2008.

Discussion regarding road district financial assistance to the senior transportation program. A memo was distributed for the Board to review.

The Board commented on a wonderful performance the seniors put on at the Hanover Holiday Review in December at the Seville. Thanks were given to Tracy Colagrossi and all who participated for their hard work.

Clerk McGuire congratulated Trustee Westlund-Deenihan on her interview with Diane Eastbrook of PBS. PBS visited Trustee Westlund-Deenihan's business to discuss the value of the dollar and how her business is meeting the challenges in today's market.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:00 PM.

Respectfully submitted,

Brian P. McGuire

Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor
(4) Trustees
Assessor
Highway Commissioner
Attorney
Auditor
Administrator
Mental Health Board
Senior Services
Welfare Services
Youth & Family Services
Bartlett Library
Gail Borden Library
Poplar Creek Library
Village of Streamwood Liaison David Stoves