

**MINUTES OF A REGULAR MEETING OF THE
HANOVER TOWNSHIP BOARD
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

NOVEMBER 20, 2007

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski and Kramer.

Staff present: Township Administrator James Barr, Assistant to the Administrator John Acardo, Collector William T. Burke, Highway Commissioner P. Craig Ochoa, Director of Youth and Family Services Kathy Fox, Senior Services Carol Lutzow and Township Attorney Laurence Mraz.

TOWN HALL (Public Comments):

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

PRESENTATIONS:

Clerk McGuire invited the Board to come around the podium and join him in presenting Certificates of Appreciation to Honor Roll Veterans MAJ Edward N. Lacey, Jr., PO3 Peter C. Leardi, SGT LaVerne (Mike) Meyer and PO3 Robert A. Praeger. Clerk McGuire read aloud the names of SP4 Richard V. Fuller and PFC Arthur E. Richoz who were not able to be present and their certificates will be mailed to them.

SUPERVISORS REPORT:

Supervisor Kelly thanked all staff and departments that helped with the Thanksgiving food drive on November 19, 2007, from 10:00 AM - 12:00 PM. Over 350 Township families received turkeys and food for a Thanksgiving dinner. Thanks were given to the 30 employees from AT&T for volunteering their time to help out at this event.

Welfare Services is collecting coats for the annual coat drive. Over 250 coats were handed out to residents during the food drive.

Welfare Services is collecting for their annual toy drive. Bins will be placed at the Township Office, Park Districts and the Village for donations. The toys will be distributed on Saturday, December 22, 2007, at St. Peter Damians Church.

Supervisor Kelly thanked Bartlett Hawks Hockey for sponsoring a food drive the weekend of November 17th and 18th and donating to the Township pantry.

CLERK'S REPORT:

Clerk McGuire had no news to report.

HIGHWAY COMMISSIONER'S REPORT:

Highway Commissioner P. Craig Ochoa commented Township Officials of Illinois (TOI) conference was very informative.

Highway Commissioner P. Craig Ochoa informed the Board the resurfacing project at Bellingham Lane and Cheviot Road is complete. Berm work behind the Township should be complete within the next week.

A recent weather report predicted 2-3 inches of snowfall in the area on Wednesday, November 7, 2007. The Highway Department is prepared for any inclement weather.

TREASURER'S REPORT:

Motion by Trustee Goffinski, seconded by Trustee Kramer to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	\$	58,381.75
B.	Senior Center Fund	\$	11,532.12
C.	Welfare Services	\$	1,441.37
D.	Road and Bridge	\$	6,755.66
E.	Mental Health	\$	5,973.50
F.	Retirement	\$	-
G.	Vehicle	\$	-
TOTAL 1 st SET OF BILLS:			\$ 84,084.40

Motion by Trustee Kramer, seconded by Trustee Goffinski to pay the 1st set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

2ND SET OF BILLS:

A. ASPA, Inc.	\$	56.00
TOTAL 2 nd SET OF BILLS:	\$	56.00

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to pay the 2nd set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski and Kramer. Supervisor Kelly abstain. NAYS: None. Motion Carried.

3rd SET OF BILLS:

A. Schroeder Asphalt Services, Inc.	\$	22,840.00
TOTAL 3 rd SET OF BILLS:	\$	22,840.00

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to pay the 3rd set of bills subject to submission of contractor's sworn statement and final lien waivers. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

OLD BUSINESS:

Discussion regarding Hanover Township Mission Statement Adoption.

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer approving Adoption of revised Hanover Township Mission Statement. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

NEW BUSINESS:

Discussion regarding purchase of exchange server. A memo was included in board packets for review.

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer approving Purchase of MS Exchange Server for Hanover Township Computer Networking System through CDW Government. Discussion. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding consideration of Capital Development Block Grant Resolution.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski approving Resolution 2007 Community Development Block Grant (CDBG) for Hanover Township. Discussion. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Township Administrator James Barr reported a memo for FY09 Budget Guidelines was distributed to all departments.

A consultant report from Strategic Planning Facilitators was distributed to the Board for review.

DEPARTMENT REPORTS:

FACILITIES AND MAINTENANCE: A report was included in board packets.

SENIOR SERVICES: A report was distributed at the meeting.

Senior Services Office Manager Carol Lutzow introduced three new Senior Services employees to the Board, Florie Sposito Part-Time Receptionist, Julie Becker Computer Instructor and Deena Atkins Full-Time Social Service Liason.

Volunteers of Hanover Township Senior Services were awarded the Sid Granet Aging Network Achievement Award. This award will be presented at the awards luncheon at the Governor's Conference on Friday, December 14, 2007 at the Marriott Chicago Downtown.

Social Services 2008 Ford Escape Hybrid was delivered.

Senior Services Program Manager Tracy Colagrossi was appointed Vice President of Illinois Township Association of Senior Citizens Service Committee.

300 Hanover cook books were printed and sold at the craft fair.

YOUTH AND FAMILY SERVICES: Director of Youth and Family Services Kathy Fox informed the Board Family Therapy Services provided 24 phone intakes, 13 face-to-face screenings with 5 new cases assigned. A total of 124 families received services.

Tutoring Services signed up 58 students in the first month. Additional parent/student orientation meetings accommodated 17 new parents/students.

Astor Avenue Community Center provided a variety of services to 272 unduplicated residents in October.

A Young Adult Fair on 10/30/07 facilitated by Michael Cohen and Debbie Swiatek provided job application/interview training to 13 teens/adults who then interviewed with two local employers.

The Hanover Township Resource Fair at Astor Avenue on 11/6/07 provided 10 booths with departments and programs offered at Hanover Township.

Outreach Worker Mariana Gutierrez provided a variety of services to 386 students in four schools, including mentoring and homework help. Michael Cohen provides outreach to over 500 students in 10 schools.

MENTAL HEALTH BOARD: No report was submitted.

WELFARE SERVICES: No report was submitted.

EXECUTIVE SESSION:

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to adjourn to Executive Session pursuant to Section 2C3 of the Open Meetings Act regarding appointment of Public Officer. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned into Executive Session at 8:20 PM.

Returned from Executive Session at 8:50 PM.

OTHER BUSINESS:

Sandra Westlund-Deenihan tendered her resignation as a member of the Hanover Township Mental Health Board on November 20, 2007.

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer move that the Hanover Township Board of Trustees appoints Sandra Westlund-Deenihan as Township Trustee of Hanover Township, Cook County, Illinois effective immediately and that the Board approves of the Warrant of Appointment of the Hanover Township Board of Trustees To Fill A Vacancy, and that the Hanover Township Supervisor and Trustees are each authorized to sign the Warrant of Appointment. Roll Call: AYES: Trustees Dolan Baumer, Goffinski and Kramer. Supervisor Kelly abstain. NAYS: None. Motion Carried.

Clerk McGuire administered the Oath of Office to Sandra Westlund-Deenihan.

Discussion to plan a recognition dinner for Mel Runzel for her years of service with Hanover Township.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Kramer. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 9:05 PM.

Respectfully submitted,



Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor
(4) Trustees
Assessor
Highway Commissioner
Attorney
Auditor
Administrator
Mental Health Board

Senior Services
Welfare Services
Youth & Family Services
Bartlett Library
Gail Borden Library
Poplar Creek Library
Village of Streamwood Liaison David Stoves