

**MINUTES OF A REGULAR MEETING OF THE
HANOVER TOWNSHIP BOARD
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

OCTOBER 23, 2007

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski, Kramer and Runzel.
Staff present: Assessor Thomas Smogolski, Township Administrator James Barr,
Collector William T. Burke, Highway Commissioner P. Craig Ochoa, Director of Youth
and Family Services Kathy Fox, Director of Senior Services Barbara Kurth Schuldt,
Director of the Mental Health Board Danise Habun, Director of Facilities and
Maintenance Steve Spejcher and Township Attorney Laurence Mraz.

TOWN HALL (Public Comments):

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. Senior Committee Member Robert Salvesen asked the Board how he could acquire a copy of 2006 and 2007 tax levies. The Board directed him to contact the Township Administrator.

PRESENTATIONS:

Clerk McGuire invited the Board to come around the podium and join him in presenting Certificates of Appreciation to Honor Roll Veterans MAJ Sherry Fascia, SP4 Gerald T. Juggan, COL Raymond Goldman and TD2 Bruce R. Baier. Clerk McGuire read aloud the name of GM 2/C John C. Jensen who was not able to be present and his certificate will be mailed to him.

SUPERVISORS REPORT:

Supervisor Kelly informed the Board approximately 125 residents participated in the Crop Walk at Living Lord Church on October 21, 2007.

Northern Illinois Food Bank will be at the Township Office on November 19, 2007, from 10:00 AM - 12:00 PM distributing food for Thanksgiving.

CLERK'S REPORT:

Motion by Trustee Goffinski, seconded by Trustee Runzel to approve Minutes of Regular Meeting of October 9, 2007, and Executive Session Minutes of October 9, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Runzel and Supervisor Kelly. Trustee Kramer abstain. NAYS: None. Motion Carried.

HIGHWAY COMMISSIONER'S REPORT:

Highway Commissioner P. Craig Ochoa informed the Board he will be attending a construction meeting to discuss resurfacing project at Bellingham Lane and Cheviot Road.

ASSESSOR'S REPORT:

Assessor Thomas Smogolski informed the Board on November 7, 2007, the Assessor's Office in cooperation with the Clerk's Office, will be sponsoring a Homeowner Seminar at 6:00 PM at the Hanover Township Senior Center. Discussion to include homeowner, senior citizen and Senior freeze exemptions, calculating a tax bill and filing an appeal.

There will be another seminar for Spanish speaking residents on November 15, 2007, at 6:00 PM at Astor Avenue.

Cook County tax bills will be mailed out by November 3, 2007 and will be due by December 3, 2007. Assessment values will follow soon.

TREASURER'S REPORT:

Motion by Trustee Runzel, seconded by Trustee Kramer to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	\$	14,118.00
B.	Senior Center Fund	\$	24,839.38
C.	Welfare Services	\$	1,890.39
D.	Road and Bridge	\$	8,456.27
E.	Mental Health	\$	110,652.33
F.	Retirement	\$	60.68
G.	Vehicle	\$	-
TOTAL 1 st SET OF BILLS:		\$	160,017.54

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to pay the 1st set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

2ND SET OF BILLS:

A. ASPA \$ 250.00

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to pay the 2nd set of bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel. Supervisor Kelly abstain. NAYS: None. Motion Carried.

3rd SET OF BILLS:

A. Bulldog Heating and Cooling \$ 4,800.00

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to pay the 3rd set of bills subject to submission of contractor's sworn statement and final lien waivers. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

OLD BUSINESS:

No old business to report.

NEW BUSINESS:

The Finance Committee met on October 11, 2007, to discuss tax levies for fiscal year April 1, 2007 and ending March 31, 2008. Discussion to set tax levy at 7.2% to capture new growth.

SET ESTIMATE OF TAX LEVY FOR HANOVER TOWNSHIP:

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to determine the estimate of taxes to be levied for Hanover Township for the fiscal year April 1, 2007, through March 31, 2008, as follows: Corporate Town Fund, \$2,906,927.00, IMRF, \$150,049.00, Social Security Funds, \$117,162.00, Mental Health Fund, \$840,952.00, General Assistance Fund, \$272,742.00, Senior Citizens Services Fund, \$871,521.00, Debt Services and Public Service Building Commission, \$0.00. Estimated total taxes to be levied for said fiscal year is \$5,159,353.00. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

SET ESTIMATE OF TAX LEVY FOR HANOVER TOWNSHIP ROAD DISTRICT:

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to determine the estimate of taxes to be levied for Hanover Township Road District for the fiscal year April 1, 2007, through March 31, 2008, as follows: Corporate and Special Purposes, \$1,696,651.00, Debt Service and Public Service Building Commission, \$0.00. Estimated total taxes to be levied for said fiscal year is \$1,696,651.00. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion on Fund Balance sheets included in board packets. Discussion regarding negative balances due to no property tax dollars collected to date. Once property tax dollars have been collected, these balances will return to normal.

Discussion on memo included in board packets with regards to Finance Committee's Recommendations for Clerk's Office.

Motion by Trustee Kramer, seconded by Trustee Runzel approving the hiring of two part-time additional staff in the Clerk's Office not to exceed \$25,000.00. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

DEPARTMENT REPORTS:

FACILITIES AND MAINTENANCE: Director of Facilities and Maintenance Steve Spejcher reported work has started on the HVAC system at Astor Avenue and hopes to have it complete for the Resource Fair and Board Meeting on November 6, 2007.

Phase I of the seal coating project of the Township parking lot is complete with an estimated savings of \$2,000.00.

SENIOR SERVICES: Director of the Senior Center Barbara Kurth Schuldt thanked the Board for their condolences on the passing of her father.

Director of Senior Services Barbara Kurth Schuldt reported Charlene Ahlin was seeking additional space to store gift shop items. Director of Facilities and Maintenance Steve Spejcher was able to help out and create space in the lower level for these items.

Senior Committee has a vacancy. Applications are being accepted and must be submitted by November 30, 2007 for consideration.

"Got Art" show was very successful. Thanks to all who attended and participated. Thanks were given to Maggie Goffinski for her participation and demonstration with watercolors.

In January 2008, a senior volunteer will be teaching sign language classes for 6 – 8 weeks. Anyone interested may sign up.

September 20, 2007 was the CNN Annual Event at Marie Ashton's which honors the CNN volunteers. The Site Manager, Jerry Krywdzinski, selected Bob Hartig and Pat Leverenz to be the honorees from Hanover Township.

Social Services Liaison Cathy Reese attended Elderly Service Officer (ESO) training in Rockford on September 17th – 21st.

A used Bingo Board has been acquired for the Senior Center. It rests on a stand when in use.

YOUTH AND FAMILY SERVICES: Director of Youth and Family Services Kathy Fox informed the Board John Parquette is the recipient of the "2007 AITCOY Youth Staff Worker of the Year" award. Congratulations were given to John Parquette.

Tutoring Services held three parent/student orientations with a total of 75 people in attendance. Tutoring began on October 4, 2007.

Hanover Township Resource Fair will be held at Astor Avenue on Tuesday, November 6, 2007 from 3:30 PM – 7:00 PM with the Board meeting to follow at 7:00 PM.

Plans are in the works for a parent group at Laurel Hill and a teen group at Streamwood High School.

25 kids attended the after school program at Astor Avenue this past week.

Michael Cohen is meeting with schools to determine outreach needs and possible placements for Mariana Gutierrez, new 15 hour outreach worker.

Trustee Goffinski complimented Director of Youth and Family Services Kathy Fox on new programs and safety programs addressed at the Committee on Youth meeting.

MENTAL HEALTH BOARD: Director of the Mental Health Board Danise Habun reported on agency statistics and units of service. Discussion on percentages of residents locations and age of residents.

Parking lot project will begin on Thursday, October 25, 2007 at the Resource Center. Neighbors have been advised there will be no access to the back parking lot during repairs.

A flyer was distributed to the Board informing them November 17, 2007 from 9:00 AM to 11:30 AM the Mental Health Board will be sponsoring a Community Education Program for parents of children with special needs. Discussion. Presenters will be Jill Dressner with Special Education Advocacy Center, Ed McManus with DHS Network Facilitator and Lisa Jacino with DayOne Network.

Mental Health Board will be reconfiguring their office before year end. Items are being moved out and new furniture will be ordered.

WELFARE SERVICES: No report was submitted.

EXECUTIVE SESSION:

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to adjourn to Executive Session pursuant to Section 2C1 of the Open Meetings Act regarding personnel. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Returned from Executive Session at 8:00 PM.

OTHER BUSINESS:

The Board thanked Highway Commissioner P. Craig Ochoa and Director of Facilities and Maintenance Steve Spejcher and their staff for the coordination and team effort on the resurfacing project of the Township parking lot.

Township Administrator James Barr reminded everyone the Strategic Planning Meeting dates are November 2nd and November 3rd at the Senior Center.

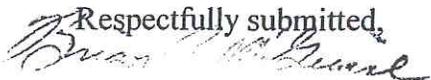
Trustee Dolan Baumer thanked Administration for the Hanover Happenings and e-updates received via e-mail.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Runzel. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:10 PM.

Respectfully submitted,



Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor
(4) Trustees
Assessor
Highway Commissioner
Attorney
Auditor
Administrator
Mental Health Board

Senior Services
Welfare Services
Youth & Family Services
Bartlett Library
Gail Borden Library
Poplar Creek Library
Village of Streamwood Liaison David Stoves