

**MINUTES OF A REGULAR MEETING OF THE
HANOVER TOWNSHIP BOARD
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

JULY 22, 2008

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski, Kramer and Westlund-Deenihan.

Staff present: Township Administrator James Barr, Assessor Thomas Smogolski, Highway Commissioner P. Craig Ochoa, Collector William Burke, Youth and Family Services John Parquette, Director of the Mental Health Board Danise Habun, Director of Facilities and Maintenance Steve Spejcher, Director of Senior Services Barbara Kurth Schuldt and Township Attorney Laurence Mraz.

TOWN HALL (Public Comments):

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. Senior Services Committee Member Robert Salvesen raised a question regarding Executive Session minutes.

Senior Committee Member Robert Salvesen commented on the new concrete sidewalk by the Senior Center.

PRESENTATIONS:

Clerk McGuire invited the Board to come around the podium and join him in presenting Certificates of Appreciation to Honor Roll Veterans PVT Phillip C. Jeleniewski, SGT Joseph E. Carnes, Jr. and SP4 Bruce L. Lemke in recognition of their service to our country. Clerk McGuire read aloud the name of Honor Roll Veteran SGT Iain L. Whyte who was not able to attend and his certificate will be mailed to him.

Discussion to amend Agenda and move Old Business following Presentations.

Motion by Trustee Kramer, seconded by Trustee Goffinski to amend the Agenda moving Old Business to follow Presentations. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

OLD BUSINESS:

Discussion with Township Attorney Larry Mraz regarding Resolution Approving of a Building Lease between Hanover Township and the Bartlett Fire Department.

Motion by Trustee Goffinski, seconded by Trustee Westlund-Deenihan approving Resolution No. 7-22-08-01 Approving of a Building Lease between Hanover Township and the Bartlett Volunteer Fire Department subject to Township Attorney approval. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

SUPERVISOR'S REPORT:

Supervisor Kelly reported the Back to School Fair will take place mid August. More information will follow as it becomes available.

Supervisor Kelly informed the Board he is now an Officer for Appeals in Cook County for General Assistance.

Supervisor Kelly reported the Bartlett Little League Team qualified in the World Series. Thanks were given to the Township, Transportation and Senior Services for providing one bus to the tournament from Elgin to Bartlett if needed.

CLERK'S REPORT:

Motion by Trustee Westlund-Deenihan, seconded by Trustee Dolan Baumer to approve Regular Meeting Minutes of June 24, 2008 and July 8, 2008. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Westlund-Deenihan, seconded by Trustee Dolan Baumer to approve Executive Session Minutes of June 24, 2008. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

HIGHWAY COMMISSIONER’S REPORT:

Highway Commissioner P. Craig Ochoa asked the Board if there were any updates from Cook County in regards to tear down of the house in Bridlewood Subdivision. Administrator Barr reported no updates have been received from Cook County.

ASSESSOR’S REPORT:

Assessor Thomas Smogolski reported Peggy Deyne has been with the Assessor’s Office over a year now and will be taking a class and exam to earn her CIAO.

TREASURER’S REPORT:

Motion by Trustee Kramer, seconded by Trustee Westlund-Deenihan to approve the Treasurer’s Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	\$	30,520.82
B.	Senior Center Fund	\$	29,015.47
C.	Welfare Services	\$	3,543.92
D.	Road and Bridge	\$	3,354.79
E.	Mental Health	\$	68,842.37
F.	Retirement	\$	-
G.	Vehicle	\$	-
TOTAL 1 st SET OF BILLS		\$	135,277.37

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to pay the bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

2nd SET OF BILLS:

A.	Patriot Concrete and Asphalt	\$	9,996.27
TOTAL 2 nd SET OF BILLS:		\$	9,996.27

Motion by Trustee Goffinski, seconded by Trustee Kramer to pay the 2nd set of bills subject to Contractor’s Sworn Statement. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

NEW BUSINESS:

Discussion regarding approval of IMRF Resolution Regarding Military Service.

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to approve Resolution No. 07-22-08-02 Approving of IMRF Resolution to Allow Service Credit for Military Service. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Administrator Barr discussed recommendation to appoint John Parquette as the new Director of Youth and Family Services.

Motion by Trustee Westlund-Deenihan, seconded by Trustee Dolan Baumer to approve Appointment of John Parquette as the new Director of Youth and Family Services. Discussion. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

The Board congratulated John Parquette on his new title and position.

Discussion to amend Agenda and move Executive Session and Workshop following Department Reports.

Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan to amend the Agenda moving Executive Session and Workshop to follow Department Reports. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

DEPARTMENT REPORTS:

MENTAL HEALTH: Director of the Mental Health Board Danise Habun thanked all staff and Departments who attended the Health and Welfare Luncheon at Elgin Community College on July 16, 2008.

YOUTH AND FAMILY SERVICES: Director of Youth and Family Services John Parquette thanked the Board regarding his new position.

Astor Avenue's summer programming has been full. Director of Community Health Trish Simon is scheduled for screenings on August 31, 2008. Open Gym and Fun Summer program is busy. Family Fun Week is scheduled for August 11th – 18th.

Youth and Family Services will be honoring members who have dedicated their time and efforts on the Committee on Youth Board on Monday, July 28, 2008, at the Committee on Youth Meeting. Applications for appointments to the Committee on Youth Board are being compiled.

SENIOR SERVICES: Director of Senior Services Barbara Kurth Schuldt reported the seniors will be participating in the Streamwood Parade on Saturday, July 26, 2008.

Senior Services has been working on securing vendors for the Community Health and Wellness Expo on September 20, 2008.

Senior Services was busy with the LIHEAP cooling program beginning of July.

Vicky Alvarez has resigned as the Kitchen Aide with CNN. CNN will be seeking help to fill this position.

FACILITIES AND MAINTENANCE: Director of Facilities and Maintenance Steve Spejcher reported the concrete sidewalk is coming along nicely. The backfilling will be done shortly. Benches will be installed along the sidewalk.

Astor Avenue renovation is almost complete. Discussion regarding estimated move in date.

EXECUTIVE SESSION:

Motion by Trustee Dolan Baumer, seconded by Trustee Westlund-Deenihan to adjourn into Executive Session pursuant to Section 2C1 of the Open Meetings Act regarding personnel. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned into Executive Session at 7:33 PM.

Returned from Executive Session at 8:15 PM.

WORKSHOP:

Discussion regarding Capital Improvement Program (FY09 – FY13). The Capital Improvement Plan is a multi-year schedule that lays out a series of Township projects and their anticipated associated costs. A copy of this plan was included in board packets for review.

Discussion regarding funding for capital improvements. Discussion regarding budgets. Discussion regarding current programs and funds.

Discussion regarding current projects including Astor Avenue Community Center Conversion and extending sidewalks at the main Township campus, as well as a variety of small improvements such as HVAC system repairs and upgrades.

Over a five year period the Capital Improvement Program shows how the Town should plan to expand or renovate facilities and services to meet the demands of existing and new residents and businesses. Discussion regarding these recommendations.

Discussion to approach Villa Olivia and Bartlett Historical Society to place a land marker off to the side on Villa Olivia's property stating in 1850 this is the location residents first met to form Hanover Township. A Tavern used to sit on the property where Villa Olivia now stands. Discussion to have Clerk McGuire pursue this matter and keep the Board informed. Discussion regarding war veterans and their burial sites in Streamwood.

Discussion regarding setting of Official's salaries. Research was done in the past on other local Township Official's Salaries and provided to the Board for their information. Discussion regarding Official's salary. Various proposals discussed. No decisions or recommendations made. Staff should prepare multiple options for official review.

Discussion regarding tentative date in November for Strategic Planning Retreat.

Administrator James Barr received an e-mail from a large newspaper in Hanover Germany wanting to do a story on Hanover Township.

OTHER BUSINESS:

Clerk McGuire thanked the Highway Department for their help with the SWAP (Sherriff's Work Alternative Program) Car Wash on Saturday, July 19, 2008. Due to the heavy rains, the Highway Department garage was used and all Township vehicles were cleaned and washed. No funds were raised for the Troops due to the inclement weather.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Kramer, seconded by Trustee Westlund-Deenihan. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 9:15 PM.

Respectfully submitted,



Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor
(4) Trustees
Assessor
Highway Commissioner
Attorney
Auditor
Administrator
Mental Health Board

Senior Services
Welfare Services
Youth & Family Services
Bartlett Library
Gail Borden Library
Poplar Creek Library
Village of Streamwood Liaison David Stoves