

**MINUTES OF A REGULAR MEETING OF THE
HANOVER TOWNSHIP BOARD
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

MAY 27, 2008

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Goffinski, Kramer and Westlund-Deenihan.

Absent: Trustee Dolan Baumer.

Staff present: Township Administrator James Barr, Assessor Thomas Smogolski, Highway Commissioner P. Craig Ochoa, Youth and Family Services John Parquette, Director of the Mental Health Board Danise Habun, Director of Senior Services Barbara Kurth Schuldt, Operations Manager Rick Nelson and Township Attorney Laurence Mraz.

TOWN HALL (Public Comments):

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

PRESENTATIONS:

Clerk McGuire invited the Board and Mayor Rodney Craig of Hanover Park to come around the podium and join him in presenting a Certificate of Appreciation to Honor Roll Veteran PFC John Killham in recognition of his service to our country.

Clerk McGuire and the Board presented Certificates of Appreciation to Honor Roll Veterans PFC Paul Bolliger, PFC Jim Doyle, PFC Ernie Reynolds, SP4 George Wasserstrass and CPT Ted Sirek in recognition of their service to our country.

SUPERVISOR'S REPORT:

Supervisor Kelly thanked all departments for their help with the job fair expo held on May 21, 2008, at Tefft Middle School.

CLERK’S REPORT:

Motion by Trustee Goffinski, seconded by Trustee Westlund-Deenihan to approve Executive Session Minutes of March 25, 2008 and Executive Session Minutes of April 22, 2008. Roll Call: AYES: Trustees Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Goffinski, seconded by Trustee Westlund-Deenihan to approve Regular Meeting Minutes of April 22, 2008. Roll Call: AYES: Trustees Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Clerk McGuire reminded the Board Operation Support Our Troops Marathon will be on June 13th and 14th.

ASSESSOR’S REPORT:

Assessor Thomas Smogolski had no news to report.

HIGHWAY COMMISSIONER’S REPORT:

Highway Commissioner P. Craig Ochoa reported a new riding lawn mower has been purchased for the Highway Department.

Highway Commissioner P. Craig Ochoa informed the Board Andy Lambercht has been hired for the Highway Associate position.

Highway Commissioner P. Craig Ochoa reported he attended a National Incident System Management Seminar and is now certified for emergency management situations.

TREASURER’S REPORT:

Motion by Trustee Kramer, seconded by Trustee Goffinski to approve the Treasurer’s Report subject to audit. Roll Call: AYES: Trustees Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	\$	34,252.97
B.	Senior Center Fund	\$	12,385.94
C.	Welfare Services	\$	914.91
D.	Road and Bridge	\$	13,354.39
E.	Mental Health	\$	19,268.33
F.	Retirement	\$	-
G.	Vehicle	\$	-
TOTAL 1 st SET OF BILLS:		\$	80,176.54

Motion by Trustee Kramer, seconded by Trustee Goffinski to pay the 1st set of bills as submitted. Roll call: AYES: Trustees Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

2nd SET OF BILLS:

A.	Arrow Road Construction	\$	15,896.00
TOTAL 2 nd SET OF BILLS:		\$	15,896.00

Motion by Trustee Goffinski, seconded by Trustee Westlund-Deenihan to pay the 2nd set of bills subject to receipt of Contractors Sworn Statement, Final Lien Waivers and Township Attorney approval. Discussion. Roll call: AYES: Trustees Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

3rd SET OF BILLS:

A.	Examiner	\$	100.00
TOTAL 3 rd SET OF BILLS:		\$	100.00

Motion by Trustee Kramer, seconded by Trustee Goffinski to pay the 3rd set of bills as submitted. Roll call: AYES: Trustees Goffinski, Kramer and Westlund-Deenihan. Supervisor Kelly abstain. NAYS: None. Motion Carried.

OLD BUSINESS:

No old business to report.

NEW BUSINESS:

Discussion regarding cleaning service contract with Perfect Cleaning, Inc.

Motion by Trustee Kramer, seconded by Trustee Goffinski approving Resolution No. 5/27/08-01 approving of the Janitorial Services Agreement between Perfect Cleaning Service, Inc. and Hanover Township. Roll call: AYES: Trustees Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Administrator James Barr addressed comprehensive revisions to Personnel Policy. Discussion regarding revisions. Discussion to provide a copy of existing policy for the Board to review and place on agenda at the next board meeting.

DEPARTMENT REPORTS:

FACILITIES AND MAINTENANCE: Operations Manager Rick Nelson reported bids are being accepted for the concrete sidewalk installation. A complete Facilities and Maintenance report was included in board packets for review.

MENTAL HEALTH BOARD: Director of the Mental Health Board Danise Habun thanked Clerk McGuire and Supervisor Kelly for attending the Swearing in Ceremony of the Mental Health Board members on May 20, 2008.

SENIOR SERVICES: Director of Senior Services Barbara Kurth Schuldt reported the Volunteer luncheon was held on May 16, 2008 at the Seville. Approximately 250 volunteers attended.

Discussion regarding \$5,000.00 grant on Health Promotion and Disease Prevention Post Site Senior Services applied for in April.

May 1, 2008, the Senior Committee met to discuss ideas regarding expansion of the lower level in the Senior Center.

YOUTH AND FAMILY SERVICES: Youth and Family Services John Parquette reported the 10 year tutoring celebration was a big success. Over 150 attended the event.

Discussion to offer summer parenting classes due to families showing interest.

Family Therapy reopened on May 5, 2008.

Job Fair Expo held on May 21, 2008 was a huge success with approximately 600 in attendance. Age groups ranged from teens through seniors. Trustee Westlund-Deenihan thanked everyone for all their hard work and efforts. Many companies conducted on-site interviews. Discussion to host another Job Fair Expo in the near future.

EXECUTIVE SESSION:

Motion by Trustee Kramer, seconded by Trustee Westlund-Deenihan to adjourn into Executive Session pursuant to Section 2C1 of the Open Meetings Act regarding personnel and Section 2C5 of the Open Meetings Act regarding the Purchase or Lease of Real Estate for use by Hanover Township. Roll Call: AYES: Trustees Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned into Executive Session at 7:38 PM.

Returned from Executive Session at 9:30 PM.

WORKSHOP:

Discussion regarding Township funding and banking. Discussion on lowering of interest rates, loans and investments. Discussion regarding Township accounts and branch of banks.

Discussion regarding Advisory Committee's. Discussion regarding function of the Committee Liaison. Discussion to add Committee Liaison to board meeting agenda. Discussion to form a Senior Center Advisory Board. Discussion on Committee on Youth members and their function. Discussion to have Committee Liaison's attend an orientation training program reviewing state statutes.

Discussion regarding rules and regulations of committees. Discussion regarding recruitment process of committee members.

OTHER BUSINESS:

Clerk McGuire congratulated Trustee Goffinski on his recent promotion becoming President of the Township Trustees Division of Cook County (TOCC).

Trustee Goffinski thanked the Clerk's Office and Administration for their participation and presentation at the Trustee's dinner.

Trustee Goffinski thanked all departments and staff who attended the Job Fair Expo and commented on the success of the event.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Kramer, seconded by Trustee Westlund-Deenihan. Roll Call: AYES: Trustees Goffinski, Kramer, Westlund-Deenihan and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 9:45 PM.

Respectfully submitted,



Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor
(4) Trustees
Assessor
Highway Commissioner
Attorney
Auditor
Administrator
Mental Health Board

Senior Services
Welfare Services
Youth & Family Services
Bartlett Library
Gail Borden Library
Poplar Creek Library
Village of Streamwood