# MINUTES OF A REGULAR MEETING OF THE HANOVER TOWNSHIP BOARD HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103

## NOVEMBER 21, 2006

**CALL TO ORDER:**

Clerk McGuire asked the Board to nominate a Supervisor Pro-tem.

Motion by Trustee Runzel, seconded by Trustee Kramer to nominate Trustee Goffinski as Supervisor Pro-tem. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, and Runzel. NAYS: None. Motion Carried.

**ROLL CALL:**

Supervisor Pro-tem Goffinski asked Clerk McGuire to call roll.
Present were: Supervisor Pro-tem Goffinski, Clerk McGuire, Trustees Dolan Baumer, Kramer and Runzel.
Staff present: Director of Senior Services Barbara Kurth Schuldt, Director of Youth and Family Services Kathy Fox, Highway Department Foreman Steve Spejcher and Township Attorney Laurence Mraz.

**TOWN HALL:**

Supervisor Pro-tem Goffinski asked if there was anyone in the audience that had any comments to make or questions to ask. There was no response.

**PRESENTATIONS:**

Clerk McGuire invited the Board to come around the podium and join him in presenting Certificates of Appreciation to Honor Roll Veterans SMSGT Jesse G. Dye, CPL William H. Merklin and CPL Elmer J. Binder in recognition of their service to our country.

**SUPERVISOR'S REPORT:**

November 20, 2006, Northern Illinois Food bank and Hanover Township Welfare Services serviced over 300 families and distributed 14,000 pounds of food. Thanks were given to everyone who helped on this day.

Supervisor Kelly nominated two new Appointments to the Mental Health Board, Sandy Deenihan of Streamwood and Brian Gorcowski of Bartlett. They will be appointed at the next board meeting.

**FINANCE COMMITTEE:**

See below.

**CLERK'S REPORT:**

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve Special Finance Committee Meeting Minutes of October 6, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

Motion by Trustee Kramer, seconded by Trustee Runzel to approve CDBG Performance Hearing Minutes of October 12, 2006. Roll Call: AYES: Trustees Goffinski, Kramer and Runzel. Trustee Dolan Baumer abstain. NAYS: None. Motion Carried.

Motion by Trustee Runzel, seconded by Trustee Dolan Baumer to approve CDBG Public Hearing Minutes of October 12, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

Motion by Trustee Runzel, seconded by Trustee Kramer to approve Special Finance Committee Meeting Minutes of October 24, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

Motion by Trustee Runzel, seconded by Trustee Dolan Baumer to approve Regular Meeting Minutes of October 24, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

Motion by Trustee Runzel, seconded by Trustee Kramer to approve Executive Session Meeting Minutes of September 19, 2006 and October 10, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Workshop Executive Session Meeting Minutes of October 10, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve Executive Session Meeting Minutes of October 24, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve Special Finance Committee Meeting Executive Session Minutes of October 24, 2006. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

Clerk McGuire distributed a cell phone list to the Board for their files.

**TREASURER'S REPORT:**

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

**BILL PAYING (10/25/06 to 11/21/06):**

| | | | |
|---|---|---|---|
| A. | Town Fund | $ | 144,346.24 |
| B. | Senior Center Fund | $ | 61,806.09 |
| C. | Welfare Services | $ | 17,278.94 |
| D. | Road and Bridge | $ | 88,983.01 |
| E. | Mental Health | $ | 28,256.64 |
| F. | Retirement | $ | 26,757.41 |
| TOTAL ALL FUNDS: | | $ | 367,428.33 |

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to pay the bills from 10/25/06 to 11/21/06, as amended to exclude Streamwood Chamber of Commerce bill in the amount of $100.00 from Town Fund. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

**2ND SET OF BILLS:**

| | | | |
|---|---|---|---|
| A. | Streamwood Chamber of Commerce | $ | 100.00 |

Motion by Trustee Kramer, seconded by Trustee Runzel to pay the 2nd set of bills in the amount of $100.00 payable to Streamwood Chamber of Commerce. Roll call: AYES: Trustees Goffinski, Kramer and Runzel. Trustee Dolan Baumer abstain. NAYS: None. Motion Carried.

**BILL PAYING (11/22/06 to 11/22/06):**

| | | | |
|---|---|---|---|
| A. | Town Fund | $ | 2,334.35 |
| B. | Senior Center Fund | $ | 3,008.66 |
| C. | Welfare Services | $ | 48,217.00 |
| TOTAL ALL FUNDS: | | $ | 53,560.01 |

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to pay the bills from 11/22/06 to 11/22/06, as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

**TOWNSHIP OPERATIONS:**

**SET ESTIMATE OF TAX LEVY FOR HANOVER TOWNSHIP:**

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to determine the estimate of taxes to be levied for Hanover Township for the fiscal year April 1, 2006, through March 31, 2007, as follows: Corporate Town Fund, $2,613,241.00, IMRF, $135,894.00, Social Security Funds, $106,110.00, General Assistance, $238,631.00, Mental Health Fund, $759,282.00, Senior Citizens Services Fund, $789,307.00, Debt Services and Public Service Building Commission, $0.00. Estimated total taxes to be levied for said fiscal year is $4,642,465.00. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

**SET ESTIMATE OF TAX LEVY FOR HANOVER TOWNSHIP ROAD DISTRICT:**

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to determine the estimate of taxes to be levied for Hanover Township Road District for the fiscal year April 1, 2006, through March 31, 2007, as follows: Corporate and Special Purposes, $1,598,567.00, Debt Service and Public Service Building Commission, $0.00. Estimated total taxes to be levied for said fiscal year is $1,598,567.00. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

**RESOLUTION APPROVING OF 2006 CDBG SUBRECIPIENT AGREEMENTS:**

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve Resolution Approving of the 2006 CDBG Subrecipient Agreements. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

**RESOLUTION APPROVING OF LOCAL SHARE AGREEMENT, REIMBURSEMENT AGREEMENT AND TRANSPORTATION FEE AGREEMENT FOR PACE SERVICES:**

Motion by Trustee Kramer, seconded by Trustee Goffinski to approve Resolution No. Pace 07 Approving of the Local Share Agreement, Reimbursement Agreement and Transportation Fee Agreement for Pace Services. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

**RESOLUTION APPROVING AN AGREEMENT BETWEEN HANOVER TOWNSHIP AND DOYLE SIGNS, INC. FOR THE SIGN CONSTRUCTION PROJECT:**

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Resolution No. Sign 06 Approving of an Agreement between Hanover Township and Doyle Signs, Inc. for the Sign Construction Project. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

**EXECUTIVE SESSION:**

Motion by Trustee Kramer, seconded by Trustee Runzel to adjourn to Executive Session pursuant to Section 2C1 of the Open Meetings Act regarding personnel. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer and Runzel. NAYS: None. Motion Carried.

Adjourned 7:30 PM.

Returned from Executive Session at 8:30 PM.

Supervisor Kelly arrived at 8:00 PM.

**COMMITTEE REPORTS:**

GENERAL ASSISTANCE: Report is filed with the Clerk's Office.

MENTAL HEALTH BOARD: Report is filed with the Clerk's Office.

SENIOR SERVICES: Director of Senior Services Barbara Kurth Schuldt reported December 1, 2006, there will be a holiday party for the Seniors. Senior Committee Appreciation Luncheon will be held on Monday, December 11, 2006, at 12:00 PM at Maggiano's in Schaumburg.

Positions are available and interviews are currently taking place for a receptionist and a social worker at Senior Services. Director of Senior Services Barbara Kurth Schuldt would like the Board to review salary figures for these positions. Discussion regarding other positions not filled this year at Senior Services. Discussion on upcoming budgets.

Director of Senior Services Barbara Kurth Schuldt announced Tracy Colagrossi was awarded the Senior Services Staff Member of the Year Award at the TOI (Township Officials of Illinois) conference.

YOUTH AND FAMILY SERVICES: Director of Youth and Family Services Kathy Fox thanked the Board and the Clerk's Department for their help with the completion of the parking lot paving project at Astor Avenue.

Director of Youth and Family Services Kathy Fox would like to honor 2 Committee on Youth Members at the December 5, 2006, board meeting.

Discussion to hold Committee on Youth Appreciation Dinner on Sunday, January 14, 2007.

Discussion regarding placement of 2006 Governor's Home Town Award Signs. One additional sign will be purchased.

Interviews are being conducted for Site Director. Discussion regarding salary and insurance issues.

Interviews are being conducted with interns for Youth and Family Services.

**OTHER BUSINESS:**

Highway Department Foreman Steve Spejcher reported the Highway Department is preparing for the winter season.

Discussion regarding completion of parking lot repairs and installation of new Township sign. Discussion regarding Cheviot Drive and the possibility of this being blocked off. Discussion regarding entrance and exit concerns with opening of new road at Victory Centre.

President of Streamwood Chamber of Commerce Trustee Dolan Baumer presented an award to Hanover Township for Business of the Year. On behalf of Streamwood Chamber of Commerce, Trustee Dolan Baumer thanked everyone at the Township for their dedication and hard work.

Motion by Trustee Goffinski, seconded by Trustee Dolan Baumer to appoint Christina Zima to Committee on Youth. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Clerk McGuire showed the Board a sample of ID Cards all Township employees will be issued. Clerk McGuire asked the Board to stop in the Clerk's Office and have their picture taken when convenient so they may be issued their ID card.

**ADJOURNMENT:**

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Runzel, seconded by Trustee Dolan Baumer. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:45 PM.

Respectfully submitted,

Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor
(4) Trustees
Assessor
Highway Commissioner
Attorney
Auditor
Administrator
Mental Health Board
Senior Services
Welfare Services
Youth & Family Services
Bartlett Library
Gail Borden Library
Poplar Creek Library
Village of Streamwood Liaison David Stoves