

**MINUTES OF A REGULAR MEETING OF THE
HANOVER TOWNSHIP BOARD
HELD AT 250 S. ROUTE 59, BARTLETT, IL 60103**

AUGUST 14, 2007

CALL TO ORDER:

Supervisor Kelly called the meeting to order with the Pledge of Allegiance at 7:00 PM.

ROLL CALL:

Supervisor Kelly asked Clerk McGuire to call roll.

Present were: Supervisor Kelly, Trustees Dolan Baumer, Goffinski, Kramer and Runzel.
Staff present: Assessor Thomas Smogolski, Highway Commissioner P. Craig Ochoa, Director of Youth and Family Services Kathy Fox, Director of Senior Services Barbara Kurth Schuldt, Director of the Mental Health Board Danise Habun, Director of Facilities and Maintenance Steve Spejcher, Township Administrator James Barr and Township Attorney Laurence Mraz.

TOWN HALL (Public Comments):

Supervisor Kelly asked if there was anyone in the audience that had any comments to make or questions to ask. Senior Committee Member Robert Salvesen commented on the front doors of Senior Center building not operating properly. A maintenance request will be processed and Director of Facilities and Maintenance Steve Spejcher will check into.

PRESENTATIONS:

Clerk McGuire invited the Board to come around the podium and join him in presenting Certificates of Appreciation to Honor Roll Veterans CPL Robert S. Lamping, TECH SGT Frank De Roo, Jr. and CPL Kathleen V. Greene in recognition of their service to our country. Clerk McGuire read aloud the name of SGT William R. Lindberg who was not able to be present and his certificate will be mailed to him.

SUPERVISORS REPORT:

Supervisor Kelly reported residents who attended coffee with the Supervisor on August 11, 2007, complimented the Township and all departments on services provided to them. Positive comments were given regarding Astor Avenue and Transportation.

Discussion regarding Township Administrator James Barr checking into Township insurance coverage for meals on wheels drivers.

Supervisor Kelly thanked Township Administrator James Barr for attending the TRIP (Township Riders Initiative Pilot) meeting on August 13, 2007, on his behalf.

Supervisor Kelly thanked Director of Youth and Family Services Kathy Fox and staff for a nice time at the Open Gym Appreciation Picnic at Astor Avenue.

CLERK'S REPORT:

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Minutes of Special Meeting of July 24, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Motion by Trustee Dolan Baumer, seconded by Trustee Runzel to approve Executive Session Minutes of July 24, 2007. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

HIGHWAY COMMISSIONER'S REPORT:

Highway Commissioner P. Craig Ochoa reported the Highway Department will be working with the Drivers Ed department at Streamwood High School. The Highway Department will sponsor bussing for students attending a field trip to Saturn in Hoffman Estates.

The Highway Department received a check in the amount of \$658.00, for 2nd Quarter Unincorporated Cook County revenue. This percentage received is based on traffic tickets issued within the Township. These funds will be allocated for special programs and projects within the Community.

Highway Commissioner P. Craig Ochoa invited the Board to attend the Township Highway Commissioner's Association meeting on September 20, 2007, at Rolling Knoll's Country Club. More information to follow.

The Highway Department participated in the Village of Streamwood's parade on July 28, 2007 along with many other Township departments.

TREASURER'S REPORT:

Motion by Trustee Kramer, seconded by Trustee Runzel to approve the Treasurer's Report subject to audit. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

BILL PAYING:

A.	Town Fund	\$	52,980.24
B.	Senior Center Fund	\$	13,682.98
C.	Welfare Services	\$	8,824.09
D.	Road and Bridge	\$	4,287.09
E.	Mental Health	\$	26,676.53
F.	Retirement	\$	-
G.	Vehicle	\$	-
TOTAL ALL FUNDS		\$	106,450.93

Motion by Trustee Runzel, seconded by Trustee Dolan Baumer to pay the bills as submitted. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

TOWNSHIP OPERATION'S:

Discussion regarding Astor Avenue Community Center HVAC units. A memo and replacement cost estimate was included in board packets for review. Discussion to have duct work included in quote.

Motion by Trustee Dolan Baumer, seconded by Trustee Goffinski to approve contract preparation with the lowest quote vender complying with all Township requirements for Astor Avenue Community Center HVAC replacement and installation. Discussion. Roll call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Discussion regarding Seal Coating Project. Township Administrator James Barr informed the Board a memo was distributed prior to the meeting regarding this project.

The Highway Department and Facilities and Maintenance Department have volunteered to take on the seal coating, crack filling and striping project for the parking lots and service roads surrounding the main Township campus. Conducting this improvement with internal resources should have a cost savings of approximately \$10,000.00 to the Township.

The Board thanked everyone for their efforts to undertake this project.

Discussion regarding Telephone System Agreement between the Hanover Township Mental Health Board and Parlance Telephony, Inc., for the Hanover Township Resource Center, located at 1535 Burgundy Parkway. A copy of this Agreement was included in board packets for review.

Discussion with Township Attorney Laurence Mraz regarding Telephone System Agreement between Hanover Township Mental Health Board and Parlance Telephony, Inc. Township Attorney Laurence Mraz has been in contact with Parlance Telephone, Inc. to discuss changes. The Mental Health Board will review for signature at the next Mental Health Board Meeting.

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to approve the Telephone System Agreement between Hanover Township Mental Health Board and Parlance Telephone, Inc., for signature by the Mental Health Board. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Township Administrator James Barr requested a Special Meeting of the Hanover Township Board on August 28, 2007.

Motion by Trustee Goffinski, seconded by Trustee Runzel to schedule a Special Meeting of the Hanover Township Board on Tuesday, August 28, 2007, at 7:00 PM. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Township Administrator James Barr discussed Advertising Proposal between Hanover Township and The Strathmore Company. A copy of this proposal was included in board packets.

EXECUTIVE SESSION:

Motion by Trustee Dolan Baumer, seconded by Trustee Kramer to adjourn to Executive Session pursuant to Section 2C1 of the Open Meetings Act regarding personnel. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 7:41 PM.

Returned from Executive Session at 8:37 PM.

OTHER BUSINESS:

Motion by Trustee Kramer, seconded by Trustee Dolan Baumer to approve Ordinance No. Administrator '07, an Ordinance Providing For and Creating the Office of Township Administrator. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Clerk McGuire informed the Board on September 8, 2007, the Clerk's Office in cooperation with Facilities and Maintenance Department and Highway Department will be conducting a program with the Sheriff's Work Alternative Program (SWAP), for Community Service. A car wash and a lighting check will be offered to Township residents. This will take place from 9:00 AM until 1:00 PM.

The Mental Health Board will be holding its 30th Anniversary Celebration on August 30, 2007. Invitations were mailed out to all Board Members.

Township Administrator James Barr updated the Board on the TRIP (Township Riders Initiative Pilot) meeting he attended on August 13, 2007. Discussion regarding this program. The next meeting will be held on September 17, 2007, at Schaumburg Township.

ADJOURNMENT:

There being no further business to come before this Board, Supervisor Kelly asked for a motion to adjourn. Motion by Trustee Dolan Baumer, seconded by Trustee Runzel. Roll Call: AYES: Trustees Dolan Baumer, Goffinski, Kramer, Runzel and Supervisor Kelly. NAYS: None. Motion Carried.

Adjourned 8:45 PM.

Respectfully submitted,



Brian P. McGuire, Clerk
Hanover Township

Copy: Supervisor
(4) Trustees
Assessor
Highway Commissioner
Attorney
Auditor
Administrator
Mental Health Board

Senior Services
Welfare Services
Youth & Family Services
Bartlett Library
Gail Borden Library
Poplar Creek Library
Village of Streamwood Liaison David Stoves