



- I. Call to Order/Roll Call
Supervisor McGuire called the meeting to order at 7:04 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.

Elected and appointed officials present: Highway Commissioner P. Craig Ochoa. Staff and others present included Administrator James Barr, Assistant Administrator Katie Delaney, Emergency Services Director Dan Palmer, Facilities & Maintenance Director Steve Speicher, Interim Community Health Director Stacy Arriola, Senior Services Director Barb Kurth-Schuldt, Welfare Services Director Mary Jo Imperato, Youth & Family Services Director John Parquette, Mrs. Hope Duval, and Attorney Larry Mraz. Present were the Executive Director of Support Services Ms Pat Horne, a sheriff's deputy, and Mr. Jason Hughes, representatives from Sheriff Tom Dart's office, Ms Biesiadecki, and a photographer from the Examiner publication.
- II. Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance.
- III. Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations:
 - A. Supervisor McGuire asked that the record reflect that Navy Damage Controlman Ronald J. Falet, who served from 1967 to 1973, has been inducted into the Veterans Honor Roll on this date in recognition of his service to our country.
 - B. Supervisor McGuire asked that the Executive Director of Support Services Ms Pat Horne, a sheriff's deputy, and Mr. Jason Hughes all come forward for the Board to recognize Sheriff Tom Dart's office for service to Hanover Township through the Alphanumeric Dispatching services provided to the Township Emergency Services department.
 - C. The Supervisor congratulated the Township on being named "Township of the Year" by ITASCSC; we were so honored during the recent Township Officials of Illinois Conference.
- VI. Reports:
 - A. *Supervisor's Report:* Supervisor McGuire reported that today was the food basket and Illinois Food Bank distribution in Welfare Services; he thanked all of the volunteer groups who supported the endeavor, including St. John, the Key club, Kiwanis, Emergency Services, and the auxiliary staff.
 - B. *Clerk's Report:* Clerk Dolan Baumer reported that our mini Passport Day in Hanover Township was a success bringing in two cartloads of comestibles and raising \$450 for four hours. The recent I Cash program found money for five residents.
 - C. *Assessor's Report:* None
 - D. *Highway Commissioner's Report:* Commissioner Ochoa reported that he once again entered into an agreement with Elgin Public Works for the storage of salt for the next three years; he also reported that the deicing system on Douglas Road has been repaired.
 - E. *Treasurer's Report:* A motion was made by Trustee Burke and seconded by Trustee Benoit to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None.

Motion carried.

F. *Trustee Committee Liaison Reports:*

- a. Environmental Sustainability: Trustee Westlund-Deenihan reported that during the last meeting the group selected short and long-term goals, including creating a binder of the “Did You Know?” publications; future lunch and learn events, such as the upcoming carbon footprint learning event; a website listing of all recycling sources in our area; a target of the carbon reduction at the township; and a travel mug with the new logo.
- b. Senior Citizen Services: Trustee Krick noted that the Christmas Wish List is going along; several seniors are volunteering at the Kiwanis Texas Hold ‘em event.
- c. Youth: Trustee Benoit reported that a meeting would be held on Monday, November 26 with the intent of reviewing and selecting the winning Anti-bullying Contest video. The New Leaders reception will be held on December 4. The previous Principal of the Year award is being changed to Educator of the Year and will be presented in the springtime along with the Youth Leadership awards.

G. *Department Reports:* Departments of Administrative Services, Assessor’s Office, Community Health, Community & Veterans Affairs, Emergency Services, Facilities and Maintenance, Highway Department, Mental Health Board, Senior Services, Welfare Services, Youth and Family Services, and the Clerk offered reports for the Board’s review and consideration.

Emergency Services: Director Palmer noted that the township hosted the Illinois Management Training courses and he received good feedback about their experience.

Community Health: Interim Director Arriola offered thanks to Neurology Ltd. of Elgin for sponsoring the PSAs that were recently done; they found five people that needed further study.

VII. Bill Paying

Mr. Barr offered the bills in two requests for approval, with bills for payment to Alexian Brothers for \$28,557.97; a motion was made by Trustee Burke and seconded by Trustee Westlund-Deenihan to pay the Alexian invoices of \$28,557.97. Roll call: Ayes: Trustees Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Mr. Barr asked that the Board approve the bills from October 17 through November 20, 2012 as presented.

a. Town Fund	\$128,694.49
b. Senior Center Fund	28,769.15
c. Welfare Services Fund	20,343.49
d. Road and Bridge Fund	215,807.03
e. Mental Health Fund	26,340.51
f. Retirement Fund	0.00
g. Vehicle Fund	2,977.09
h. Capital Fund	<u>1,224.89</u>
Total All Funds:	<u>\$424,156.65</u>

A motion was made by Trustee Westlund-Deenihan to approve the bill as presented for October 17 through November 20, 2012; Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

VIII. Unfinished Business: None was discussed.

IX. New Business:

- A. Approval Workshop Minutes of November 3, 2012: Clerk Dolan Baumer submitted the Workshop meeting minutes of November 3, 2012 (Breakfast with the Board) for review and approval by the Board. A motion was made by Trustee Burke to approve the Workshop meeting minutes of November 3, 2012 (Breakfast with the Board) with a second by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- B. Approval of the Regular Meeting Minutes of October 16, 2012: Clerk Dolan Baumer submitted the Regular Meeting Minutes of October 16, 2012 for review and approval by the Board. A motion was made by Trustee Westlund-Deenihan and seconded by Trustee Burke to approve the Regular Meeting Minutes of October 16, 2012. Roll call: Ayes: Trustees Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Abstain: Benoit. Nays: None. Motion carried.
- C. Approval of the Executive Session Meeting Minutes of October 16, 2012: Clerk Dolan Baumer submitted the Executive Session Meeting Minutes of October 16, 2012 for review and approval by the Board. A motion was made by Trustee Burke and seconded by Trustee Krick to approve the Executive Session Meeting Minutes of October 16, 2012. Roll call: Ayes: Trustees Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Abstain: Benoit. Nays: None. Motion carried.
- D. Hanover Township Tax Levy Ordinance for the Fiscal Year beginning April 1, 2012 and ending March 31, 2013: A motion was made by Trustee Burke to approve the Hanover Township Tax Levy Ordinance #112012T for the fiscal year beginning April 1, 2012 and ending March 31, 2013. Trustee Benoit seconded the motion. Mr McGuire noted that the levy is a 0% increase, holding it level for the second year in a row. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- E. Hanover Township Single Township Road District Tax Levy Ordinance for the Fiscal Year beginning April 1, 2012 and ending March 31, 2013: A motion was made by Trustee Westlund-Deenihan to approve the Hanover Township Single Township Road District Tax Levy Ordinance #112012RD for the fiscal year beginning April 1, 2012 and ending March 31, 2013. Trustee Krick seconded the motion. The Supervisor noted that the Road District is following the example of the township and not increasing the levy this year. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- F. Consideration of the 2013 Township Board Meeting Dates: A motion was made by Trustee Burke to approve the proposed 2013 Township Board Meeting Dates. Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- G. Consideration of the 2013 Township Holiday Schedule: A motion was made by Trustee Burke to approve the proposed 2013 Township Holiday Schedule. Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- H. Consideration of an Amendment to the 2012 Township Holiday Schedule: A motion was made by Trustee Benoit to approve the amended 2012 Township Holiday Schedule. Trustee Burke seconded the motion. Mr. Barr explained that our original approved schedule had the township open on December 24 and closed on December 26; after Clerk Dolan Baumer did a survey that showed that the majority of governmental institutions in Hanover Township are closed on December 24 and open on December 26, he decided to bring it to the Board to ask for same at the Township. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.

- I. Consideration and Approval of IMRF Benefit Leave Protection: A motion was made by Trustee Westlund-Deenihan to approve IMRF Benefit Leave Protection. Trustee Benoit seconded the motion. Discussion ensued. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- J. Appointment to the Mental Health Board: Mr. McGuire offered the name Ms Biesiadecki to fill an open seat on the Hanover Township Mental Health Board. A motion was made by Trustee Burke to approve the appointment of Ms Biersiadecki to the Mental Health Board. Minutes of a Regular Meeting of the Hanover Township Board Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- K. Consideration and Appointment of the Community Health Director: A motion was made by Trustee Burke to appoint Ms Kristen Smith to the position of Hanover Township Community Health Director. Trustee Westlund-Deenihan seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire thanked the staff who participated in the extensive interview process for Ms Smith.
- L. Consideration and Approval of the Financial Policies Ordinance: A motion was made by Trustee Benoit to approve the Financial Policies Ordinance #112012 as presented and as previously brought before the Finance Committee for their approval. Trustee Krick seconded the motion. Discussion ensued. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- M. Consideration and Approval of the Anti-Harassment Policy Ordinance: A motion was made by Trustee Westlund-Deenihan to approve the Anti-Harassment Policy Ordinance #1120122. Trustee Benoit seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- N. Approval of the FY2012 Hanover Township Audit: Trustee Burke made a motion, with a second by Trustee Benoit, to approve the FY2012 Hanover Township Audit as presented. Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.
- O. Approval of Legal Agreement: This item was moved to the December meeting.
- P. Approval of the TRIP Program Transit Service Agreement and accompanying Resolution: A motion was made by Trustee Benoit to approve the 2013 TRIP Transit grant and Service agreement and TRIP Grand and Service Agreement resolution #1120121 as presented. Trustee Burke seconded the motion. Roll call: Ayes: Trustess Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: None. Motion carried.
- X. Executive Session: A motion was made at 7:32 p.m. by Trustee Westlund-Deenihan and seconded by Trustee Burke to go into Executive Session pursuant to §2c11 (Litigation when an action against, affecting or on behalf of the township has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is possible or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting). Roll call: Ayes: Trustees Benoit, Burke, Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: none. Motion carried.

The Board returned and the regular session of the meeting continued at 8:09 p.m. Present were Trustees Benoit, Burke, Krick, and Westlund-Deenihan, and Supervisor McGuire.
- XI. Other Business: Mr. McGuire provided an update of the latest meeting he and Mr. Mraz had with the Izaak Walton League. The IWL Board agreed to make the land transfer to the Township; the

agreement binding it will be very specific so that the League still has access to it and that it specifies that certain groups will also have access. There was one codicil that arranges to have the liabilities paid. The League will take the agreements to their national board in Washington D.C. in January and we are looking at starting work on the property in the early spring.

Mr. Barr distributed a memo proposing the Hanover Township Employment Services Division as a pilot program. He outlined the program, its purpose, justified the need by recently collected data on employment trends in the Township, and provided a budget and implementation timeline. Phase I of the program will be implemented January 1, 2013. The initial funding will come from the settlement money related to a case that involved employee theft from that department. Continued funding will be earmarked from grant resources, program fees, and local revenues.

- XII. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 8:28 p.m. Motion to adjourn was made by Trustee Benoit seconded by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke and Krick, Westlund-Deenihan, and Supervisor McGuire. Nays: none. Meeting adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor Administrator Attorney Gail Borden Library
(4) Trustees Senior Services Auditor Poplar Creek Public Library
Assessor Welfare Services Village of Streamwood
Bartlett Library Highway Commissioner Y&F Services Streamwood Park District