

- I. Call to Order/Roll Call

Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire.

Elected and appointed officials present: Assessor Thomas Smogolski and Collector Frank Liquori.

Others present included Administrator James Barr, YFS Director John Parquette, Director of Welfare Services Mary Jo Imperato, Director of Community Relations Tom Kuttensburg, Senior Services Director Barb Kurth Schuldt, Emergency Services Interim Director Jim Dexter, Director of Community Health Kristen Smith, Director of Facilities & Maintenance Steve Spejcher, MHB Manager Suzanne Powers, Attorney Mike Airdo, Management Analyst Thomas Warfield, Mr. Charles Kagel and his family and friends, Mr. and Mrs. Brian Gorcowski, Mr. John DeBello, Mrs. Shirley Shrade representing Spring Lake Estates, Dekalb Township Supervisor Eric Johnson, Village of Streamwood Trustee Mike Baumer, Master Phil Louis (moderator of the heroine panel), residents, and Streamwood High School students.
- II. Supervisor McGuire asked everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall

Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response.
- IV. Presentations
 - A. Veterans Honor Roll: Mr. McGuire asked that the Board join him in recognizing Cpl. Charles H. Kagel for his service in the U. S. Marine Corps. He was inducted this evening into the Hanover Township Veterans Honor Roll.
 - B. Mr. McGuire asked the Board to join him in recognizing Mr. Brian Gorcowski for his service on the Mental Health Board for seven years; he is stepping down from the Board.
 - C. Mr. John DeBello of Tempo V Bowling League was called forward to be recognized for support of the Hanover Township Food Pantry.
 - D. The community of Spring Lake Estates was recognized for their support of the Hanover Township Food Pantry and resident Mrs. Shrade received a plaque in recognition.
 - E. The record will reflect that the Begys of A1 Trophies & Awards, Inc. of Streamwood were recognized for their support of the Hanover Township Food Pantry.
 - F. In a surprise move, Mr. McGuire called forward Mr. Warfield to present a service recognition plaque as he leaves Hanover Township for a new position.
- V. Reports
 - A. Supervisor: Mr. McGuire recognized Dekalb Supervisor Eric Johnson. The thanked the volunteers, contributors and Welfare Services staff for helping with the Toy Drive, which will impact about 2,700 children. He reminded the Board that Thursday the Township would hold the Holiday Food Distribution serving over 1,000 families.
 - B. Clerk: Ms Dolan Baumer noted that Trustee Caramelli joined her for the TOCC CA meeting held earlier this month. She also noted that requests for on-site voter registration are increasing.

- C. Highway Commissioner: Mr. Ochoa was absent from this evening's proceedings.
- D. Assessor: Mr. Smogolski announced that the office is open with the Board of Review. An outreach, featuring State Treasurer Dan Patlak, would be held on Thursday at 7 p.m. at Poplar Creek Public Library.
- E. Treasurer: A motion was made by Trustee Benoit and seconded by Trustee Caramelli to approve the Treasurer's Report subject to final audit, and followed by a roll call vote. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Nays: None. Motion carried and the Treasurer's report was adopted.
- F. Trustee Committee Liaison Reports: Trustee Krick reported that the Heroine Awareness Program, held at Streamwood High on December 11, with Phil Louie moderating, was a success and very professionally presented. Trustee Burke reported that Interim Director Dexter was introduced at the most recent Public Health & Safety Committee meeting. The Senior Citizen Services Committee is planning a workshop for 2014. Trustee Caramelli noted that the Mental Health Board is financially doing well; the Board recently approved a grant for the Office of Community Health for training. Trustee Benoit reported on behalf of the Finance Committee, saying that the Levies are presented later in the agenda for this Board's approval.
- G. Department Reports: All departments submitted a report for review and comment by the Board. Of note, Mr. Kuttentberg thanked Director Spejcher and his staff for helping create a flawless move to the Izaak Walton Center.

VI. Bill Paying

Administrator Barr offered the bills for approval for November 20 through December 17, 2013 in two sets. For bills payable to Alexian Brothers as follows:

| | |
|------------------------|-------------------|
| a. Town Fund | \$411.41 |
| b. Mental Health Board | <u>6,275.00</u> |
| Total All Funds: | <u>\$6,686.41</u> |

A motion was made by Trustee Caramelli to approve the bills as presented for Alexian Brothers from November 20 through December 17, 2013; Trustee Burke seconded the motion. Roll call: Ayes: Trustees Burke, Caramelli, and Krick, and Supervisor McGuire. Abstain: Trustee Benoit. Nays: none. Motion carried.

Administrator Barr presented the bills from November 20 through December 17, 2013, as follows for review and approval by the Board. A late addition of \$250.86 for travel expenses to and from TOI for the Supervisor to be approved this evening, as well.

| | |
|--------------------------|---------------------|
| a. Town Fund | \$69,208.56 |
| b. Senior Center Fund | 48,257.24 |
| c. Welfare Services Fund | 20,798.42 |
| d. Road and Bridge Fund | 6,308.60 |
| e. Mental Health Fund | 23,631.85 |
| f. Retirement Fund | 0.00 |
| g. Vehicle Fund | 7,693.00 |
| h. Capital Fund | <u>5,858.77</u> |
| Total All Funds: | <u>\$181,756.44</u> |

A motion was made by Trustee Burke to approve the bills as presented for November 20 through December 17, 2013; Trustee Krick seconded the motion. Roll call: Ayes: Trustees Benoit, Burke, Krick and Caramelli, and Supervisor McGuire. Nays: none. Motion carried.

VII. Unfinished Business: None was discussed.

VIII. New Business

- A. Regular Meeting Minutes of November 19, 2013: Clerk Dolan Baumer presented the regular meeting minutes of November 19, 2013 for review and approval. A motion was made by Trustee Burke to approve the minutes of the regular meeting of November 19, 2013, with a second by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Motion carried and the minutes were approved.
- B. Executive Session Minutes of November 19, 2013: A motion was made by Trustee Benoit to approve the Executive Session Minutes of November 19, 2013 with a second by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Motion carried and the minutes were approved.
- C. Special Workshop Minutes of November 22, 2013: A motion was made by Trustee Benoit to approve the Special Workshop Minutes of November 22, 2013 (Strategic Planning Workshop) with a second by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Motion carried and the minutes were approved.
- D. Hanover Township Tax Levy Ordinance for FY2014: Trustee Benoit made a motion to approve the Tax Levy Ordinance for Hanover Township for the fiscal year April 1, 2013 to March 31, 2014. She said, "Around this time every year, the Board must adopt the tax levy for the Township for the upcoming fiscal year. I move that the Board determine the taxes to be levied for Hanover Township for the Fiscal Year beginning April 1, 2013 and ending March 31, 2014, with a total tax levy of \$6,113,668.00, ordinance #121713HT authorizing the Hanover Township Tax Levy for fiscal year beginning April 1, 2013 and ending March 31, 2014 be approved;" the motion was seconded by Trustee Caramelli. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Motion carried.
- E. Hanover Township Road District Tax Levy Ordinance for FY2014: Trustee Benoit said, "Like the Township, the Hanover Township Road District must adopt the tax levy for the upcoming fiscal year. I move that the Board determine the taxes to be levied for the Hanover Township Road District for the fiscal year beginning April 1, 2013 and ending March 31, 2014 to be \$1,611,034.00, that ordinance #121713HTRD authorizing the Levy be approved;" the motion was seconded by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Motion carried. Mr. McGuire noted that both the Township and Road District levies are not increasing for the fourth year in a row.
- F. Resolution Approving the 2014 PACE TRIP Transit and Service Agreement: Trustee Caramelli moved that resolution #121713PACE approving of the PACE TRIP Transit and Service agreement for 2014 be approved. The motion was seconded by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Motion carried.
- G. Resolution Approving the Appointment of the Township Administrator as the IMRF Authorized Agent: Trustee Burke moved that resolution #121713IMRF approving the appointment of the Administrator Barr as the IMRF Authorized Agent; the motion was seconded by Trustee Benoit. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Motion carried.
- H. Consideration of Closed Session Meeting Minutes: Trustee Burke made a motion to

resolution #121713-1 regarding Closed (Executive) Session Meeting Minutes. Trustee Caramelli seconded that motion. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Motion carried

- IX. Executive Session: No motion was made to go into closed session.
- X. Other Business: Mr. Liquori thanked the Board for allowing him to serve. Trustee Benoit remarked that there were no tissues available in the Township; may we have some in the offices for our residents, guests, clients, and Board members? The Supervisor wished the residents and staff of Hanover Township a very warm and merry Christmas and Happy New Year on behalf of the Board.
- XI. Adjournment: There being no further business to come before this Board, Supervisor McGuire asked for a motion to adjourn at 7:32 p.m. Motion to adjourn was made by Trustee Benoit and it was seconded by Trustee Burke. Roll call: Ayes: Trustees Benoit, Burke, Krick, and Caramelli, and Supervisor McGuire. Motion carried. Mr. McGuire invited the students forward for signatures by the Board members.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor Administrator Attorney Gail Borden Library
(4) Trustees Senior Services Auditor Poplar Creek Public Library
Assessor Welfare Services Village of Streamwood
Bartlett Library Highway Commissioner Y&F Services Streamwood Park District