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Director  
**John J. Parquette, LCSW**

## Youth and Family Services

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### COMMITTEE ON YOUTH MINUTES September 26, 2011

1. Call to Order: The regular meeting of the Hanover Township Committee on Youth was called to order at 7:03 pm by Madam Chairwoman Dawna Watson, September 26, 2011 at 250 South Route 59, Bartlett, IL.

Members present: Sarah Berk, Ed Burnham, Nicole De Falco, Matt Karinski, Katelyn Mucci, Jacqueline Segorvia, Dawna Watson

Staff and Township representatives present: Director John Parquette, Tom Kuttenberg

Member absent: Officer Rob Wojtowicz, Tom Alagna, John Gallione

Staff and Township representatives absent: Trustee Mary Alice Benoit

Guests present:

2. Approval of Agenda: Katelyn made a motion to approve the meeting Agenda and seconded by Ed; agenda voted on and approved by all.
3. Approval of Minutes: Matt submitted a motion to approve the Minutes from our June meeting and Katelyn seconded the motion. All members present voted to approve the minutes.
4. Public Comments: nothing at this time
5. Liaison Report:
  - NA
6. Youth and Family Services Department Report:
  - Report submitted via email. See addendum to minutes.
  - New Leaders in Education reception will be 10/18/2011 5:30pm-7pm at the Senior Center. Dawna will ask if a group from Elgin Children's Choir can perform at the event.
7. Unfinished Business
  - Director Parquette will email Nicole Committee by-laws to be updated with new participation requirements for members (discussed and voted on in the September Meeting)

8. New Business

- Election of Officers
  - Chairperson: Katelyn Mucci
  - Vice Chairperson: Matt Karinski
  - Secretary: Sarah Berk
  
- Sub-committee updates
  - Educational Programming: Sarah Berk read the draft mission/vision/short-term goals for the sub-committee.
  - Awards Committee (Principal of the Year, Leadership Banquet): Youth Leadership Awards-if someone wanted to nominate an individual, maybe suggest people “interview” their candidate for information; be more specific about leadership positions they’ve held in the nomination information, for future opportunities: promote it at School open-houses; ½ page article in Hanover Township newsletter—information needs to be available to Tom by 10/10 for 11/1 delivery, also promotion via Facebook, Tom will do a Press Release as well. Group discussed proposed changes to the Youth Leadership nomination form. Idea-include “quotes” from nomination forms in a letter to the winners along with their awards. Nominations due December 9, 2011. Banquet to be held in January- Tom will confirm available dates of Board members.
  - Community Outreach sub-committee: No report at this time.
  
- Future Meeting Dates: October 20, 2011; November 17, 2011, December 12, 2011.

9. Adjourn: It was moved by Katelyn and seconded by Sarah. All agreed to adjourn the meeting at 7:44pm.

Next official meeting: Thursday October 20, 2011 in Downey Hall.

Respectfully Submitted,



Nicole De Falco

**Addendum**  
Hanover Township Youth and Family Services  
Committee on Youth Report  
September 26, 2011

Department Highlights

- Recruitment and interviewing has been occurring to staff potential Hanover Township SABRE (Students in Action Building Remarkable Education) Learning Center – Staff will be hired pending approval of grant award.
- Alternative to Suspension Program at Streamwood High School will be starting on October 3, 2011. Recruitment of students is occurring at Tefft and Canton Middle Schools with projected start dates in early October. Suspension Reduction referrals from Streamwood High School for comprehensive assessments and referrals have started to occur.
- The Open Gym Program will start on September 26, 2011. Sites include Bartlett Elementary School, Oakhill Elementary School, Laurel Hill Elementary School, Lords Park Elementary School, and Ontarioville Elementary School. Staff have attended open house nights at the sites and have secured applications to program capacity. Open Gym Assistants have been hired and will be trained the week of September 19th. A sub-committee of various YFS staff developed a new Open Gym organizational and operational format based on Positive Youth Development methods. This reorganization will aid in the securing of grant funding to expand the program.
- Jennifer Kleiman, LSW, has been asked to research and develop a possible peer jury program at Elgin High School based on restorative justice principals.
- Tefft Middle School has asked YFS for assistance in developing their Student Council to include service learning with the inclusion of our Tefft Summer Alternatives participants. First project is a public service announcement bulletin board at school. Tefft Middle School Administration has reported a marked improvement in behavior and attitudes of Summer Alternatives participants.
- YFS will be having its annual off-site all staff retreat on Tuesday, October 11, 2011 at the Bartlett Nature Center. Focus will include FY 13 Department Goal Development and Teambuilding.