

**Hanover Township Mental Health Board**  
Minutes of the Regular Meeting  
August 19, 2008

The meeting was called to order by Chairperson Mary Alice Benoit at 7:01 p.m.

Roll Call: Gabrielle Infusino, Mel Runzel, Katy Dolan Baumer, Chris Van Herick, Brian Gorcowski, Melynda Litchfield, and Mary Alice Benoit. A quorum was established. Executive Director Danise Habun, was present. Board member Ruth Beckner arrived at 7:06 PM and member Rita Lopienski arrived at 7:24 PM.

Approval of/Additions to Agenda

Mel Runzel made the motion to accept the agenda as presented; Gabrielle Infusino seconded the motion. Danise Habun requested that the agenda be amended include approval of the April Regular and Executive Session Minutes, and to remove item b. under Financial Review (SBA Expo). The motion was approved by unanimous voice vote.

Approval of Minutes

**Regular Meeting Minutes of May 20, 2008** – Mel Runzel made a motion to approve the minutes as presented; seconded by Brian Gorcowski. Unanimous voice vote followed.

**Regular Meeting Minutes of April 15, 2008** – Mel Runzel made a motion to approve the minutes as presented; seconded by Chris Van Herick. Unanimous voice vote followed.

**Executive Session Minutes of April 15, 2008** – Motion to approve made by Gabrielle Infusino and seconded by Katy Dolan Baumer. Unanimous voice vote followed.

Approval of Financials from May, June and July 2008

Motion to approve the financials from May, June and July 2008 was made by Katy Dolan Baumer and seconded by Mel Runzel. The roll call was taken and the motion carried.

Brian Gorcowski	Yes	Ruth Beckner	Yes
Gabrielle Infusino	Yes	Mary Alice Benoit	Yes
Katy Dolan Baumer	Yes	Rita Lopienski	
Melynda Litchfield	Yes	Mel Runzel	Yes
Chris Van Herick	Yes		

Approval of ACMHAI Membership for 2008

Motion to approve the ACMHAI Membership for 2008 for \$3,795 was made by Mel Runzel and seconded by Gabrielle Infusino. The roll call was taken and the motion carried.

Brian Gorcowski	Yes	Ruth Beckner	Yes
Gabrielle Infusino	Yes	Mary Alice Benoit	Yes
Katy Dolan Baumer	Yes	Rita Lopienski	Yes
Melynda Litchfield	Yes	Mel Runzel	Yes
Chris Van Herick	No		

Director's Report Highlights

Ms. Habun offered her report for review; there were no questions.

Ongoing Business

**Approval to remove item b. SBA Expo from Business** – Katy Dolan Baumer made a motion to approve the removal of the SBA Expo from Business of the Board; the motion was seconded by Mel Runzel. Unanimous voice vote followed.

**Election of Officers of the Hanover Township Mental Health Board** – Katy Dolan Baumer made a motion to approve the slate as elected at the May board meeting, including: Chair Benoit, Vice Chair Gorcowski, Secretary Dolan Baumer; the motion was seconded by Mel Runzel. Unanimous voice vote followed. Ms. Benoit congratulated the officers on a good year last year and a successful one this year, and thanked the board for their support.

New Business

Motion was made by Ms Dolan Baumer and seconded by Mr. Gorcowski to grant \$1,500 for a copier to The Bridge Youth and Family Services. Motion carried.

Brian Gorcowski	Yes	Ruth Beckner	Yes
Gabrielle Infusino	Yes	Mary Alice Benoit	Yes
Katy Dolan Baumer	Yes	Rita Lopienski	Yes
Melynda Litchfield	Yes	Mel Runzel	Yes
Chris Van Herick	Yes		

**Staff Development Grant Request: Boys & Girls Club - \$3,000 for Leadership University Attendance**

Motion was made by Ms Runzel and seconded by Ms Dolan Baumer to grant the Boys & Girls Club \$3,000 for Leadership University attendance; after discussion, Ms Runzel rescinded her motion and moved to table the request to the next meeting. Motion carried by unanimous voice vote.

**Staff Development Grant Request: Northwest Center Against Sexual Assault - \$125 for Conference**

Motion was made by Ms Dolan Baumer and seconded by Ms Infusino to approve the NW CASA \$125 Conference request. Motion carried.

Brian Gorcowski	Yes	Ruth Beckner	Yes
Gabrielle Infusino	Yes	Mary Alice Benoit	Yes
Katy Dolan Baumer	No	Rita Lopienski	Yes
Melynda Litchfield	Yes	Mel Runzel	Yes
Chris Van Herick	Yes		

**Staff Development Grant Request: Renz Addiction Counseling Center - \$1,000 for Bilingual Capacity**

Motion was made by Ms Dolan Baumer and seconded by Ms Lopienski to approve the Renz Addiction Counseling Center \$1,000 Bilingual Capacity project grant. Motion carried.

Brian Gorcowski	Yes	Ruth Beckner	Yes
Gabrielle Infusino	Yes	Mary Alice Benoit	Yes
Katy Dolan Baumer	Yes	Rita Lopienski	Yes
Melynda Litchfield	Yes	Mel Runzel	No
Chris Van Herick	No		

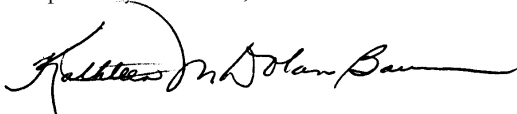
**Grant Hearings Schedule**

The grant hearings are coming up; please check e-mail for notice for Ms Habun regarding those dates. Also, the decision was made to hear from as many as possible to allow new and current board members the option of either learning from scratch about the agencies, or to refresh and hear more about what we fund. Ms Habun asked that the board e-mail her with specific agencies that they would like to hear about. Ms Benoit thanked her for this extra effort and commended the board on taking a proactive action. The new agencies that are petitioning will be heard during our regular September 16 board meeting immediately following the business portion.

Adjournment

With no further business to discuss, the Chairperson asked for a motion to adjourn; the motion was made by Ms Runzel and seconded by Ms Litchfield and approved by unanimous consent at 8:03 PM.

Respectfully submitted,



Kathleen M. Dolan Baumer  
Secretary