



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
October 15, 2019
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – SGT James J. Rosean
 - B. International Exposition Volunteers
 - 1. Zoha Syed
 - 2. Lakshmi Nookala
 - 3. Claudia Mondragon
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of October 1, 2019
 - B. Appointments to the Hanover Township Committee on Youth
 - C. Update on Recreational Marijuana Legalization and Township Personnel Policies
 - D. Update on the Hanover Landing Disabled Housing Initiative
 - E. Proposal for Snow Removal Program for Homebound Older Adults
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.



HANOVER
TOWNSHIP

VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: JAMES ROSEAN

ADDRESS: 6 WILD ROSE CT.

CITY/ZIP CODE: STREAMWOOD 60107

PHONE #: 630-289-1694

EMAIL ADDRESS: _____

DATE OF BIRTH: 09/29/48

BRANCH OF SERVICE: ARMY **RANK AT DISCHARGE:** SGT.

YEARS OF SERVICE: FROM 1970 TO 1972

MEDALS AWARDED OR OTHER CITATIONS:

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for September 2019

SERVICE PROVIDED	SEPTEMBER 2019	SEPTEMBER 2018	FYTD 2020	FYTD 2019
<i>Passports</i>	337	256	2,437	2,327
Photo fees	\$2,430	\$2,000	\$17,410	\$16,990
Fee deposits	\$7,770	\$5,950	\$59,900	\$57,110
<i>Fishing/Hunting licenses</i>	5	1	4853	67
<i>Handicap Placards</i>	16	15	109	133
<i>Cook County vehicle stickers</i>	0*	10	4	276
<i>Human Resources Requests</i>	135	162	715	887
<i>New Employee Orientations</i>	1	4	9	15
<i>Technology work orders</i>	47	46	378	300
<i>Resident Contacts</i>	2,029	1,687	9,970	8,334
<i>Percent of Budget Expended (50% of year)</i>	11.4%	9.9%	41.5%	40.7%

*Cook County vehicle sticker program ended July 1.

Department Highlights

- Administrative Services staff assisted in preparing for and attended the Metropolitan Township Association (MTA) Summer Symposium on September 7.
- Administrator Barr, Assistant Administrator Vana and Administrative Services Coordinator Callahan met to begin the renewal process for the Township's liability and worker's compensation policies with the Illinois Counties Risk Management Trust. The policies are set to renew December 1.
- Assistant Administrator Vana participated in interviews with the departments of Youth and Family Services, the Office of Community Health and Emergency Services in September.
- Administrative Services Coordinator Callahan conducted one new hire orientation with part-time Open Gym Assistant Rosa Martha Huerta.
- Administrator Barr, Assistant Administrator Vana and Graduate Management Intern Peshek attended the Illinois Association of Township Administrators meeting at Wheeling Township on September 18.
- Administrator Barr and Assistant Administrator Vana conducted second round interviews with Supervisor McGuire, Chief Haigh and Chief Shipman for the Director of Emergency Services on September 12.
- Administrative Services staff collaborated with Hitchcock Design to host a community forum event at Lenoci Reserve on September 16 to obtain feedback regarding additional improvements to the reserve. The event was well received and well attended by area residents.
- Administrator Barr and Assistant Administrator Vana with Director Kuttentberg and Manager Teachout attended a meeting with UPHoldings and staff from the Illinois Housing Development Authority to discuss the Hanover Landing project on September 11.
- Administrator Barr and Administrative Services Coordinator Callahan attended a fleet planning meeting on September to update current fleet mileage and anticipated replacement dates.
- Administrative Services staff participated in several Township events in September including the Health and Wellness Expo, the International Expo and the Fall Food Truck Festival.

Hanover Township Mission Statement:

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

DEPARTMENT OF AGING SERVICES



Report for September 2019

SERVICE PROVIDED	SEPTEMBER 2019	SEPTEMBER 2018	FYTD 2020	FYTD 2019
<i>Programming Division</i>				
Planned programs	249	235	1,563	1,488
Participants	3,134	3,035	21,222	19,348
Participants (unduplicated)	704	679	1,425	1,390
Wait listed (unduplicated)	43	59	227	289
Art & Computer classes	70	61	440	364
Art & Computer class participants	426	342	2,356	2,036
New volunteers	8	8	35	35
Total volunteers (unduplicated)	167	152	233	240
Volunteer hours reported	2,331	2,310	14,870	13,161
Meals Served	1,382	1,130	8,788	7,680
Meals delivered by volunteers	2,156	1,815	13,574	11,482
<i>Social Services Division</i>				
Clients served (unduplicated)	126	136	616	639
Clients served (duplicated)	180	184	1,401	1,350
Energy Assistance	9	16	74	87
Prescription drugs & health insurance assistance	82	57	614	513
Social Service programs	11	10	74	71
Social Service program participants	167	130	1,002	757
Lending Closet transactions	119	104	745	684
<i>Transportation Division</i>				
One way rides given	1,680	1,590	8,725	9,991
Individuals served (unduplicated)	183	175	331	494
New riders	43	25	331	494
Unmet requests for rides	97	49	666	279

Department Highlights

- Popular out trips included Lunch Bunch to Lindy's Landing, Apple Holler, National Museum of Mexican Art, White Fence Farm and the Milwaukee Brewers vs. Cubs in Milwaukee.
- 12 clients travelled to Cape Cod for a 6 day trip with American Classic Tours.
- The Transportation Division provided shuttles for the Health Expo and the Fall Food Truck Festival.
- Part-time driver James Grossmann retired and Transportation is recruiting a part-time driver.
- Transportation Manager Steininger attended the Illinois Public Transit Association (IPTA) Conference in Rosemont, Illinois on September 19-20.
- Social Services Manager Gomez, Social Services Specialist Domingo and Director Colagrossi attended the Illinois Department on Aging Conference in Peoria September 17 to September 19.
- Social Services staff attended the LIHEAP (Low Income Home Energy Assistance Program) recertification training and attended the new Energy Services Technician training. All Social Services staff were certified for LIHEAP and will begin to accept applications on October 1.
- Aging Services staff participated in Gen Next 2030 Symposium at the Senior Center on September 30. Staff took on the role as scribes and participated in brainstorming ideas to better prepare for the next generation's needs. Illinois Department of Aging Director Paula Basta, Urban Planner Brad Winnick and Sandy Pastore presented at the symposium.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR

Report for September 2019

SERVICE PROVIDED	SEPTEMBER 2019	SEPTEMBER 2018	FYTD 2020	FYTD 2019
<i>Administration</i>				
Office visits	501	617	1,468	1,834
Building permits processed	937	546	5,231	3,292
Change of Name	8	19	53	49
Property tax appeals	345	434	345	434
Certificate of Errors	89	65	1,390	518
Property location updates	0	1	1	4
Sales Recording	0	777	1,689	1,177
New owner mailing	0	0	1,306	0
<i>Exemptions</i>				
Homeowner exemptions	32	33	288	150
Senior homeowner exemptions	29	18	369	237
Senior Freeze exemptions	22	3	186	148
Disabled Veteran exemptions	4	1	37	32
Disabled person exemptions	2	11	76	47
Miscellaneous exemptions	7	0	30	17

Department Highlights

- Extended Tuesday hours provided assistance to 8 visitors after 4:30 pm in September.
- The total number of emails on the Assessor's office contact list is 2,893. 43 new email contacts were added in September.
- Deputy Assessor Christopher attended a training class for our Assessor's Information Manager program September 13.
- Chief Deputy Assessor Glascott attended the Cook County Township Assessor Association meeting September 20.
- Hanover Township was reassessed this year. Assessor appeals started September 24. The last day to file an appeal with the Cook County Assessor is October 24. The median assessed value for residential properties went up 7.09%. Industrial/Commercial 32.57% increase.
- Deputy Assessor Christopher worked the Hanover Township Fall Food Truck Festival.
- The Assessor's office has been experiencing a very heavy volume of taxpayers coming in to the office to inquire about filing a tax appeal.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY HEALTH

Report for September 2019

SERVICE PROVIDED	SEPTEMBER 2019	SEPTEMBER 2018	FYTD 2020	FYTD 2019
<i>Appointments</i>				
ProTimes	10	11	56	66
TB skin test	10	7	57	45
Cholesterol	60	62	74	74
Pharmaceutical Assistance Programs	0	1	3	11
Miscellaneous labs	11	10	66	66
Wellness Screening (BP, diabetes, anemia)	23	7	313	200
Other	51	22	279	162
<i>Clinic Clients</i>				
Senior Center/ home visits	97	65	633	465
Astor Avenue	6	4	52	22
Elgin, Izaak Walton Center	3	0	18	4
Offsite clinics	9	3	66	64
Total clients (unduplicated)	30	28	354	261
<i>Public Education & Health Promotion</i>				
Media coverage	1	6	21	26
Informational seminars/Program	3	2	35	29
Program Participants	338	421	1,189	1,231
<i>Primary Care Provider Support</i>	1	9	15	40

Department Highlights

- Director Smith and Community Health Nurse Court provided 8 home visits for residents in the month of September.
- Director Smith attended the Metropolitan Township Association's Summer Symposium on September 7.
- Director Smith attended a wound care conference in Eau Claire, WI on September 9.
- The Office of Community Health hosted the 12th Annual Just For the Health of It Health and Wellness Expo on September 12. Several hundred residents attended and received free health screenings, as well as health related information and resources.
- Director Smith attended the Hanover Township International Expo on September 21.
- Community Health Nurse Court became a certified CPR Instructor on September 25.
- The Office of Community Health staff attended the Hanover Township Fall Food Truck Festival on September 26 and provided participants with department information and resources.

*Office of Community Health Mission Statement:
 Our mission is to provide education and health promotion,
 prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

OFFICE OF COMMUNITY AND VETERANS AFFAIRS

Report for September 2019

SERVICE PROVIDED	SEPTEMBER 2019	SEPTEMBER 2018	FYTD 2020	FYTD 2019
<i>Website Visits (total)</i>	6,662	5,289	29,902	29,752
<i>Website Visits (unique)</i>	6,107	4,674	25,216	25,111
<i>Facebook Likes</i>	122	95	372	400
<i>Facebook Reach</i>	76,398	32,385	399,851	214,653
<i>Twitter Followers (new)</i>	Not available	5	18	49
<i>YouTube Views</i>	176	397	1,113	1,721
<i>Media Releases</i>	3	2	17	17
<i>Veteran Contacts</i>	61	49	394	394
<i>Total Veterans served</i>	50	49	295	381
<i>Total Resident Contacts (Elgin office)</i>	115	102	3,900	2,606

Department Highlights

- Director Kuttnerberg attended the Summer Symposium on September 7 and coordinated presenters.
- Veterans Specialist Wollack attended AMVETS Post 202's monthly meeting on September 9 at American Legion Post 57.
- Veterans Specialist Wollack and Director Kuttnerberg joined Trustee Essick in a radio interview on WRMN on September 10 to promote the Motorcycle Ride for the Veterans.
- Director Kuttnerberg joined Administrator Barr, Assistant Administrator Vana and Manager Teachout in attending a meeting with UPHoldings and staff from the Illinois Housing Development Authority on September 11 to discuss the Hanover Landing initiative.
- Community and Veteran Affairs staff attended the Health Expo on September 12 and assisted with event planning and promotions.
- Director Kuttnerberg and Trustee Martinez attended the Hoffman Estates Chamber of Commerce Legislative Luncheon on September 13 at the St. Alexis Women and Children's Hospital.
- Community and Veteran Affairs hosted its second annual Motorcycle Ride for the Veterans on September 14.
- Director Kuttnerberg joined Director Colagrossi in attending Rep. Moeller's Senior Advisory Committee meeting on September 16.
- Director Kuttnerberg and staff from Hitchcock Design Group conducted a walk through with a grant administrator for the Illinois Department of Natural Resources on September 16 at the Izaak Walton Center for the Township's grant application.
- Veterans Specialist Wollack attended Rep. Moeller's Veterans Advisory Committee meeting on September 18 at the district office. Specialist Wollack informed the Representatives of the Townships desire to change state law to allow all accredited Veterans Service Officers to certify DD-214's for purposes of adding a veteran's designation to a driver's license.
- Veterans Specialist Wollack led a group of 10 veterans to Soldier Field on September 19 for a tour.
- Directors Kuttnerberg and Colagrossi, along with Trustee Moinuddin coordinated the International Expo on September 21 at the Senior Center. The event was well attended and well received.
- Veterans Specialist Wollack attended the Illinois Association of Veterans Assistance Commissions Conference September 23 – September 25 in Peoria to obtain continuing education credits.

Hanover Township Mission Statement:

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

DEPARTMENT OF EMERGENCY SERVICES

Report for September 2019

SERVICE PROVIDED	SEPTEMBER 2019	SEPTEMBER 2018	FYTD 2020	FYTD 2019
<i>Volunteers</i>				
Total volunteers	29	34	29	34
New volunteers	0	0	1	8
<i>Hours</i>				
Volunteer Detail Hours	528	694	3,173	2,618.5
Volunteer Work Hours	234.5	368	1,408	800
Volunteer Training Hours	174	298	1,315	1,784
<i>Total Volunteer Hours</i>	936.5	1,360	5,896	5,202.5
<i>Details</i>				
Emergency Call Outs	8	4	43	34
Safety Patrols	5	4	23	21
Township Sponsored Events	10	5	20	13
Other Community Events	2	10	42	48
Miscellaneous	1	0	6	0
<i>Total Details</i>	26	23	134	116

Department Highlights

- HTES responded to a Mutual Aid request from Fox River and Countryside Fire Department on September 3, for traffic control due to power lines down at Sunset Drive and Lincoln Drive.
- HTES responded to the Hanover Park Fire Department General Alarm on September 4 at 2460 Leslie Lane.
- HTES responded to the Hanover Park Fire Department General Alarm on September 5 at 7472 Jensen.
- HTES assist Hanover Park Police on September 6 with a serious accident at Barrington Road and Bristol Lane for traffic control and scene lighting.
- HTES participated in the Bartlett Touch -a-Truck event on September 7.
- HTES responded to a Mutual Aid request from Barrington Hills Police on September 11 for traffic control due to a major gas leak.
- HTES conducted weather spotting on September 13, due to severe weather affecting Hanover Township.
- HTES assisted Hanover Park Police on September 14 with traffic control at the St. Angar Mexican Independence Day Parade.
- HTES displayed emergency vehicles at the Elgin Fire Museum “Touch-a-Truck” event on September 21.
- HTES assisted Hanover Park Police on September 28, with traffic control at the Hanover Park Corks and Crafts event.

Hanover Township Mission Statement:

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for September 2019

SERVICE PROVIDED	SEPTEMBER 2019	SEPTEMBER 2018	FYTD 2020	FYTD 2019
<i>Administration</i>				
Vehicle service calls	6	13	40	56
Work orders	58	45	471	241
Event set-ups/tear downs	175	155	939	956
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,820	4,849	26,068	24,248
Town Hall	10,620	7,860	48,840	40,920
Senior Center	39,970	33,989	174,247	170,435
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	0	13	373.7	469.86
Town Hall	9.37	6.21	2,127.90	1,210.03
Senior Center	956.11	1,081.61	5,243.56	5,636.19
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	42	71

Department Highlights

- The 2019 Brush Pick-Up program continues with the monthly clean up in September. Road Manager Santangelo and Road Maintenance Associate Crane completed the brush pickup throughout the township, processing 12 truckloads of chips at approximately 2 tons each, for a total of 24 tons of wood chips, bringing the season total to 140 tons of wood chips.
- The tree and brush removal portion of the Izaak Walton resurfacing and connecting road project was completed on September 16 by Clean Cut Tree Service, in preparation for an October start of the resurfacing and connecting road project. The entire project is scheduled to be completed by the end of October.
- Director Hanson would like to thank the entire Facilities and Road Maintenance staff for their extremely hard work with multiple large events throughout the Township during September. Over 150 man-hours were provided, in the completion of both setups and breakdowns of the International Expo, Township Fall Food Truck Festival, Assessor's Tax appeal seminar, Metropolitan Township Association Summer Symposium, Just for the Health of It Expo, Veteran's Motorcycle Ride, Bartlett Days, and the Lenoci Reserve Community Event.
- Director Hanson and Road Manager Santangelo met with John McNelis, Cook County Department of Transportation Township Liaison, in the Rolling Knolls subdivision to review drainage issues brought forward by residents. Township staff and Cook County staff are currently researching options to address the concerns of the residents.

Hanover Township Mission Statement:

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.

DEPARTMENT OF HUMAN SERVICES

Report for September 2019

SERVICE PROVIDED	SEPTEMBER 2019	SEPTEMBER 2018	FYTD 2020	FYTD 2019
<i>General Assistance</i>				
General Assistance clients	11	11	63	72
General Assistance appointments	23	20	141	138
Emergency Assistance appointments	41	14	159	131
Emergency Assistance approved	8	3	23	28
Crisis intake clients	213	114	934	672
Access to Care	0	0	1	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	0*	4	72	72
Circuit Breaker	0	0	0	1
<i>Social Services</i>				
ComEd Hardships	23	28	60	96
Weatherization	0	0*	0	0*
<i>Food Pantry</i>				
Served (Households)	659	596	3,966	3,662
New applications	22	29	188	162
Food Donations	48	52	253	316
<i>Community Center Walk-Ins</i>	160	111	1,059	1,196

* Program Closed

Department Highlights

- The Food Pantry renovation is nearing completion. A Ribbon Cutting Ceremony is scheduled for October 26 beginning at 11:00 AM.
- The Food Pantry hosted a Special Food Event sponsored by Prince of Peace. 82 families participated.
- Case Manager Dewey and Outreach Coordinator Burke participated in the Elgin Police Social Services Event on September 19. This event was geared to make newly released parolees aware of available resources.
- On September 19, Hanover Township Senior Services hosted a Medicare Outreach event to make qualifying residents aware of assistance programs.
- Salvation Army continues to be a valuable resource with 26 applications being submitted in FY20.
- Nicor Sharing, a program offered through the Salvation Army, is another valuable resource for residents with 6 applications submitted in FY 2020.
- Employment Specialist Karen Flaxman completed 5 job applications with residents in September, for a total of 12 hours. First Student and Septran hosted hiring events at the Astor Avenue Community Center.
- Employment Specialist Karen Flaxman also completed an AARP webinar on “Job Opportunities and Trends for Persons 50 and older.”
- Community and Economic Development Association (CEDA) is onsite at the Astor Avenue Community Center every Wednesday from 8:30 am - 4:30 pm.
- Senator Castro’s office is onsite at the Astor Avenue Community Center every Tuesday from 1:30 pm - 6:00 pm.

Welfare Services Mission Statement:

Hanover Township Welfare Services is committed to improving the welfare of Hanover Township residents experiencing hardships. Providing resources and support to empower residents in achieving self-sustainability; to serve promptly with dignity and respect.

OFFICE OF THE MENTAL HEALTH BOARD

Report for September 2019

SERVICE PROVIDED	AUGUST 2019	AUGUST 2018	FYTD 2020	FYTD 2019
<i>Grant Funding</i>				
New clients	298	466	1,396	2,007
Ongoing clients	779	576	3,153	2,241
Closed cases	20	85	350	411
Prevention programming presentations	2	21	217	723
Number in audience	122	226	775	1,228
<i>TIDE</i>				
Participants	21	18	21	18
Rides	100	149	318	607
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	137	24	415	209

Department Highlights

- The Mental Health Board met on August 24 and awarded the following:
 - Little City received \$14,021 in capital funds to renovate a bathroom in the Community Integrated Living Arrangement (CILA) home in Hanover Township to make it more accessible.
 - Journeys from PADS to Hope received capital funding in the amount of \$1,500 toward a new van that will transport clients, as well as donations.
 - Community Alternatives Unlimited received staff development funding in the amount of \$3,000 to send their staff to a conference regarding working with individuals with autism.
 - Renz Addiction Counseling Center received challenge funding in the amount of \$10,000 to fund their new medically assisted treatment center for individuals with opioid dependency.
- Met with the Executive Director of the Boys and Girls Club of Elgin to discuss annual funding and the Mental Health Board's priorities in funding.
- Represented the Township and the Mental Health Board at Bartlett Heritage Days.
- Attended a ribbon cutting by UpHoldings and an informational meeting about the progress of the Hanover Landing project.
- Enrolled 3 new TIDE Riders.
- Manager Teachout represented the Mental Health Board at the "Just for the Health of It" Health and Wellness Expo on September 12.
- Attended Children's Advocacy's 30th Birthday Celebration at their Hoffman Estates location.
- Troubleshooted with agencies regarding the Mental Health Board reporting website.
- Completed monthly meeting with Facilities and Road Maintenance staff to walk through the Community Resource Center.
- Invited all new agencies applying for annual funding to present at the upcoming Mental Health Board meeting on October 22.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for September 2019

SERVICE PROVIDED	SEPTEMBER 2019	SEPTEMBER 2018	FYTD 2020	FYTD 2019
<i>Outreach & Prevention</i>				
Open Gym participants	420	80	5,391	6,582
Open Gym participants (unduplicated)	261	80	954	913
Alternative to Suspension referrals	54	32	84	50
Alternative to Suspension participants	0	78	269	886
Alternative to Suspension participants (unduplicated)	0	62	92	136
<i>Clinical</i>				
Therapy clients	245	274	2,207	2,172
Therapy clients (unduplicated)	126	135	945	883
New clients (unduplicated)	0	5	19	46
Clinical hours	223	208	1,658	1,556
Group session participants	2	355	641	1,145
<i>Tutoring Participants</i>				
Total	0	55	321	584
Unduplicated	0	55	116	142

Department Highlights

- Manager Dickinson attended the Principal's breakfast at the Village of Streamwood on September 3.
- Prevention Coordinator Litz and Family Therapist Low attended the Metropolitan Township Association Summer Symposium on September 7.
- Coordinator Miguel and Prevention Specialist Trujillo represented the department on September 8 at Bartlett Days.
- The department participated at the Hanover Township Office of Community Health's "Just for the Health of It" Health and Wellness Expo on September 12.
- Alternative to Suspension program participants' metrics continue to be lower due to staffing changes within the department.
- After School Open Gym began on September 16. Programming is at nine different school sites.
- The department held their all staff offsite retreat on September 18 at Riverwoods's Camp in St. Charles. The focus was on team building and program development.
- Manager Dickinson attended Representative Diane Papas Youth Advisory panel at Medinah Park District on September 19 and gave insight on substance abuse prevention and youth leadership programs.
- Manager Dickinson was officially offered and accepted the Prevention Services Manager position and started her new role on September 23.
- Interim Director Houdek and Assistant Administrator Vana conducted interviews for the Family Therapist positions throughout the month.
- The department participated in the Hanover Township Fall Food Truck Festival on September 26.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 10/1/19 - 10/14/19

	<u>Total</u>
Total Town Fund	33,447.67
Total Senior Center Fund	24,730.77
Total General Assistance Fund	10,608.32
Total Road Maintenance Fund	47,838.49
Total Mental Health Board Fund	1,578.96
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	22,148.78
Total All Funds	<u><u>140,552.99</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
1103 · Senior Center - Revenue					
1103500 · Senior Programs					
Check	10/09/2019	133696	Christina Gozdecki	Door County Refund	710.00
Check	10/09/2019	133697	Chrystal Konen	Door County Refund	595.00
Total 1103500 · Senior Programs					1,305.00
Total 1103 · Senior Center - Revenue					1,305.00
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	10/09/2019	133699	Access 1 Source	Inv# 75187 Time and Attendance Software Monthly Fee	302.50
Check	10/11/2019	133731	ProxIT Technology Solutions	Inv# 20593 Network Labor Oct 2019	5,536.88
Check	10/11/2019	133731	ProxIT Technology Solutions	Inv# 20607 Port Switches/Hardware	562.00
Total 1014430 · Computer Equipment & Software					6,401.38
Total 101CAP · Capital Expenditures					6,401.38
101CHN · Community Health					
1014453 · Printing					
Check	10/09/2019	133701	Braden Interact Business Products (SS)	Inv# 592855 Copy Charges	44.81
Total 1014453 · Printing					44.81
1014457 · Furniture and Computer Equip					
Check	10/08/2019	133575	Taylor Rental	Contract# 02-257770-05 Health Expo Table Rental	375.00
Check	10/09/2019	133704	Leaf (618-008)	Inv# 9889151 Lower Level Copier Lease	60.00
Total 1014457 · Furniture and Computer Equip					435.00
1014465 · Medical Supplies					
Check	10/09/2019	133706	McKesson Medical Surgical	Inv# 64055626 Saline Wipes	4.50
Check	10/09/2019	133706	McKesson Medical Surgical	Inv# 64096202 Exam Gloves/Needles/Lancets	202.87
Total 1014465 · Medical Supplies					207.37
Total 101CHN · Community Health					687.18
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014621 · Satellite Office Utilities					
Check	10/08/2019	133571	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 08/25/19-09/23/19	42.81
Total 1014621 · Satellite Office Utilities					42.81
1014623 · Satellite Office Phone & Intrnt					
Check	10/08/2019	133553	AT&T 697	Acct# 847 742-8953 697 Monthly Charge 9/22/19-10/21/19	181.36
Check	10/09/2019	133709	Verizon Wireless (00002)	Inv# 9838349646 Monthly Charges	36.01

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
			Total 1014623 · Satellite Office Phone & Intrnt		217.37
			Total 101CMA · Community Relations		260.18
			101VET · Veteran Affairs		
			1014701 · Veterans Honor Roll		
Check	10/11/2019	133718	A1 Trophies & Awards	Inv# 14562 Name Badge	4.00
			Total 1014701 · Veterans Honor Roll		4.00
			Total 101VET · Veteran Affairs		4.00
			Total 101CVA · Community & Veteran Affairs		264.18
			101ES · ES - Expenditures		
			1014802 · Equipment		
Check	10/01/2019	133549	The Home Depot	Inv# 3033878 Station 1 Gear Rack Posts/Hardware	148.73
			Total 1014802 · Equipment		148.73
			1014803 · Uniforms		
Check	10/01/2019	133546	Ray O'herron Co., Inc.	Inv# 1953399 Shirts(2)/Streetgear/Belt	184.76
Check	10/01/2019	133546	Ray O'herron Co., Inc.	Inv# 1953400 Shirt/Cap	93.94
Check	10/01/2019	133546	Ray O'herron Co., Inc.	Inv# 1953402 Shirts(2)/Cap/Belt/Streetgear	252.81
			Total 1014803 · Uniforms		531.51
			1014807 · Miscellaneous		
Check	10/08/2019	133592	Hanover Park Community Resource Coalition	Hanover Park Car Show Vendor 2019	75.00
			Total 1014807 · Miscellaneous		75.00
			1014813 · Vehicle Fuel & Maintenance		
Check	10/01/2019	133551	Village of Hanover Park (Fuel)	Inv# 2019-1159 August 2019 Fuel	615.65
Check	10/08/2019	133591	Carol Stream Lawn and Power	Stmt 8/25 Water Pump/Generator (2) Maintenance	413.30
Check	10/08/2019	133591	Carol Stream Lawn and Power	Stmt 09/25 Water Pump/Generator/Chainsaw Maintenance	322.32
Check	10/09/2019	133708	Friendly Ford, Inc	Inv# 209643 Wiper Blades (4)	55.92
			Total 1014813 · Vehicle Fuel & Maintenance		1,407.19
			1014814 · Communications		
Check	10/09/2019	133709	Verizon Wireless (00002)	Inv# 9838349646 Monthly Charges	93.50
Check	10/11/2019	133730	Motorola Solutions, Inc.	Inv# 452728302019 Monthly Radio Service	374.00
			Total 1014814 · Communications		467.50
			Total 101ES · ES - Expenditures		2,629.93
			101LEA · Legal & Auditing		
			1014502 · Legal Services		
Check	10/11/2019	133728	Kopon Airdo, LLC	Inv# 190-0001-28642 Legal Services	6,608.10

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
Total 1014502 · Legal Services					6,608.10
Total 101LEA · Legal & Auditing					6,608.10
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	10/08/2019	133556	Bade Supply	Inv# 30047 Towels/Toilet Tissue/Can Liners/Cleaning Solvent	498.43
Check	10/08/2019	133556	Bade Supply	Inv# 30176 Tissue Dispenser	23.25
Total 1014205 · Janitorial Supplies					521.68
1014208 · Housekeeping Contract					
Check	10/08/2019	133561	Custodius Chicago	Inv# 507 Cleaning Services - IWC	975.00
Check	10/08/2019	133567	Imperial Service Systems, Inc	Inv# 127956 Cleaning Services - Town Hall	1,069.00
Check	10/08/2019	133567	Imperial Service Systems, Inc	Inv# 127989 Cleaning Services - Senior Center	1,666.00
Total 1014208 · Housekeeping Contract					3,710.00
1014209 · Building Contracts					
Check	10/01/2019	133536	Climatemp Service Group, LLC	Inv# 4310919 HVAC Preventative Maintenance - Senior Center	816.00
Check	10/01/2019	133538	Cummins Sales and Service	Inv# F2-20840 Generator Maintenance - Town Hall	713.05
Check	10/01/2019	133545	Orkin Pest Control 641 (IWC) Jay St	Annual Pest Control - IWC	843.96
Total 1014209 · Building Contracts					2,373.01
1014210 · Building Maintenance - Town					
Check	10/01/2019	133549	The Home Depot	Inv# 6011096 Drain Cleaner	11.98
Check	10/01/2019	133550	The Home Depot F&M	Inv# 5090339 Cordmate Channel	15.41
Total 1014210 · Building Maintenance - Town					27.39
1014211 · Building Maintenance - Senior					
Check	10/01/2019	133550	The Home Depot F&M	Inv# 8184725 Desk Hole Covers	4.96
Check	10/01/2019	133550	The Home Depot F&M	Inv# 521072 Sign Posts Spray Paint	17.08
Total 1014211 · Building Maintenance - Senior					22.04
1014212 · Building Maintenance - Astor					
Check	10/01/2019	133550	The Home Depot F&M	Inv# 5090339 Shelf Brackets	37.11
Total 1014212 · Building Maintenance - Astor					37.11
1014214 · Equipment Maintenance - Senior					
Check	10/01/2019	133550	The Home Depot F&M	Inv# 5090339 Spray Head Replacements	18.24
Total 1014214 · Equipment Maintenance - Senior					18.24
1014219 · Vehicle Fuel - Town					
Check	10/01/2019	133551	Village of Hanover Park (Fuel)	Inv# 2019-1159 August 2019 Fuel	456.60
Total 1014219 · Vehicle Fuel - Town					456.60

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
1014221 · Cell Phone/Communications					
Check	10/09/2019	133709	Verizon Wireless (00002)	Inv# 9838349646 Monthly Charges	54.07
Check	10/11/2019	133713	Hanson, Caleb M.	Cell Phone Reimbursement July-Sept	150.00
Check	10/11/2019	133730	Motorola Solutions, Inc.	Inv# 452728302019 Monthly Radio Service	176.00
Total 1014221 · Cell Phone/Communications					380.07
1014225 · Grounds/Reserve Maintenance					
Check	10/01/2019	133550	The Home Depot F&M	Inv# 8184725 Paver Base for Bench Replacement	27.90
Check	10/01/2019	133550	The Home Depot F&M	Inv# 7184755 Campus Bench Installation Sand	6.28
Total 1014225 · Grounds/Reserve Maintenance					34.18
1014227 · Miscellaneous					
Check	10/01/2019	133544	Menards - Hanover Park	Inv# 22181 Tent Weights/Touch Up Paint	35.97
Total 1014227 · Miscellaneous					35.97
1014228 · Building Maintenance - Izaak					
Check	10/01/2019	133550	The Home Depot F&M	Inv# 5090339 Flange Nuts and Carriage Bolts	2.67
Total 1014228 · Building Maintenance - Izaak					2.67
1014229 · Equipment Maintenance - Izaak					
Check	10/01/2019	133549	The Home Depot	Inv# 7021412 Picnic Bench Wood	100.00
Total 1014229 · Equipment Maintenance - Izaak					100.00
Total 101MAIN · Facilities Maintenance					7,718.96
101PAN · Pantry					
1014161 · Utilities					
Check	10/09/2019	133710	Village of Hanover Park	Acct# 3940-001 Water/Sewer August 2019	58.18
Check	10/09/2019	133710	Village of Hanover Park	Acct 3940-001 Water/Sewer September 2019	35.34
Total 1014161 · Utilities					93.52
Total 101PAN · Pantry					93.52
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	10/01/2019	133532	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges 9/16/19-10/15/19	28.82
Check	10/11/2019	133715	Barr, James C	Quarterly Phone Reimbursement 3rd Qtr 2019	150.00
Total 1014402 · Telephone - Town					178.82
1014403 · Utilities - Town					
Check	10/09/2019	133712	Village of Bartlett	Bill# 355190 Acct# 51470 Water/Sewer Township	134.45
Check	10/09/2019	133712	Village of Bartlett	Bill# 361170 Acct# 63818 Water/Sewer Runzel	29.40
Total 1014403 · Utilities - Town					163.85

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
1014405 · Internet Access - Town					
Check	10/11/2019	133717	AT&T 824	Acct 253810824 Back-up Internet 9/28/19-10/29/19	76.91
Check	10/11/2019	133722	Comcast (607)	Acct# 8771100830128607 Monthly Internet Charges 9/23-10/22	249.85
Total 1014405 · Internet Access - Town					326.76
Total 101THE · Town Hall Expense					669.43
101TOE · Town Office Expense					
1014406 · Printing					
Check	10/11/2019	133719	Braden Interact Business Products (Town)	Inv# 593412 Copy Charges - Sept 2019	319.87
Check	10/11/2019	133729	Kwik Print	Inv# 65640 General Services Brochure	315.00
Total 1014406 · Printing					634.87
1014412 · Travel Expenses					
Check	10/11/2019	133714	Callahan, Suzanna M	Mileage Reimbursement 8.2.19 - 10.8.19	102.70
Total 1014412 · Travel Expenses					102.70
1014414 · Memberships, Subs & Publication					
Check	10/11/2019	133723	Daily Herald	Acct 681793 Newspaper Service 10/16-19-11/10/19	77.00
Total 1014414 · Memberships, Subs & Publication					77.00
1014429 · Miscellaneous					
Check	10/11/2019	133720	Basic	Inv# 10-516546 ACA Filing Renewal 2018	289.75
Total 1014429 · Miscellaneous					289.75
1014520 · Consulting					
Check	10/09/2019	133698	Izaak Walton League - Elgin Chapter	2019 Volunteer & Consulting Services	1,000.00
Total 1014520 · Consulting					1,000.00
1014535 · Legal Notices					
Check	10/11/2019	133732	Paddock Publications, Inc	Inv# 27718 Bid Notices	26.45
Total 1014535 · Legal Notices					26.45
1014596 · Ancilliary Benefits					
Check	10/04/2019	133552	CPI	457 Plan Employer Contribution	3,875.00
Total 1014596 · Ancilliary Benefits					3,875.00
Total 101TOE · Town Office Expense					6,005.77
104ASR · Assessor's Division					
1044415 · Dues, Subs & Publications					
Check	10/08/2019	133572	Notary Public Association	Notary Registration - Margaret L. Cook-Deyne	54.00

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
Total 1044415 · Dues, Subs & Publications					54.00
Total 104ASR · Assessor's Division					54.00
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094614 · Printing					
Check	10/11/2019	133733	TTSG Leasing	Inv# 42585 Copier Overage Charges	37.50
Total 1094614 · Printing					37.50
1094618 · Psychiatric Backup					
Check	10/11/2019	133716	Alexian Brothers Behavioral Health Hospi	Psychiatric Backup - Septemeber 2019	305.00
Check	10/11/2019	133716	Alexian Brothers Behavioral Health Hospi	Psychiatric Backup - August 2019	165.00
Total 1094618 · Psychiatric Backup					470.00
1094619 · Office Supplies					
Check	10/01/2019	133542	Loera, Mayra	Food Truck Supplies	15.00
Total 1094619 · Office Supplies					15.00
1094623 · Travel					
Check	10/01/2019	133529	Low, Karen	Mileage Reimbursement MTA Symposium	42.92
Total 1094623 · Travel					42.92
Total 109ADM · Administration & Clinical					565.42
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	10/08/2019	133582	Litz, Danielle	Mileage Reimbursement Sept 2019	98.02
Check	10/08/2019	133583	McSheffrey, Ryan K	Mileage Reimbursement Sept 2019	68.44
Check	10/08/2019	133585	Trujillo, Gisel	Mileage Reimbursement 9/9/19-9/30/19	62.06
Total 1094644 · Travel					228.52
1094651 · Cellphones					
Check	10/09/2019	133709	Verizon Wireless (00002)	Inv# 9838349646 Monthly Charges	216.28
Total 1094651 · Cellphones					216.28
Total 109OUT · Outreach & Prevention					444.80
Total 109YFS · Youth & Family Services					1,010.22
Total 1014 · Town Fund - Expenditures					32,142.67
1104 · Senior Center - Expenditures					
1104ADM · Administration					
1104524 · Utilities					

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	10/09/2019	133712	Village of Bartlett	Bill# 360758 Acct# 62447 Water/Sewer Senior Center	291.89
Total 1104524 · Utilities					291.89
1104525 · Telephone & High Speed Internet					
Check	10/09/2019	133709	Verizon Wireless (00002)	Inv# 9838349646 Monthly Charges	119.85
Total 1104525 · Telephone & High Speed Internet					119.85
1104527 · Equipment					
Check	10/08/2019	133570	Leaf (618-003)	Inv# 9902168 Postage Machine Lease	87.00
Check	10/09/2019	133704	Leaf (618-008)	Inv# 9889151 Lower Level Copier Lease	60.00
Total 1104527 · Equipment					147.00
1104528 · Office Supplies					
Check	10/01/2019	133531	Accurate Office Supply Co	Inv# 491206 Copy Paper/Envelopes/Tape	127.69
Check	10/08/2019	133554	A1 Trophies & Awards	Inv# 14554 Name Badges (22)	175.78
Check	10/08/2019	133555	Accurate Office Supply Co	Inv# 491797 Tape/Storage Boxes	140.28
Check	10/08/2019	133555	Accurate Office Supply Co	Inv# 492515 Bulletin Board	42.35
Check	10/08/2019	133555	Accurate Office Supply Co	Inv# 492516 Copy Paper/Toner	279.25
Total 1104528 · Office Supplies					765.35
1104529 · Postage					
Check	10/08/2019	133563	FP Mailing Solutions	Postage Refill	2,000.00
Total 1104529 · Postage					2,000.00
1104533 · Printing					
Check	10/09/2019	133701	Braden Interact Business Products (SS)	Inv# 592855 Copy Charges	503.52
Total 1104533 · Printing					503.52
Total 1104ADM · Administration					3,827.61
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	10/01/2019	133539	Get Fresh Produce, Inc	Inv# 3324245 Congregate Food	105.35
Check	10/01/2019	133539	Get Fresh Produce, Inc	Inv# 3327301 Congregate Food	59.25
Check	10/01/2019	133540	Gordon Food Service	Inv# 197166354 Congregate Food	300.34
Check	10/01/2019	133540	Gordon Food Service	Inv# 934075856 Congregate Food	38.70
Check	10/01/2019	133540	Gordon Food Service	CREDIT# 13309075 Inv# 196738569 Congregate Food	-9.18
Check	10/01/2019	133541	Highland Baking Company	Inv# 2125941 Congregate Food	42.45
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3328698 Congregate Food	133.29
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3329958 Congregate Food	78.18
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3330004 Congregate Food	22.93
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3332634 Congregate Food	143.33
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3333339 Congregate Food	14.50
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3334726 Congregate Food	114.97
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3335415 Congregate Food	23.85

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3335808 Congregate Food	100.86
Check	10/08/2019	133564	Get Fresh Produce, Inc	Credit# 420802 Inv# 03325445 Congregate Food	-37.65
Check	10/08/2019	133565	Gordon Food Service	Inv# 197266560 Congregate Food	784.04
Check	10/08/2019	133565	Gordon Food Service	Inv# 197446021 Congregate Food	708.73
Check	10/08/2019	133566	Highland Baking Company	Inv# 2127954 Congregate Food	27.44
Check	10/08/2019	133566	Highland Baking Company	Inv# 2129870 Congregate Food	22.52
Check	10/08/2019	133566	Highland Baking Company	Inv# 2132219 Congregate Food	27.30
Check	10/08/2019	133566	Highland Baking Company	Inv# 2134021 Congregate Food	39.89
Check	10/08/2019	133566	Highland Baking Company	Inv# 2135967 Congregate Food	43.16
Check	10/08/2019	133566	Highland Baking Company	Credit# 2103219-CM, 2103222-CM Congregate Food	-52.23
Check	10/08/2019	133594	Get Fresh Produce, Inc	Inv# 3338582 Congregate Food	51.90
Check	10/08/2019	133594	Get Fresh Produce, Inc	Inv# 3339469 Congregate Food	119.45
Check	10/08/2019	133594	Get Fresh Produce, Inc	Inv# 3341884 Congregate Food	96.53
Check	10/08/2019	133595	Highland Baking Company	Inv# 2139207 Congregate Food	21.96
Check	10/11/2019	133724	Gordon Food Service	Inv# 197627141 Congregate Food	921.05
Check	10/11/2019	133724	Gordon Food Service	Inv# 934076157 Congregate Food	98.71
Check	10/11/2019	133725	Get Fresh Produce, Inc	Inv# 3338582 Congregate Food	51.90
Check	10/11/2019	133725	Get Fresh Produce, Inc	Inv# 3339469 Congregate Food	119.45
Check	10/11/2019	133725	Get Fresh Produce, Inc	Inv# 3341884 Congregate Food	96.53
Check	10/11/2019	133726	Highland Baking Company	Inv# 2140075 Congregate Food	38.36
Total 1105551 · Congregate Food					4,347.86
1105553 · Congregate Supplies					
Check	10/01/2019	133539	Get Fresh Produce, Inc	Inv# 3324245 Congregate Supplies	22.40
Check	10/01/2019	133540	Gordon Food Service	Inv# 934075856 Congregate Supplies	45.13
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3328698 Congregate Supplies	11.20
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3329958 Congregate Supplies	24.08
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3330004 Congregate Supplies	20.20
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3332634 Congregate Supplies	11.20
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3334726 Congregate Supplies	11.20
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3335808 Congregate Supplies	18.90
Check	10/08/2019	133565	Gordon Food Service	Inv# 197266560 Congregate Supplies	62.75
Check	10/08/2019	133565	Gordon Food Service	Inv# 197446021 Congregate Supplies	43.98
Check	10/08/2019	133577	West Pier Laundry Streamwood	Inv# 2506 Laundry Service Dish Towels/Tablecloths	18.00
Check	10/08/2019	133594	Get Fresh Produce, Inc	Inv# 3339469 Congregate Supplies	11.20
Check	10/11/2019	133724	Gordon Food Service	Inv# 197627141 Congregate Supplies	11.35
Check	10/11/2019	133724	Gordon Food Service	Inv# 934076157 Congregate Supplies	15.48
Check	10/11/2019	133725	Get Fresh Produce, Inc	Inv# 3339469 Congregate Supplies	11.20
Total 1105553 · Congregate Supplies					338.27
1105558 · Home Delivered Meals Food					
Check	10/01/2019	133539	Get Fresh Produce, Inc	Inv# 3324245 HDM Food	105.35
Check	10/01/2019	133539	Get Fresh Produce, Inc	Inv# 3327301 HDM Food	16.05
Check	10/01/2019	133540	Gordon Food Service	Inv# 197166354 HDM Food	300.33
Check	10/01/2019	133540	Gordon Food Service	Inv# 934075856 HDM Food	38.69
Check	10/01/2019	133541	Highland Baking Company	Inv# 2125941 HDM Food	42.45
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3328698 HDM Food	133.29

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3329958 HDM Food	78.17
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3330004 HDM Food	22.92
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3332634 HDM Food	143.32
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3333339 HDM Food	14.50
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3334726 HDM Food	114.96
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3335415 HDM Food	23.85
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3335808 HDM Food	100.86
Check	10/08/2019	133564	Get Fresh Produce, Inc	Credit# 420802 Inv# 03325445 HDM Food	-37.65
Check	10/08/2019	133565	Gordon Food Service	Inv# 197266560 HDM Food	794.04
Check	10/08/2019	133565	Gordon Food Service	Inv# 197446021 HDM Food	708.72
Check	10/08/2019	133566	Highland Baking Company	Inv# 2127954 HDM Food	27.44
Check	10/08/2019	133566	Highland Baking Company	Inv# 2129870 HDM Food	22.52
Check	10/08/2019	133566	Highland Baking Company	Inv# 2132219 HDM Food	27.30
Check	10/08/2019	133566	Highland Baking Company	Inv# 2134021 HDM Food	39.89
Check	10/08/2019	133566	Highland Baking Company	Inv# 2135967 HDM Food	43.16
Check	10/08/2019	133566	Highland Baking Company	Credit# 2103219-CM, 2103222-CM HDM Food	-52.22
Check	10/08/2019	133594	Get Fresh Produce, Inc	Inv# 3339469 HDM Food	119.45
Check	10/08/2019	133594	Get Fresh Produce, Inc	Inv# 3341884 HDM Food	96.52
Check	10/08/2019	133595	Highland Baking Company	Inv# 2139207 HDM Food	21.96
Check	10/08/2019	133597	Pur Foods LLC dba Mom's Meals	Inv# MM09302019 Special Dietary Meals (56)	406.00
Check	10/11/2019	133724	Gordon Food Service	Inv# 197627141 HDM Food	921.04
Check	10/11/2019	133724	Gordon Food Service	Inv# 934076157 HDM Food	98.71
Check	10/11/2019	133725	Get Fresh Produce, Inc	Inv# 3339469 HDM Food	119.45
Check	10/11/2019	133725	Get Fresh Produce, Inc	Inv# 3341884 HDM Food	96.52
Check	10/11/2019	133726	Highland Baking Company	Inv# 2140075 HDM Food	38.36
Total 1105558 · Home Delivered Meals Food					4,625.95
1105560 · Home Delivered Meals Supplies					
Check	10/01/2019	133539	Get Fresh Produce, Inc	Inv# 3324245 HDM Supplies	22.40
Check	10/01/2019	133540	Gordon Food Service	Inv# 934075856 HDM Supplies	45.13
Check	10/01/2019	133540	Gordon Food Service	CREDIT# 13309075 Inv# 196738569 HDM Supplies	-9.17
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3328698 HDM Supplies	11.20
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3329958 HDM Supplies	24.07
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3330004 HDM Supplies	20.20
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3332634 HDM Supplies	11.20
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3334726 HDM Supplies	11.20
Check	10/08/2019	133564	Get Fresh Produce, Inc	Inv# 3335808 HDM Supplies	18.90
Check	10/08/2019	133565	Gordon Food Service	Inv# 197266560 HDM Supplies	62.75
Check	10/08/2019	133565	Gordon Food Service	Inv# 197446021 HDM Supplies	43.98
Check	10/08/2019	133577	West Pier Laundry Streamwood	Inv# 2506 Laundry Service Dish Towels/Tablecloths	18.00
Check	10/08/2019	133594	Get Fresh Produce, Inc	Inv# 3339469 HDM Supplies	11.20
Check	10/11/2019	133724	Gordon Food Service	Inv# 197627141 HDM Supplies	11.34
Check	10/11/2019	133724	Gordon Food Service	Inv# 934076157 HDM Supplies	15.48
Check	10/11/2019	133725	Get Fresh Produce, Inc	Inv# 3339469 HDM Supplies	11.20
Total 1105560 · Home Delivered Meals Supplies					329.08
Total 1104NUT · Nutrition					9,641.16

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
1104PRO · Programs					
1104515 · Programming					
Check	10/01/2019	133531	Accurate Office Supply Co	Inv# 491206 Coffee/Tea and Supplies/Soft Drinks	377.21
Check	10/08/2019	133555	Accurate Office Supply Co	Inv# 491797 Water	23.92
Check	10/08/2019	133555	Accurate Office Supply Co	Inv# 492516 Creamer	11.16
Check	10/08/2019	133562	School District U-46	Trip ID# 19115 U46 Food Truck Festival Bus/Driver	234.10
Check	10/08/2019	133562	School District U-46	Trip ID# 19116 U46 Food Truck Festival Bus/Driver	210.05
Total 1104515 · Programming					856.44
1104520 · Volunteer Services					
Check	10/01/2019	133528	Alan Lenoci	Home Delivered Meals Mileage Reimbursement 8/5/19-9/23/19	108.17
Check	10/01/2019	133543	Patti Loomis	Mileage Reimbursement	14.45
Check	10/08/2019	133579	Clinton & Jeanine Baker	Home Delivered Meals Mileage Reimbursement 7/31/19-9/26/19	100.34
Check	10/08/2019	133580	Lawrence Boquist	Home Delivered Meals Mileage Reimbursement 9/6/19-9/27/19	48.26
Check	10/08/2019	133581	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement 9/3/19-9/26/19	58.58
Check	10/08/2019	133593	Dorothy Archer	Home Delivered Meals Mileage Reimbursement 9/03/19 - 10/09/19	61.13
Check	10/09/2019	133690	Gloria Eineke	Plastic Canvas Group Supplies	20.13
Check	10/09/2019	133691	Larry Piemonte	Home Delivered Meals Mileage Reimbursement September 2019	51.04
Check	10/09/2019	133692	Lori Knaub	Home Delivered Meals Mileage Reimbursement August - September 2019	83.35
Check	10/09/2019	133693	Joanne Watson	Home Delivered Meals Mileage Reimbursement 9/9/19-10/7/19	51.62
Check	10/09/2019	133694	Phil Roth	Home Delivered Meals Mileage Reimbursement September	43.50
Check	10/09/2019	133695	Andrew and Angela Lazzara	Home Delivered Meals Mileage Reimbursement August/September 2019	93.96
Total 1104520 · Volunteer Services					734.53
1104532 · Visual Arts					
Check	10/01/2019	133527	Krall, Marianne	Art Class Paper Towels/Paint Brushes	50.75
Check	10/08/2019	133558	Blick Art Materials	Inv# 2242116 Art Supplies	265.50
Check	10/08/2019	133596	Hobby Lobby	Stmt 09/30/19 Program Supplies	93.11
Check	10/09/2019	133705	Midwest Ceramic Art Supply	Inv# 09132019 Student Ceramic Supplies (80)	1,187.19
Total 1104532 · Visual Arts					1,596.55
Total 1104PRO · Programs					3,187.52
1104SOC · Social Services					
1104519 · Senior Assistance					
Check	10/08/2019	133584	Secretary of State	License Plate Sticker Renewal	101.00
Total 1104519 · Senior Assistance					101.00
Total 1104SOC · Social Services					101.00
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	10/09/2019	133703	Complete Fleet Services Inc.	Inv# 22916 Bus#140 Tires (4)/Brakes & Rotors/Bll Joints/Trans. Lines	4,271.18
Check	10/09/2019	133703	Complete Fleet Services Inc.	Inv# 22918 Bus#127 Oil Change/Safety Inspection/Wiper Blades/ Bulbs	579.67
Total 1104518 · Vehicle Maintenance					4,850.85

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
1104550 · Telephone					
Check	10/08/2019	133590	Verizon Wireless	Acct# 742025529 Monthly Charges 9/19/19-10/18/19	514.39
Total 1104550 · Telephone					514.39
1104552 · Fuel					
Check	10/01/2019	133551	Village of Hanover Park (Fuel)	Inv# 2019-1159 August 2019 Fuel	3,114.49
Total 1104552 · Fuel					3,114.49
Total 1104TRN · Transportation					8,479.73
Total 1104 · Senior Center - Expenditures					25,237.02
2024 · Welfare Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	10/08/2019	133574	Staples	Inv# 3425094945 Copy Paper	94.37
Check	10/09/2019	133707	Staples	Inv# 3425684162 Freezer Paper	45.59
Check	10/09/2019	133707	Staples	Inv# 3425684159 Tape Dispenser	8.98
Total 2024202 · Office Supplies					148.94
2024204 · Equipment					
Check	10/01/2019	133537	Canteen Refreshment Services	Inv# 05256-254149 Water Machine Rental 9/16-10/13	37.95
Total 2024204 · Equipment					37.95
2024205 · Travel & Training					
Check	10/01/2019	133526	Dewey, Corey J	Mileage Reimbursement	21.46
Total 2024205 · Travel & Training					21.46
2024210 · Printing					
Check	10/01/2019	133535	Braden Interact Business Products (WS)	Inv# 588860 Copy Charges Aug 2019	48.05
Check	10/08/2019	133569	Kwik Print	Inv# 65617 Letterhead/Envelopes/Business Cards (5)	450.80
Check	10/09/2019	133702	Braden Interact Business Products (WS)	Inv# 592865 Copy Charges	34.09
Total 2024210 · Printing					532.94
2024212 · Dues & Publications					
Check	10/01/2019	133548	Township Officials of Illinois	Associate Membership Renewal	50.00
Total 2024212 · Dues & Publications					50.00
2024511 · Phone and Internet					
Check	10/08/2019	133559	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 9/25/19-10/24/19	173.50
Total 2024511 · Phone and Internet					173.50
Total 2024ADM · Administration					964.79

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
2024HOM · Home Relief					
2024102 · Rent					
Check	10/09/2019	5304	Jason Ludwig	October 2019 Rent	700.00
Check	10/09/2019	5305	Cynthia Wheelock	October 2019 Rent	500.00
Check	10/09/2019	5306	Angie Hoeltzer	October 2019 Rent	450.00
Check	10/09/2019	5310	Michelle Breen	October 2019 Rent	460.00
Check	10/09/2019	5312	State Farm - Schaumburg	Home Insurance Assistance	54.83
Check	10/09/2019	5313	Cook County Treasurer	Property Tax Assistance	335.39
Check	10/09/2019	5314	James Susman	October 2019 Rent	650.00
Check	10/09/2019	5317	Spring Lakes Estates	October 2019 Rent	599.04
Check	10/09/2019	5318	Southwicke on Sutton Condo Assn.	October 2019 Rent	163.38
Check	10/09/2019	5319	Country Mutual Insurance Company	Home Insurance Assistance	37.31
Total 2024102 · Rent					3,949.95
2024103 · Utilities					
Check	10/02/2019	5296	Com Ed	Utilities Assistance	145.63
Check	10/09/2019	5308	Com Ed	Utilities Assistance	94.90
Check	10/09/2019	5309	NICOR	Utilities Assistance	26.44
Check	10/09/2019	5311	Advanced Disposal Solid Waste Midwest LLC	Utilities Assistance	61.59
Check	10/09/2019	5315	Com Ed	Utilities Assistance	68.57
Check	10/09/2019	5316	Com Ed	Utilities Assistance	100.96
Check	10/09/2019	5320	Village of Streamwood	Utilities Assistance	43.17
Total 2024103 · Utilities					541.26
2024105 · Personal Essentials					
Check	10/02/2019	5300	Walmart	Personal Essentials (8)	950.00
Total 2024105 · Personal Essentials					950.00
2024106 · Travel Expenses					
Check	10/09/2019	5303	BP Gas Station	Fuel Assistance Cards (5)	250.00
Check	10/09/2019	5307	Allstate Fire & Casualty Insurance	Auto Insurance Assistance	50.00
Check	10/09/2019	5312	State Farm - Schaumburg	Auto Insurance Assistance	54.86
Check	10/09/2019	5319	Country Mutual Insurance Company	Auto Insurance Assistance	56.56
Total 2024106 · Travel Expenses					411.42
2024119 · Emergency Assistance					
Check	10/02/2019	5297	Village of Streamwood	Emergency Assistance	343.57
Check	10/02/2019	5298	NICOR	Emergency Assistance	79.61
Check	10/02/2019	5299	Com Ed	Emergency Assistance	551.72
Check	10/02/2019	5301	Squire Village	Emergency Assistance	1,250.00
Check	10/02/2019	5302	Stark Properties, LLC	Emergency Assistance	1,566.00
Total 2024119 · Emergency Assistance					3,790.90
Total 2024HOM · Home Relief					9,643.53

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
Total 2024 · Welfare Services - Expenditures					10,608.32
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	10/11/2019	133728	Kopon Airdo, LLC	Inv# 190-0007-28643 Road Division Legal Services	1,274.00
Total 3034701 · Legal					1,274.00
3034710 · Community Affairs					
Check	10/01/2019	133533	Battery Solutions	Inv# A443159 Battery Recycling	482.57
Total 3034710 · Community Affairs					482.57
3034711 · Utilities					
Check	10/11/2019	133721	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges 9/1/19-10/30/19	216.03
Total 3034711 · Utilities					216.03
Total 3034ADM · Administration					1,972.60
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	10/01/2019	133534	Beverly Materials, L.L.C.	Inv# 244748 Road Asphalt	30.00
Check	10/01/2019	133550	The Home Depot F&M	Inv# 8035159 Pothole Patch	58.25
Total 3034602 · Operating Supplies & Materials					88.25
3034603 · Gasoline					
Check	10/01/2019	133551	Village of Hanover Park (Fuel)	Inv# 2019-1159 August 2019 Fuel	883.56
Total 3034603 · Gasoline					883.56
3034606 · Engineering					
Check	10/01/2019	133530	2IM Group LLC	Inv# 11909000 Engineering on E Sherwood Oaks Resurfacing Project	26,684.60
Total 3034606 · Engineering					26,684.60
3034607 · Contract Work					
Check	10/08/2019	133557	Black Pearl Sealcoating Inc	Inv# 3146 Bridlewood Crack Filling	17,750.00
Total 3034607 · Contract Work					17,750.00
3034610 · Street Lighting					
Check	10/08/2019	133560	Com Ed 051	Acct# 5619024051 Monthly Charges 08/30/19-10/01/19	32.48
Check	10/08/2019	133578	Wood Dale Electrical Const., Inc.	Inv# 5046 Bridlewood Street Light Repairs	392.00
Total 3034610 · Street Lighting					424.48
Total 3034ROD · Road Maintenance					45,830.89
303EQM · Equipment					

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
3034609 · Maintenance Vehicles & Equip					
Check	10/08/2019	133568	Kammes Auto & Truck Repair, Inc.	Inv# 129278 Safety Lane Inspection Truck# 502	35.00
Total 3034609 · Maintenance Vehicles & Equip					35.00
Total 303EQM · Equipment					35.00
Total 3034 · Road Maintenance - Expenditures					47,838.49
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054014 · Equip / Database					
Check	10/08/2019	133589	Launch Digital Marketing	Inv# L41032 Website Hosting Oct 2019	50.00
Total 5054014 · Equip / Database					50.00
Total 5054ADM · Administration					50.00
5054COM · Community Resource Center					
5054210 · Utilities					
Check	10/08/2019	133588	Groot, Inc (114943)	Inv# 3838792 Monthly Charges - Oct 2019	106.46
Total 5054210 · Utilities					106.46
5054250 · Building Maintenance					
Check	10/08/2019	133587	Fox Valley Fire & Safety	Inv# 298995 Annual Fire Extinguisher Service	85.00
Total 5054250 · Building Maintenance					85.00
Total 5054COM · Community Resource Center					191.46
5054SVC · Service Contracts					
5054162 · Tide Transportation					
Check	10/08/2019	133586	A#1 Cab Dispatch Inc	Tide Transportation Services Sept 2019	1,337.50
Total 5054162 · Tide Transportation					1,337.50
Total 5054SVC · Service Contracts					1,337.50
Total 5054 · Mental Health - Expenditures					1,578.96
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	10/08/2019	133573	Pace	Inv# 558363 Bus Lease	100.00
Check	10/08/2019	133573	Pace	Inv# 558373 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084420 · Izaak Walton Ctr Parking Lot					

Hanover Township Board Audit Report

October 1 - 14, 2019

Type	Date	Num	Name	Memo	Amount
Check	10/01/2019	133530	2IM Group LLC	Inv# 11909000 Engineering on Izaak Walton Resurfacing & Connecting R...	10,065.00
Total 8084420 · Izaak Walton Ctr Parking Lot					10,065.00
8084425 · Building & Perm Improvements					
Check	10/01/2019	133547	Specialty Store Services	Inv# 883936 Pantry Renovation Shelving	175.84
Check	10/09/2019	133700	Amperage Electrical Supply Inc	Inv# 961362 Pantry Renovation	1,211.86
Check	10/09/2019	133700	Amperage Electrical Supply Inc	Inv# 963351 Pantry Renovation	263.80
Check	10/09/2019	133700	Amperage Electrical Supply Inc	Inv# 962380 Pantry Renovation	66.00
Check	10/09/2019	133711	Wood Dale Electrical Const., Inc.	Inv# 5047 Food Pantry Track Lighting	7,815.00
Check	10/11/2019	133727	Hitchcock Design Group	Inv# 23720 Runzel Reserve Ph II Preliminary Design	1,000.00
Check	10/11/2019	133727	Hitchcock Design Group	INv# 23748 Lenoci Reserve Ph II Preliminary Design	1,551.28
Total 8084425 · Building & Perm Improvements					12,083.78
Total 8084 · Capital Projects - Expenditures					22,148.78
TOTAL					141,059.24



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:02 p.m. Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Also present was Assessor Smogoski.

Others present were Administrator James Barr, Aging Adult Services Director Tracey Colagrossi, Facilities and Road Maintenance Director Caleb Hanson, Community & Veterans Affairs Director Tom Kuttentberg, Assistant Administrator Kristin Vana, Graduate Management Intern Mackenzie Peshek, Attorney Mark Kimzey, Mr. Samuel Manto of Streamwood, and students from the Streamwood High School Civics class.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the TownHall.
- IV. Presentation:
Veterans Honor Roll (VHR): The Board welcomed Col. Samuel E. Manto of Streamwood to the Hanover Township Veterans Honor Roll. He served in the U.S. Army and U.S. Air Force from 1973 to 2006. His name will be added to the VHR plaque, posted on the website and recorded in the Clerk's office. Mr. Manto will be invited to the biannual Veterans Honor Roll dinners.
- V. Reports
 - A. Supervisor McGuire reported that Mr. Mike Crews has accepted the position of Emergency Services Director and will start on October 28. He comes with a strong background and references from Christian County. Thank you to Interim Director Simandl for his efforts while the search was conducted. Mr. McGuire and Mr. Barr met with resident Mr. Thorpe who lives in the Walters Lenoci Reserve area. He expressed concerns regarding children hopping the fence after hours into the reserve. A plan, including increased Streamwood Police and Emergency Service presence, and planting of vegetation near the fence, should prevent the behavior from continuing. Mr. McGuire also met with the resident of Rolling Knolls, Chapel Creek and Bridlewood subdivisions regarding the CNN railroad plans. The residents now understand that they need to address the issues directly with Congressman Krishnamoorthi. He offered thanks to Director Kuttentberg for his efforts on this issue. Interviews will be held for Committee on Youth members, as the Committee is looking to fill two adult and one student member positions. Congratulations to Trustee Moinuddin on a successful International Expo and to Director Colagrossi on the successful Illinois Township Day Food Truck Festival at Hanover Township.
 - B. Clerk Dolan Baumer reported that the Secretary of State Mobile Driver Facility assisted over 60 people on September 19; and she attended a clerks meeting where the speaker was a representative of the U.S. Department of State to discuss passports. The TOCC first board meeting was held and much discussion was held on the role of T.O.I. and how they can best serve County townships here. The bid opening was held regarding the senior center carpeting project. The Clerk manned a table during the Just for the Health of It fair and registered people to vote; tomorrow she will be at Streamwood High School all day for voter registration. Additionally, she noted that Palos Township is very interested in how we conduct our Veterans Honor Roll program that they would like to institute in their township. Imitation is the sincerest form of flattery!

- C. Assessor Smogolski reported that there would be two appeals workshops, October 2 at Hanover Township and October 8 at Park Place (Streamwood). The office has already served over a hundred residents per day since opening for appeals. He also participated in a training seminar for Assessors' staff.
 - D. Trustee Liaison Committee Reports: Trustee Essick reported that the name change to Department of Aging Adults starts today. The GenNext 2030 symposium was held with a good attendance. On another note, Nutrition Services served a record 275 meals (BBQ ribs) on September 26. Trustee Moinuddin reported that the agenda for the next Diversity meeting was set today, with the next meeting October 17.
- VI. Bill Paying: Mr. Barr presented the bills for payment from September 3, 2019 through September 30, 2019 as follows:

a.	Town	\$172,829.97
b.	Senior Center	49,521.54
c.	General Assistance	10,632.64
d.	Road Maintenance	69,938.01
e.	Mental Health Board	138,704.01
g.	Capital	<u>3,726.68</u>
	Total:	<u>\$445,352.85</u>

Trustee Moinuddin moved and Trustee Martinez seconded the motion to approve payment the bills for payment from September 3, 2019 through September 30, 2019 as presented. Roll call: Ayes: Trustees Beattie, Martinez, Essick and Moinuddin and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid

- VII. Unfinished Business: Mr. Barr reported that the Strategic Planning meeting is tentatively set for February 28 at 8:30 a.m. until 2:00 p.m. He also reported on the very busy month September has been.

VIII. New Business

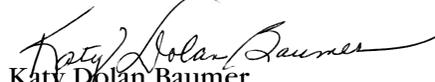
- A. Meeting Minutes of September 3, 2019: Clerk Dolan Baumer presented the meeting minutes of September 3, 2019 for review and approval. A motion was made by Trustee Beattie to approve the meeting minutes of September 3, 2019 as presented, with a second by Trustee Martinez. Roll call: Trustees Beattie, Essick, Martinez, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.
- B. Resolution to Approve the Award of the Contract for the Senior Center Carpeting Replacement Project: Trustee Essick moved that the Board adopt the resolution #100119 to approve the award of the contract for the senior center main floor carpeting replacement project; and that the bid proposal for \$72,500 and attached to said resolution as exhibit 1, be approved and the contract for the project be awarded to Douglas Floor Covering, Inc., as the lowest responsible and responsive bidder; and that the Township Supervisor and the Township Clerk be authorized to sign and attest, respectively, the project agreement attached to said resolution as exhibit 2. Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.
- C. Authorization to Purchase a Replacement Road Maintenance Vehicle: Trustee Essick moved to authorize purchase of a replacement road maintenance vehicle; motion seconded by Trustee Beattie. The Road Maintenance Division maintenance vehicle #504 is scheduled for replacement during the current fiscal year as part of the Township's annual vehicle replacement program. The Road Division vehicle is primarily used by Road Maintenance staff to haul topsoil and gravel for culvert repairs and soil restoration projects, tow vehicle for mowing and striping equipment, and snow removal tasks. The new vehicle will be a replacement for two current vehicles. Staff requested a quote with the joint purchasing partner contract through the

Suburban Purchasing Cooperative with Sutton Ford on a 2020 Ford F-550 Chassis 4x4 SD Super Cab. The total cost for the F-550 with options, including LED warning lighting, 9 foot dump bed painted red to match existing fleet, plow and spreader package, less the trade-in of the 2000 International and 2006 Ford F-550 of \$8,500, is \$66,796.00 Staff estimates that lettering on the vehicle will cost an additional \$150 - \$200.

Staff recommends the Township Board authorize the purchase of the 2020 Ford F-550 Chassis 4x4 SD Super Cab from the Suburban Purchasing Cooperative contract from Sutton Ford in the net amount of \$66,796.00. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.

- IX. Executive Session: No motion was made to go into Executive Session.
- X. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:21 p.m. was made by Trustee Essick and seconded by Trustee Beattie followed by a roll call vote. Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,


Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Senior and Welfare Services, Y&F Services, Community & Veterans Affairs

Choose a Board or Committee (○) Committee on Youth

First Name Jordan

Last Name Wildermuth

Email jordan.wildermuth@gmail.com

Phone(309) 507-1728

Address 1055 Stockbridge Court

City Elgin

State Illinois

Zip Code 60120

Tell us about yourself

I am a 5 year resident of Elgin and 2 years residing in Hanover Township. My wife and I have a 4 year old and are expecting our second child in August. We also have two dogs that run the household. I hold a bachelor's and Master's degree in social work. My passion has always been addressing the root causes of societal issues rather than just reacting to them. In my current job with Nurse-Family Partnership, I am able to do just that in advocating for prevention initiatives that create healthier children, stronger families and thus communities that can prosper. I am interested in doing all we can as a community to ensure that our youth get off to a great start so that we curb violence and substance use, ensure school readiness, and break the cycle of poverty.

I feel that I am called to public service and that this opportunity would allow me to use my strengths to benefit the greater good and the community that I call home.



HANOVER TOWNSHIP

250 S. Route 59 Bartlett, IL 60103
(630) 837-0301 Office | (630) 837-9064 Fax
www.hanover-township.org

COMMITTEE ON YOUTH YOUTH MEMBERSHIP APPLICATION

Name: Vesenia Ojeda

Address: 2151 Narcissus Ave Apt 1W Hanover Park IL 60133

Telephone: (224) 388-4157

High School: Streamwood Highschool

Grade: 11

Age: 16

1) What leads you to want to serve on the committee?

I want to serve on the committee because I want to have a voice and be the voice of those who feel like they cannot express themselves.

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.



HANOVER TOWNSHIP

250 S. Route 59 Bartlett, IL 60103
(630) 837-0301 Office | (630) 837-9064 Fax
www.hanover-township.org

2) What contributions do you feel you can make?

Some Contributions I could make are bringing new ideas, good attitude. I will also make sure to include young teens ideas & somehow include as many of them as I can and make them excited everytime they hear the "Hanover township Youth Committee".

3) Life experiences which you feel are relevant to this committee:

Through my time spent in AVID I've gained experience in group leadership, and listening to others opinion.

4) Organizations/Volunteer Organizations in which you are a member:

I will start volunteering with Amity Health, I will also join HOSA. I am also the intern for Hanover Township Community Center and I attend every Tuesday after school.

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner.

To Whom It May Concern,

It is with great pride that I recommend Ms. Yesenia Ojeda for a position with the Hanover Township Youth Committee. I have had the honor of being Ms. Ojeda's AVID (Advancement Via Individual Determination) instructor for the past two years. AVID is a college preparatory program geared towards students that show promise of thriving in a college environment. The Program focuses on getting students to read, write, organize, collaborate, and ask questions, all at a rigorous college level. Yesenia was the perfect candidate for our program, and has been a source of joy and pride from the first day she stepped in my class. Yesenia is a bright, driven young lady with clear goals and the tools to reach them.

Yesenia is the type of student who consistently pushes herself to be better than the semester before. She has a tremendous sense of pride in her work, and takes great joy in helping raise those up around her. During her free time Ms. Ojeda sees the benefit in providing for others, whether it is her leadership in the classroom or her time at church, Feed My Starving Children, or the Hanover Senior Center, Yesenia genuinely enjoys being in the service of others. I have thoroughly enjoyed seeing Yesenia mature into an amazing student and an even more amazing human being. She will be a fine addition to your program and an outstanding role model to anyone she meets.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Barone". The signature is fluid and cursive, with the first name "Michael" and last name "Barone" clearly distinguishable.

Michael Barone

AVID Coordinator Streamwood High School District U-46

michaelbarone@u-46.org / (630)-213-5500 xt8556



School District U-46
Streamwood High School
Dr. Jennifer Van Deusen, Principal
701 West Schaumburg Rd Streamwood, IL 60107-1299
Tel: 630.213.5500
Fax: 630.483.5909

Tony Sanders, Chief Executive Officer

U-46.org

September 3, 2019

To Whom It May Concern:

It is my honor and privilege as an educator to be writing a letter of recommendation for Yesenia Ojeda. My observations of Yesenia's abilities as a student, involvement in her community, and strong character convince me that she is an outstanding candidate as a Youth Member on the Committee for Youth at Hanover Township.

I have the pleasure of having Yesenia in United States History at Streamwood High School this year. Yesenia is interested, invested, disciplined, and hardworking. She distinguishes herself in class by her thorough, consistent, and thoughtful work. Her clear, informed participation in class debates and her ability to analyze complex historical documents and other written materials are just some of her exceptional academic strengths—strengths that have resulted in her accomplishments at Streamwood High School.

Outside the classroom, Yesenia is extremely active in the local community. Yesenia has volunteered her time at the Church of Holy Spirit in the food pantry and assisted with religious educational events. In addition, she has volunteered at the Hanover Township Senior Services and aided with the Annual Veterans Breakfast and Recognition Dinner and began an internship in July while also working with Feed My Starving Children in her free time.

It has been an honor to watch Yesenia grow as both a student and person throughout her years at Streamwood High School. I have observed maturity, motivation and diligence in Yesenia and I believe your investment in her future will allow her to reach her ultimate goals and give back to the community she will work and live in. If you have any other questions please feel free to contact me.

Sincerely,

Caroline Havelka (Dukich)
Streamwood High School
701 W Schaumburg Rd
Streamwood, IL 60107
AP United States History/Economics/Civics/US History Teacher
carolinehavelka@u-46.org